

Our ref: MYM/KJR

21st February 2012

Dear Parent/Carer

With reference to my letter of 25th January, I would like to remind you about our Year 11 Awards Evening on Thursday 1st March to which you and your son/daughter are cordially invited. (May I take this opportunity to thank those who have already replied). We are holding this special evening to celebrate the success and achievement of our current Year 11 students. The event is in the main school hall at 6.00pm and will be finished by 7.00pm.

The evening will include guest speakers and student performances, followed by the presentation of some special awards and certificates and finishing with drinks and buffet in the atrium. Guests will include students, parents and family, governors and staff.

I really hope that you will be able to attend this evening and help us celebrate the fabulous work achieved by our year 11 students.

If you are able to attend please complete and return the attached reply slip by Monday 27th February. I look forward to welcoming you to St James on the 1st March.

Yours sincerely



Mrs M Marder
Headteacher

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Reply slip to Mrs Karen Robinson, Admin Department, St James School. Year 11 Celebration Evening – Thursday 1st March 2012.

Student Name: _____

I/We confirm our attendance at the above celebration.

Signed: _____

Date: _____