

# RAYNE PARISH COUNCIL

## MINUTES OF THE MEETING HELD ON FRIDAY, 7<sup>th</sup> JULY 2003

**PRESENT:** Councillor Mrs Dawson  
Mrs Fish  
Giles  
Jiggins  
Mrs Kukiewicz  
Phillips  
Mrs Roberts  
Mrs Shepherd  
Wootton

**In the Chair:** Councillor Mrs Kukiewicz

**Also Present:** County Councillor Roger Walters

### **30 Years of Service**

Clr Roger Jiggins celebrated 30 years as a Parish Councillor in June. To commemorate this achievement and the esteem of fellow Parish Councillors, Clr Mrs Kukiewicz presented Clr Jiggins with a framed certificate. Members offered their congratulations to Clr Jiggins and toasted his honour with a glass of wine.

### **03/48 PUBLIC FORUM**

This is an opportunity for members of the public to raise issues of mutual interest or to question Councillors.

Clr Walters reported that Queenborough Lane has re-opened and BDC are to proceed with increasing the recycling scheme, to include Rayne. This will mean the parish will transfer to fortnightly collections and wheelie bins.

A discussion on the merits of this scheme followed with a number of councillors expressing their disappointment that no consultation with the parish had taken place and the problems with fortnightly collections.

Clr Walters responded there will be a process of consultation with all householders in the coming months, with implementation of the scheme Sept/Oct.

### **03/49 DECLARATION OF INTERESTS**

To declare any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members part 5/1 of the Constitution and having taken appropriate advice (where necessary) before the meeting.

Clr Jiggins declared a 'personal and prejudicial' interest in planning applications 03/01144/FUL and 03/01145/LBC, as the landowner.

### **03/50 APOLOGIES FOR ABSENCE**

Apologies received from Clrs MacNee and Meadows.

**03/ 51            CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON  
FRI DAY 2<sup>ND</sup> JUNE 2003**

The minutes, having been circulated prior to the meeting, were agreed as a true and accurate record.

Proposed: Cllr Mrs Roberts. Seconded: Cllr Phillips. Unanimously agreed.

**03/ 52            ELECTION OF CHAIRMAN**

To discuss the position of Chairman following Cllr Mrs Kukiewicz's decision to stand down. Cllr Mrs Kukiewicz informed the meeting she had spoken to one or two councillors regarding taking over the chairmanship, and following this wished to propose Cllr Phillips take over the role. Seconded: Cllr Jiggins. Cllr Phillips declared his willingness to accept the role of Chairman. Unanimously agreed.  
Cllr Phillips was therefore duly elected as Chair and will take over the role with effect from the next meeting.

**03/ 53            MATTERS ARISING NOT LISTED ON THIS AGENDA**

**53.1    Footpaths**

Response received from ECC stating they will investigate our report and undertake any necessary action.

Cllr Jiggins stated the majority of footpaths over farmland have no problems with good access, just a diversion of this from the Definitive Map. He added the Parish Council need to agree if some footpaths need altering before going ahead with the P3 Scheme.

**53.2    Asbestos**

Cllr Phillips wished to record his thanks to Cllr Giles for speaking to the Welsh Princess, as the asbestos sheets have now been removed.

Cllr Giles added this was not, in fact, asbestos but a substitute.

**03/ 54            BDC MATTERS**

**54.1    Planning Applications**

03/ 01144/ FUL & 03/ 01145/ LBC – Barns at Haverings Farm, The Street – Conversion and change of use of redundant barns to provide 2no. residential units with offices and garage and self-contained office unit.

Cllr Jiggins gave a brief history of the site and previous application and then **left the meeting**. Following a discussion on this application being outside the village envelope, Cllr Wootton proposed the Parish Council support the plans on the basis the site was at the main approach into the village with historical value which is presently in a state of disrepair and that the plans generally fit in with policy. This was seconded by Cllr Mrs Shepherd and carried following a vote of 7 For, 1 Against.

**Cllr Jiggins re-joined the meeting**

It was agreed to SUPPORT the following applications:

**03/ 01160/ COU** – Rayne Hall Farm, Shalford Road – Change of use of unit 3 to storage of building materials.

**03/ 01244/ FUL** – 2 Symmons Close – Two-storey side extension.

**54.2    Planning Results**

The following applications have been GRANTED:

**03/ 00253/ COU** – Unit 4 Enterprise Trading Estate – Change of use of land for siting of four storage containers.

**03/ 00724/ FUL** – 23 Kidder Road – Ground floor rear extension.

**03/ 00605/ FUL** – 19 Elm Walk – Single storey rear extension.

**03/ 00213/ FUL** – 8 Capel Road – Single storey side extension, detached garage and boundary wall.

**03/ 00534/ FUL** – 5 Brunwin Road – Erection of side conservatory.

**03/ 00723/ COU** – Megsfield Cottage, Fentons Road – Change of use of land from agricultural to domestic garden and erection of carport extension.

**03/ 00894/ FUL** – 31 Shalford Road – Erection of extensions.

Appeal by Fargo Coaches – **Dismissed**.

## **03/ 55            ROADS AND PUBLIC SAFETY**

### **55.1    Street Lighting**

Quote received from A.M. Street Lighting for repairs required.

Above repairs are to light No.9013 in Shalford Road for a new pole bracket and new lantern at a cost of £ 160.28 plus VAT.

Cllr Mrs Shepherd proposed this quotation be accepted. Seconded by Cllr Jiggins and agreed by all present.

Clerk to confirm the prices are for supply and fit.

### **55.2    Policing Issues**

To report any incidents or concerns since the last meeting.

To discuss resident's concerns over vehicles in the Village Hall car park.

Clerk reported on a meeting with WPC Keaney who stated the Shalford Team are now a "Problem Solving Team" targeting 3 areas over an 8-week period (based on crime figures at Braintree).

Rayne has been designated a problem area for the next 8 week period, covering nuisance youths, motorcycles and criminal damage. This involves high profile policing, plain-clothes officers and the traffic division, plus a Special Operation.

WPC Keaney recommends residents report crimes to Braintree Station, requesting an Incident Number (to ensure the crime is logged) and to continue to pass on details of licence plates of vehicles to help gather information on repeat offenders.

Clerk to:

- Write to the Police indicating the problems being faced by the parish and when they are occurring, asking that the high visibility policing tie in with these times. (c.c. Cllr Walters).
- Invite Police to attend the next meeting, asking for a report on crimes in the parish.
- Report problems at the Station, where youths congregate and have been seen on the roof trying to access the building.

### **55.3    Road Reports – Road Stewards**

To report any road defects in the parish.

Report from Cllr Giles received. Cllr Mrs Roberts will forward hers to the Clerk.

### **55.4    Flooding – Queenborough Lane**

Response received from Mr Stares, BDC and Mr Gardner, ECC.

Letters read to meeting. Cllr Jiggins agreed there was no need to meet but there is a need to follow up whether the landowner has been asked to repair the blocked pipe.

Clerk to write to Mr Stares thanking him for his work and asking if the landowner has been asked to action the work to the pipe.

## **03/ 56            RAYNE'S ENVIRONMENT**

### **56.1    Skate Ramp**

Clerk informed the meeting Cllr MacNee has completed a grant application form for further funding.

The ROSPA report on the ramp has been received with comments on signage and fencing.

Clr Jiggins stated the Parish Council should re-apply to Awards for All, and it was agreed Clerk to request an application pack.

#### **56.2 Pods Brook – Raw Sewage**

Clr Jiggins reported on a leakage into Pods Brook on 18<sup>th</sup> June. Clerk has written to the Environment Agency and Anglian Water and is awaiting a response. It was agreed to copy these letters to Clr Walters.

#### **56.3 BDC Chairman – Visit to Parishes**

Letter received indicating Clr Keith Bigden would welcome the opportunity to visit the parish. Following discussion, Clerk to respond inviting Clr Bigden to the parish, making it clear the visit would involve meeting with a group of Clrs to discuss issues. This would tie in with visits to other organisations within the village such as the School, CIP, Pre-School and Mums & Tots. Clerk to email a list of issues and programme to Clrs for agreement – to include a 106 Agreement on the Foundry and Youth Problems & Youth Activities.

#### **56.3 Parish Council Web Site**

Clr Jiggins reported Clr Phillips is to meet with Vanessa Lees to discuss this issue further. He raised concerns that the PC should host the home page and it should be clear it is a PC website. There should be links to community site based on the previous WEA booklet.

Clr Phillips stated there will be a meeting in September for interested parties to discuss a Rayne website or a page of the PC website.

Clerk indicated there might be limitations to this as there are rules governing a dot.gov site, which the PC has.

It was agreed Clerk to request the EALC look into any possible restrictions.

#### **56.4 Rayne Foundry Site**

Draft letter by Clr Jiggins previously issued to all Councillors, subsequently amended by Clr Mrs Kukiewicz.

Clr Mrs Dawson raised concerns over the play area; she would not wish to see another play site within the village preferring the existing site to be upgraded.

It was agreed to send the amended version to: Fairview Planning, Martyn Jewell (Fairview), Mr Crofts and Miss Kittle (BDC), District Clr Meadows and County Clr Walters.

Clerk to also confirm when the Foundry development will be discussed at Area Committee.

#### **56.5 Clean Team**

Clr Giles reported a post over Century Bridge requires removal. It was also reported there is a considerable amount of rubbish in and on the bund around the BDC owned piece of land at the end of Capel Close.

Clerk to inform the Clean Team.

Clr Roberts also reported the branches on the PC owned land near the Flitchway have still not been removed by the Rangers. It was agreed to write a strong letter to ECC Leisure, sending a photo of the site.

**03/57**

#### **FINANCE**

57.1	£ 20.33	Asset Management – Lighting Maintenance
57.2	£ 83.69	BT - Telephone
57.3	£ 400.00	Rayne in Focus – 2003/04 Precept Grant
57.4	£ 24.00	All Saints – OSR Hire
57.5	£ 70.00	EALC – Clr Training Day (x2)
57.6	£ 237.00	Broadmead Engineering – Repair to Play Equipment
57.7	£ 48.00	Essex Metal Craft – Repair to Playing Field gate
57.8	£ 26.00	FA Jiggins & Sons – Repair to Playing Field gate

57.9 £ 196.08 Mr Peake – Groundsman (May)  
57.10 £ 105.35 Mr Peake – Pet rol (May/ June)

One additional invoice:

57.11 £ 148.27 FA Jiggins & Son – Box Tomb repair & Memorial Wall

It was unanimously agreed to make these payments.  
Proposed: Cllr Mrs Shepherd. Seconded: Cllr Wootton.

Thanks are recorded to Cllr Jiggins for undertaking work in the Church Yard preparing for the Memorial Wall.

Clerk informed the meeting there was unconfirmed information that Barclays are only allowing three signatories on their Community Account. Anything over this will incur business charges. Clerk to request a change of signatory's pack and further information.

## **03/ 58 MEETINGS / SEMINARS / CONSULTATIONS**

### **58.1 EALC Annual General Meeting**

Report on meeting held 25<sup>th</sup> June by Councillors in attendance.

Cllr MacNee had attended this meeting where it was reported affiliation fees will increase by 7% next year and a presentation was given on Quality Councils.

**58.2 BALC Annual General Meeting**

Report on meeting held 5<sup>th</sup> June by Councillors in attendance.

Clr Phillips reported on the meeting – BALC subscription fees will remain unchanged and Mr Woodward, BDC, gave a presentation.

Clr Phillips also raised the need for a VDU Risk Assessment and Fire Risk Assessment at the CIP.

**58.3 Parish Paths Partnership Scheme**

Annual Report and Training Questionnaire received – Clerk to circulate.

**03/59 HEALTH ISSUES**

Report by Clr MacNee on recent meetings attended.

No report received in Clr MacNee's absence.

**03/60 DATE OF NEXT MEETING**

The next meeting will be held on **Monday, 4<sup>th</sup> August 2003**.

Items for the agenda to the Clerk by Thursday, 24<sup>th</sup> July.

**03/61 OTHER MATTERS FOR DISCUSSION ONLY**

**61.1 Quality Council Scheme**

Information, including the Application Form, has been received.

Clerk to copy to all Cllrs for discussion at the next meeting.

**61.2 New Councillors Training Day**

Clr Phillips reported this had been a very interesting course.

**61.3 Air Field**

Clr Mrs Roberts informed the meeting there will be a flying day for the Essex Air Ambulance at the airfield on the 19<sup>th</sup> July. There will be increased planes but they have all been made aware of the restrictions of flying over the village.

**61.4 Flying over the Village – Incident on 17<sup>th</sup> April**

Clr Phillips asked if any response had been received from Earls Colne Airfield.

It was agreed this issue needs following up and to be discussed at the next meeting.

**03/62 CLOSURE**

The meeting closed at 10:10 p.m.

Signed: \_\_\_\_\_

**CHAIR OF THE COUNCIL**

Date: \_\_\_\_\_