



Alfred Publishing

Alfred Dealer Website Dealer Log-In Consent Form

Alfred's dealer website is a helpful resource for resellers of Alfred products. Some functions of the dealer website (product availability searches, for example) do not require a user to "log in." However, for security reasons, certain functions of the site, including invoice inquiry, purchase history, order tracking, etc., require a unique password per authorized user to grant access to confidential account information.

By signing this document, Reseller Owner or Manager hereby grants a named Employee permission to log in to secure zones on Alfred's dealer website to obtain confidential data related to the Reseller's business relationship with Alfred, including purchasing history, trade discount, and other sensitive data. Employee and Reseller agree to utilize information obtained from Alfred's dealer website only for business purposes internal to named Reseller. Employee and Reseller Owner/Manager agree not to share log-in password or other confidential data with any other party.

Reseller name/DBA _____

Reseller Owner/Manager name (print) _____ **Employee** (print) _____

Reseller Owner/Manager signature _____ **Date** _____

Reseller Employee signature _____ **Date** _____

Reseller's Alfred account number (Username) _____

Employee password (min. 7 max. 10 characters; must contain alpha AND numeric characters)

Alfred Publishing sales management representative _____ **Date** _____

Reseller e-mail address _____

(confidential password will be sent to this address upon reseller request in the event that the password is forgotten)

TERMINATION AGREEMENT

A Reseller Employee's password may be terminated at any time. Reseller owner or manager may terminate an Employee's password by amending this document with a termination signature and re-submitting it to their Alfred representative. Alfred Publishing Co., Inc. also reserves the right to terminate access to a Reseller Employee at any time without notice.

Password Terminated (please fill out only for password termination only)

Reseller Owner/Manager signature _____ **Date** _____

Alfred Publishing sales management representative _____ **Date** _____

Comments: _____

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