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### DONATION REQUEST FORM

*Thank you for your interest in obtaining a donation from the Fort Wayne Mad Ants. Please note that completion of this form is a request only and does not guarantee a donation. All request forms must be received in the Mad Ants' office at least 4 weeks prior to the event.*

Name of Organization: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Organization Tax-ID Number: \_\_\_\_\_

Description of organization or mission statement: \_\_\_\_\_

Event Name: \_\_\_\_\_ Event Date: \_\_\_\_\_

Event Location: \_\_\_\_\_ Event Time: \_\_\_\_\_

Event Contact Person: \_\_\_\_\_ Contact Email: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Estimated Attendance: \_\_\_\_\_

Event Description: \_\_\_\_\_

Description of Request (for tickets: minimum/maximum number of seats; preference of weekend or weekday; ADA needs): \_\_\_\_\_

How will this donation be used (auction, raffle, etc.): \_\_\_\_\_

How will this event will be promoted: \_\_\_\_\_

Confirmation of donation needed by (date): \_\_\_\_\_ Today's Date: \_\_\_\_\_

*The Fort Wayne Mad Ants receive myriad requests for donations throughout the year, and I understand that they reserve the right to refuse any request at their own discretion. Submission of this form does not guarantee that I will receive a donation. If the Mad Ants donate an item to me or my organization, I will use it strictly for charitable purposes through auctions, raffles, etc. I am aware of the Mad Ants policy that permits just one (1) donation per calendar year per organization.*

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_



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