

**CITY OF PEMBROKE PINES  
PARKS AND RECREATION DEPARTMENT**

**Pines Recreation Center**  
7400 Pines Blvd  
Pembroke Pines, Fl.33024  
(954) 986-5022  
capacity 120

**Rose G. Price Park**  
901 N.W.208<sup>th</sup> Ave  
Pembroke Pines, Fl. 33029  
(954) 437-1140  
capacity 99

**Town Gate Park**  
901 N.W. 155<sup>th</sup> Ave.  
Pembroke Pines, Fl. 33029  
(954) 450-6895  
capacity 90

REQUESTING DATE \_\_\_\_\_ TIME: FROM \_\_\_\_\_ TO \_\_\_\_\_

NAME \_\_\_\_\_ OCCASION \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE (HOME) \_\_\_\_\_ (WORK) \_\_\_\_\_

CITY \_\_\_\_\_ STATE/ZIP CODE \_\_\_\_\_ E-MAIL \_\_\_\_\_

	PINES REC. CTR PRICE PARK						TOWNGATE					
	Friday		Saturday		Sunday		Friday		Saturday		Sunday	
	RES	NON-RES	RES	NON-RES	RES	NON-RES	RES	NON-RES	RES	NON-RES	RES	NON-RES
<b>HALL DEPOSIT</b>	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
<b>HALL RENTAL</b>	\$212.50	\$312.50	\$287.50	\$387.50	\$212.50	\$312.50	\$200.00	\$300.00	\$250.00	\$350.00	\$200.00	\$300.00
<b>CLEAN-UP FEE</b>	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
<b>TAX</b>	\$ 12.25	\$ 18.25	\$ 17.25	\$ 23.25	\$ 12.25	\$ 18.25	\$ 12.00	\$ 18.00	\$ 15.00	\$ 21.00	\$ 12.00	\$ 18.00
<b>TOTAL</b>	<b>\$450.25</b>	<b>\$556.25</b>	<b>\$529.75</b>	<b>\$635.75</b>	<b>\$450.25</b>	<b>\$556.25</b>	<b>\$412.00</b>	<b>\$518.00</b>	<b>\$465.00</b>	<b>\$571.00</b>	<b>\$412.00</b>	<b>\$518.00</b>

**FOR EMERGENCIES CALL 954-914-0681 OR 954-347-7459**

HALL DEPOSIT	1-220243	REC.#	INITIALS
HALL RENTAL	1-362030-7001	REC.#	INITIALS
CLEAN-UP FEE	1-347200-7001	REC.#	INITIALS
TAX	1-217220	REC.#	INITIALS

TO SECURE DATE, DEPOSIT MUST BE PAID. FULL PAYMENTS MUST BE MADE FOUR (4) WEEKS PRIOR TO THE DATE OF AFFAIR. HALL CAN ONLY BE USED DURING ABOVE DESIGNATED DATE AND TIME. ENTRY INTO HALL BEFORE OR AFTER THE ABOVE DESIGNATED DATE AND TIME FOR THE PURPOSE OF DECORATING OR CLEANING IS NOT PERMITTED.

**ALL BUSINESS MUST BE COMPLETED DURING THE DAY OF RENTAL.**

The undersigned applicant, as an individual or as a representative of a group or organization, hereby takes the responsibility of the premises and equipment, plus the following requirements are the responsibility of the tenant covered by the rental agreement. If replacement or repair of such damage or breakage shall exceed the required deposit, the tenant will be billed accordingly.

**WE MUST ASK YOU TO:**

- Remove all garbage from the building, parking area and place in outside dumpster.  
At Pines Recreation Center – dumpster is located near the NE corner of building.  
At Rose G. Price Park – dumpster is located at the entrance of the park.  
At Town Gate Park – leave at curb
- Do not use tacks, nails or tape to hang decoration. Only EZ Tack is permitted. No hanging of items from ceiling
- Remove all decorations, tablecloths, paper products and food from tables and floor.
- If spillage occurs, please mop up for safety.
- Clean kitchen area – stovetop, counters, sinks, and microwave.
- Clean all tables and chairs, removing any dirt or sticky substance (i.e. drinks, food, etc.).
- Please do not throw rice, confetti, and birdseed, inside or outside the building.
- Check the air conditioners before leaving to be sure the temperature is set on 78 degrees.
- On Friday and Saturday, premises must be vacated by 12:00 midnight or you will incur the following charges: 12:01-12:15am -\$35; 12:16-12:30am-\$70; 12:31-1:00am - \$105. **After 1:00am the police will be called.** X \_\_\_\_\_ initial
- On Sunday, premises must be vacated by 6:00 pm or you will incur the following charges: 6:01-6:15am -\$35; 6:16-6:30pm-\$70; 6:31-6:45pm - \$105. **After 7:00pm the police will be called.** X \_\_\_\_\_ initial
- Rose G. Price Park and Towngate locations do not permit use of pool area during rental.
- \_\_\_\_\_ tables and \_\_\_\_\_ chairs are available for use under this agreement, set up and break down of tables and chairs is the responsibility of the renters. Additional tables, chairs and equipment must be provided by renter.
- Tables and chairs cannot be removed from the building. Ice machine available, no cooking, no smoking, no fog machines, bouncehouses and No outside Vendors.
- You must be 21 years of age to rent the hall. If you are having a party for a minor, please sign the additional addendum. X \_\_\_\_\_
- The hall may only be used for private functions.

DEPOSIT CANNOT BE REFUNDED IF THE ABOVE REQUIREMENTS ARE NOT MET. IN THE EVENT OF CANCELLATION, DEPOSIT AND HALL RENTAL FEES WILL BE REFUNDED WITH PRIOR NOTICE OF 4 WEEKS BEFORE THE DATE OF AFFAIR. THE NON-REFUNDABLE CLEAN UP FEE IS INTENDED FOR MOPPING AND BUFFING OF HALL, KITCHEN AND BATHROOM FLOOR AND OTHER INTENSIVE MAINTENANCE. THE CITY OF PEMBROKE PINES RESERVES THE RIGHT TO REVOKE ANY HALL RENTAL AGREEMENT WITHOUT LIABILITY SHOULD SUCH ACTION IS DEEMED NECESSARY OR DESIRABLE.  
ANY REFUNDS WILL BE RECEIVED WITHIN 4-6 WEEKS. REFUNDS WILL BE SENT TO THE CONTRACTED ADDRESS ABOVE.

The VENDOR agrees at all times to indemnify the CITY, hold the CITY harmless and, at the CITY's sole option, defend or pay for any attorney selected by the CITY to defend the CITY, its trustees, elected and appointed officers, agents, servants and employees, from and against any and all claims, demands, losses, liabilities, expenditures or causes of action of whatsoever kind or nature, and the resulting losses, costs, expenses, reasonable attorneys' fees, liabilities, damages, orders, judgments, or decrees, sustained by the CITY or any third party arising out of, or by reason of, the VENDOR's use of the CITY'S facilities, including, but not limited to such claims resulting from the CONTRACTOR's negligent acts, errors or omissions.

SIGNATURE OF APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_

**OFFICE USE ONLY:** Hall deposit approval/disapproval for refund for affair held on \_\_\_\_\_  
AMOUNT \_\_\_\_\_ BY \_\_\_\_\_