

**SUMMARY OF FALL 2007 QUARTERLY MEETINGS**

**The National Collegiate Athletic Association**

<b>Division II Management Council</b> <b>October 22-23, 2007</b> <b>Indianapolis, Indiana</b>	<b>Division II Presidents Council</b> <b>November 1, 2007</b> <b>Indianapolis, Indiana</b>
ATTENDEES:	ATTENDEES:
Darrell Axtell, Saint Martin's University Sally Beard, Missouri Southern State University Kathleen Brasfield, Angelo State University Erin Callahan, Northeast-10 Conference Debbie Chin, University of New Haven Mike Covone, Barry University Donna Fields, St. Mary's University Tim Griggs, Coker College Stephanie Harrison-Dyer, Albany State University Eugene Hermitte, Johnson C. Smith University Larry Holstad, Winona State University Ann Jirkovsky, Bellarmine University John Mansuy, Wheeling Jesuit University Dan Mara, Central Atlantic Collegiate Conference Ann Martin, Regis University Wendy Taylor May, University of California, San Diego Roberta Page, Shippensburg University, <i>chair</i> Gwen Reeves, Fort Valley State University Herb Reinhard, Valdosta State University David Riggins, Mars Hill College, <i>vice chair</i> Suzanne Sanregret, Michigan Tech University Tim Selgo, Grand Valley State University Karen Soto, University of Puerto Rico at Mayaguez Glenn Stokes, Columbus State University Karen Stromme, University of Minnesota Duluth	Charles M. Ambrose, Pfeiffer University, <i>chair</i> Dan Bradley, Fairmont State University Joseph Grunenwald, Clarion University David Danahar, Southwest Minnesota State University Barbara Dixon, Truman State University Margaret Fitzpatrick, St. Thomas Aquinas College Antoine Garibaldi, Gannon University Thomas Harden, Clayton State University Stephen Jordan, Metropolitan State College of Denver Ernest McNealey, Stillman College Eddie Moore Jr., Virginia State University, <i>vice-chair</i> J. Patrick O'Brien, West Texas A&M University Beverley Pitts, University of Indianapolis Hamid Shirvani, California State University, Stanislaus
ABSENTEES	ABSENTEES
None	Robert C. Brown, Arkansas Tech University

OTHER PARTICIPANTS	OTHER PARTICIPANTS
Gary Brown, NCAA Ann Carr, NCAA Fellow Sharon Cessna, NCAA Elsa Cole, NCAA Jaime Fluker, NCAA Bernard Franklin, NCAA Eric Hartung, NCAA Maritza Jones, NCAA Heather Mathis, NCAA Delise O’Meally, NCAA Stacey Osburn, NCAA Stephanie Quigg, NCAA Mike Racy, NCAA Ruth Reinhardt, NCAA, <i>recording secretary</i> Jess Rigler, NCAA JoJo Rinebold, NCAA Chris Ruckdaschel, NCAA Terri Steeb, NCAA Irina Watkins, NCAA	Myles Brand, NCAA Gary Brown, NCAA Bernard Franklin, NCAA Jim Isch, NCAA Maritza Jones, NCAA Heather Mathis, NCAA Kevin Menk, Strategic Resource Partners LLC Nathan Mueller, Hardwick-Day Stacey Osburn, NCAA Roberta Page, Shippensburg University Stephanie Quigg, NCAA Mike Racy, NCAA Ruth Reinhardt, NCAA, <i>recording secretary</i> Jess Rigler, NCAA Terri Steeb, NCAA Charlotte Westerhaus, NCAA

**1. WELCOME AND ANNOUNCEMENTS.**

Management Council. The meeting was called to order at 8:05 a.m. by the chair, Roberta Page. The chair welcomed the newest Management Council members, Kathleen Brasfield, Angelo State University, and Erin Callahan, Northeast-10 Conference.

Presidents Council. The meeting was called to order at 8:05 a.m. by the chair, Charles Ambrose. Dr. Ambrose welcomed the two new members, Ernest McNealey, Stillman College; and Patrick O'Brien, West Texas A&M University and made other announcements, as appropriate.

Dr. Ambrose also reviewed the Executive Summary from the 2007 Division II Chancellors and Presidents Summit, noting the three primary themes that emerged during Summit discussions: (1) Division II should be viewed as a membership destination; (2) Division II policies, programs and budget initiatives should align with the division's strategic positioning platform; and (3) Division II should be recognized as the optimal tuition revenue model for intercollegiate athletics. The Presidents Council shared some stories unique to Division II and their institutions.

**2. REVIEW OF PREVIOUS MEETING DOCUMENTATION.**

**a. Management Council meeting July 23-24, 2007, and Presidents Council meetings June 22 and August 9, 2007.**

Management Council. The Management Council approved the meeting summary of the July 23-24 meetings, as presented.

Presidents Council. The Presidents Council approved the meeting summary of the June 22 and August 9 Presidents Council meetings, as presented.

**b. Executive Committee meeting—August 9, 2007.**

Management Council. The Management Council reviewed the minutes of the August 9 Executive Committee meeting, noting the budget recommendations for 2007-08; the summary of the report of the Executive Committee Working Group on Membership; and the report from the Division II Presidents Council. No formal action was taken.

Presidents Council. The Presidents Council reviewed the minutes of the August 9 Executive Committee meeting. No formal action was taken.

**c. Administrative Committee Teleconferences—August 29 and October 3, 2007, and Interim Actions.**

Management Council. The Management Council approved the minutes from the August 29 and October 3 meetings, as well as the interim actions taken.

Presidents Council. The Presidents Council approved the minutes from the August 29 and October 3 meetings, as well as the interim actions taken.

**3. DIVISION II STRATEGIC POSITIONING AND PRIORITIES.**

**a. Platform—Audit of Identity Items Used by Conferences/Institutions.**

Management Council. Management Council representatives were asked to bring various items (e.g., athletics department press releases, admissions brochures and communication pieces regarding the athletics department) to the meeting with them. JoJo Rinebold led the group in an exercise to show them how to tie their various pieces together to create a consistent communication message for their institution. No formal action was taken.

Presidents Council. No action was necessary.

**b. 2007 Division II Priorities.**

Management Council. The Council received a copy of the 2007 priorities, which had been updated to reflect the actions and accomplishments that occurred during 2007. No formal action was taken.

Presidents Council. No action was necessary.

**c. 2008 Division II Priorities.**

Management Council. The Management Council endorsed the 2008 priorities as outlined, with some minor modifications in wording.

Presidents Council. The Presidents Council endorsed the 2008 priorities as presented.

**4. Review of Committee Recommendations Affecting Division II.**

**a. Association-wide Committees.**

**(1) Competitive Safeguards and Medical Aspects of Sports Committee—  
Start Date of Period of Ineligibility Due to a Positive Drug Test and  
the Impact on Nullifications for Championships Selection.**

Management Council. The Management Council agreed to sponsor noncontroversial legislation that would specify that the start date for the period of ineligibility for the student-athlete would begin on the date of collection of the drug-testing sample, with nullification of contests in effect only after the institution is notified of the confirmed positive drug test.

Presidents Council. No action was necessary.

**(2) Minority Opportunities and Interests Committee.**

**(a) Chair Election.**

Management Council. The Management Council recommended that the Presidents Council ratify the appointment of Rudy Keeling, commissioner, Eastern College Athletic Conference, to serve as chair of the committee, effective January 2008.

Presidents Council. The Presidents Council ratified the appointment.

**(b) Baseball/Softball Study.**

Management Council. The Management Council was informed that a survey will be sent to conference commissioners to determine the number of minority baseball/softball coaches at all divisional levels. No formal action was taken.

Presidents Council. No action was necessary.

**(3) Committee on Women's Athletics.**

**(a) Chair Election.**

Management Council. The Management Council recommended that the Presidents Council ratify the appointment of Geri Knortz, director of athletics, Saint Michael's College, as chair of the committee, effective September 2007.

Presidents Council. The Presidents Council ratified the appointment.

**(b) Student-Athlete Pregnancy Issues.**

Management Council. The Management Council received an update and reviewed the statement from the committee on its position regarding pregnancy issues, as follows:

*"NCAA institutions have a responsibility to conduct their intercollegiate athletics programs in a manner designed to protect and enhance the physical and educational well-being of student-athletes. Institutions are expected to protect the health of and provide a safe environment for each of their participating student-*

*athletes. In that regard, female student-athletes, including those who may be pregnant, should be treated in accordance with federal law and consistent with NCAA principles and bylaws.*

*“Title IX protects pregnant student-athletes from discriminatory policies and treatment. Specifically, federal law requires that pregnant students be considered as having a temporary disability and, therefore, consistent and equitable treatment of all students with temporary disabilities must be applied. While recent reports have focused on loss of athletics financial aid and departmental support, the CWA emphasized that institutions must have gender-neutral, nondiscriminatory policies and practices in all areas impacting student-athletes.*

*“The CWA intends to develop, in consultation with other membership committees and experts, a toolkit that NCAA member colleges and universities can use to educate student-athletes and staff on the legal, medical and treatment expectations for pregnant student-athletes, as well as provide suggested best practice policies and procedures. The toolkit will include best practice models from the NCAA Sports Medicine Handbook and from institutions that already have comprehensive policies in place. The CWA will also explore, with other Association committees, current guidelines for eligibility extension and scholarship renewal policies for potential changes. In the meantime, the committee encourages the membership to review its current team, department and institutional policies to ensure that they are compliant with civil rights law and designed to treat student-athletes in a non-discriminatory fashion.”*

Presidents Council. The Presidents Council received a copy of the statement. No action was necessary.

**c. Woman of the Year.**

Management Council. The Management Council was informed that in 2008, the Woman of the Year event will be scheduled to coincide with the October Management Council meeting and be conducted on the Sunday evening prior to Council meetings. No action was taken.

Presidents Council. No action was necessary.

**(4) Joint Minority Opportunities and Interests Committee/Committee on Women's Athletics.**

Management Council. The Management Council reviewed the committee's report. No action was taken.

Presidents Council. No action was necessary.

**b. Division II Committees.**

**(1) Budget and Finance Committee.**

**(a) Committee report.**

Management Council. The Management Council reviewed the committee's report. No action was taken.

Presidents Council. The Presidents Council reviewed the committee's report and received an updated budget-to-actual report for the period ending August 31, 2007. The Council agreed to distribute \$4,000 to each active Division II institution, based on surplus revenues from the 2006-07 fiscal year. This distribution would be a one-time payment sent to the president/chancellor of each active Division II institution, along with a letter encouraging the president/chancellor to use the money to support initiatives that align with the Division II strategic positioning platform.

**(b) Year-to-Date Budget-to-Actual Report.**

Management Council. The Management Council reviewed the year-to-date budget-to-actual report. No action was taken.

Presidents Council. The Presidents Council reviewed the year-to-date budget-to-actual report. [See above item for action taken.]

(c) **Conference Grant Information and Application.**

Management Council. The Management Council received a copy of the grant application that was e-mailed to conference commissioners and directors of athletics at independent institutions in early October. It was noted that additional questions had been added to the application regarding the strategic positioning initiative; conferences are required to allocate funds that support their efforts with strategic positioning. No action was taken.

Presidents Council. No action was necessary.

(2) **Championships Committee.**

(a) **Wrestling—Number of Dates of Competition.**

Management Council. The Management Council agreed to sponsor noncontroversial legislation to allow teams, for purposes of counting dates of competition, to substitute dual meets contested on two consecutive days in place of two-day meets, effective for the 2008-09 academic year. Currently, wrestling teams are allowed to compete in 16 dates of competition, two of which may be two-day meets that each count as a single date of competition.

Presidents Council. No action was necessary.

(b) **Committee Appointments.**

Management Council. The Management Council ratified the following sports committee appointments, effective immediately.

- (i) Baseball. **Terrance Whittle**, head coach at Elizabeth City State University, to replace Matt Fincher, head coach at the University of South Carolina Upstate.
- (ii) Men's Basketball. **Amrit Rayfield**, head coach at Davis and Elkins College, to replace John Wilson Jr., head coach at Lock Haven University.
- (iii) Field Hockey. **Kelley Frassinelli**, head coach at Southern Connecticut State University, to replace Pamela Arpé, head coach at Stonehill College.



- (iv) Women's Golf. **Matthew Higgins**, head coach at Concordia, St. Paul, to replace Dennis Chandler, head coach at the University of South Dakota.
- (v) Men's Lacrosse. **John Jez**, head coach at C. W. Post Campus/Long Island University, to replace Rick Cole Jr., director of athletics at Dowling College.

Presidents Council. No action was necessary.

**(c) Baseball—Regional Host Requirement.**

Management Council. The Management Council requested that the Championships Committee have further discussion regarding its approval of a lighting requirement for regional hosts in baseball. While Council members support the requirement, they recommended that the Championships Committee consider altering the 30-mile radius policy for neutral sites.

Presidents Council. No action was necessary.

**(3) Nominating Committee—Appointments.**

Management Council. The Management Council recommended that the Presidents Council ratify the following committee appointments, effective immediately.

- (a) Academic Requirements Committee. **Tracee Passeggi**, associate director of athletics, San Francisco State University, to replace Christine Halsey.
- (b) Championships Committee. **Patsy Smith**, associate director of athletics, Missouri Western State University, to replace Kathleen Brasfield.
- (c) Committee on Infractions. **Bridget Lyons**, associate director of athletics, Barry University, to replace Sherry Kennemer.

Presidents Council. The Presidents Council ratified the appointments.

**(4) Student-Athlete Advisory Committee—Bylaw 21.8.6.8 (Committee Term Limit Extensions).**

Management Council. The Management Council voted to not sponsor noncontroversial legislation to amend the length of time a committee member can serve on the Division II Student-Athlete Advisory Committee. Current legislation allows a SAAC member to serve a three-year term, not to exceed 12 months past the time the student-athlete has exhausted his/her eligibility. The proposed legislation would have provided an opportunity to extend an appointed member's term to 18 months past exhaustion of eligibility.

Presidents Council. The Presidents Council received news of the failed recommendation. No action was necessary.

**(5) Degree-Completion.**

Management Council. The Management Council reviewed the listing of recipients for the 2007-08 academic year awards. No action was taken.

Presidents Council. No action was necessary.

**5. NCAA Convention and Legislation.**

**a. Proposed Legislation for the 2008 NCAA Convention.**

Management Council. The Management Council reviewed the legislation for the 2008 NCAA Convention, contained in the Second Publication of Proposed Legislation. The Management Council agreed to recommend that the Presidents Council sponsor an amendment-to-amendment for the Convention that would revise Proposal No. 2-12—Eligibility—Full-Time Enrollment—Requirement for Practice or Competition—Eligibility for Male Students or Male Student-Athletes to Practice with Women's Teams—Certification Requirements. This amendment-to-amendment would remove the requirement that male students who practice with a women's team must be certified for competition.

Presidents Council. The Presidents Council agreed to sponsor an amendment-to-amendment to Convention Proposal No. 2-12 for the 2008 Convention.

No additional action was taken by the Councils concerning Convention proposals.

**b. Proposed Grouping of Legislative Proposals and Roll Call Votes.**

Management Council. The Management Council agreed to recommend that the Presidents Council approve the proposed grouping of legislative proposals and

the designated 'roll-call' votes for the purpose of production of the 2008 Convention Official Notice. Nine of the 21 proposals are recommended as roll-call votes (SPOPL Nos. 2-1; 2-5; 2-12; 2-14; 2-15; 2-17; 2-21; 2-22; and 2-10).

Presidents Council. The Presidents Council approved the proposed grouping and the designated 'roll-call' votes, as recommended by the Management Council.

**c. Suggested Speakers for 2008 NCAA Convention Legislation.**

Management Council. The Management Council reviewed the speakers chart, as compiled by NCAA staff. The Council was informed of the duties that go along with being a designated or back-up speaker and was asked to advise staff of any changes individuals would like to make. No action was taken.

Presidents Council. The Presidents Council reviewed the speakers chart and was advised of duties inherent with being designated as a speaker. No action was taken.

**d. Committee Review of Membership-Sponsored Proposals.**

(1) Proposal No. 2-10 (Recruiting and Playing and Practice Seasons—Preseason Practice—Mandatory Medical Examinations—Timing of Medical Examination.

Management Council. The Management Council agreed to oppose this proposal for the same reasons as the Committee on Competitive Safeguards and Medical Aspects of Sports. It noted 1) the need for consistency of the rule in that Bylaw 17.1.5 (mandatory medical examinations) is a common provision; 2) a medical examination should ideally be performed at least six weeks prior to the start of any physical activity—the six month time period was adopted to provide institutions flexibility to accommodate a large number of student-athletes requiring a medical examination at any one time; and 3) the interpretations issued regarding tryouts of prospective student-athletes and mandatory medical exams provide flexibility to institutions, while maintaining the integrity of the rule.

Presidents Council. The Presidents Council agreed to oppose this proposal for the same reasons as the Committee on Competitive Safeguards and Medical Aspects of Sports and the Management Council.

[Note that the Legislation Committee agreed to take no position with regard to this proposal.]

- (2) Proposal No. 2-18 (Playing and Practice Seasons—Basketball—Preseason Practices—On-Court Practice).

Management Council. The Management Council agreed to take no position on this proposal and agreed that this is an issue for the Division II membership to decide on the Convention floor.

Presidents Council. The Presidents Council agreed to oppose this proposal for the same reasons as the Legislation Committee.

[Note that the Legislation Committee agreed to oppose this proposal, noting a need to preserve a consistent date for preseason on-court basketball practice sessions to avoid confusion in the membership. The committee further noted that the proposal is not aligned with the deregulation efforts undertaken in the division since the 2000 Convention.]

- (3) Proposal No. 2-19 (Playing and Practice Seasons—Basketball—First Contest).

Management Council. The Management Council agreed to take no position on this proposal and agreed that this is an issue for the Division II membership to decide on the Convention floor.

Presidents Council. The Presidents Council agreed to oppose this proposal for the same reasons as the Legislation Committee.

[Note that the Legislation Committee agreed to oppose this proposal, noting a need to preserve a consistent date for the first contest against outside competition in basketball to avoid confusion in the membership. The committee further noted that the proposal is not aligned with the deregulation efforts undertaken in the division since the 2000 Convention.]

- (4) Proposal No. 2-20 (Playing and Practice Seasons—Basketball—First Contest—Exceptions).

Management Council. The Management Council agreed to support this proposal for the same reasons as the Legislation Committee. Contests in the Tip-Off Classic are permitted to occur before the first contest date in basketball; thus, a change to begin such contests on a Friday makes sense because the event will conclude over the weekend. The proposed change supports the philosophy of reducing missed class time for student-athletes who participate in the event.

Presidents Council. The Presidents Council agreed to support this proposal for the same reasons as the Management Council and the Legislation Committee.

**e. Noncontroversial Legislation per Constitution 5.3.1.1.2.**

Management Council. The Management Council approved in legislative format those proposals that had previously been approved in concept.

Presidents Council. No action was necessary.

**f. Administrative Regulations.**

Management Council. The Management Council recommended that the Presidents Council approve in legislative format those administrative regulations that had previously been approved in concept.

Presidents Council. The Presidents Council approved the administrative regulations, as presented.

**g. Modifications of Wording to Conform to the Intent.**

Management Council. The Management Council reviewed the modifications of wording. No action was taken.

Presidents Council. No action was necessary.

**h. Incorporation of Interpretations.**

Management Council. The Management Council approved in legislative format those interpretations that had previously been approved in concept.

Presidents Council. No action was necessary.

**i. Convention Schedule and Programs.**

Management Council. The Management Council reviewed the overall Convention schedule and the educational sessions scheduled for Division II members. No action was taken.

Presidents Council. The Presidents Council reviewed the overall Convention schedule and the educational sessions scheduled for Division II members. No action was taken.

**6. Discussion Topic—Model Life Skills Resource.**

Management Council. The Management Council conducted round-table sessions to discuss the model life skills resource, a project being undertaken by the governance interns. This project is a result of a directive from the Division II Presidents Council, asking that life skills programs in Division II not be legislated. Rather, the Council preferred an educational program be initiated in the division to develop a model life skills resource that the membership could use to develop a life skills program on their campuses. No action was taken.

Presidents Council. The Presidents Council reviewed the information that the governance interns developed to begin the process of developing a model life skills resource. No action was taken.

**7. Division II Management Council.**

**a. Administrative Review Subcommittee.**

Management Council. The Management Council was updated on the work of the Administrative Review Subcommittee. No supplement was provided; no action was taken.

Presidents Council. No action was necessary.

**b. Management Council Conference Elections.**

Management Council. The Management Council agreed to recommend that the Presidents Council ratify the following appointments to the Management Council.

- (1) Northern Sun Intercollegiate Conference. **Lloyd Raymond**, commissioner, to replace Larry Holstad, Winona State University.
- (2) Pennsylvania State Athletic Conference. **Frances A. Nee**, senior woman administrator, Indiana University of Pennsylvania, to replace Roberta Page, Shippensburg University.
- (3) Southern Intercollegiate Athletic Conference. **Willie Washington**, director of athletics, Benedict College, to replace Gwen Reeves, Fort Valley State University.

- (4) Sunshine State Conference. **Bob Fortosis**, director of athletics, Eckerd College, to replace Mike Covone, Barry University.

Presidents Council. The Presidents Council ratified the appointments.

**c. Management Council Re-election.**

Management Council. The Management Council agreed to recommend that the Presidents Council ratify the reappointment of **Wendy Taylor May**, senior woman administrator, University of California, San Diego, as the Management Council representative from the California Collegiate Athletic Association.

Presidents Council. The Presidents Council ratified the reappointment.

**d. Committee and Project Team Assignments.**

Management Council. The Management Council was presented with the listing of committee and project team assignments. Assignments for those persons retiring from the Council will be made during an Administrative Committee teleconference prior to the end of the year. Council members interested in specific assignments were encouraged to notify the staff.

Presidents Council. No action was necessary.

**e. Management Council Chair Election.**

Management Council. The Management Council agreed to recommend that the Presidents Council ratify the appointment of **Debbie Chin**, director of athletics, University of New Haven, as chair of the Management Council, for a one-year period beginning with the post-Convention Management Council meeting in January 2008.

Presidents Council. The Presidents Council ratified the appointment.

**8. Division II Presidents Council.**

- a. Presidents Council Elections.** The Presidents Council elected four new representatives to the Council, each for a four-year term beginning after the close of the 2008 NCAA Convention, as follows:

- **Drew Bogner**, president, Molloy College (Region 1).
- **John Cavanaugh**, president, University of West Florida (Region 2).

- **Nancy Moody**, president, Lincoln Memorial University (Region 2).
- **Cheryl Norton**, president, Southern Connecticut State University (Region 1).

Presidents going off the Council are Charles Ambrose, Pfeiffer University, Dan Bradley, Fairmont State University; Robert Brown, Arkansas Tech University; and Margaret Fitzpatrick, St. Thomas Aquinas College.

[Note that the Presidents Council discussed the election process and regional representation for the Council. Staff was instructed to look at the possibility of realignment of the regions for representation, giving consideration to the new regional alignment for championships selections. Staff was also instructed to let certain Presidents Council nominees know that elections for three-four individuals are conducted each year, and given the requirements that must be met when elections are held, each nominee should be encouraged to submit his/her name when vacancies occur.]

- Chair Election.** The Presidents Council elected **Stephen Jordan**, president, Metropolitan State College of Denver, as the new chair of the Council, for a one-year term beginning at the close of the 2008 NCAA Convention.
- Division II Values Study.** The Presidents Council received a presentation from Nathan Mueller, Hardwick-Day, and Kevin Menk, Strategic Resource Partners LLC, on the Division II values study and simulation model. The Presidents Council agreed to have Hardwick-Day complete the model and present its findings to the Division II presidents during the 2008 Convention in January. At that point, the Council will discuss its reactions and the possibility of proceeding with "Phase Two" of the project.
- April Presidential Meeting.** The Presidents Council was informed of the intent to conduct a Wednesday evening meeting just prior to the April Presidents Council meeting that would involve the entire Presidents Council and the chancellors and presidents who serve as the chair of Division II conference presidential bodies. No action was taken; more information will be forthcoming.

## 8. **National Office Staff Updates.**

### a. **Division II Six-Hour Requirement Reporting.**

Management Council. The Management Council viewed a presentation on the report of ineligible student-athletes as a result of the six-hour requirement. No action was taken.



Presidents Council. No action was necessary.

**b. Conference Compliance Officers' Meeting.**

Management Council. The Management Council reviewed the agenda and received an update on the Division II conference compliance officers' meeting that was conducted October 17 in Indianapolis. No action was taken.

Presidents Council. No action was necessary.

**c. Work/Life Balance Working Group.**

Management Council. The Management Council received an update on the work of the Task Force on Life and Work Balance in Intercollegiate Athletics. No action was taken.

Presidents Council. No action was necessary.

**d. Survey Evaluations from the 2007 Management Council/Student-Athlete Advisory Committee Summit.**

Management Council. The Management Council reviewed the results of the survey that was distributed at the end of the Division II Management Council/Student-Athlete Advisory Committee Summit in July. No action was taken.

Presidents Council. No action was necessary.

**e. Division II Committee Chairs/Staff Liaisons Meeting.**

Management Council. The Management Council received a summary of the Division II committee chairs meeting, held in September. No action was taken.

Presidents Council. No action was necessary.

**f. Division II Coaches' Enhancement Grant.**

Management Council. The Management Council was updated on the Division II Coaches' Enhancement Grant, which has been approved by the Presidents Council as an ongoing program in Division II. Information for the 2008-09-10 program was mailed in early October. No action was taken.

The Management Council requested that a document listing all NCAA and Division II grant programs and their deadlines be assembled for the membership's use.

Presidents Council. No action was necessary.

**g. Division II FAR Fellows Institute.**

Management Council. The Management Council received an update on the third annual Division II FAR Fellows Institute, which was held in Indianapolis the first weekend in October. No action was taken.

Presidents Council. No action was necessary.

**h. Spring 2008 Sports Festival.**

Management Council. The Management Council received an update on the progress of the Spring 2008 Division II Sports Festival and was informed that it would receive invitations to attend a portion of the festival, which will be held in Houston in May.

Presidents Council. The Presidents Council received the same update and information. No action was necessary.

**i. Release of Division II Graduation Rates and Academic Success Rates.**

Management Council. The Management Council received an update on the release of Division II graduation and academic success rates. The Council was reminded that reporting of the ASR is a condition of Division II membership, but that the penalty phase will not go into effect until 2011. Also noted was the fact that approximately 90 percent of Division II institutions are already reporting the ASR. Release of the data will be in October or November. No action was taken.

Presidents Council. No action was necessary.

**j. Senior Vice President's Report.**

Management Council. The senior vice president for governance, membership services, education and research updated the Council on the work of the Executive Committee Membership Working Group. Also noted was the issue of reducing the carbon footprint of the NCAA, which the Executive Committee will discuss at its November 1 meeting. No action was taken.

Presidents Council. The senior vice president discussed with the Council the meeting to be conducted in Atlanta December 4 with Division II HBCU conferences and institutions, primarily to discuss the topic of compliance. The senior vice president also discussed the work of the Executive Committee Membership Working Group and the issue facing the divisions concerning membership size, as well as the NCAA's leadership on environmental issues. No action was taken.

**9. Other Business.**

**a. President's Update.**

Management Council. No update was available.

Presidents Council. Dr. Brand updated the Council on the NCAA's 'Green Team'; and the settlement of the University of North Dakota case. No formal action was taken.

**b. Vice President's Report.**

Management Council. The vice president of Division II thanked the Management Council for its support over the course of the past few months. Additionally, he distributed a new Division II recruiting brochure and instructions to the Division II Web sites. No action was taken.

Presidents Council. The vice president of Division II thanked the Presidents Council for its support over the course of the past few months. Additionally, he distributed a new Division II recruiting brochure and updated the Council on the Make-A-Wish and Habitat for Humanity projects. No action was taken.

**c. Litigation Update.**

Management Council. The Management Council was provided with a litigation update. No action was taken.

Presidents Council. No action was taken.

**c. Media Tours.**

Management Council. The Management Council was updated on the progress made with the media in various cities. No action was taken.

Presidents Council. The Presidents Council was updated on the progress made with media in various cities. Two cities will be targeted each quarter. The Council also reviewed a guest editorial that was written by Presidents Pitts and published in the Indianapolis Star. No action was taken.

**d. NCAA Fellows Program.**

Management Council. The Management Council was joined by an NCAA Fellow from a Division I institution, as well as the NCAA staff member who runs the program. Concern was voiced on the fact that no Division II administrators were selected for the current class of Fellows, and the Council was encouraged to provide its thoughts and ideas on how to promote the program in Division II. No action was taken.

Presidents Council. No action was necessary.

**10. Meeting Recap—Things to Report Back to Conferences.**

Management Council. The Management Council was asked to ensure that certain items on the agenda were taken back to their peers in their respective conferences.

- a. Division II Conference Grant Funds. 1) Conferences must specify the process the conference used to complete the conference operations questionnaire and the grant allocations; 2) Conferences must also engage institutional administrators in the development of the conference grant program requests; 3) Conference member institutions (e.g., athletics directors, senior woman administrators, faculty athletics representatives, student-athletes) should take part in determining allocations for the 2008-09 academic year; 4) Updates were made to the grant application to better align the conference grant program with the Division II strategic positioning platform; 5) The Division II National Student-Athlete Advisory Committee will receive an update on the grant application at its meeting in November.
- b. Division II Legislation for the 2008 NCAA Convention. Contact NCAA staff if questions regarding Division II legislation for the 2008 Convention arise. A question and answer document is being prepared for the Convention. Additionally, the Legislation Committee is able to resolve interpretive issues related to the legislation prior to January. The Division II Second Publication of Proposed Legislation (SPOPL) is currently online. The Division II Official Notice will be made available to Division II institutions and conferences no later than November 15.

- c. Convention Education Sessions. Encourage your conference members to attend the Association-wide and Division II specific programming at the 2008 NCAA Convention. Division II will host a session on game environment during the Association-wide programming on Saturday, January 12, from 12:45 to 2:15 p.m. An Association-wide membership forum will be held on Saturday from 2:30 to 3:30 p.m., and the issues forum, nine education sessions and the chancellors/presidents programming and luncheon will be held Sunday.
- d. Model Life skills Resource. Conference members should send any information they have on life skills programming to the governance interns.
- e. Coaches Enhancement Grant. Applications for the Coaches' Enhancement Grant Program, which provides funding to Division II institutions to assist in creating new assistant coaching positions in Division II, were mailed to all Division II institutions in early October.
- f. Postgraduate Scholarship Program. Encourage your conference members to nominate Division II student-athletes for the NCAA postgraduate scholarship program. The application process is online, and the deadlines are as follows: Fall Sports—January 17, 2008; Winter Sports—March 20, 2008; and Spring Sports—May 15, 2008.

Presidents Council. No action was necessary.

- 11. Future meetings. Both Councils were directed to the listing of future meetings for 2008. No action was taken.

- 12. Adjournment.

Management Council. The Management Council adjourned at 10:40 a.m. Tuesday, October 23.

Presidents Council. The Presidents Council adjourned at 2:10 p.m. Thursday, November 1.