

Project Information

Individual Shelter (Safe Room) Worksheet

APPLICATION MUST BE RETURNED VIA CERTIFIED MAIL or IN PERSON TO:

NOTICE: Application Must Be Returned to Jefferson County EMA, 709 North 19th Street, Birmingham, AL 35203 – Attention: Daun King

Site Location for Individual Shelter (Safe Room)

Physical Address: _____

City: _____ County, Alabama ZIP _____

Location of Safe Room: ☐ New Home Construction
☐ On Property (Previously Disturbed Ground)
☐ On Property (Previously Undisturbed Ground)
☐ In an existing Residence

Owner Information

Name _____
Last name, First name, Middle Initial

Mailing address: _____

City: _____, AL ZIP _____

Home Phone _____ Work Phone _____ Cell Phone _____

Email if available _____

Shelter Construction Type

☐ New Construction ☐ Prefabricated ☐ Hardening an existing room

☐ In-Ground OR ☐ Above-Ground

Safe Room Dimensions _____
Est. Number of Occupants _____

Cost Estimate Section

Safe Room Manufacturer: _____
FEMA 320 Compliant

Total Safe Room Cost: \$ _____
(The FEMA share to be reimbursed is limited to 75% of the actual project cost up to \$4,000, whichever is less)

I have included the information required for Shelters:

- (1) clear copy of a map showing **site precisely located** and
 (2) at least **two photographs that clearly show the residence** and **one photo project area with directional information**.

Check All Below That Apply:

- I am the property owner: ☐ Yes ☐ No
- This is my Primary Residence: ☐ Yes ☐ No
- The shelter will be located more than 100 feet from stream/lake. ☐ Yes ☐ No

I, the applicant, understand the following:

- A. The Safe Room must be completed within 12 months of notification by Jefferson County EMA of grant reception and all required documentation submitted to them by that date.
- B. Safe Room installation must meet standards in FEMA Publications 320, National Performance Criteria for Tornado Shelters (August 2008) and all applicable state and local codes and requirements.
- C. I am responsible for all matching funds and must pay total construction costs upfront before being reimbursed by grant.
- D. Labor by homeowner cannot be reimbursed.
- E. As a part of my application package, I must provide proof of home ownership and construction plans (w/ license Professional Engineer's stamp or Registered Architect's seal).
- F. I understand that the grant is to install a safe room at my primary residence.
- G. Due to limited funds, I am not guaranteed or assured of receiving a grant.
- H. Jefferson County EMA, Alabama Emergency Management Agency and Federal Emergency Management Agency do not endorse vendors, style of shelter(s) or their construction. Further, these agencies do not certify or guarantee the safety of any Safe Room and are not responsible for any injuries or losses by grant recipient or others from use of the Safe Room.

Answer the following to the best of your abilities:

Has the ground at the project location been disturbed other than by agriculture?

Yes _____ No _____ Unknown _____

If you answered yes to question B please check all that apply:

Grading _____ Bulldozing _____ Fill _____ Erosion _____ Landscaping _____

To your knowledge, have Indian or historic artifacts (such as arrowheads, old bottles, square nails) been found on or adjacent to the project area? Yes _____ No _____

I acknowledge that I understand all the above and the information I have provided is accurate by signing below:

X _____ Date: _____, 2011
 Applicant/Homeowner