

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
POST OFFICE BOX 1529
LAKE CITY, FLORIDA 32056-1529

CONSENT AGENDA

OCTOBER 4, 2012

7:00 P.M.

- (1) External Budget Amendment – Public Works – BA #12-101 – Record Labor Supplied for and Charged to Utilities Project - \$5,162.00**
- (2) External Budget Amendment – Finance Department – BA #13-01 – Correction in Budget – Health Insurance Left off the Original Budget Spreadsheet**
- (3) Purchasing – Worker’s Compensation Insurance Premium FY 12-13 \$478,303.00 – Requesting Renewal of Policy with PGIT**
- (4) Columbia Youth Soccer Association – Request to Carry Funds Forward From Fiscal Year 2011/2012 Budget - \$10,000.00**
- (5) Sheriff’s Office – Request Donation of Funds from the Special Law Enforcement Trust Fund to Chances for Children - \$10,000.00**
- (6) Public Library – Requesting Permission to Close Main Library – Sunday, November 11, 2012 (Veterans Day) – Also Requesting to Close Libraries on Monday, December 31, 2012 at 6:00 p.m.(New Year’s Eve)**
- (7) Public Library – Food for Fines Project - November 13 through 19, 2012 – Benefiting the Christian Service Center’s Food Shelves during the Holiday’s – Fort White Branch Library to Distribute to a Food Shelf in Fort White**
- (8) Landfill – Acceptance of Waste from White Springs and the City of Lake City - Starting October 1, 2012 – to be Hauled to the Winfield Solid Waste Facility - Waste Pro of Lake City**
- (9) Landfill – FY 2012-2013 Small County Consolidated Grant Agreement – \$70,588.00**
- (10) Landfill – Department of Agriculture and Consumer Services Budget #3 Form – FY 2011/2012 – Reduction in Salaries & Personal Services Benefits to Reflect Actual Balance to be Spent – Arthropod Control Budget Amendment – Decrease Request \$44,509.00 – Revised Budget \$101,386.00**

- (11) Agreement - Maintenance Department – Renewal of HVAC Johnson Controls – FY 2012-2013 – Courthouse & Annex HVAC System - \$47,495.00 quarterly installments**
- (12) Suwannee River Economic Council, Inc. – S.H.I.P. – Subordination Agreement – Carlos Nater**
- (13) Suwannee River Economic Council, Inc. – S.H.I.P. – Satisfaction of Mortgage Agreement – David E. Bassett - \$1,000.00**
- (14) Utility Permit – Comcast Cable – SW Cambridge Glen**
- (15) 9-1-1 Addressing – Naming of Unnamed Road – SW Hornet Court**
- (16) Combined Communication Center – Requesting Approval of Incentive Pay Adjustment with Provision after 6 Months for 911 Center Manager - \$5,000.00**
- (17) Requesting Approval – Year End Funds from FY 11-12 to be brought forward to FY 12-13 – City of Lake City – Women’s Club Project - \$10,264.00**
- (18) Safety Manager – Requesting Approval – CDBG - Change Order No. 1, \$3,650.00 – Petronia Johnson – Roof Repairs**
- (19) Public Library – Declaration of Junk Inventory – (see attached list)**

10/4/12
Agenda

RECEIVED

SEP 25 2012

BOARD OF COUNTY COMMISSIONERS ● COLUMBIA COUNTY

Board of County Commissioners
Columbia County

AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 7:00 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 9/25/12

Meeting Date: 10/4/12

Name: Kevin Kirby

Department: Public Works

1. Nature and purpose of agenda item: To record labor supplied for and charged to utilities project.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A

Yes Account No. _____

No Please list the proposed budget amendment to fund this request

Budget Amendment Number: BA 12-101

FROM

TO

AMOUNT

Account: 101.0000.344.5000

Account: 101.4250.541.3049

\$ 5,162

Public Works Labor Revenue

Personal Services

For Use of County Manger Only:

Consent Item Discussion Item

BOARD OF COUNTY COMMISSIONERS ● COLUMBIA COUNTY

AGENDA ITEM REQUEST FORM

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Today's Date: 9/27/12

Meeting Date: 10/4/12

Name: Ben Scott

Department: Accounting

1. Nature and purpose of agenda item: To correct budget for health insurance left off the original budget spreadsheets.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [] N/A

[] Yes Account No. _____

[X] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: BA 13-01

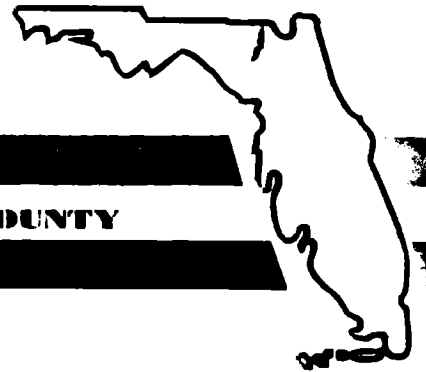
<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Account: <u>107.8400.584.9098</u> Cash Balance Forward	Account: <u>107.5290.552.1023</u> Health Insurance	<u>\$ 5,274</u>

For Use of County Manger Only:

[X] Consent Item [] Discussion Item

District No. 1 - Ronald Williams
District No. 2 - Rusty DePratter
District No. 3 - Jody DuPree
District No. 4 - Stephen E. Bailey
District No. 5 - Scarlet P. Frisina

3



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

Memo

Date: 9/20/12

To: Dale Williams, County Manager
Lisa Roberts, Administrative Manager

From: Ray Hill, Purchasing Director

RE: Workers Compensation Insurance

I met with Paul Dawson and Trevor Hickman on 9/19/12 to go over our insurance coverage for the upcoming fiscal year. The cost for our Workers Compensation Insurance will increase from \$404,900 to \$478,303 or \$73,403. The increase can be attributed to the following areas:

1. Our mod rate increased from 1.15 to 1.24. The mod rate is a multiplier to the manual rate based on claims experience and the increase accounted for \$47,085 of the premium increase.
2. Our audited salaries increased from \$18,383,869 to \$19,104,795
3. The mandated state rate increased an average of 11.3%. The combination of increased salary's and the rate increase raised our manual rate from \$508,828 to \$561,951 or \$53,123.

Attached are the premium calculations for 2011/12 and 2012/13. In addition to these numbers an additional \$14,750 was added for 11/12 and that amount for 12/13 will need to be added for the local representative service fee. It should be noted that the premium is not affected by this fee. The fee would be paid to the out of town rep if not to the local rep.

Also of note, the total discounts to the county increased slightly from 10.31% to 10.57%.

I recommend that we renew our policy with PGIT at this time.

BOARD MEETS FIRST THURSDAY AT 7:00 P.M.
AND THIRD THURSDAY AT 7:00 P.M.

P. O. BOX 1529 ▼

LAKE CITY, FLORIDA 32056-1529 ▼

PHONE (386) 755-4100

Columbia County

These are NCCI's 1/01/2012 rates

Class Code	Rate	NCCI RATE	Premium	Increase
Irrigation	0251	\$ 4.73	\$ -	14.25%
Analytical Chemistry	4511	\$ 1.29	\$ -	17.27%
Electrical Wiring, In Bldg	5190	\$ 5.65	\$ -	10.14%
Street or Road Paving	5508	\$ 9.20	\$ -	10.44%
Street or Road Maintenance	5509	\$ 9.74	\$ 171,076	14.99%
Drilling NCC	6204	\$ 13.17	\$ -	11.70%
Excavation	6217	\$ 6.59	\$ 19,264	10.57%
Sewer Construction	6308	\$ 6.82	\$ -	3.49%
Ambulance EE & Driver	7370	\$ 5.71	\$ -	See 7705
Drivers NCC	7380	\$ 6.28	\$ -	8.68%
Bus Co & All Other Employees & Drivers	7382	\$ 5.42	\$ -	-1.09%
Gas Company Loss Distribution	7502	\$ 3.24	\$ -	22.73%
Waterworks Operation	7520	\$ 4.80	\$ -	22.76%
Electric Light Overhaul	7539	\$ 2.65	\$ -	22.69%
Sanitary or Sanitation	7580	\$ 3.33	\$ -	11.74%
Garbage Work	7590	\$ 8.03	\$ -	11.22%
Radio V. Broadcast	7810	\$ 0.75	\$ -	10.29%
Firefighter	7704	\$ 5.20	\$ 72,491	19.27%
Ambulance EE & Driver	7705	\$ 6.13	\$ -	15.88%
Police	7720	\$ 4.21	\$ 227,315	12.27%
Automobile Repair	8380	\$ 3.22	\$ 4,663	6.27%
Architect or Engineer	8601	\$ 0.95	\$ -	Flat
Inspection of Risk	8720	\$ 2.05	\$ -	-0.97%
Saltpan or Collection	8742	\$ 0.53	\$ 2,271	8.16%
Clerical	8810	\$ 0.27	\$ 23,345	8.00%
Attorney	8820	\$ 0.20	\$ 176	5.26%
Hospital Voluntary	8831	\$ 2.17	\$ -	6.90%
Hospital Professional	8833	\$ 1.25	\$ -	-3.85%
Collection Professional	8868	\$ 0.52	\$ -	20.93%
Child Day Care	8869	\$ 1.28	\$ -	10.34%
Building NCC	9015	\$ 4.53	\$ 30,164	9.16%
Parking & Reception	9016	\$ 3.64	\$ -	3.12%
Bridge or Vehicle Tunnel Operation	9019	\$ 2.08	\$ -	11.23%
Holding Auction	9033	\$ 2.92	\$ -	9.36%
College All Other Prof	9101	\$ 4.62	\$ -	17.26%
Parking NCC	9102	\$ 4.11	\$ 4,301	18.44%
Contract Operation	9220	\$ 7.99	\$ -	21.06%
Street Cleaning & NCC	9402	\$ 7.94	\$ 2,484	22.91%
Garbage All Other Collection	9403	\$ 11.03	\$ -	-1.96%
Municipal NCC	9410	\$ 2.87	\$ 4,402	8.3%

\$ 19,104,795

		Manual Prem	\$ 581,951	508828
Ded. Cr	0.0%	-	\$ 561,951	1.15 mod
Safety Cr	2%	\$ 11,239		
Drugfree Cr	5%	\$ 27,538		
		\$ 523,177		
Mod	1.240	\$ 648,739		
Scheduled Cr	0.796	\$ 516,396		
Prem Discount	10.47%	\$ 53,043		
Exp Constant		\$ 200		
Total Prem		\$ 463,553		

Client Name here

These are NCCI's 1/01/2011 rates

	Class Code	Payroll	NCCI RATE	Premium	Increase
Irrigation	0251		\$ 4.14	\$ -	
Analytical Chemist	4511		\$ 1.10	\$ -	
Electrical Worker In Bldg	5190		\$ 5.13	\$ -	
Street or Road Paving	5508		\$ 8.33		14.74%
Street or Road Maintenance	5509	1,633,875	\$ 8.47	\$ 138,389	4.31%
Drilling NCC	6204		\$ 11.79	\$ -	
Excavation	6217	346,845	\$ 5.98	\$ 20,672	
Sewer Construction	6306		\$ 6.59	\$ -	
Ambulance E&S Drivers	7370		\$ 5.02	\$ -	See 7705
Drivers NCC	7380		\$ 5.76	\$ -	
Bus Co All Other Employees & Drivers	7382		\$ 5.48	\$ -	
Gas Companies Local Distributors	7502		\$ 2.64	\$ -	
Waterworks Operator	7520		\$ 3.91	\$ -	-4.87%
Electric Light Workers	7539		\$ 2.16	\$ -	
Sanitary or Sanitation	7580		\$ 2.98	\$ -	
Garbage Workers	7590		\$ 7.22	\$ -	13.34%
Radio TV Broadcast	7610		\$ 0.68	\$ -	15.25%
Firefighters	7704	1,775,122	\$ 4.36	\$ 77,395	22.82%
Ambulance E&S Drivers	7705		\$ 5.29	\$ -	
Police	7720	5,494,597	\$ 3.75	\$ 206,047	11.28%
Automobile Repair	8380	220,722	\$ 3.03	\$ 6,688	4.84%
Architect or Engineer	8601		\$ 0.95	\$ -	14.46%
Inspection of Risk	8720		\$ 2.07	\$ -	
Salesperson/Collector	8742	677,402	\$ 0.49	\$ 3,319	
Clerical	8810	7,167,871	\$ 0.25	\$ 17,920	Flat
Attorney	8820	79,654	\$ 0.19	\$ 151	
Hospital Volunteers	8831		\$ 2.03	\$ -	18.71%
Hospital Personnel	8833		\$ 1.30	\$ -	
College Professor	8868		\$ 0.43	\$ -	
Child Day Care	8869		\$ 1.16	\$ -	
Building NCC	9015	707,492	\$ 4.15	\$ 29,361	11.56%
Parks & Recreation	9016		\$ 3.53	\$ -	13.14%
Bridge & Vehicle Tunnel Operation	9019		\$ 1.87	\$ -	
Housing Authority	9033		\$ 2.67	\$ -	
College All Employees	9101		\$ 3.94	\$ -	
Parks NCC	9102	85,581	\$ 3.47	\$ 2,970	3.89%
Company Operation	9220		\$ 6.60	\$ -	
Street Cleaning Drivers	9402	12,881	\$ 6.46	\$ 832	
Garbage Trucks & Refuse Collectors	9403		\$ 11.25	\$ -	
Municipal NCC	9410	191,827	\$ 2.65	\$ 5,083	-0.75%
			\$ -	\$ -	
		\$ 18,393,869		\$ -	
				\$ -	
			Manual Prem	\$ 508,828	
Ded. Cr	0.0%		-	\$ 508,828	
	Safety Cr		2%	\$ 10,177	
	Drugfree Cr		5%	\$ 24,933	
				\$ 473,719	
	Mod		1.15%	\$ 544,777	
	Scheduled Cr		0.79%	\$ 433,642	
	Prem Discount		10.31%	\$ 43,692	
	Exp Constant			\$ 200	
	Total Prem			\$ 390,151	

10/4/12
Agenda

4

To: Columbia County Board of County Commissioners

cc: File

From: Scott ^{SE} Everett President of Columbia Youth Association

date: 9/20/2012

Re: 2012 Funding Extension Request

Columbia Youth Soccer Association Inc. was granted \$10,000.00 to assist with programs for the Oct 1, 2011 to September 30, 2012 fiscal year. In order to receive the funds the C.C.B.C.C. requested an audit be conducted by Powell and Associates. Though there was a delay in CYSA providing the necessary documentation to Powell and Associates, the documentation was provided in March, 2012. To this date Powell and Associates have not completed the audit due to a high volume of previous commitments. Due to the delay, I respectfully request the \$10,000.00 be extended past the October 1, 2012 deadline so these funds will be available to the association when the audit is completed. Thank you for any consideration you can give this matter.

Scott Everett

10/4/12
agunda

5



Sheriff Mark Hunter

COLUMBIA COUNTY SHERIFF'S OFFICE

4917 US Hwy. 90 East • Lake City, Florida 32055-6288
www.columbiasheriff.com

September 17, 2012

Honorable Scarlett Frisina, Chairwoman
Board of County Commissioners
P.O. Drawer 1529
Lake City, Florida 32056

Dear Ms Frisina,

Pursuant to Florida Statute 932.7055(5)(c) I am requesting that \$10,000 be donated to the Chances for Children, Inc. from the Special Law Enforcement Trust Fund which the Board holds. This non-profit agency has requested our assistance in continuing their crime and drug prevention efforts through working with the children of families who have experienced various domestic violence issues. The State Statute provisions indicate that we must expend or donate said funds from the Special Law Enforcement Trust Fund when said fund acquires at least \$15,000. The fund currently holds in excess of \$60,000.

I appreciate you favorable consideration of this donation.

Sincerely,

Mark Hunter
Sheriff, Columbia County

Cc: Dale Williams, County Coordinator

Chances For Children, Inc.
405 E. Duval Street Lake City, Florida 32055
388 752-4453

Child Advocacy Center Providing A Safe
Haven for a Child

September 10, 2012

Sheriff Mark Hunter
Columbia County Sheriff's Office
4917 East US Hwy 90
Lake City, Fla. 32055

Sheriff Hunter,

Chances for Children is a child advocacy center dedicated to working with children within our community. As a 501-C3 non-profit agency donations and grants are very important in the continued operations of the programs.

Chances for Children worked with Circuit Judge, Vernon Douglas in creating a program to address the victimization of children as victims and/or witnesses of Domestic Violence. The Program was created March 2012. A six month review, revealed that we have met with over 53 new families and completed over 179 counseling sessions with children involved in domestic violence. We feel that the program has been very successful and we will continue to work with children in addressing domestic violence in the home.

A Case Manager from Chances for Children participates in the weekly Injunction Hearings. Cases in which there were children present during the domestic violence are targeted by the case manager for review. A request is made that the order reflect that the children is to attend at least five sessions of counseling with a Licensed mental health counselor. There is no cost to the parent and many of the children that we have met with have shared stories of long term violence between their parents.

We staff the cases with local Law enforcement agencies, to address additional reports, the child's local school, to address education, and Department of Children and Families. Our Goal is to be a safe place for these children, help them understand there is a different way of life and that violence is wrong. We allow the children to have a voice in what is happening in their lives. We work with the children on a safety plan if the parents begin fighting and instructions in when and how to call 911.

Chances for Children respectfully requests a donation from the Columbia County Sheriff's Office in the amount of Ten (\$10,000.00) Thousand Dollars to assist us in continuing these services to the Children.

We appreciate your consideration and on behalf of the children, thank you..

Sincerely,


Sandra Tice
Program Director



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

AGENDA ITEM REQUEST FORM

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Today's Date: September 13, 2012

Meeting Date: October 4, 2012

Name: Deborah Paulson

Department: Library

1. Nature and purpose of agenda item: The Library requests permission to close the Main Library on Sunday, November 11, 2012 in honor of Veteran's Day. Only the Main Library is open on Sunday from 1-5pm.

The Library also requests permission to close at 6pm on Monday, December 31, 2012, New Year's Eve.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A

Yes Account No. _____

No Please list the proposed budget amendment to fund this request

Budget Amendment Number: N/A

FROM

TO

AMOUNT

Account: _____

Account: _____

For Use of County Manger Only:

Consent Item Discussion Item

10-4-12
Manger

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BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

AGENDA ITEM REQUEST FORM

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Today's Date: September 13, 2012

Meeting Date: October 4, 2012

Name: Deborah Paulson

Department: Library

1. Nature and purpose of agenda item: Approval of one week Food for Fines project Nov. 13-19, 2012.

Attached is information about the previous projects.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A

Yes Account No. _____

No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____

FROM

TO

AMOUNT

Account: _____

Account: _____

For Use of County Manger Only:

Consent Item Discussion Item

Memo

To: Lisa Roberts, Division Manager

From: Debbie Paulson, Library Director 

Date: 9/13/2012

Re: Food for Fines Project

For the past four years the Library has had a 1- 3-week Food for Fines project that has benefitted the Christian Service Center's food shelves during the holidays. For every non-expired, non-perishable food item, a library patron had \$1.00 deducted from her/his fines and fees. We also had patrons who just brought the food and did not have us deduct anything from their account. I would like to do a similar project this year, again just for one week – November 13-November 19, 2012. We will once again partner with the CSS; food items collected at the Fort White Branch Library will be distributed to a food shelf in Fort White.

Below is a table showing the results of the project's four years. I would appreciate it very much if you would please put this request on the October 4, 2012 BCC meeting agenda.

Please let me know if you need further explanation or information.

Thank you very much.

	2011	2010	2009	2008
	(7 days)	(7 days)	(21 days)	(16 days)
Food Items Collected				
Main	2839	3426	4134	1815
West	574	512	698	312
Fort White	605	339	471	342
Total	4018	4277	5303	2469

Fines Paid with Food Items

Main	\$2,549.23	\$2,922.13	\$3,511.23	\$1,710.86
West	\$481.53	\$695.72	\$841.55	\$223.19
Fort White	\$520.68	\$285.29	\$377.85	\$297.27
Total	\$3,551.44	\$3,903.14	\$4,730.63	\$2,231.32

SEP 24 2012

Board of County Commissioners
Columbia County

10/4/12
Agenda

BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

AGENDA ITEM REQUEST FORM

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Today's Date: 9-24-12

Meeting Date: 10-4-12

Name: Kevin Kirby

Department: LANDFILL

1. Nature and purpose of agenda item: _____

Acceptance of waste from White Springs
@ County LANDFILL

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A

Yes Account No. _____

No Please list the proposed budget amendment to fund this request

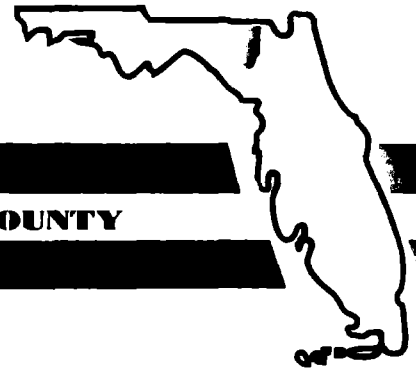
Budget Amendment Number: _____

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Account: _____	Account: _____	\$ _____

For Use of County Manger Only:


Consent Item Discussion Item

- District No. 1 - Ronald Williams
- District No. 2 - Rusty DePratter
- District No. 3 - Jody DuPree
- District No. 4 - Stephen E. Bailey
- District No. 5 - Scarlet P. Frisina



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

To: Kevin Kirby, Operations Manager

From: Jennifer DuBose, Acting Landfill Director 

Date: September 21st, 2012

**Subject: Waste Pro of Lake City, Request Columbia County to accept
White Springs Waste**

On September 20th, 2012, Winfield Solid Waste received a call from Waste Pro's Operations Manager Frank Kramer. Waste Pro recently won the contract for the City of Lake City waste hauling and will be bringing waste to Winfield starting October 1st, 2012.

Mr. Kramer has requested on behalf of Waste Pro that they be allowed to bring in White Springs waste as well. When Waste Pro was a hauler for Columbia County's waste, they did in fact bring in White Springs waste and they were billed directly for the tonnages. That same process can be done again, if the BCC approves the acceptance of waste from White Springs. The tonnage averages out to be around 5 tons per week.

Please advise on the acceptance of White Springs waste to Winfield Solid Waste starting on October 1st, 2012. Thank you for your assistance in this matter.

JMD

BOARD MEETS FIRST THURSDAY AT 7:00 P.M.
AND THIRD THURSDAY AT 7:00 P.M.

SEP 24 2012

Board of County Commissioners
Columbia County

9

BOARD OF COUNTY COMMISSIONERS ● COLUMBIA COUNTY

AGENDA ITEM REQUEST FORM

10/4/12
Agenda

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 7:00 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 9/21/2012

Meeting Date: 10/4/2012

Name: Kevin Kirby

Department: Landfill

1. Nature and purpose of agenda item: BCC Approval of FY 12/13 Small County Consolidated Grant Agreement with FDEP.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget. N/A

Is this a budgeted item? N/A

Yes Account No. _____

No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Account: _____	Account: _____	\$ _____

For Use of County Manger Only:

Consent Item Discussion Item



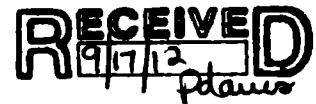
Florida Department of
Environmental Protection
Bob Martinez Center
2600 Blair Stone Road
Tallahassee, Florida 32399-2400

Rick Scott
Governor

Jennifer Carroll
Lt. Governor

Herschel T.
Vinyard Jr.
Secretary

TO: Jennifer DuBose, Assistant Solid Waste Director
FROM: Bobby Adams, Grant Manager
DATE: September 6, 2012
SUBJECT: Signing Grant Agreements



Enclosed you will find two copies of your county's Small County Consolidated Solid Waste Grant. Please have your county's authorized representative sign both copies. After both are signed return both of them to us. Our Bureau Chief will then sign them and we will return an original to you.

The effective date of the grant will be October 1, 2012. This signing procedure is the same as the 2011-2012 Grant Fiscal Year.

Please note that the attachments to the grant agreement include the forms you will use when submitting your reimbursement requests, progress reports, etc., and directions and forms pertaining to special audit requirements. These forms are specific to your grant and must be used. We will save these forms and can send them to you electronically if needed.

If you have any questions, please call me at 850-245-8736 or email me at:
Bobby.Adams@dep.state.fl.us

Please send copies to:
Department of Environmental Protection
Waste Reduction Section, MS-4555
2600 Blair Stone Road
Tallahassee, FL 32399-2400



Florida Department of
Environmental Protection
Bob Martinez Center
2600 Blair Stone Road
Tallahassee, Florida 32399-2400

Rick Scott
Governor

Jennifer Carroll
Lt. Governor

Herschel T. Vinyard Jr.
Secretary

**2012-2013 SMALL COUNTY CONSOLIDATED GRANT AGREEMENT
FOR STATE ASSISTANCE UNDER SECTION 403.7095(3), FLORIDA STATUTES
PART I - GRANT NOTIFICATION INFORMATION**

1. Grant Agreement Number: 304SC
2. Date of Award: 10/1/12
3. Grant Title: **SMALL COUNTY CONSOLIDATED GRANT**
4. Grant Period: **October 1, 2012 - September 30, 2013**
5. Grant Amount: \$ 70,588.00
6. CSFA # and Project Name: 37.012/Small County Consolidated Grants
7. Grantee(s): COLUMBIA COUNTY
Address: 1347 NW Oosterhoudt Lane
Lake City, FL 32055
8. Grantee Fiscal Year End: September 30, 2013
9. Federal Employer Identification Number: 59-6000569
10. Grantee's Authorized Representative:
Name: Scarlet Frisina
Title: Chairperson
Phone: (386) 752-6050

If there is a change in the authorized representative during the Grant period, the Department must be notified of the new representative by resolution or minutes of a commission meeting.

11. Grantee's Contact Person:
Name: Jennifer DuBose
Title: Assistant Solid Waste Director
Address: 1347 NW Oosterhoudt Lane
Lake City, FL 32055
Phone: (386) 752-6050

Any changes to the contact information shown above must be reduced to writing in the form of a letter sent to the Department's Grant Manager identified in paragraph 13.

12. Total county population from official April 1, 2011 population estimates: 67,528
13. Issuing Office:
Mr. Bobby Adams, Grant Manager
Florida Department of Environmental Protection
Bureau of Solid and Hazardous Waste (MS 4555)
2600 Blair Stone Road
Tallahassee, Florida 32399-2400
(850) 245-8736

Any changes to the contact information shown above must be reduced to writing in the form of a letter sent to the contact person identified in paragraph 11.

PART II – GRANT CONDITIONS

GENERAL CONDITIONS:

1. As consideration for the services rendered by the Grantee under the terms of this Agreement, the Department shall pay the Grantee on a cost reimbursement basis in an amount not to exceed \$70,588 toward the project described in **Attachment A, Grant Work Plan**, for direct costs only. Prior written approval from the Department's Grant Manager shall be required for changes in task budgets between approved budget categories of up to 10% of the total budget amount for the task. The DEP Grant Manager will transmit a copy of the written approval and revised task budget to the DEP Contracts Disbursements Office for inclusion in the Agreement file. Changes greater than 10% will require a formal Change Order to the Agreement. Changes that transfer funds from one task to another or that increase or decrease the total funding amount of the Agreement will require a formal amendment to the Agreement. The Grantee shall be eligible for reimbursement for work performed on or after October 1, 2012 until September 30, 2013.

2.
 - A. The Grantee, using **Attachment B, Reimbursement Request Form**, shall submit reimbursement requests upon the completion and submission of deliverables as identified in Attachment A. The Grantee shall submit a final invoice to the Department no later than October 31, 2013, to assure the availability of funds for final payment. An original of the Reimbursement Request Form, with summaries and appropriate contracts attached must be submitted. Reimbursement Request Forms must be signed by the designated authorized representative. This should be the same person who signed the Grant Agreement.

 - B. As an attachment to the Reimbursement Request Form, the Grantee must provide from its accounting system a listing of expenditures made under this Agreement. The listing shall include, at a minimum, a description of the goods or services purchased, date of the transaction (check date), voucher number (if available), check number, amount paid, and vendor name and must be broken down by task. The Grantee shall comply with the minimum requirements set forth in **Attachment C, Contract Payment Requirements**. Authorized travel expenses are included in the amount of this Agreement and no additional travel expenses above those included in the allowable items described in paragraph 4 will be authorized. Any requests for reimbursement of authorized travel expenses must be submitted in accordance with Section 112.061, Florida Statutes.

 - C. The Grantee shall submit Attachment D, Progress Report Form and deliverables in conjunction with the Reimbursement Request Form. Each Progress Report shall clearly describe what the expenditures were used for and how such expenditures relate to the allowable items described in Attachment A. To the extent that the expenditures are used for a specific project, the progress report should also include a description of problems encountered, problem resolutions, a financial summary of the project, and any schedule updates.

3. In addition to the requirements in the paragraph above, the Department will periodically request proof of a transaction (invoice, payroll register, etc.) to evaluate the appropriateness of costs to the Grant Agreement pursuant to State and Federal guidelines (including cost allocation guidelines), as appropriate. This information, when requested, must be provided within thirty (30) calendar days of such request. The Grantee may also be required to submit a cost allocation plan to the Department in support of its multipliers for fringe benefits. All bills for amounts due under this Grant Agreement shall be submitted in detail sufficient for a proper pre-audit and post-audit thereof. State guidelines for allowable costs can be found in the Department of Financial Services' Reference Guide for State Expenditures at <http://www.fldfs.com/aadir/reference%5Fguide>.

4. Expenditures shall be limited to the following items, as specified in Rule 62-716.510, Florida Administrative Code, in accordance with Section 403.7095(3), Florida Statutes:
 - A. Allowable costs for reimbursement under this Agreement include:
 1. Annual solid waste management program operating costs
 2. Purchasing or repairing solid waste scales;
 3. Planning;
 4. Construction and maintenance of solid waste facilities; and
 5. Recycling and education programs, which may include solid waste management education for employees or the public and recycling demonstration projects.
 - B. Unallowable costs for reimbursement under this Agreement include:
 1. Cell phone expenditures;
 2. Indirect, overhead or administrative costs; and
 3. Promotional items such as T-shirts and other items promoting the program; and
 4. Vehicles, unless authorized by this Agreement or an executed amendment to this Agreement.
 - C. Specific costs authorized for this Agreement are identified in Attachment A.
 - D. Contractual (Subcontractors) - Reimbursement requests for payments to subcontractors must be substantiated by copies of invoices with backup documentation identical to that required from the Grantee. Subcontracts which involve payments for direct salaries shall clearly identify the personnel involved, salary rate per hour, and hours/time spent on the project. All multipliers used (i.e. fringe benefits, overhead, and/or general and administrative rates) shall be supported by audit. If the Department determines that multipliers charged by any subcontractor exceeded the rates supported by audit, the Grantee shall be required to reimburse such funds to the Department within thirty (30) days of written notification. Interest on the excessive charges shall be calculated based on the prevailing rate used by the State Board of Administration. Additionally, independent of the Grantee's contract obligations to the Subcontractor, the Department shall not reimburse any of the following types of charges: cell phone usage, attorneys' fees, civil or administrative penalties, handling fees, such as set percent overages associated with purchasing supplies or equipment.
5. For fixed price (vendor) subcontracts, the following provisions shall apply:
 - A. The Grantee may award, on a competitive basis, fixed price subcontracts to consultants/contractors in performing the work described in Attachment A. Invoices submitted to the Department for fixed price subcontracted activities shall be supported with a copy of the subcontractor's invoice and a copy of the tabulation form for the competitive procurement process (Invitation to Bid or Request for Proposals) resulting in the fixed price subcontract.

- B. The Grantee may request approval from the Department to award a fixed price subcontract resulting from procurement methods other than those identified in the paragraph above. In this instance, the Grantee shall request the advance written approval from the Department's Grant Manager of the fixed price negotiated by the Grantee. The letter of request shall be supported by a detailed budget and Scope of Services to be performed by the subcontractor. Upon receipt of the Department Grant Manager's approval of the fixed price amount, the Grantee may proceed in finalizing the fixed price subcontract.
 - C. All subcontracts are subject to the provisions of paragraph 18 and any other appropriate provisions of this Agreement which affect subcontracting activities.
6. The Grantee shall maintain books, records and documents directly pertinent to performance under this Agreement in accordance with generally accepted accounting principles consistently applied. The Department, the State, or their authorized representatives shall have access to such records for audit purposes during the term of this Agreement and for five (5) years following Agreement completion. The Grantee agrees that it will expeditiously initiate and complete the program work for which assistance has been awarded under this Grant Agreement in accordance with all applicable provisions of Florida Statutes and the Florida Administrative Code. In the event any work is subcontracted, the Grantee shall similarly require each subcontractor to maintain and allow access to such records for audit purposes.
7. A. In addition to the requirements of the preceding paragraph, the Grantee shall comply with the applicable provisions contained in **Attachment E (Special Audit Requirements)**, attached hereto and made a part hereof. **Exhibit 1 to Attachment E** summarizes the funding sources supporting the Agreement for purposes of assisting the Grantee in complying with the requirements of **Attachment E**. A revised copy of **Exhibit 1** must be provided to the Grantee for each amendment which authorizes a funding increase or decrease. If the Grantee fails to receive a revised copy of **Exhibit 1**, the Grantee shall notify the Department's Grants Manager to request a copy of the updated information.
- B. The Grantee is hereby advised that the Federal and/or Florida Single Audit Act Requirements may further apply to lower tier transactions that may be a result of this Agreement. The Grantee shall consider the type of financial assistance (federal and/or state) identified in **Attachment E, Exhibit 1** when making its determination. For federal financial assistance, the Grantee shall utilize the guidance provided under OMB Circular A-133, Subpart B, Section __.210 for determining whether the relationship represents that of a subrecipient or vendor. For state financial assistance, the Grantee shall utilize the form entitled "Checklist for Nonstate Organizations Recipient/Subrecipient vs Vendor Determination" (form number DFS-A2-NS) that can be found under the "Links/Forms" section appearing at the following website:

<https://apps.fldfs.com/fsaa>

The Grantee should confer with its chief financial officer, audit director or contact the Department for assistance with questions pertaining to the applicability of these requirements.

- C. In addition, the Grantee agrees to complete and submit the **Certification of Applicability to Single Audit Act Reporting, Attachment F**, attached hereto and made a part hereof, within four (4) months following the end of the Grantee's fiscal year. Attachment F should be submitted to the Department's Grants Development and Review Manager at 3900 Commonwealth Boulevard, Mail Station 93, Tallahassee, Florida 32399-3000. The Grants Development and Review Manager is available to answer any questions at (850) 245-2361.

8. A. The Department has the right to terminate a Grant award and demand refund of Grant funds for non-compliance with the terms of the award, Section 403.7095, Florida Statutes, or the Solid Waste Grants Program Rule, Chapter 62-716, Florida Administrative Code. Such action may also result in the Department declaring the local government ineligible for further participation in the program until the local government complies with the terms of the Grant award. Prior to termination, the Department shall provide thirty (30) calendar days written notice of its intent to terminate and shall provide the Grantee an opportunity to consult with the Department regarding the reason(s) for termination.
- B. The Department may terminate this Agreement for convenience by providing the Grantee with thirty (30) calendar days written notice.
9. The Grantee shall obtain all necessary construction-related permits before initiating construction.
10. The State of Florida's performance and obligation to pay under this Grant Agreement is contingent upon an annual appropriation by the Legislature.
11. This Agreement may be unilaterally canceled by the Department for refusal by the Grantee to allow public access to all documents, papers, letters, or other material made or received by the Grantee in conjunction with this Agreement, unless the records are exempt from Section 24(a) of Article I of the State Constitution and Section 119.07(1)(a), Florida Statutes.
12. Pursuant to Section 216.347, Florida Statutes, the Grantee is prohibited from using Grant funds for the purpose of lobbying the Legislature, the judicial branch, or a State Agency.
13. To the extent required by law, the Grantee will be self-insured against, or will secure and maintain during the life of this Grant Agreement, Workers' Compensation Insurance for all of its employees connected with the work of this project and, in case any work is subcontracted, the Grantee shall require the subcontractor similarly to provide Workers' Compensation Insurance for all of the latter's employees unless such employees are covered by the protection afforded by the Grantee. Such self-insurance program or insurance coverage shall comply fully with the Florida Workers' Compensation law. In case any class of employees engaged in hazardous work under this Grant Agreement is not protected under Workers' Compensation statutes, the Grantee shall provide, and cause each subcontractor to provide, adequate insurance satisfactory to the Department, for the protection of his employees not otherwise protected.
14. The Grantee, as an independent contractor and not an agent, representative, or employee of the Department, agrees to carry adequate liability and other appropriate forms of insurance. The Department shall have no liability except as specifically provided in this Agreement.
15. Each party hereto agrees that it shall be solely responsible for the negligent or wrongful acts of its employees and agents. However, nothing contained herein shall constitute a waiver by either party of its sovereign immunity or the provisions of Section 768.28, Florida Statutes.
16. The Grantee covenants that it presently has no interest and shall not acquire any interest, which would conflict in any manner or degree with the performance of services required.
17. Reimbursement for equipment or vehicle purchases costing \$1,000 or more is not authorized under the terms and conditions of this Project Agreement.
18. A. The Grantee may subcontract work under this Agreement without the prior written consent of the Department's Grant Manager. The Grantee shall submit a copy of the executed subcontract to the Department within ten (10) days after execution. The Grantee agrees to be responsible for the fulfillment of all work elements included in any subcontract and agrees to be responsible for the payment of all monies due under any

subcontract. It is understood and agreed by the Grantee that the Department shall not be liable to any subcontractor for any expenses or liabilities incurred under the subcontract and that the Grantee shall be solely liable to the subcontractor for all expenses and liabilities incurred under the subcontract.

- B. The Department of Environmental Protection supports diversity in its procurement program and requests that all subcontracting opportunities afforded by this Agreement embrace diversity enthusiastically. The award of subcontracts should reflect the full diversity of the citizens of the State of Florida. A list of minority owned firms that could be offered subcontracting opportunities may be obtained by contacting the Office of Supplier Diversity at (850) 487-0915.
19. A. No person, on the grounds of race, creed, color, national origin, age, sex, or disability, shall be excluded from participation in; be denied the proceeds or benefits of; or be otherwise subjected to discrimination in performance of this Agreement.
- B. An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not award or perform work as a contractor, supplier, subcontractor, or consultant under contract with any public entity, and may not transact business with any public entity. The Florida Department of Management Services is responsible for maintaining the discriminatory vendor list and intends to post the list on its website. Questions regarding the discriminatory vendor list may be directed to the Florida Department of Management Services, Office of Supplier Diversity, at (850) 487-0915.
20. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not perform work as a Grantee, contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for Category Two, for a period of thirty-six (36) months from the date of being placed on the convicted vendor list.
21. A. The accounting systems for all Grantees must ensure that these funds are not commingled with funds from other agencies. Funds from each agency must be accounted for separately. Grantees are prohibited from commingling funds on either a program-by-program or a project-by-project basis. Funds specifically budgeted and/or received for one project may not be used to support another project. Where a Grantee's, or subrecipient's, accounting system cannot comply with this requirement, the Grantee, or subrecipient, shall establish a system to provide adequate fund accountability for each project it has been awarded.
- B. If the Department finds that these funds have been commingled, the Department shall have the right to demand a refund, either in whole or in part, of the funds provided to the Grantee under this Agreement for non-compliance with the material terms of this Agreement. The Grantee, upon such written notification from the Department shall refund, and shall forthwith pay to the Department, the amount of money demanded by the Department. Interest on any refund shall be calculated based on the prevailing rate used by the State Board of Administration. Interest shall be calculated from the date(s) the original payment(s) are received from the Department by the Grantee to the date repayment is made by the Grantee to the Department.
- C. In the event that the Grantee recovers costs, incurred under this Agreement and reimbursed by the Department, from another source(s), the Grantee shall reimburse the Department for all recovered funds originally provided under this Agreement. Interest on

any refund shall be calculated based on the prevailing rate used by the State Board of Administration. Interest shall be calculated from the date(s) the payment(s) are recovered by the Grantee to the date repayment is made to the Department by the Grantee.

22. The Grantee shall comply with all applicable federal, state and local rules and regulations in conducting the project funded under this Agreement. The Grantee acknowledges that this requirement includes, but is not limited to, compliance with all applicable federal, state and local health and safety rules and regulations. The Grantee further agrees to include this provision in all subcontracts issued as a result of this Grant Agreement.
23. The Department may at any time, by written order designated to be a change order, make any change in the contact information identified in Section I of this Agreement. All change orders are subject to the mutual agreement of both parties as evidenced in writing. Any change, which causes an increase or decrease in the Grantee's cost or time, shall require formal amendment to this Agreement.
24. Land acquisition is not allowed under the terms of this Agreement.
25. If a court deems any provision of this Agreement void or unenforceable, that provision shall be enforced only to the extent that it is not in violation of law or is not otherwise unenforceable and all other provisions shall remain in full force and effect.
26. This Agreement represents the entire Agreement of the parties. Any alterations, variations, changes, modifications or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing, duly signed by each of the parties hereto, and attached to the original of this Agreement, unless otherwise provided herein.

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PART III - OFFER AND ACCEPTANCE

The State of Florida, acting by and through the Department of Environmental Protection, hereby offers assistance to the county of COLUMBIA for all allowable costs incurred up to and not exceeding \$70,588.

THE STATE OF FLORIDA BY THE DEPARTMENT OF ENVIRONMENTAL PROTECTION:

Secretary or designee

Date

Approved as to form and legality:

This form has been pre-approved as to Form and legality by Chris McGuire, Senior Assistant General Counsel, on August 15, 2012 for use for one year.

In accepting this award and any payments made pursuant thereto, (1) the undersigned represents that they are duly authorized to act on behalf of the recipient county, and (2) the Grantee does hereby agree to perform in accordance with the terms and conditions set forth in this Agreement, **Attachment A, Grant Work Plan**, and all attachments and exhibits named herein which are attached hereto and incorporated by reference. For purposes of this Agreement, the terms "Contract" and "Agreement" and the terms "Grantee", "Recipient" and "Contractor", are used interchangeably.

BY AND ON BEHALF OF THE DESIGNATED RECIPIENT COUNTY:

Signature of Authorized Representative
Scarlet Frisina
Chairperson

Date

Please return to:

Department of Environmental Protection
Bureau of Solid and Hazardous Waste
Solid Waste Section - M.S. # 4555
2600 Blair Stone Road
Tallahassee, Florida 32399-2400

List of attachments/exhibits included as part of this Agreement:

<u>Specify Type</u>	<u>Letter/ Number</u>	<u>Description (include number of pages)</u>
Attachment	A	Grant Work Plan (3 Pages)
Attachment	B	Reimbursement Request Form and Instructions (2 Pages)
Attachment	C	Contract Payment Requirements (1 Page)
Attachment	D	Progress Report Form (2 Pages)
Attachment	E	Special Audit Requirements (5 Pages)
Attachment	F	Certification of Applicability to Single Audit Act Reporting (3 Pages)

ATTACHMENT A GRANT WORK PLAN

Project Title: <i>Columbia County Small County Grant 304SC</i>
Project Location: <i>County-Wide</i>
Project Background: <i>Contractor's Employees cover 503.57 miles of county maintained roadways throughout Columbia County on a <u>PER CYCLE BASIS</u>. The Contractor collects, on average, approximately <u>30</u> tons of roadside litter <u>ANNUALLY</u> by hand for proper disposal at the County maintained Landfill.</i>
Project Objectives: <i>Provide a list of objectives, in bullet format, expected to be achieved as a result of funding/completing this proposed project.</i> <ul style="list-style-type: none">• Objective 1: Remove roadside litter throughout the county.•• Objective 2:• Objective 3:
Project Description: <p><u>Task 1.</u> Boone Improvements Inc. will perform 5 cycles annually of the County's 503.57 county maintained roadways to pick up litter. Approximately 30 tons of materials are disposed of by the contractor annually at the county maintained landfill. Potentially hazardous materials are removed from unauthorized areas and disposed of properly.</p> <p><u>Cost:</u> Grant will reimburse \$70,588 (Total contract is \$116,475)</p> <p><u>Deliverable:</u> County will provide proof of payment to contractor and report tons of litter collected and disposed of.</p> <p><u>Completion Date:</u> September 30, 2013 or date grant award is totally expended.</p>

Project Tasks/Deliverables: Identify by task, start date, and completion date. Identify deliverables to result from this project. (Examples include: reports, manuals, videos, maps, BMPs installed, meetings, field days, issued permits, quality assurance plans, something as proof that the task was completed, etc.) Identify dates for providing the deliverables on a schedule after the date of agreement execution. Format should appear as follows:

Task No.	Task Title	Start	Complete	Deliverable	Deliverable Due Dates
1.	Litter Control	10/01/12	09/30/2013	Reports w/ Vendor Invoices	01/31/13 04/30/13 07/31/13 10/31/13

Performance Measures: Site inspections are conducted on county roadways by county staff to monitor contract performance.

Financial Consequences: Non-Payment until contractor complies with performance standards and review of invoices are met by county staff.

Project Budget: Detailed budgets must be submitted to support the budget information summarized in this section. Detailed budgets should be developed on a task-by-task basis. Budget information supporting all match expected for this project must also be provided.

Budget Category	DEP Funding Amount	Matching Funds and Source	
		Funding Amount	Source of Funds
Salaries:			
Fringe Benefits:			
Travel:			
Contractual Services:	\$70,588		
Equipment Purchases			
Supplies/Other Expenses			
Land			
Indirect:			
Total:	\$70,588		
Total Funding Amount:	\$70,588 (DEP grant award)		
% Match:			

Project Budget Narrative: Provide budget detail for each Project Funding Category stated above for both DEP Funding and Match.

Salaries: Provide the positions that will be paid under this grant, what their hourly rate is and how many hours it is anticipated they will work on the project.

Fringe Benefits: Provide the fringe benefit rate and the benefits included in the rate.

Travel: Who is traveling and to where and what task is it under?

Contractual: What services will be subcontracted?

Equipment: What equipment will be purchased? Equipment is \$1,000 or more per unit cost.

Supplies/Other Expenses: What supplies will be purchased? What are the other costs? (rental, postage, copying, any costs other than salaries, fringe benefits, travel, contracted services, indirect).

Land: If land is being purchased or leased make sure that there is language in the Agreement and provide a description of the purchase or lease.

Indirect: What is the indirect rate? Provide % of (categories based on cost allocation plan)

NOTE: IF THERE IS MATCH, THE SAME DETAIL MUST BE PROVIDED FOR THE MATCH.

Total Budget by Task: The tasks identified here should agree with the tasks identified and described above.

	Task	DEP Funding	Matching Funds and Source	
			Matching Funds	Source of Funds
1	Litter Control	\$70,588		
2				
3				
4				
5				
6				
	Total:	\$70,588		
	Project Total:	\$116,475		

Measures of Success: Approximately 30 tons of materials are disposed of by contractor at the county maintained landfill annually. Site inspections are conducted on county roadways by county staff to monitor contract performance.

**ATTACHMENT B
PAYMENT REQUEST SUMMARY FORM**

Grantee: Columbia County
Mailing Address: _____

Grantee's Grant Manager: _____
Payment Request No.: _____

DEP Agreement No.: 304SC
Date Of Request: _____

**Performance
Period:** _____

**Reimbursement Amount
Requested:\$** _____

**Task
No.:** _____

GRANT EXPENDITURES SUMMARY SECTION

[Effective Date of Grant through End-of-Grant Period]

CATEGORY OF EXPENDITURE	AMOUNT OF THIS REQUEST	TOTAL CUMULATIVE PAYMENTS
Salaries	SN/A	SN/A
Fringe Benefits	SN/A	SN/A
Travel (if authorized)	SN/A	SN/A
Subcontracting:	\$	\$
Equipment Purchases	\$	\$
Supplies/Other Expenses	\$	\$
TOTAL AMOUNT	\$	\$
GRANT AWARD AMOUNT	\$	
Less Total Cumulative Payments of:	\$	
GRANT AWARD BALANCE	\$	

GRANTEE CERTIFICATION

The undersigned certifies that the amount being requested for reimbursement above was for items that were charged to and utilized only for the above cited grant activities.

_____	_____
Grantee's Grant Manager's Signature	Grantee's Fiscal Agent
_____	_____
Print Name	Print Name
_____	_____
Telephone Number	Telephone Number

**INSTRUCTIONS FOR COMPLETING
PAYMENT REQUEST SUMMARY FORM**

GRANTEE: Enter the name of the grantee's agency.

MAILING ADDRESS: Enter the address that you want the state warrant sent.

DEP AGREEMENT NO.: This is the number on your grant agreement.

DATE OF REQUEST: This is the date you are submitting the request.

TASK AMOUNT REQUESTED: This should match the amount on the "*TOTAL TASK BUDGET AMOUNT*" line for the "*AMOUNT OF THIS REQUEST*" column.

GRANTEE'S GRANT MANAGER: This should be the person identified as grant manager in the grant Agreement.

PAYMENT REQUEST NO.: This is the number of your payment request, not the quarter number.

PERFORMANCE PERIOD: This is the beginning and ending date of the invoice period.

TASK NO.: Enter the number of the task that you are requesting payment for.

GRANT EXPENDITURES SUMMARY SECTION:

"AMOUNT OF THIS REQUEST" COLUMN: Enter the amount that was paid out for this task during the invoice period for which you are requesting reimbursement. This must agree with the budget category as in the currently approved budget in the current Grant Work Plan of your grant Agreement. Do not claim expenses in a budget category that does not have an approved budget. Do not claim items that are not specifically identified in the current Budget Narrative section of the current Grant Work Plan. Enter the column total on the "*TOTAL AMOUNT*" line. Enter the amount of the task on the "*TOTAL TASK BUDGET AMOUNT*" line. Enter the total cumulative amount of this request **and** all previous payments on the "*LESS TOTAL CUMULATIVE PAYMENTS OF*" line. Deduct the "*LESS TOTAL CUMULATIVE PAYMENTS OF*" from the "*TOTAL TASK BUDGET AMOUNT*" for the amount to enter on the "*TOTAL REMAINING IN TASK*" line.

"TOTAL CUMULATIVE PAYMENTS" COLUMN: Enter the cumulative amounts that have been claimed to date for reimbursement by budget category. The final report should show the total of all payments; first through the final payment (this amount cannot exceed the approved budget amount for that budget category for the task you are reporting on). Enter the column total on the "*TOTALS*" line. **Do not enter anything in the shaded areas.**

GRANTEE CERTIFICATION: Must be signed by both the Grantee's Grant Manager as identified in the grant agreement and the Grantee's Fiscal Agent.

NOTE: If claiming reimbursement for travel, you must include copies of receipts and a copy of the travel reimbursement form approved by the Department of Financial Services, Chief Financial Officer.

ATTACHMENT C

Contract Payment Requirements Florida Department of Financial Services, Reference Guide for State Expenditures Cost Reimbursement Contracts

Invoices for cost reimbursement contracts must be supported by an itemized listing of expenditures by category (salary, travel, expenses, etc.) Supporting documentation must be provided for each amount for which reimbursement is being claimed indicating that the item has been paid. Check numbers may be provided in lieu of copies of actual checks. Each piece of documentation should clearly reflect the dates of service. Only expenditures for categories in the approved contract budget should be reimbursed.

Listed below are examples of the types of documentation representing the minimum requirements:

- (1) Salaries: A payroll register or similar documentation should be submitted. The payroll register should show gross salary charges, fringe benefits, other deductions and net pay. If an individual for whom reimbursement is being claimed is paid by the hour, a document reflecting the hours worked times the rate of pay will be acceptable.
- (2) Fringe Benefits: Fringe Benefits should be supported by invoices showing the amount paid on behalf of the employee (e.g., insurance premiums paid). If the contract specifically states that fringe benefits will be based on a specified percentage rather than the actual cost of fringe benefits, then the calculation for the fringe benefits amount must be shown.

Exception: Governmental entities are not required to provide check numbers or copies of checks for fringe benefits.
- (3) Travel: Reimbursement for travel must be in accordance with Section 112.061, Florida Statutes, which includes submission of the claim on the approved State travel voucher or electronic means.
- (4) Other direct costs: Reimbursement will be made based on paid invoices/receipts. If nonexpendable property is purchased using State funds, the contract should include a provision for the transfer of the property to the State when services are terminated. Documentation must be provided to show compliance with Department of Management Services Rule 60A-1.017, Florida Administrative Code, regarding the requirements for contracts which include services and that provide for the contractor to purchase tangible personal property as defined in Section 273.02, Florida Statutes, for subsequent transfer to the State.
- (5) In-house charges: Charges which may be of an internal nature (e.g., postage, copies, etc.) may be reimbursed on a usage log which shows the units times the rate being charged. The rates must be reasonable.

For contracts between state agencies, and for contracts between universities, alternative documentation may be submitted to substantiate the reimbursement request. This may be in the form of FLAIR reports or other similarly detailed reports.

The Florida Department of Financial Services, online Reference Guide for State Expenditures can be found at this web address: http://www.fldfs.com/aadir/reference_guide.htm

ATTACHMENT D
PROGRESS REPORT FORM

DEP Agreement No.:	304SC		
Grantee Name:	Columbia County		
Grantee Address:			
Grantee's Grant Manager:		Telephone No.:	
Reporting Period:			

Provide a description of what expenditures were used for and how such expenditures relate to one of the allowable items described in the Grant Agreement.

If expenditures were used for a specific project, include how the expenditures relate to the specific project, a description of any problems encountered and problem resolutions.

Identify below, and attach copies of, any relevant work products being submitted for the project for this reporting period (e.g., photographs of equipment purchased or work accomplished, etc.)

Provide actual costs to date:

Expenditure Category	Amount of Expenditures Prior to this Reporting Period	Amount of Expenditures for this Reporting Period	Total of Amount of Expenditures to Date
Salaries			
Fringe Benefits			
Travel			
Subcontracting			
Equipment			
Supplies/Other Expenses			

This report is submitted in accordance with the reporting requirements of DEP Agreement No. 304SC and accurately reflects the activities and costs associated with the subject project.

Signature of Grantee's Grant Manager

Date

ATTACHMENT E

SPECIAL AUDIT REQUIREMENTS

The administration of resources awarded by the Department of Environmental Protection (*which may be referred to as the "Department", "DEP", "FDEP" or "Grantor", or other name in the contract/agreement*) to the recipient (*which may be referred to as the "Contractor", Grantee" or other name in the contract/agreement*) may be subject to audits and/or monitoring by the Department of Environmental Protection, as described in this attachment.

MONITORING

In addition to reviews of audits conducted in accordance with OMB Circular A-133 and Section 215.97, F.S., as revised (see "AUDITS" below), monitoring procedures may include, but not be limited to, on-site visits by Department staff, limited scope audits as defined by OMB Circular A-133, as revised, and/or other procedures. By entering into this Agreement, the recipient agrees to comply and cooperate with any monitoring procedures/processes deemed appropriate by the Department of Environmental Protection. In the event the Department of Environmental Protection determines that a limited scope audit of the recipient is appropriate, the recipient agrees to comply with any additional instructions provided by the Department to the recipient regarding such audit. The recipient further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the Chief Financial Officer or Auditor General.

AUDITS

PART I: FEDERALLY FUNDED

This part is applicable if the recipient is a State or local government or a non-profit organization as defined in OMB Circular A-133, as revised.

1. In the event that the recipient expends \$500,000 or more in Federal awards in its fiscal year, the recipient must have a single or program-specific audit conducted in accordance with the provisions of OMB Circular A-133, as revised. EXHIBIT 1 to this Agreement indicates Federal funds awarded through the Department of Environmental Protection by this Agreement. In determining the Federal awards expended in its fiscal year, the recipient shall consider all sources of Federal awards, including Federal resources received from the Department of Environmental Protection. The determination of amounts of Federal awards expended should be in accordance with the guidelines established by OMB Circular A-133, as revised. An audit of the recipient conducted by the Auditor General in accordance with the provisions of OMB Circular A-133, as revised, will meet the requirements of this part.
2. In connection with the audit requirements addressed in Part I, paragraph 1, the recipient shall fulfill the requirements relative to auditee responsibilities as provided in Subpart C of OMB Circular A-133, as revised.
3. If the recipient expends less than \$500,000 in Federal awards in its fiscal year, an audit conducted in accordance with the provisions of OMB Circular A-133, as revised, is not required. In the event that the recipient expends less than \$500,000 in Federal awards in its fiscal year and elects to have an audit conducted in accordance with the provisions of OMB Circular A-133, as revised, the cost of the audit must be paid from non-Federal resources (i.e., the cost of such an audit must be paid from recipient resources obtained from other than Federal entities).
4. The recipient may access information regarding the Catalog of Federal Domestic Assistance (CFDA) via the internet at <http://12.46.245.173/cfda/cfda.html>.

PART II: STATE FUNDED

This part is applicable if the recipient is a nonstate entity as defined by Section 215.97(2)(m), Florida Statutes.

1. In the event that the recipient expends a total amount of state financial assistance equal to or in excess of \$500,000 in any fiscal year of such recipient, the recipient must have a State single or project-specific audit for such fiscal year in accordance with Section 215.97, Florida Statutes; applicable rules of the Department of Financial Services; and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General. EXHIBIT 1 to this Agreement indicates state financial assistance awarded through the Department of Environmental Protection by this Agreement. In determining the state financial assistance expended in its fiscal year, the recipient shall consider all sources of state financial assistance, including state financial assistance received from the Department of Environmental Protection, other state agencies, and other nonstate entities. State financial assistance does not include Federal direct or pass-through awards and resources received by a nonstate entity for Federal program matching requirements.
2. In connection with the audit requirements addressed in Part II, paragraph 1; the recipient shall ensure that the audit complies with the requirements of Section 215.97(7), Florida Statutes. This includes submission of a financial reporting package as defined by Section 215.97(2), Florida Statutes, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General.
3. If the recipient expends less than \$500,000 in state financial assistance in its fiscal year, an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, is not required. In the event that the recipient expends less than \$500,000 in state financial assistance in its fiscal year, and elects to have an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, the cost of the audit must be paid from the non-state entity's resources (i.e., the cost of such an audit must be paid from the recipient's resources obtained from other than State entities).
4. For information regarding the Florida Catalog of State Financial Assistance (CSFA), a recipient should access the Florida Single Audit Act website located at <https://apps.fldfs.com/fsaa> for assistance. In addition to the above websites, the following websites may be accessed for information: Legislature's Website at <http://www.leg.state.fl.us/Welcome/index.cfm>, State of Florida's website at <http://www.myflorida.com/>, Department of Financial Services' Website at <http://www.fldfs.com/> and the Auditor General's Website at <http://www.state.fl.us/audgen>.

PART III: OTHER AUDIT REQUIREMENTS

(NOTE: This part would be used to specify any additional audit requirements imposed by the State awarding entity that are solely a matter of that State awarding entity's policy (i.e., the audit is not required by Federal or State laws and is not in conflict with other Federal or State audit requirements). Pursuant to Section 215.97(8), Florida Statutes, State agencies may conduct or arrange for audits of State financial assistance that are in addition to audits conducted in accordance with Section 215.97, Florida Statutes. In such an event, the State awarding agency must arrange for funding the full cost of such additional audits.)

PART IV: REPORT SUBMISSION

1. Copies of reporting packages for audits conducted in accordance with OMB Circular A-133, as revised, and required by PART I of this Attachment shall be submitted, when required by Section .320 (d), OMB Circular A-133, as revised, by or on behalf of the recipient directly to each of the following:

- A. The Department of Environmental Protection at the following address:

Audit Director
Florida Department of Environmental Protection
Office of the Inspector General, MS 40
3900 Commonwealth Boulevard
Tallahassee, Florida 32399-3000

- B. The Federal Audit Clearinghouse designated in OMB Circular A-133, as revised (the number of copies required by Sections .320 (d)(1) and (2), OMB Circular A-133, as revised, should be submitted to the Federal Audit Clearinghouse), at the following address:

Federal Audit Clearinghouse
Bureau of the Census
1201 East 10th Street
Jeffersonville, IN 47132

Submissions of the Single Audit reporting package for fiscal periods ending on or after January 1, 2008, must be submitted using the Federal Clearinghouse's Internet Data Entry System which can be found at <http://harvester.census.gov/fac/>

- C. Other Federal agencies and pass-through entities in accordance with Sections .320 (e) and (f), OMB Circular A-133, as revised.

2. Pursuant to Section .320(f), OMB Circular A-133, as revised, the recipient shall submit a copy of the reporting package described in Section .320(c), OMB Circular A-133, as revised, and any management letters issued by the auditor, to the Department of Environmental Protection at the following address:

Audit Director
Florida Department of Environmental Protection
Office of the Inspector General, MS 40
3900 Commonwealth Boulevard
Tallahassee, Florida 32399-3000

3. Copies of financial reporting packages required by PART II of this Attachment shall be submitted by or on behalf of the recipient directly to each of the following:

- A. The Department of Environmental Protection at the following address:

Audit Director
Florida Department of Environmental Protection
Office of the Inspector General, MS 40
3900 Commonwealth Boulevard
Tallahassee, Florida 32399-3000

- B. The Auditor General's Office at the following address:

State of Florida Auditor General
Room 401, Claude Pepper Building
111 West Madison Street
Tallahassee, Florida 32399-1450

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4. Copies of reports or management letters required by PART III of this Attachment shall be submitted by or on behalf of the recipient directly to the Department of Environmental Protection at the following address:

Audit Director
Florida Department of Environmental Protection
Office of the Inspector General, MS 40
3900 Commonwealth Boulevard
Tallahassee, Florida 32399-3000

5. Any reports, management letters, or other information required to be submitted to the Department of Environmental Protection pursuant to this Agreement shall be submitted timely in accordance with OMB Circular A-133, Florida Statutes, or Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, as applicable.
6. Recipients, when submitting financial reporting packages to the Department of Environmental Protection for audits done in accordance with OMB Circular A-133, or Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, should indicate the date that the reporting package was delivered to the recipient in correspondence accompanying the reporting package.

PART V: RECORD RETENTION

The recipient shall retain sufficient records demonstrating its compliance with the terms of this Agreement for a period of 5 years from the date the audit report is issued, and shall allow the Department of Environmental Protection, or its designee, Chief Financial Officer, or Auditor General access to such records upon request. The recipient shall ensure that audit working papers are made available to the Department of Environmental Protection, or its designee, Chief Financial Officer, or Auditor General upon request for a period of 3 years from the date the audit report is issued, unless extended in writing by the Department of Environmental Protection.

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EXHIBIT - 1

FUNDS AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

Federal Resources Awarded to the Recipient Pursuant to this Agreement Consist of the Following:					
Federal Program Number	Federal Agency	CFDA Number	CFDA Title	Funding Amount	State Appropriation Category

State Resources Awarded to the Recipient Pursuant to this Agreement Consist of the Following Matching Resources for Federal Programs:					
Federal Program Number	Federal Agency	CFDA	CFDA Title	Funding Amount	State Appropriation Category

State Resources Awarded to the Recipient Pursuant to this Agreement Consist of the Following Resources Subject to Section 215.97, F.S.:						
State Program Number	Funding Source	State Fiscal Year	CSFA Number	CSFA Title or Funding Source Description	Funding Amount	State Appropriation Category
Original Agreement	Solid Waste Management Trust Fund, Line Item 1714	2012-2013	37.012	Small County Consolidated Grants	\$70,588	140134

Total Award					\$70,588	
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For each program identified above, the recipient shall comply with the program requirements described in the Catalog of Federal Domestic Assistance (CFDA) [<http://12.46.245.173/cfda/cfda.html>] and/or the Florida Catalog of State Financial Assistance (CSFA) [<https://apps.fldfs.com/fsaa/searchCatalog.aspx>]. The services/purposes for which the funds are to be used are included in the Contract scope of services/work. Any match required by the recipient is clearly indicated in the Contract.

ATTACHMENT F

CERTIFICATION OF APPLICABILITY TO SINGLE AUDIT ACT REPORTING

Grantee's Name: Columbia County

Grantee Fiscal Year Period: FROM: _____ TO: _____

Total State Financial Assistance Expended during Grantee's most recently completed Fiscal Year:

\$ _____

Total Federal Financial Assistance Expended during Grantee's most recently completed Fiscal Year:

\$ _____

CERTIFICATION STATEMENT:

I hereby certify that the above information is correct.

Signature

Date

Print Name and Position Title

INSTRUCTIONS FOR COMPLETING THE ATTACHMENT

Grantee Fiscal Year Period: FROM: Month/Year TO: Month/Year

NOTE: THIS SHOULD BE THE GRANTEE'S FISCAL YEAR FROM (MONTH/YEAR) TO (MONTH/YEAR).

Total State Financial Assistance Expended during Grantee's most recently completed Fiscal Year:

NOTE: THIS AMOUNT SHOULD BE THE TOTAL STATE FINANCIAL ASSISTANCE EXPENDED FROM ALL STATE AGENCIES, NOT JUST DEP.

\$ _____

Total Federal Financial Assistance Expended during Grantee's most recently completed Fiscal Year:

NOTE: THIS AMOUNT SHOULD BE THE TOTAL FEDERAL FINANCIAL ASSISTANCE EXPENDED FROM ALL FEDERAL AGENCIES, NOT JUST THROUGH DEP.

\$ _____

The Certification should be signed by your Chief Financial Officer.

Please print the name and include the title and date of the signature.

CERTIFICATION OF APPLICABILITY TO SINGLE AUDIT ACT REPORTING

FREQUENTLY ASKED QUESTIONS

1. **Question:** Do I complete and return this form when I return my signed Agreement/Amendment?

Answer: No, this form is to be completed and signed by your Chief Financial Officer and returned 4 months after the end of your fiscal year.

2. **Question:** Can I fax the form to you?

Answer: Yes, you can fax the Certification form, the fax number is 850/245-2411.

3. **Question:** How can I submit the form if our audit is not completed by the due date of this letter?

Answer: You should be able to complete the form from the information in your accounting system. This is just to let our Office of the Inspector General know which entities they should be getting an audit from. If you are under the threshold you do not have to submit a copy of your audit, only the Certification form.

4. **Question:** Do you only want what we received from DEP?

Answer: No, the Single Audit is the TOTAL AMOUNT of funds that you expended towards all state or federal grants that you receive. You should list those that are specific to DEP on the form.

5. **Question:** Do I have to submit the completed form and a copy of my audit?

Answer: No, you do not have to submit your audit unless you are over the threshold of \$500,000. If you would prefer to submit your audit (CAFR) instead of the form, that is fine. You must submit a paper copy of your audit, we cannot receive it electronically.

6. **Question:** Our CAFR will not be ready before your due date and we don't have the information necessary to complete the certification. Can we get an extension?

Answer: Yes, just send us an Email letting us know when you will have your CAFR completed and we will place the Email with your letter in our file so that you don't get a 2nd notice.

7. **Question:** Can I submit my Certification Form or CAFR electronically?

Answer: Yes, you can submit them by Email to Debbie.skelton@dep.state.fl.us

10/4/12
Agenda

RECEIVED
SEP 25 2012
10

BOARD OF COUNTY COMMISSIONERS ● COLUMBIA COUNTY
Board of County Commissioners
Columbia County

AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 7:00 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: September 24, 2012 Meeting Date: October 4, 2012

Name: Kevin Kirby Department: Mosquito Control

1. Nature and purpose of agenda item: DACS Budget Amendment #3 Form. FY11/12 Reduction in Salaries & Pers. Service Benefits to reflect actual balance to be spent.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget. Reduction to reflect actual balance to be spent

Is this a budgeted item? N/A
 Yes Account No. _____
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Account: _____	Account: _____	\$ _____

For Use of County Manger Only:

Consent Item Discussion Item



STATE OF FLORIDA

Department of Agriculture and Consumer Services
Division of Agricultural Environmental Service
Section 388, F.S., Rule 5E-13.027, F.A.C.
(850) 922-7011/SunCom 292-7011. Fax (850) 413-7044

Bureau of Entomology and Pest Control
1203 Governors Square Boulevard
Suite 300
Tallahassee, Florida 32301

CHARLES H. BRONSON

ARTHROPOD CONTROL BUDGET AMENDMENT

A STATEMENT EXPLAINING AND JUSTIFYING THE PROPOSED CHANGES SHOULD ACCOMPANY EACH APPLICATION FOR BUDGET AMENDMENT. USE PAGE TWO FOR THIS PURPOSE.

Amendment No. 3 Fiscal Year: 2011-2012 Date: 9/24/2012

Amending: Local Funds (X) State Funds () (Check appropriate fund account to be amended. Use a separate form for each fund).

The Board of Commissioners for Columbia District hereby submits to the Department of Agriculture and Consumer Services, Bureau of Entomology and Pest Control, for its consideration and approval, the following amendment for the current fiscal year as follows:

ESTIMATED RECEIPTS

NOTE: The budget cannot be amended to show an increase in receipts over the amount budgeted unless authorized.

Summary table with columns: Total Available Cash and Receipts, Reserves, Present Budget, Increase Request, Decrease Request, Revised Budget. Values: \$145,895.00, \$0, \$145,895.00, \$0, \$44,509.00, \$101,386.00.

NAME SOURCE OF INCREASE (Explain Decrease) Reduction to reflect actual balance to be spent FY11/12.

BUDGETED RECEIPTS

Table with columns: Acct #, Description, Present Budget, Increase Request, Decrease Request, Revised Budget. Rows include Ad Valorem, State Grant, Equipment Rentals, Grants and Donations, Interest Earnings, Equipment and/or Other Sales, Misc/Refunds, Other Sources, Loans, and TOTAL RECEIPTS.

BUDGETED EXPENDITURES

Table with columns: Acct #, Uniform Accounting System Transaction, Present Budget, Increase Request, Decrease Request, Revised Budget. Rows include Personal Services, Per Serv Benefits, Operating Expense, Travel & Per Diem, Communication Serv, and Freight Services.

Acct #	Uniform Accounting System Transaction	Present Budget	Increase Request	Decrease Request	Revised Budget
10	Personal Services	\$ 62,734.00	\$ -	\$ 36,052.00	\$ 26,682.00
20	Per Serv Benefits	\$ 15,159.00	\$ -	\$ 8,457.00	\$ 6,702.00
30	Operating Expense	\$ -	\$ -	\$ -	\$ -
40	Travel & Per Diem	\$ 1,190.00	\$ -	\$ -	\$ 1,190.00
41	Communication Serv	\$ -	\$ -	\$ -	\$ -
42	Freight Services	\$ -	\$ -	\$ -	\$ -
43	Utility Service	\$ -	\$ -	\$ -	\$ -
44	Rentals & Leases	\$ -	\$ -	\$ -	\$ -
45	Insurance	\$ -	\$ -	\$ -	\$ -
46	Repairs & Maint	\$ 8,958.00	\$ -	\$ -	\$ 8,958.00
47	Printing and Binding	\$ -	\$ -	\$ -	\$ -
48	Promotional Activities	\$ -	\$ -	\$ -	\$ -
49	Other Charges	\$ -	\$ -	\$ -	\$ -
51	Office Supplies	\$ -	\$ -	\$ -	\$ -
52.1	Gasoline/OIL/Lube	\$ 23,550.00	\$ -	\$ -	\$ 23,550.00
52.2	Chemicals	\$ 8,222.00	\$ -	\$ -	\$ 8,222.00
52.3	Protective Clothing	\$ -	\$ -	\$ -	\$ -
52.4	Misc. Supplies	\$ -	\$ -	\$ -	\$ -
52.5	Tools & Implements	\$ -	\$ -	\$ -	\$ -
54	Publications & Dues	\$ 1,082.00	\$ -	\$ -	\$ 1,082.00
55	Training	\$ -	\$ -	\$ -	\$ -
60	Capital Outlay	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00
71	Principal	\$ -	\$ -	\$ -	\$ -
72	Interest	\$ -	\$ -	\$ -	\$ -
81	Aids to Government Agencies	\$ -	\$ -	\$ -	\$ -
83	Other Grants and Aids	\$ -	\$ -	\$ -	\$ -
89	Contingency (Current Year)	\$ -	\$ -	\$ -	\$ -
99	Payment of Prior Year Accounts	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET AND CHANGES		\$ 145,895.00	\$ -	\$ 44,509.00	\$ 101,386.00
0.001	Reserves - Future Capital Outlay	\$ -	\$ -	\$ -	\$ -
0.002	Reserves - Self-Insurance	\$ -	\$ -	\$ -	\$ -
0.003	Reserves - Cash Balance to be Carried Forward	\$ -	\$ -	\$ -	\$ -
0.004	Reserves - Sick and Annual Leave Trans. OI	\$ -	\$ -	\$ -	\$ -
TOTAL RESERVES		\$ -	\$ -	\$ -	\$ -
TOTAL BUDGETARY EXPENDITURES & BALANCES		\$ 145,895.00	\$ -	\$ 44,509.00	\$ 101,386.00
TOTAL FUTURE ENDING FUND BALANCE		\$ -	\$ -	\$ -	\$ -

APPROVED: _____ DATE: _____

Chairman of the Board, or Clerk of Circuit Court

APPROVED: _____ DATE: _____

Bureau of Entomology and Pest Control

RECEIVED

SEP 14 2012

Board of County Commissioners
Columbia County

BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

AGENDA ITEM REQUEST FORM

10/4/12
Agenda

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The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 7:00 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 9/13/12 Meeting Date: 10-4-12

Name: Frank Harris / Kevin Kirby Department: Maintenance

1. Nature and purpose of agenda item: Renewal of HVAC Johnson Controls agreement for courthouse and annex. (see attached memo and agreement)

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A
 Yes Account No. 001.1830.519.3034
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Account: _____	Account: _____	\$ _____

For Use of County Manger Only:

Consent Item Discussion Item

DATE: 9/13/12

TO: Frank Harris

FR: Buddy Isaac, HVAC Tech

A handwritten signature in black ink, appearing to be "Buddy Isaac", enclosed within a hand-drawn oval.

RE: Contract renewal, Johnson Controls

Here is the renewal contract for year 2012-2013 on service agreement to Courthouse / Annex HVAC system.

Johnson Controls has not increased their price and service will remain the same as last year's agreement.

I would like to keep them on quarterly payments for the year, same as last year.

Planned Service

CUSTOMER
COLUMBIA CO COURTHOUSE

LOCAL JOHNSON CONTROLS OFFICE
8245 BAYBERRY RD
JACKSONVILLE , FL , 322567432

DATE
10/1/2012



Partnering with you to deliver value-driven solutions

A Planned Service Agreement with Johnson Controls provides you with a customized service strategy designed around the needs of your facility. Our approach features a combination of scheduled, predictive and preventative maintenance services that focus on your goals

As your building technology services partner, Johnson Controls can help ensure your building is performing at optimum levels. By integrating our service expertise with innovative processes and technologies, our value-driven planned service solutions deliver sustainable results, minimize equipment downtime and maximize occupant comfort.

 **YORK**
BY JOHNSON CONTROLS

**Johnson
Controls** 

Executive Summary

PLANNED SERVICE PROPOSAL FOR COLUMBIA CO COURTHOUSE

Dear Mr. Isaac,

We value and appreciate your interest in Johnson Controls as a service provider for your building systems and are pleased to provide a value-driven maintenance solution for your facility. The enclosed proposal outlines the Planned Service Agreement we have developed on your facility.

Details are included in the Planned Service Agreement summary (Schedule A), but highlights are as follows:

- In this proposal we are offering a service agreement for 1 Year - starting 10/1/2012 and ending 9/30/2013.
- The agreement price for first year is \$47,495.00; see Schedule A, Supplemental Price and Payment Terms, for pricing in subsequent years.
- The equipment options and number of visits being provided for each piece of equipment are described in Schedule A, Equipment list.

As a manufacturer of both mechanical and controls systems, Johnson Controls has the expertise and resources to provide proper maintenance and repair services for your facility.

Again, thank you for your interest in Johnson Controls and we look forward to becoming your building technology services partner.

Please contact me if you have any questions.

Sincerely,

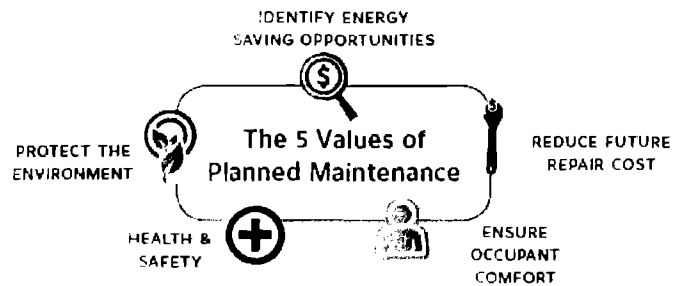
Siebel Administrator
Sys Admin

Benefits of Planned Service

**JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
PREPARED FOR COLUMBIA CO COURTHOUSE**

A Planned Service Agreement with Johnson Controls will allow you to optimize your building's facility performance, providing dependability, sustainability and energy efficiency. You'll get a value-driven solution that fits your specific goals, delivered with the attention of a local service company backed by the resources of a global organization.

With this Planned Service Agreement, Johnson Controls can help you achieve the following five objectives:



1. Identify Energy Savings Opportunities

Since HVAC equipment accounts for a major portion of a building's energy usage, keeping your system performing at optimum levels may lead to a significant reduction in energy costs.

2. Reduce Future Repair Costs

Routine maintenance may maximize the life of your equipment and may reduce equipment breakdowns.

3. Ensure Occupant Comfort

A comfortable working environment enables employees to work more productively and may lead to increased job satisfaction.

4. Health and Safety

When proper indoor conditions and plant requirements are maintained, business results may be improved by minimizing sick leave and reducing accidents.

5. Protect the Environment

Greenhouse gas emissions can be minimized by maintaining equipment at peak efficiency, inspecting for refrigerant leaks and managing refrigerant charges.

All of the services we perform on your equipment are aligned with "The 5 Values of Planned Maintenance" and our technicians understand how the work they perform can help you accomplish your business objectives.

Personalized Account Management

A Planned Service Agreement also provides you with the support of an entire team that knows your site and can closely work with you on budget planning and asset management. Your local Johnson Controls account management team can help guide planned replacement, energy retrofits and other building improvement projects. You'll have peace of mind that an entire team of skilled professionals will be looking out for what is best for your facility and budget.

A Culture of Safety

Johnson Controls technicians take safety seriously and personally, and integrate it into everything they do. All of our technicians participate in regular and thorough safety training. Because of their personal commitment, we are a leader in the HVAC service industry for workplace safety performance. This means that you do not have to worry about us when we are on your site.



Commitment to Customer Satisfaction

Throughout the term of your Planned Service Agreement, we will periodically survey you and use your feedback to continue to make improvements to our service processes and products. Our goal is to deliver the most consistent and complete service experience possible. To meet this goal, we've developed and implemented standards and procedures to ensure you receive the ultimate service experience – every time.

Energy & Sustainability

A more sustainable world one building at a time – Johnson Controls is a company that started more than 125 years ago with a product that reduced energy use in buildings. We've been saving energy for customers ever since. Today, Johnson Controls is a global leader in creating smart environments where people live, work and play, helping to create a more comfortable, safe and sustainable world.

The Value of Integrity

Johnson Controls has a long, proud history of integrity. We do what we say we will do and stand behind our commitments. Our good reputation builds trust and loyalty. In recognition for our commitment to ethics across our global operations, we are honored to be named one of the World's Most Ethical Companies for the fourth year in a row by Ethisphere Institute, a leading think tank dedicated to business ethics and corporate social responsibility. In addition, *Corporate Responsibility Magazine* recently recognized Johnson Controls as the #1 company in its annual "100 Best Corporate Citizens" list.



Service Plan Methodology

As part of the delivery of this Planned Service Agreement, Johnson Controls will dedicate a local service operations agent responsible for having a clear understanding of the agreement scope, and your facility procedures and protocols.

A high-level overview around our service delivery process is outlined below including scheduling, emergency service, on-site paperwork, communication and performing repairs outside of the agreement scope.

Scheduling

Preventative maintenance service will be scheduled using our automated service management system. In advance of the scheduled service visit, our technician is sent a notice of service through a hand-held wireless device. Once the technician acknowledges the request, your service operations agent will call or e-mail your on-site contact to let you know the start date and type of service scheduled.

The technician checks in, wears personal protective equipment, performs the task(s) as assigned, checks out with you and asks for a screen capture signature on our hand-held device. A work order is then e-mailed, faxed or printed for your records.

Emergency Services

Emergency service can be provided 7 days a week, 24 hours a day, 365 days a year. During normal business hours, emergency service will be coordinated by the service operations agent. After hours, weekends and holidays, the emergency service number transfers to the Johnson Controls after-hours call center and on-call technicians are dispatched as needed.

Johnson Controls is committed to dispatching a technician within hours of receiving your call through the service line. A work order is e-mailed, faxed or printed for your records. Depending on the terms of your agreement, you may incur charges for after hour services.

Communication

A detailed communication plan will be provided to you so you know how often we will provide information to you regarding your Planned Service Agreement. The communication plan will also provide you with your main contacts at Johnson Controls.

Approval Process for Non-Covered Items

Johnson Controls will adhere to your procurement process. No work will be performed outside of the agreement scope without prior approval. Johnson Controls will work with you closely to ensure your procurement process is followed before any non-covered item work is started.

Summary of Services and Options

Comprehensive and Operational Inspections

During comprehensive and operational inspections, Johnson Controls will perform routine checks of the equipment for common issues caused by normal wear and tear on the equipment. Additional tests can be run to confirm the equipment's performance. Routine maintenance such as lubrication, cleaning and tightening connections, can be performed depending on the type of equipment being serviced. Routine maintenance is one of the keys to the five values of maintenance – it can help identify energy saving opportunities, reduce future repair costs, ensure occupant comfort, protect the environment and improve the health and safety of the building.

Summary

Thank you for considering Johnson Controls as your building technology services partner. The following agreement document includes all the details surrounding your planned service agreement.

With planned service from Johnson Controls, you'll get a value-driven solution that can help optimize your building controls and equipment performance, providing dependability, sustainability and energy efficiency. You'll get a solution that fits your specific goals, delivered with the attention of a local service company backed by the resources of a global organization.

We'll be your building technology services partner

**JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
PREPARED FOR COLUMBIA CO COURTHOUSE**

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Planned Service Agreement

**Customer Name: COLUMBIA CO COURTHOUSE
Address: 135 NE HERNANDO AVE LAKE CITY FL 32055-4003
Proposal Date: 10/1/2012
Estimate #: 1-2FC39OD**

**JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
PREPARED FOR COLUMBIA CO COURTHOUSE**

Scope of Service

Johnson Controls, Inc. ("JCI") and the Customer (collectively the "Parties") agree Preventative Maintenance Services, as defined in Schedule A ("Services"), will be provided by JCI at the Customer's facility. This Planned Service Agreement, the Equipment List, Supplemental Price and Payment Terms, Terms and Conditions, and Schedules attached hereto and incorporated by this reference as if set forth fully herein (collectively the "Agreement"), cover the rights and obligations of both the Customer and JCI.

Extended Service Options for Premium Coverage

If Premium Coverage is selected, on-site repair services to the equipment will be provided as specified in this Agreement for the equipment listed in the attached Equipment List.

Equipment List

Only the equipment listed in the Equipment List will be covered as part of this Agreement. Any changes to the Equipment List must be agreed upon in writing by both Parties.

Term / Automatic Renewal

This Agreement takes effect on 10/1/2012 and will continue until 9/30/2013 ("Original Term"). The Agreement will automatically renew on a year-to-year basis after the Original Term ends unless the Customer or JCI gives the other written notice it does not want to renew. The notice must be delivered at least forty-five (45) days prior to the end of the Original Term or of any renewal period. The Original Term and any renewal periods are sometimes collectively referred to in this Agreement as the "Term". Renewal price adjustments are discussed in the Terms and Conditions.

Refrigerant Charges

Refrigerant is not included under this Agreement and will be billed separately to the Customer by JCI.

Customer Initials _____



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Price and Payment Terms

The total Contract Price for JCI's Services during the 1st year of the Original Term is \$47,495.00. This amount will be paid to JCI in Quarterly installments. Pricing for each subsequent year of a multiyear original term is set forth in the Supplemental Price and Payment Terms. All payments will be due and payable within 30 days of the invoice date and such timely payment by Customer shall be a condition precedent to JCI's obligation to perform its Services. A penalty of one and a half percent (1.5%) of the amount due per month shall accrue for payments received after the payment due date. Renewal price adjustments are set forth in the Terms and Conditions.

This proposal is valid for thirty days from the proposal date.

JOHNSON CONTROLS Inc.

By: Stephen Telo

By:

Signature :

Signature:

Title: Branch Manager

Date:

Title:

Date:

Signature:

Customer PO#:

Title: JCI Branch Manager

Date:

Proposal not valid until signed by JCI Branch Manager

JCI Branch: Jacksonville FL Service - 0245

Address: 8245 BAYBERRY RD

JACKSONVILLE FL 322567432

Branch Phone: (904) 733 1411

Customer Initials _____

**JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
PREPARED FOR COLUMBIA CO COURTHOUSE**

Schedule A

Equipment List (Selected Equipment to be serviced)

Site		Address			
COLUMBIA CO COURTHOUSE		135 NE HERNANDO AVE LAKE CITY FL 32055-4003			
Qty	Equipment	Services Provided	# Per Year	Coverage Type	Extended Coverage
1691	Contractor - Eddy Current			Basic	NA
17	AHU, Mixed, Vari Volume, 10-40HP			Premium 24x7	
		Operational	5		
		Comprehensive	1		
		Evaporator Coil Cleaning	1		
1	Air Compressors, Industrial, 51-75HP			Premium 24x7	
		Operational	10		
1	Boiler, Gas, HW >750MBH 300HP			Premium 24x7	
		Operational	5		
		Comprehensive	1		
		Boiler Tube Brushing	1		
		Combustion Analysis	1		
2	Chiller, WC, Screw, >200T			Premium 24x7	

**JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
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		Operational	11		
		Comprehensive	1		
		Chiller Tube Brushing	1		
		Vibration Analysis-Chiller	1		
		Oil Analysis	1		
1	Condensing Unit, Air Cooled, (0-10T)			Premium 24x7	
		Operational	5		
		Comprehensive	1		
		Condenser Coil Cleaning	1		
1	Refrigerated Air Dryer			Premium 24x7	
		Comprehensive	1		
2	Cooling Tower, without Strainer >250T			Premium 24x7	
		Operational	11		
		Comprehensive	1		
7	Fan, Exhaust Fan, Ceiling Mounted, 6 - 15HP			Premium 24x7	
		Operational	5		
		Comprehensive	1		

**JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
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8	Pump - Condenser, 10 - 40HP			Premium 24x7	
		Operational	1		
2	Pump - Hot Water, 10 - 40HP			Premium 24x7	
		Operational	1		
18	Variable Drive, VFD, 0-15HP			Premium 24x7	
		Operational	5		
1	Block Hours - Mechanical Heavy			Premium 24x7	
		Preventive Maintenance	1		
1	Air Compressors, Industrial, 51-75HP			Premium 24x7	
		Operational	10		
1	Block Hours - Controls			Premium 24x7	
1	Controls (Controller/End Devices), Supervisory/Server/UI, 3rd Party, 0-25000 points			Basic	NA
		Operational	1		

Customer Initials _____

Special Additions & Exceptions

Cancellation of contract:

This agreement may be terminated by the customer for its convenience upon thirty (30) days prior written notice to Johnson Controls, Inc. If cancelled, the customer agrees to pay Johnson Controls, Inc. the amounts already paid for the work incurred on the contract to date.

Eddy current to be performed during chiller comprehensive services.

Chiller comprehensive includes condenser and evaporator tube cleaning, coil cleaning, and oil analysis: oil change to be performed if any abnormalities are found in the oil analysis results. Johnson Controls, Inc. shall be responsible for the removal of waste should JCI find that the oil needs to be changed.

Cooling tower comprehensives – annual cleaning.

Cooling tower motors are covered under cooling tower coverage.

Motor starters on AHUs #1,4,7,15: one (1) Freon detector linked to exhaust fan: two (2) condenser pumps and two (2) chilled water pumps are covered.

Carrier Control system and VAV's are covered under premium coverage up to \$3500.00 for repair labor and material on an annual basis. Should that dollar amount be exceeded, repairs will be billed as time and material work to customer.

Special billing rates apply 10% discount off Johnson Controls, Inc. current street labor rates including regular and overtime labor.

JOHNSON CONTROLS PLANNED SERVICE PROPOSAL PREPARED FOR COLUMBIA CO COURTHOUSE

Terms and Conditions

DEFINITIONS

COVERED EQUIPMENT is the equipment for which Services are to be provided under this Agreement as set forth in the attached Equipment List.

EQUIPMENT FAILURE means the sudden and accidental failure of moving parts or electric or electronic components that are part of the Covered Equipment and are necessary for its operation.

SCHEDULED SERVICE VISITS are the on-site labor visits required to perform JCI recommended inspections and preventive maintenance on Covered Equipment.

SCHEDULED SERVICE MATERIALS are the materials required to perform Scheduled Service Visits on Covered Equipment, such as grease, lubricants and sprays, depending on the Covered Equipment.

REPAIR LABOR is the labor necessary to restore Covered Equipment to working condition following an Equipment Failure, but does not include services relating to total equipment replacement due to obsolescence or unavailability of parts.

REPAIR MATERIALS are the parts necessary to restore Covered Equipment to working condition following an Equipment Failure, but excludes total equipment replacement due to obsolescence or unavailability of parts. At JCI's option, Repair Materials may be new, used, or reconditioned.

SERVICE COVERAGE OPTIONS

BASIC COVERAGE means Scheduled Service Visits, plus Scheduled Service Materials if elsewhere noted in this Agreement, for Covered Equipment. No parts or equipment are provided for under BASIC COVERAGE.

PREMIUM COVERAGE means BASIC COVERAGE as well as Repair Labor, plus Repair Material if elsewhere noted in this Agreement for Covered Equipment.

EXTENDED SERVICE means service for repairs performed outside JCI's normal business hours (available either 24/5 or 24/7) and is available only if Customer has PREMIUM COVERAGE, as more fully described in Schedule A. The price for Extended Service, if chosen by Customer, is part of the total Contract Price.

If Services are performed, or materials, parts or equipment provided, beyond the scope or time period of those covered by the Service Coverage option selected by Customer, Customer agrees to pay JCI's standard fee for all additional Services, materials, parts and equipment.

A. INITIAL EQUIPMENT INSPECTION NECESSARY FOR PREMIUM COVERAGE

If Customer has ordered PREMIUM COVERAGE, JCI will inspect the Covered Equipment within 45 days of the date of this Agreement or as seasonal or operational conditions permit. JCI will advise Customer if JCI finds any Covered Equipment not in working order or in need of repair. With the Customer's approval, JCI will perform the work necessary to put the Covered Equipment in proper working condition. This work will be done at JCI's standard fee for parts and labor in effect at that time. If the Customer does not want JCI to do the work identified by JCI, or if Customer does not have the work done, the equipment will be removed from the list of Covered Equipment and the price of this Agreement will be adjusted accordingly. This inspection does not affect Customer's warranty. Should Customer not make recommended repairs, JCI reserves the right to invoice Customer for the cost of the inspection.

B. STANDARD OF CARE AND WARRANTIES

Customer understands JCI is a provider of services under this Agreement and shall not be considered a merchant or a vendor of goods. JCI warrants its Services will be provided in a good and workmanlike manner. Any Services not performed in a good and workmanlike manner will be re-performed by JCI provided Customer notifies JCI as soon as possible, which shall be no later than one calendar year from the date the Services were performed. Customer

acknowledges that re-performance, as provided herein, shall be its exclusive and only remedy with regards to any Services provided by JCI.

If a part is installed as part of JCI's Services, JCI warrants the installed part will be free from defects in workmanship and material until the end of the Term or for one (1) year from the date on which JCI installs the part, whichever is earlier. If the part is covered under a manufacturer's warranty for a term less than one (1) year, JCI's warranty to the Customer as to such part shall be limited to the term of the manufacturer's warranty. In order to assert a warranty claim, Customer must provide prompt written notice to JCI of its claim during the applicable warranty period. Any claim based upon this warranty must be brought within one (1) year of the expiration of the applicable warranty period. This limitation is in lieu of any other applicable statute of limitation. JCI's sole obligation under this warranty shall be to repair or replace the defective part without charge to Customer during such warranty period. If JCI installs or furnishes equipment under this Agreement, and the equipment is covered by a warranty from the manufacturer, JCI will, to the extent transferable, transfer the benefits of such manufacturer's warranty to Customer. EXCEPT AS SPECIFICALLY PROVIDED HEREIN, ALL OTHER EQUIPMENT, MATERIALS, PARTS AND OTHER ITEMS PROVIDED BY JCI ARE PROVIDED ON AN "AS IS" BASIS WITHOUT WARRANTIES OF ANY KIND.

CUSTOMER HEREBY ACKNOWLEDGES AND AGREES THAT THESE WARRANTIES ARE THE SOLE WARRANTIES AND ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THOSE OF MERCHANTABILITY, NON-INFRINGEMENT AND FITNESS FOR A PARTICULAR PURPOSE. CUSTOMER FURTHER ACKNOWLEDGES THAT NO ORAL OR WRITTEN INFORMATION OR ADVICE GIVEN BY JCI, ITS AGENTS OR EMPLOYEES, SHALL CREATE A WARRANTY IN ANY WAY WHATSOEVER.

C. EXCLUSIONS

JCI's Services and Warranty obligations do not include:

- 1) supplies, accessories, or any items normally consumed during the use of Covered Equipment, such as refrigerant, ribbons, bulbs, and paper;
- 2) failures beyond JCI's reasonable control, including (i) acts of God, (ii) abuse or misuse of equipment, (iii) alterations, adjustments, attachments, combinations, modifications, or repairs to equipment not performed or provided by JCI, (iv) items caused by or related to equipment not covered by this Agreement, (v) operator error, (vi) failure to comply with Customer's obligations contained in this Agreement, (vii) use of the Covered Equipment in a manner or environment, or for any purpose, for which it was not designed by the manufacturer (including improper water treatment), and (viii) site-related problems, including power failures and fluctuations and failure to keep the site clean and free of dust, sand and other particles or debris;
- 3) service calls due to warranty claims on the Covered Equipment;
- 4) repainting or refinishing Covered Equipment;
- 5) electrical work to the Customer's facility;
- 6) stockpiling of parts or supplies;
- 7) the repair or replacement of ductwork, casings, cabinets, structural supports, tower fill/slate/basin, hydronic and pneumatic piping, and vessels, gaskets, and piping not normally replaced or maintained on a scheduled basis, and removal of oil from pneumatic piping;
- 8) service calls resulting from the effects of erosion, corrosion, acid cleaning, or damage from unexpected or especially severe freezing weather;
- 9) service calls required because JCI had previously been denied access to the equipment;
- 10) disposal of hazardous wastes. Hazardous wastes remain the property and the responsibility of the Customer even when removed from equipment or replaced by JCI as provided by the terms of this

JOHNSON CONTROLS PLANNED SERVICE PROPOSAL PREPARED FOR COLUMBIA CO COURTHOUSE

Agreement. The Customer shall be responsible for the proper storage and disposal of hazardous wastes. This includes, but is not limited to, used oil, contaminated or uncontaminated refrigerant, and PCBs; and
1) normal wear and tear.

D. CUSTOMER OBLIGATIONS AND COMMITMENTS TO JCI

- 1) The Customer warrants that all Covered Equipment is in good working condition and that the Customer has given JCI all information concerning the condition of the Covered Equipment.
- 2) The Customer agrees that, during the Term of this Agreement, the Customer will:
 - (a) operate the Covered Equipment according to the manufacturer's and JCI's recommendations;
 - (b) keep accurate and current work logs and information on the Covered Equipment as recommended by the manufacturer and JCI;
 - (c) provide an adequate environment for Covered Equipment as recommended by the manufacturer and JCI, including, but not limited to, adequate space, electrical power, air conditioning, and humidity control;
 - (d) notify JCI immediately of any equipment malfunction, breakdown, or other condition affecting the operation of the Covered Equipment;
 - (e) allow JCI to start and stop, periodically turn off, or otherwise change or temporarily suspend equipment operations so that JCI can perform the Services required under this Agreement;
 - (f) provide proper condenser and boiler water treatment, as necessary, for the proper functioning of Covered Equipment, if such services are not JCI's responsibility under this Agreement; and
 - (g) cooperate with JCI and provide any and all necessary information to facilitate the delivery of the Services by JCI as described herein in a timely manner; and
- 3) The Customer acknowledges that its failure to meet its obligations will relieve JCI of any responsibility, to the extent provided in this Agreement, for any equipment breakdown, or any necessary repair or replacement of any equipment and to provide any Services.

E. CHANGES TO CUSTOMER EQUIPMENT

The Customer retains the right to make changes or alterations to the Covered Equipment. If, in JCI's sole opinion, such changes or alterations affect JCI's Services or obligations, JCI shall have the right to make appropriate changes to the scope of this Agreement or the Contract Price.

F. ACCESS

The Customer will give JCI full access to all equipment that is either Covered Equipment or associated with Covered Equipment when JCI requests such access. If access cannot be provided, JCI's obligations under this Agreement will be suspended until such access is provided. Matters affecting JCI's access to the Covered Equipment may include, but are not limited to, the removal, replacement, repair, refinishing, restoration, reconstruction, or other remedial actions taken by the Customer with respect to equipment or to the Customer's facility. Suspension of JCI's duties for this reason will not cancel or suspend any of the Customer's obligations under this Agreement.

G. INDEMNITY

JCI and the Customer agree to indemnify the other Party and their officers, agents, directors, and employees, from third party claims, demands, or suits for bodily injury, including death, or tangible property damage resulting from the intentional misconduct or any negligent acts by their employees or agents. Customer expressly agrees JCI shall be responsible only for such injury or damage caused by the intentional misconduct or the negligent act of JCI's employees and agents and JCI shall not be responsible for any injury or damage caused, or contributed to, in any manner by Customer or any third-party. The obligations of JCI and of the Customer under this paragraph are further subject to paragraphs H and O below.

H. LIMITATION OF LIABILITY

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Customer's Initials _____

JCI SHALL NOT BE LIABLE FOR ANY INDIRECT, SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES (INCLUDING DAMAGES FOR LOSS OF BUSINESS, LOSS OF PROFITS OR THE LIKE) CAUSED BY THE MATERIALS, EQUIPMENT, PARTS OR SERVICES PROVIDED HEREUNDER OR THE FAILURE OF THE MATERIAL, EQUIPMENT, PART OR SERVICE TO PERFORM, ACCURATELY PERFORM, TIMELY PERFORM, OR OTHERWISE MEET THE NEEDS, SPECIFICATIONS OR EXPECTATIONS OF CUSTOMER, WHETHER BASED ON BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCT LIABILITY OR OTHERWISE, EVEN IF JCI OR ITS REPRESENTATIVES HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND EVEN IF A REMEDY SET FORTH HEREIN IS FOUND TO HAVE FAILED OF ITS ESSENTIAL PURPOSE. JCI'S TOTAL LIABILITY TO CUSTOMER FOR DAMAGES FOR ANY CAUSE WHATSOEVER SHALL BE LIMITED TO THE GREATER OF (i) \$25,000, OR (ii) THE AGGREGATE FEES PAID BY CUSTOMER TO JCI FOR THE SERVICES.

The waiver of warranty, exclusive remedies, waiver of consequential damages and limitation of liability set forth in this Agreement are fundamental elements of the basis for this Agreement. JCI would not be able to provide the products, parts or Services on an economic basis, and would not have entered into this Agreement, without such limitations.

I. FORCE MAJEURE

- 1) JCI shall not be responsible to the Customer for damage, loss, injury, or delay caused by conditions beyond JCI's reasonable control, and without the intentional misconduct or negligence of JCI. Such conditions include, but are not limited to: (a) acts of God; (b) acts of Government agencies; (c) strikes; (d) labor disputes; (e) fire; (f) explosions or other casualties; (g) theft; (h) vandalism; (i) terrorism, riots or war; or (j) unavailability of parts, materials or supplies.
- 2) If this Agreement covers fire safety or security equipment, the Customer understands that JCI is not an insurer regarding those services. JCI shall not be responsible for any damage or loss whatsoever that may result from fire safety or security equipment that fails to perform properly or fails to prevent loss or damage.
- 3) JCI is not responsible for any injury, loss, or damage caused by equipment that is not Covered Equipment.

J. RENEWAL PRICE ADJUSTMENT

JCI will provide Customer with notice of any adjustments to the Price and Payment Terms provision of this Agreement applicable to a renewal period no later than forty-five (45) days prior to the commencement of such renewal period. Unless the Customer terminates the Agreement as provided in the Term/Automatic Renewal provision of this Agreement, the adjusted price shall be the price for the renewal period.

K. JCI'S EQUIPMENT

JCI may provide tools, documentation, panels, or other control equipment in the Customer's building for JCI's convenience in performing JCI's Services. Such equipment shall remain JCI's property and JCI retains the right to remove the same during the Term or up on the termination of this Agreement.

L. JCI'S EMPLOYEES

The Customer acknowledges that JCI's employees are a valuable asset to JCI. In the event during the Term of this Agreement or one hundred eighty (180) days thereafter Customer hires any JCI employee who worked at the Customer's facility at any time the Customer agrees to 1) pay JCI an amount equal to 12 months salary for such employee, and 2) reimburse JCI for all costs associated with any training JCI provided to such employee during the three years before the date the Customer hires such employee.

M. RESOLUTION OF DISPUTES

JOHNSON CONTROLS PLANNED SERVICE PROPOSAL PREPARED FOR COLUMBIA CO COURTHOUSE

Customer shall make all payments to JCI when due in accordance with the Price and Payment Terms provision of this Agreement or any renewal adjustments thereto, and such timely payment by Customer shall be a condition precedent to JCI's obligation to perform its Services hereunder. If a dispute, claim, or other matter in question ("Dispute") related in any manner to this Agreement arises, the Parties shall promptly attempt in good faith to resolve such Dispute by negotiation. The Parties further agree as follows:

- 1) EACH PARTY WAIVES ANY RIGHT TO TRIAL IN A COURT OF LAW AND TO TRIAL BY JURY.
- 2) **Notice of Dispute:** In order to be able to mediate or arbitrate any Dispute between JCI and Customer, written notice thereof must be given by the Party requesting mediation within five (5) days after the Dispute arises. The purpose of such notification is to place the notified Party on notice so proper measures can be taken to defend against such Dispute, and the failure to give such notice shall preclude the Party desiring arbitration from subsequently mediating or arbitrating the particular Dispute.
- 3) **Mediation:** As a condition precedent to arbitration, the Parties must submit the Dispute to mediation within five (5) days of the notice of dispute. Mediation shall be conducted in accordance with the then current mediation rules of the American Arbitration Association or other mediation service mutually agreed to by the Parties.
- 4) **Arbitration:** In the event mediation of the Dispute is unsuccessful, no later than five (5) days following such mediation the Dispute must be submitted to arbitration. Arbitration shall be conducted in accordance with the then current arbitration rules of the American Arbitration Association or other arbitration service mutually agreed to by the Parties. Arbitration must be completed within sixty (60) days after the Dispute is submitted to arbitration unless the Parties mutually agree otherwise. The award rendered by the arbitrator shall be final, and judgment may be entered there upon in accordance with applicable law in any court having competent jurisdiction thereof. The Party prevailing in the arbitration shall be entitled to an award of its reasonable costs, including reasonable attorney's fees, incurred as a result of the Dispute.
- 5) **Services Obligation Suspended:** The Parties agree while arbitration of the Dispute is pending, JCI's obligation to provide continued Services as set forth in this Agreement shall be temporarily suspended until the arbitration award is issued. In the event JCI elects to suspend its Services Customer will remain obligated to pay any outstanding amounts owed JCI but will not be obligated to pay for the Services suspended. The right of JCI to suspend its Services hereunder is in addition to all other rights JCI may have at law or in equity and does not impair the rights of JCI with regard to a Dispute hereunder. The Customer expressly agrees JCI may not be held liable for damages of any nature which Customer may suffer as a result of JCI's temporary suspension of its Services in accordance with this provision.
- 6) The rights and obligations of JCI herein are in addition to, and do not alter, impair, limit, or otherwise waive any other rights granted JCI in equity or by statute.

N. TERMINATION

In addition to the Term/Automatic Renewal provision of this Agreement, JCI and the Customer agree in the event either Party refuses or fails to perform its obligations under this Agreement in the manner specified herein, the affected Party must provide the other with written notice containing a detailed description of the alleged deficiency or breach, including specific reference to the applicable provision(s) of this Agreement within five (5) days of the alleged deficiency or breach. Should the Party alleged to be in breach of this Agreement fail to respond in writing to, or take action to cure the alleged deficiency or breach within ten (10) days of the written notice of same, the affected Party may terminate this Agreement for cause. In the event the Agreement is terminated for cause, Customer shall make payment to JCI for all undisputed amounts owed within ten (10) days of the termination effective date. A Party's termination of this Agreement for cause shall be without prejudice to any other right or remedy.

O. ASBESTOS, MOLD AND HAZARDOUS MATERIALS

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- 1) **Asbestos-Containing Materials:** Neither Party desires to or is licensed to undertake direct obligations relating to the identification, abatement, cleanup, control, removal or disposal of asbestos-containing materials ("ACM"). Consistent with applicable laws, Customer shall supply JCI with any information in its possession relating to the presence of ACM in areas where JCI undertakes any Services that may result in the disturbance of ACM. It is JCI's policy to seek certification for facilities constructed prior to 1982 that no ACM is present, and Customer shall provide such certification for buildings it owns, or aid JCI in receiving such certification from facility owners in the case of buildings that it does not own, if JCI will undertake Services in the facility that could disturb ACM. If either Customer or JCI becomes aware of or suspects the presence of ACM that may be disturbed by JCI's Services, it shall immediately stop the Services in the affected area and notify the other's contacts. As between Customer and JCI, Customer shall be responsible at its sole expense for addressing the potential for or the presence of ACM in conformance with all applicable laws and addressing the impact of its disturbance before JCI continues with its Services, unless JCI had actual knowledge that ACM was present and acted in disregard of that knowledge, in which case (a) JCI shall be responsible at its sole expense for remediating areas impacted by the disturbance of the ACM, and (b) Customer shall resume its responsibilities for the ACM after JCI's remediation has been completed.
- 2) **Other Hazardous Materials:** JCI shall have no obligations relating to the identification, abatement, cleanup, control, removal or disposal of mold, regardless of the cause of the mold. JCI shall be responsible for removing or disposing of any Hazardous Materials that it uses in providing Services ("JCI Hazardous Materials") and, other than mold, for the remediation of any areas impacted by the release of JCI Hazardous Materials. For other Hazardous Materials that may be otherwise present at its facilities ("Non-JCI Hazardous Materials"), Customer shall supply JCI with any information in its possession relating to the presence of such materials if their presence may affect JCI's performance of the Services. If either Customer or JCI becomes aware of or suspects the presence of Non-JCI Hazardous Materials that may interfere with JCI's Services, it shall immediately stop the Services in the affected area and notify the other's contacts. As between Customer and JCI, Customer shall be responsible at its sole expense for removing and disposing of mold and Non-JCI Hazardous Materials from its facilities and the remediation of any areas impacted by mold or the release of the Non-JCI Hazardous Materials. Notwithstanding the foregoing, if JCI had actual knowledge that Non-JCI Hazardous Materials other than mold were present and acted in disregard of that knowledge, then in such case (a) JCI shall be responsible at its sole expense for the remediation of any areas impacted by JCI's release of such Hazardous Materials, and (b) Customer shall remain responsible at its sole expense for the removal of Hazardous Materials that have not been released and for releases not resulting from JCI's performance of the Services.
- 3) **Environmental Indemnity.** To the fullest extent permitted by law, Customer shall indemnify and hold harmless JCI and JCI's Subcontractors, and their respective directors, officers, employees, agents, representatives, shareholders, affiliates, and successors and assigns, from and against any and all losses, costs, damages, expenses (including reasonable legal fees and defense costs), claims, causes of action or liability, directly or indirectly, relating to or arising from Customer's or the owner's use, storage, release, discharge, handling or presence of ACM or Non-JCI Hazardous Materials on, under or about the facility(ies), or the noncompliance with this Section O. To the fullest extent permitted by law, JCI shall indemnify and hold harmless Customer, its officers, directors, employees, agents, representatives, shareholders, affiliates, successors and assigns, from and against any and all losses, claims, damages, expenses (including reasonable legal fees and defense costs), claim, causes of action or liability, directly or indirectly, relating to or arising from JCI's use, storage, release, discharge, handling or presence of JCI Hazardous Materials on, under or about the facility(ies), or the noncompliance with this Section O.

JOHNSON CONTROLS PLANNED SERVICE PROPOSAL PREPARED FOR COLUMBIA CO COURTHOUSE

P. ASSESSMENT

It is the Customer's responsibility to pay all taxes or other government charges relating to the Services, transfer, use, ownership, servicing, or possession of any equipment relating to this Agreement.

Q. MISCELLANEOUS PROVISIONS

- 1) Any notice that is required to be given under this Agreement must be in writing and sent to the Party at the address noted on the first page of this Agreement.
- 2) This Agreement cannot be transferred or assigned by Customer without the prior written consent of JCI.
- 3) This Agreement is the entire Agreement between JCI and the Customer and supersedes any prior oral understandings, written agreements, proposals, or other communications between JCI and the Customer.
- 4) Any change or modification to this Agreement will not be effective unless made in writing. Such written modification must specifically indicate that it is an amendment, change, or modifications to this Agreement.
- 5) The Customer acknowledges and agrees that any purchase order issued by Customer, in accordance with this Agreement, is intended only to establish payment authority for the Customer's internal accounting purposes. No purchase order shall be considered to be a counteroffer, amendment, modification, or other revision to the terms of this Agreement. No term or condition included in the Customer's purchase order will have any force or effect.
- 6) Should any changes to relevant regulations, laws, or codes substantially affect JCI's Services or obligations, the Customer agrees to negotiate in good faith with JCI for appropriate and equitable changes to the scope or price of the Agreement or both.
- 7) The Parties agree and acknowledge that this is a negotiated agreement and that the rule of construction that any ambiguities are to be construed against the drafting Party shall not apply.
- 8) Nothing contained in this Agreement shall create a contractual relationship with or cause of action in favor of a third party against JCI. The Services under this Agreement are being performed solely for the Customer's benefit, and no other party or entity shall have any claim against JCI because of this Agreement or the performance or non-performance of the Services hereunder.
- 9) The failure of JCI or the Customer to insist upon, or to delay enforcing the strict performance of the terms and conditions hereof, or any right or remedy, as provided herein, shall not constitute or be construed as a waiver or relinquishment of either Party's right to thereafter enforce the same in accordance with this Agreement in the event of a continuing or subsequent default on the part of JCI or the Customer.

R. CHOICE OF LAW

This Agreement shall be subject to and governed by the laws of the State where the project is located.

S. SEVERANCE

Should any term, part, portion, or provision of this Agreement be decided or declared by the courts to be, or otherwise found to be, illegal or in conflict with any law of the state governing this Agreement or the United States, or otherwise be rendered unenforceable or ineffectual, the validity of the remaining parts, terms, portions, and provisions shall be deemed severable and shall not be affected thereby, provided such remaining parts, terms, portions, or provisions can be construed in the substance to constitute the Agreement that the Parties intended to enter into in the first instance.

T. JCI'S INTELLECTUAL PROPERTY

Form E9115 (Rev11/07)

Customer's Initials _____

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JCI shall retain all right, title and interest in and to any (a) deliverables provided to Customer hereunder, including without limitation, all software source and object code, documentation, technical information or data, specifications and designs and any changes, improvements or modifications thereto or derivatives thereof ("Deliverables") and (b) Know-How (defined below) employed by JCI in the creation of the Deliverables or performance of the Services, whether known to JCI prior to, or developed or discovered or acquired in connection with, the performance of its obligations hereunder. Ownership of all Deliverables and Know-How shall vest solely in JCI and no Deliverables shall be deemed "works made for hire." Without limiting the generality of the foregoing, ownership of all source files used in the course of performing the Services shall remain the exclusive property of JCI. For purposes of this Agreement, "Know-How" means any know-how, processes, techniques, concepts, methodologies, tools, analytical approaches, database models and designs, discoveries, and ideas furnished, produced by, developed, employed or used by JCI in the creation or provision of the Deliverables or in the performance of the Services, and any changes, improvements or modifications thereto or derivatives thereof.

[END OF DOCUMENT]



After Recording Return To:
First Federal Bank of Florida
4705 US HWY 90 West
Lake City, FL 32055

_____ [Space Above This Line For Recording Data] _____

Subordination Agreement
(Modified Mortgage)

Date: 09/01/2012

Property (the legal description of the Property under the Junior Mortgage):

Lot 6, Unit 1, Myrtis Estates, according to the plat thereof as recorded in Plat Book 5, Page 135,
Public Records of Columbia County, Florida.

Property Address: 1068 SE Myrtis Road
Lake City, FL 32025

Subordinating Lender:

Junior Mortgage: Columbia County (S.H.I.P)

Date: November 21, 2008

Borrower: Carlos Nater – Pizarro A/K/A Carlos Nater, A Single Person

Recording information: Filed 11/21/2008 in or Book 1162, Page 1719 in public records
of Columbia County, Florida

Senior Lender:

Original Mortgage: First Federal Bank of Florida

Date: November 21, 2008

Borrower: Carlos Nater – Pizarro A/K/A Carlos Nater, A Single Person

Note secured by Original Mortgage: First Federal Bank of Florida

Dated: November 21, 2008

Original principal amount: \$ 134,285.00

Recording information: Filed 11/21/2008; Book 1162; Page 1706; by Public Records
of Columbia County, Florida

Modified Mortgage

Date of Modification: **September 01, 2012**

Borrower: **Carlos Nater – Pizarro A/K/A Carlos Nater, A Single Person**

Modified Mortgage:

Dated: **09/01/2012**

Modified principal amount: **\$136,442.72**

Recording information (when available):

Subordinating Lender is the owner and holder of the Junior Mortgage and obligations secured by the Junior Mortgage; the Junior Mortgage is a lien on the title to the Property or an interest in that title.

For value received and to induce the Senior Lender to modify the Original Mortgage, Subordinating Lender unconditionally subordinates its lien on, and all other rights and interests in, the title to the Property resulting from the Junior Mortgage to the lien on, and all other rights and interests in, the title to the Property resulting from the Modified Mortgage. Subordinating Lender agrees that its lien on, and all other rights and interests in, the title to the Property resulting from the Junior Mortgage will remain subordinate to the lien on, and all other rights and interests in, the title to the Property resulting from the Modified Mortgage regardless of any renewal, extension or further modification of the Modified Mortgage.

This Subordination Agreement shall be binding upon the successors and assigns of the Subordinating Lender.

When the context requires, singular nouns and pronouns include the plural.

Mortgage means mortgage, deed of trust, trust deed or other security instrument.

[Columbia County, Florida]

By: _____

Personally known to me to be the person described in and who executed the foregoing instrument, and severally acknowledged the execution hereof to be his free act and deed for the uses and purposes therein mentioned.

WITNESS my hand and official seal the date aforesaid.

Notary Republic
State of Florida
County of _____

My commission expires: _____

Prepared by and Return to:
Security Title Agency, Inc.
Edda Kemp
2233 Park Avenue #301
Orange Park, Florida 32073

File Number: STA-13334
Parcel ID Number: R13500-000

SATISFACTION OF MORTGAGE

KNOW ALL MEN BY THESE PRESENTS, that the undersigned owner and holder of a certain mortgage deed executed by DAVID E. BASSETT and DENISE F. BASSETT, husband and wife, to COLUMBIA COUNTY, FLORIDA, a political subdivision existing under the laws of the State of Florida, bearing the date of May 28, 2003, recorded in Official Records Book 984 , Page 1931, in the office of the Clerk of the Circuit Court of Columbia County, State of Florida; securing that certain note in the principal sum of Ten Thousand dollars and 00/100 Dollars (\$10,000.00).

And certain promises and obligations set forth in said mortgage deed, upon the following described property, situate, lying and being in Columbia County, State of Florida, to wit:

Lot 4, Block A, OLIVIA ADDITION NO. 1, a subdivision, being a replat of Lots 7 to 21, inclusive, Block 1, and all of Block 2, BROOKSIDE SUBDIVISION, and adjacent land to Brookside Subdivision, as per plat of Olivia Addition No. 1, recorded in Plat Book 3, page 38, public records of Columbia County, Florida.

Hereby acknowledges full payment and satisfaction of said note and mortgage deed, and surrenders the same as canceled, and hereby directs the Clerk of said Circuit Court to cancel the same of record.

WITNESS my hand and seal,

Signed, sealed and delivered in the presence of:

_____ COLUMBIA COUNTY, FLORIDA
Witness Printed Name _____ BY: _____

Witness Printed Name _____

STATE OF FLORIDA, Columbia County ss:

The foregoing instrument was acknowledged before me this ____ day of September, 2012, by _____ of COLUMBIA COUNTY, FLORIDA, a political subdivision, who is authorized by Columbia County, Florida, and personally known to me or who has produced _____ as identification.

Notary Public (Seal)
Notary Printed Name:

My Commission Expires::

14

**COLUMBIA COUNTY BOARD OF COUNTY COMISSIONERS
UTILITY PERMIT**

Date 9/10//12 Permit No. _____ County Road: SW Cambridge Gln Section No. _____

Permittee Comcast Cable_

Address 5934 Richard St, Jacksonville, FL 32216 _____ Telephone Number 904-626-2092 _____

Requesting permission from Columbia County, Florida, hereinafter called the County, to contract, operate and Maintain Proposed 246' underground CATV facilities at 4255 SW Cambridge Gln. , Node:LC011 /Project: 4255 SW Cambridge Gln/ PC:TS_____

FROM: _____ TO: _____

Submitted for the Utility Owner by: -Billie Lentes/Agent for Comcast-----9/10/12-----

Typed Name & Title

Signature

Billie Lentes

Date 9-10-12

1. Permittee declares that prior to filing this application it has determined the location of all existing utilities, both aerial and underground and the accurate locations are shown on the plans attached hereto and made a part of this application. Proposed work is within corporate limits of Municipality: YES (x) NO (). If YES: LAKE CITY () FORT WHITE (). A letter of notification was mailed on 9/10/12 to the following utility owners AT&T, FPL, TecoGas_____

2. The Columbia County Public Works Director shall be notified twenty-four (24) hours prior to starting work and again immediately upon completion of work. The Public Works Director is Kevin Kirby _____ located at 607 NW Quinten St, Lake City, FL. _____ Telephone Number 386-719-7565 _____ The PERMITTEE's employee responsible for Maintenance of Traffic is Tim Solomon _____ Telephone Number 904-626-2092 _____ (This name may be provided at the time of the 24 hour notice to starting work.)

3. This PERMITTEE shall commence actual construction in good faith within 30 days after issuance of permit, and shall be completed within 90 days after permitted work has begun. If the beginning date is more than 60 days from date of permit approval, then PERMITTEE must review the permit with the Columbia County Public Works Director to make sure no changes have occurred in the transportation facility that would affect the permitted construction.

4. The construction and maintenance of such utility shall not interfere with the property and rights of a prior PERMITTEE.

5. It is expressly stipulated that this permit is a license for permissive use only and that the placing of utilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.

6. Pursuant to Section 337-403(1), Florida Statutes, whenever necessary for the construction, repair, improvement, maintenance, safe and efficient operation, alteration or relocation of all, or any portion of said transportation facility as determined by the Columbia County Public Works Director and/or County Engineer, any or all utilities and appurtenances authorized hereunder, shall be immediately removed from said transportation facility or reset or

relocated thereon as required by the Columbia County Public Works Director and/or County Engineer and at the expense of the PERMITTEE.

7. In case of non-compliance with the County's requirements in effect as of the approval date of this permit, this permit void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.

8. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to be entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless Columbia County, Florida from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.

9. During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including pacing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on Uniform Traffic Control Devices, as amended for highways.

10. Should the PERMITTEE be desirous of keeping its utilities in place and out of service, the PERMITTEE, by execution of this permit acknowledges its present and continuing ownership of its utilities located between _____ and _____ within the County's right of way as set forth above. PERMITTEE, as its sole expense, shall promptly remove said out of service utilities whenever Columbia County Public Works Director and/or County Engineer determines said removal is in the public interest.

11. Special instructions: Minimum cover of thirty inches (30") will be required at all locations. Columbia County will not be financially responsible for any damage to facilities with less than thirty inches (30") cover. Cables shall not be located within driveway ditches.

12. Additional Stipulations:-----

It is understood and agreed that commencement by the PERMITTEE is acknowledgment and acceptance of the binding nature of these specialist instructions.

Submitted By: Billie Lentes/Agent for Comcast _____
Permittee


Place Corporate Seal

Signature and Title
Billie Lentes Permit CoOrdinator

Attested

Utilities Permit
Page three
Revised: 8/17/00

Recommended for Approval:

Signature: 

Title: OPERATIONS MANAGER

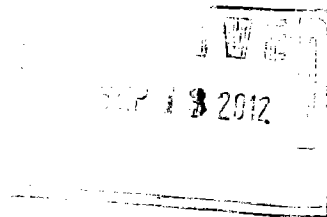
Date: 09.17-12

Approval by Board of County Commissioners, Columbia County, Florida:

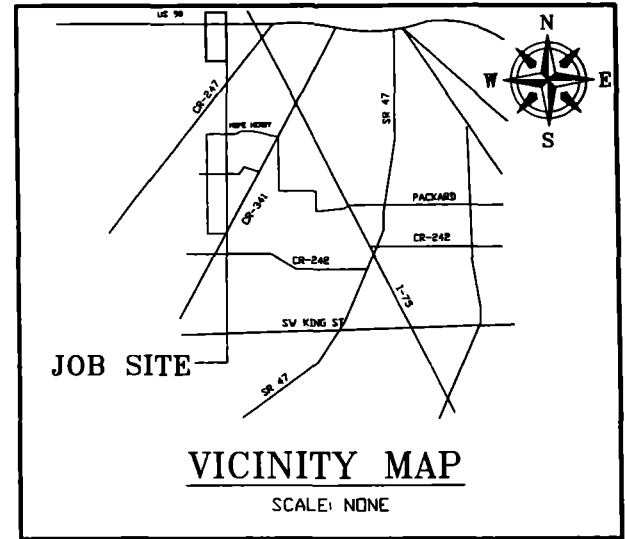
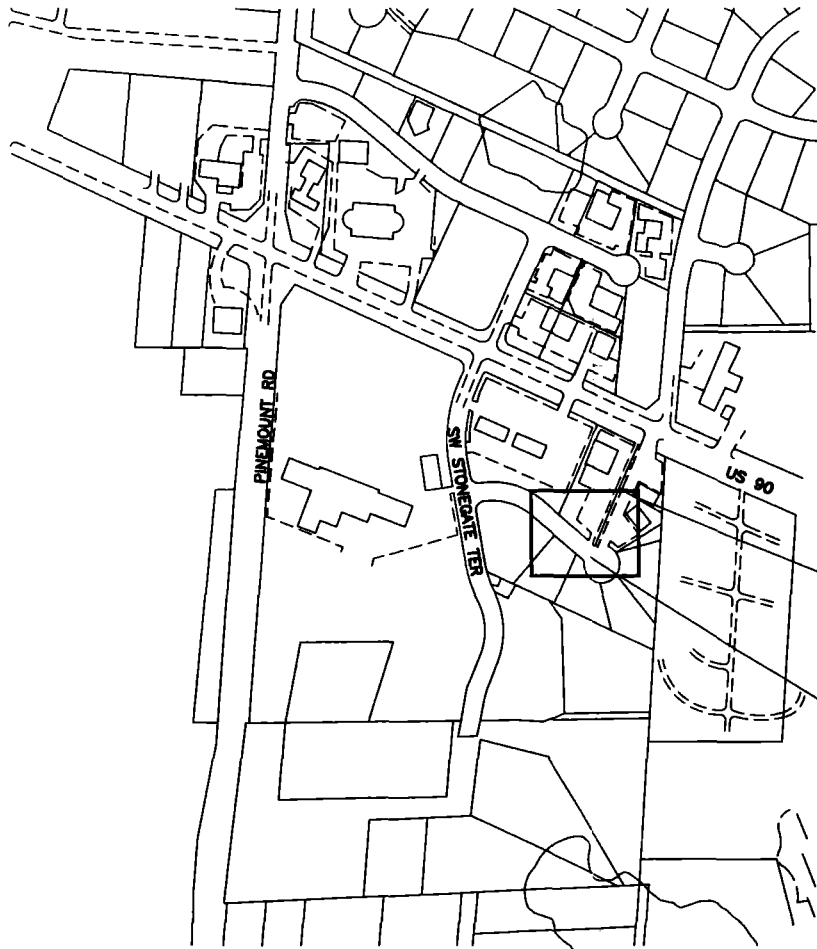
YES () NO ()

Date Approved: _____

Chairman's Signature: _____



BINDING SPACE



JOB SITE

SW CAMBRIDGE GLN

PROJECT TOTALS	
PROP. NEW AER. CATV	0'
PROP. U/G CATV	246'
PROP. # OF BORES	1

SW CAMBRIDGE GLN OVERALL VIEW

SCALE: NONE

NODE # LC011



**COLUMBIA COUNTY
RIGHT-OF-WAY
PERMIT**

- RIGHT OF WAY —————
- AERIAL CATV ————x———
- UNDERGROUND CATV ————o———
- BURIED POWER ————p———
- TELEPHONE ————t———
- GAS ————g———
- SEWER ————s———
- WATER ————w———

- CONCRETE POLE
- × WOOD POLE
- RISER POLE
- PEDestal
- ⊠ VAULT
- ⊞ ANCHOR

PROPOSED UNDERGROUND CATV FACILITIES IN COLUMBIA COUNTY, FLORIDA		
OVERALL VIEW	NEW PLANS	LAKE CITY
Sheet No.: 1 OF 5	County: COLUMBIA	
Scale: NONE	State: FLORIDA	
Date: 8/8/18	Drawn: L.D.J.	

BINDING SPACE

NOTES

ALL PROPOSED CONSTRUCTION WILL BE PER COLUMBIA COUNTY SPECIFICATIONS AS WELL AS ALL NESC SAFETY CODES.

ALL PROPOSED CATV WILL BE WITHIN THE COLUMBIA COUNTY RIGHT-OF-WAY.

ALL PROPOSED UNDERGROUND CATV WILL BE BURIED A MINIMUM OF 24" DEEP. EXCEPT BORES 48" DEEP.

ALL PROPOSED UNDERGROUND CATV ROAD BORES WILL USE CITY APPROVED DIRECTIONAL BORE MACHINE, AS WELL AS COUNTY APPROVED CONDUIT.

ALL PROPOSED CATV ROAD BORES WILL EXTEND A MINIMUM OF 4' BEYOND THE EDGE OF PAVEMENT.

ALL PROPOSED CATV DRIVEWAY BORES WILL EXTEND A MINIMUM OF 2' BEYOND THE EDGE OF PAVEMENT.

ALL PROPOSED AERIAL WILL BE .700" DIAMETER AND WILL BE LASHED TO .250" STEEL STRAND CABLE USING .125" STD. GALV. LASHING WIRE.

ALL PROPOSED AERIAL CATV CROSSING ROADWAYS WILL HAVE A MINIMUM MID-SPAN HEIGHT OF 16'-0".

ALL PROPOSED AERIAL CATV CROSSING DRIVEWAYS WILL HAVE A MINIMUM MID-SPAN HEIGHT OF 15'-6".

LOCATES WILL BE REQUIRED IN ALL PROPOSED UNDERGROUND AREAS AT LEAST 48 HRS. PRIOR TO CONSTRUCTION.

NOTIFICATIONS TO ALL UTILITIES INVOLVED WILL BE MADE PRIOR TO CONSTRUCTION.

ALL UTILITIES LOCATED BY VISUAL INSPECTION, TO BE VERIFIED BY LOCATES

EOT REPRESENTS EDGE OF TRAVEL NOT TRUE EDGE OF PAVEMENT

E/P REPRESENTS THE TRUE EDGE OF PAVEMENT

EOD REPRESENTS THE EDGE OF DIRT

HAND DIG TRENCHES 36" DEEP ACROSS DIRT ROAD

USE CASE 1 MOT

RIGHT OF WAY	-----	⊙	CONCRETE POLE
AERIAL CATV	=====	×	WOOD POLE
UNDERGROUND CATV	-----	Ⓡ	RISER POLE
BURIED POWER	-BP-----BP-----BP-	□	PEDESTAL
TELEPHONE	-PHONE-----PHONE-	Ⓜ	VAULT
GAS	-GAS-----GAS-----GAS-	Ⓜ	ANCHOR
SEWER	-SAN-----SAN-----SAN-		
WATER	-W-----W-----W-		



Comcast
5834 Richard St.
Jacksonville, Florida 32216

COLUMBIA COUNTY
RIGHT-OF-WAY
PERMIT

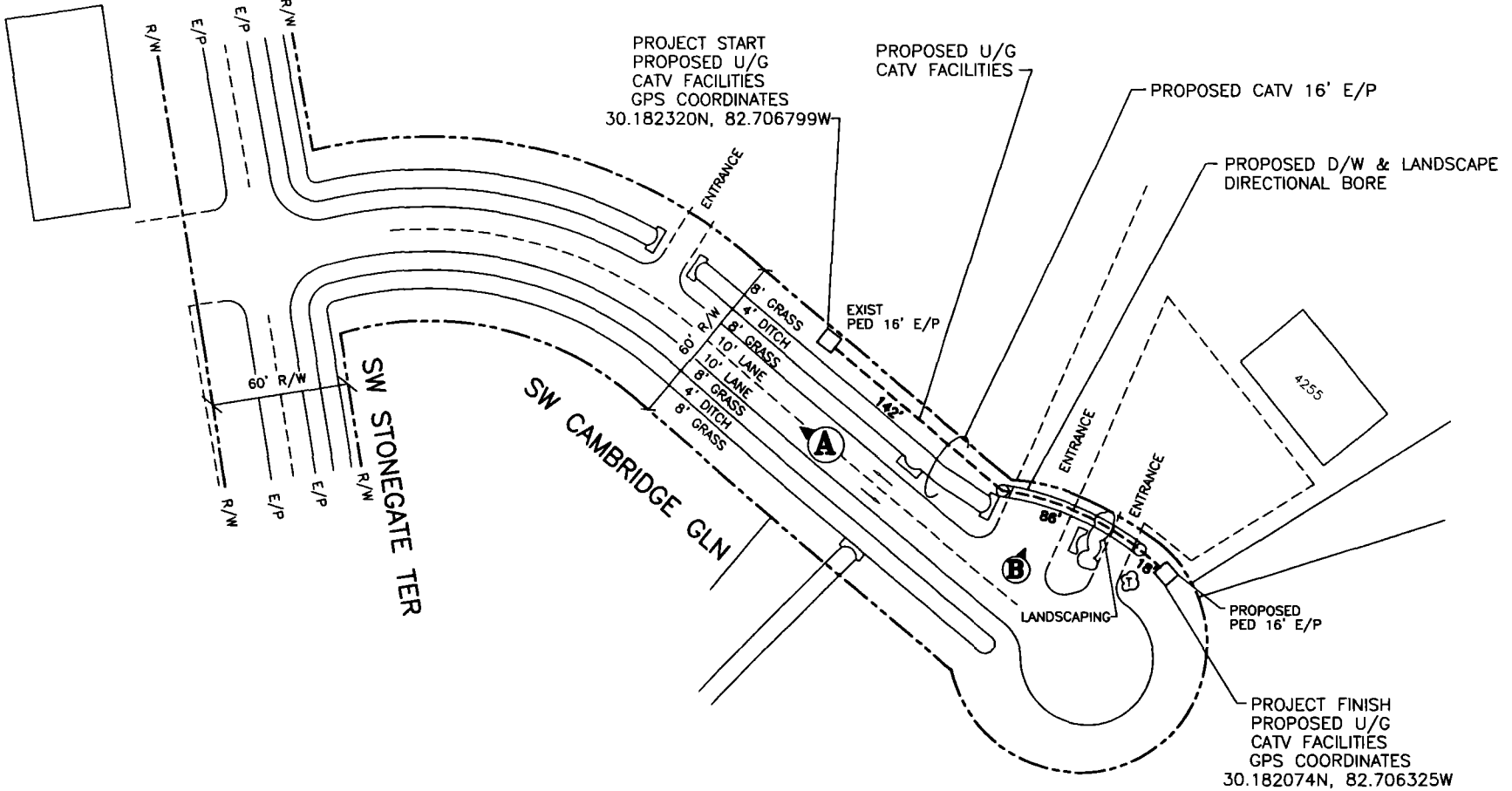
RIGHT OF WAY	-----	⊙	CONCRETE POLE
AERIAL CATV	=====	×	WOOD POLE
UNDERGROUND CATV	-----	Ⓡ	RISER POLE
BURIED POWER	-BP-----BP-----BP-	□	PEDESTAL
TELEPHONE	-PHONE-----PHONE-	Ⓜ	VAULT
GAS	-GAS-----GAS-----GAS-	Ⓜ	ANCHOR
SEWER	-SAN-----SAN-----SAN-		
WATER	-W-----W-----W-		

PROPOSED UNDERGROUND CATV FACILITIES IN COLUMBIA COUNTY, FLORIDA			
NOTES	SUB NAME	LAKE CITY	
Sheet No.: 8 OF 8	County:	COLUMBIA	
Scale:	NOTE	Scale:	FLORIDA
Date:	8/8/18	Drawn:	L.S.J

SW CAMBRIDGE GLN PLAN VIEW

SCALE: NONE

BINDING SPACE



Comcast

5934 Richard St.
Jacksonville, Florida 32216

COLUMBIA COUNTY
RIGHT-OF-WAY
PERMIT

RIGHT OF WAY	---
AERIAL CATV	---
UNDERGROUND CATV	---
BURIED POWER	---
TELEPHONE	---
GAS	---
SEWER	---
WATER	---

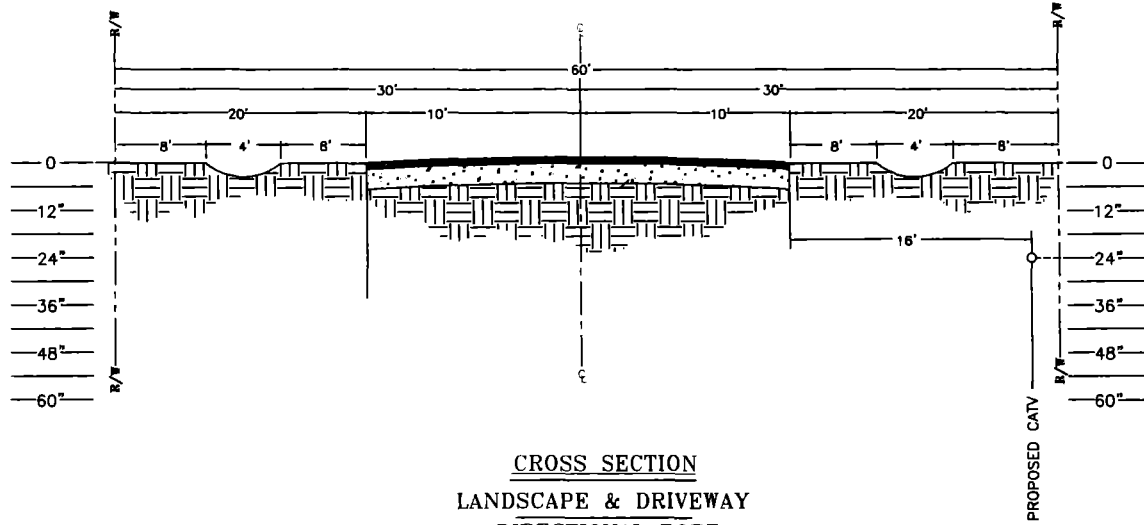
○	CONCRETE POLE
×	WOOD POLE
●	RIBER POLE
□	PEDESTAL
⊞	VAULT
⊞	ANCHOR

PROPOSED UNDERGROUND CATV
FACILITIES IN COLUMBIA COUNTY, FLORIDA

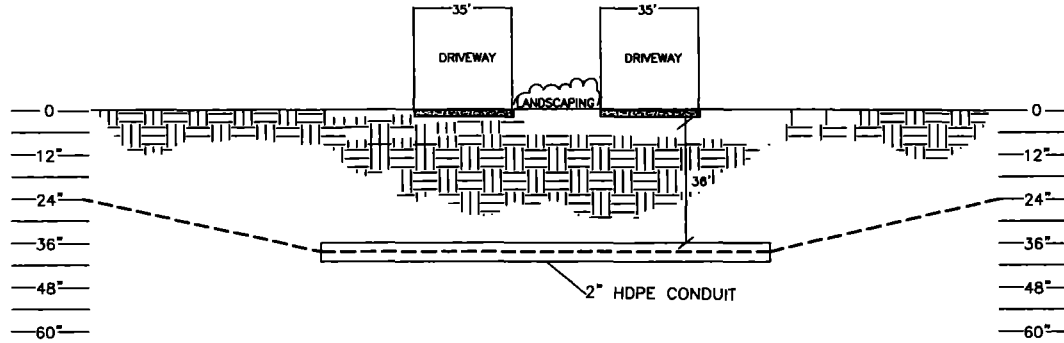
PLAN VIEW	REV	DATE	BY
Sheet No.: 3 OF 6	Country	COLUMBIA	
Scale: NONE	State	FLORIDA	
Date: 9/9/12	Drawn:	L.S.J.	

BINDING SPACE

CROSS SECTION
FROM TAG "A"
N.T.S.



CROSS SECTION
LANDSCAPE & DRIVEWAY
DIRECTIONAL BORE
FROM TAG "B"
N.T.S.



Comcast
5834 Richard St.
Jacksonville, Florida 32216

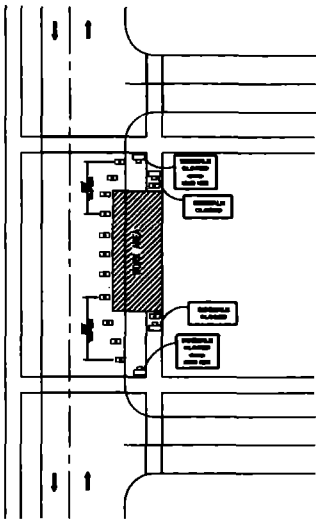
COLUMBIA COUNTY
RIGHT-OF-WAY
PERMIT

RIGHT OF WAY	---	○	CONCRETE POLE
AERIAL CATV	---	×	WOOD POLE
UNDERGROUND CATV	---	●	RIDER POLE
BURIED POWER	---	□	PEDESTAL
TELEPHONE	---	■	VAULT
GAS	---	■	ANCHOR
SEWER	---		
WATER	---		

PROPOSED UNDERGROUND CATV FACILITIES IN COLUMBIA COUNTY, FLORIDA			
TYPICALS AND DETAILS	SHEET NAME	LAKE CITY	
Sheet No. 4 OF 5	County	COLUMBIA	
Draftsman	NAME	Checker	FLORIDA
Date	9/6/18	Draftsman	L.B.I

**SW CAMBRIDGE GLN
COUNTY PERMIT
MOT CASES**

MID-BLOCK SIDEWALK CLOSURE



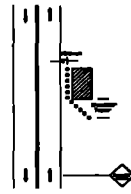
GENERAL NOTES

1. ONLY THE SIGNS CONTROLLING PEDESTRIAN FLOWS ARE SHOWN. OTHER WORK ZONE SIGNS WILL BE NEEDED TO CONTROL TRAFFIC ON STREETS.
2. TEMPORARY WALLBOARDS SHALL BE A MINIMUM OF 4' WIDE AND KEPT FREE OF ANY OBSTRUCTIONS AND HAZARDS SUCH AS HOLES, DEBRIS, MUD, CONSTRUCTION EQUIPMENT, STORED MATERIALS AND ETC. (FOR DETAILS SEE INDEX BOOK)
3. POST MOUNTED SIGNS LOCATED NEAR OR ADJACENT TO A SIDEWALK SHALL HAVE A 7' MINIMUM CLEARANCE FROM THE BOTTOM OF SIGN TO THE SIDEWALK.
4. COLUMBIA COUNTY PROHIBITS MID-BLOCK CROSSING OF PEDESTRIANS WHEN AN ALTERNATE ROUTE IS NOT FEASIBLE. CONTRACTOR SHALL PROVIDE AN ADA COMPLIANT PEDESTRIAN PATHWAY THROUGH THE WORK ZONE WHEN SIDEWALK IS CLOSED.

CONDITIONS

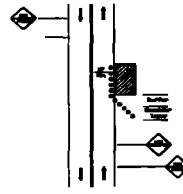
WHERE ANY VEHICLE, EQUIPMENT WORKERS OR THEIR ACTIVITIES ENCRUSH ON THE SIDEWALK FOR A PERIOD OF MORE THAN 90 MINUTES

**Shoulder Work
(2'-15' From the Edge of Pavement)
(Maintaining two-way traffic in two travel lanes)**



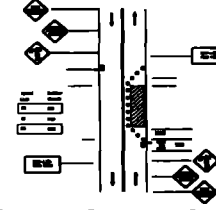
CASE 1 M.O.T.

**Shoulder Work With Minor Encroachment
(Within 2' of the Edge of Pavement)**



CASE 2 M.O.T.

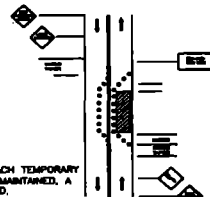
**Lane Closure on a Two-Lane Road
(Two Flagger Operation)**



CASE 3 M.O.T.

A CASE 3 MOT SHALL ONLY BE IMPLEMENTED WHILE CONTRACTOR PERSONNEL ARE PRESENT. DURING OFF HOURS THIS MOT SHOULD BE REMOVED AND TWO LANES OF TRAFFIC RESTORED.

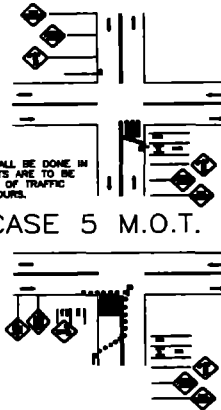
**Work in Travel Lane or a Minor Urban Street
(Maintaining Two-Way Traffic)**



CASE 4 M.O.T.

MINIMUM 11' WIDTH FOR EACH TEMPORARY LANE. IF 11' CANNOT BE MAINTAINED, A CASE 3 MOT MUST BE USED.

**Lane Closure in Advance of an Intersection
(Work Area on the Through Road)**



CASE 5 M.O.T.

ALL ROAD CROSSINGS SHALL BE DONE IN ONE DAY. CROSS STREETS ARE TO BE RESTORED TO TWO LANES OF TRAFFIC DURING NON-WORKING HOURS.

LEGEND

- Controlling Device
- ⬇ Flagger Station
- ⊥ Portable Sign Support
- ⊥ Arrow Sign
- ⬇ High Level Warning Beams
- ▨ Work Area
- ⬇ Warning Sign

SIGN SPACING

ROAD TYPE	MINIMUM SIGN SPACING		
	A	B	C
Urban (one way)	100	100	100
Urban (two way)	200	200	200
Rural	300	300	300
Expressway/Highway	1,000	1,000	1,000

2' Sign = 10' Sign
 * THIS PERMITS THE USE OF THE FOLLOWING SIGN SPACING CRITERIA FOR THE FOLLOWING ROAD TYPES: 1. URBAN (ONE WAY) 2. URBAN (TWO WAY) 3. RURAL 4. EXPRESSWAY/HIGHWAY
 * THE SIGN SPACING CRITERIA ARE TO BE USED AS A MINIMUM. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROPER SPACING OF SIGNS TO MAINTAIN THE SAFETY OF THE WORK ZONE AND THE FLOW OF TRAFFIC THROUGH THE WORK ZONE.

TAPER LENGTH CRITERIA

TYPE OF TAPER	TAPER LENGTH (L)
URBAN TAPER	AT LEAST L
RURAL TAPER	AT LEAST 0.5L
SHOULDER TAPER	AT LEAST 0.25L
ONE LANE, TWO WAY TRAFFIC TAPER	100 FT. MINIMUM
CONSTRUCTION TAPER	100 FT PER LANE

* FORMULA FOR L AND AS FOLLOWS
 FOR SPEED LIMITS OF 40 MPH OR LESS
 L = 100 * S * S / 1000
 FOR SPEED LIMITS OF 45 MPH OR GREATER
 L = 100 * S * S / 1000
 WHERE L = TAPER LENGTH IN FEET
 S = SPEED IN MPH
 * - PAVED SPEED LIMIT

MAINTENANCE OF TRAFFIC REQUIREMENTS

1. ANY MODIFICATIONS OF THIS MAINTENANCE OF TRAFFIC PLAN SHALL BE SUBMITTED TO COLUMBIA COUNTY TRAFFIC ENGINEERING DIVISION FOR REVIEW AND APPROVAL PRIOR TO IMPLEMENTATION.
2. PROJECT WORK HOURS ARE BETWEEN 7:00 AM TO 7:00 PM ON RESIDENTIAL STREETS, AND 8:00 AM TO 4:00 PM ON COLLECTOR OR ARTERIAL STREETS.
3. CONTRACTOR MUST MAINTAIN EXISTING SIGNAGE. IF SIGNS ARE DAMAGED DUE TO HIS ACTIVITY, THE CONTRACTOR IS REQUIRED TO REPLACE THEM IN ACCORDANCE WITH COLUMBIA COUNTY STANDARD SPECIFICATIONS IMMEDIATELY.
4. THIRTY FOOT RAMP ARE REQUIRED AT ALL INTERSECTIONS WHERE THE ROADWAY IS REDUCED.
5. ACCESS TO ALL STREETS AND DRIVEWAYS TO BE MAINTAINED AT ALL TIMES.
6. IF SIDEWALKS ARE DISTURBED AND HAVE TO BE REPLACED, HANDCAP RAMPS ARE TO BE INSTALLED.
7. THE CONTRACTOR SHALL CONFINE HIS ACTIVE WORK AREA TO NO MORE THAN ONE BLOCK AT A TIME.
8. THE ROADWAY SHALL BE RESTORED TO AT LEAST A LAMENOOK SURFACE BEFORE IT IS RESTORED TO TRAFFIC, AND BEFORE THE CONTRACTOR MOVED ON TO THE NEXT CONSTRUCTION ZONE.
9. DUST CONTROL MEASURES SHALL BE IMPLEMENTED ON ALL UNPAVED SURFACES UNTIL PAVED.
10. WHERE CONSTRUCTION PHASING IS NOT SHOWN ON PLANS, OR IF CONTRACTOR WANTS TO ALTER THE PHASING SHOWN, CONTRACTOR IS TO SUBMIT PHASING PLAN WITH A PROPOSED CONSTRUCTION SCHEDULE TO TRAFFIC ENGINEERING PRIOR TO CONSTRUCTION.
11. CONTRACTOR SHALL NOTIFY TRAFFIC ENGINEERING DIVISION A MINIMUM OF 3 WORKING DAYS PRIOR TO IMPLEMENTATION OF THE M.O.T.

Comcast
 5934 Richard St.
 Jacksonville, FL 32216

**COLUMBIA COUNTY FL
RIGHT-OF-WAY PERMIT**

SUBJECT: SW CAMBRIDGE GLN PROPOSED UNDERGROUND CATV FACILITIES IN NODE LC011
 COUNTY: COLUMBIA
 STATE: FLORIDA
 SHEET NO.: 5 OF 5
 DATE: 9/6/12
 NODE: LC011
 DRAFTED BY: LDI

BCCA OR DCA APPROVAL LIST

9/24/2012

ID #	DIS	OLD NAME	OLD SUFFIX	OLD DRIVING DIRECTIONS	PREFIX	NEW ROAD NAME	NEW SUFFIX	NEW DRIVING DIRECTIONS	LOCATION	S-T-R	MB PAGE
3379 2		UNNAMED	RD	SW SR47, L SW US HWY 27, R SW SHILOH ST, R UNNAMED RD	SW	HORNET	CT	SW SR47, L SW US HWY 27, R SW SHILOH ST, R SW HORNET CT (PRIVATE RD)	RUNS FROM SW SHILOH ST NORTH, THEN WEST, THEN NORTH TO DEADEND	14-7S-16 70	

15

BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 7:00 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 9/27/2012

Meeting Date: 10/4/2012

Name: David Kraus, Safety Manager

Department: Combined Communication Center

1. Nature and purpose of agenda item: Approval of Incentive Pay Adjustment for
911 Center Manager of \$5,000.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A

Yes Account No. 001-2510-525-10-12

No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Account: _____	Account: _____	\$ _____

For Use of County Manger Only:

Consent Item Discussion Item

MEMORANDUM

TO: Columbia County Board of County Commissioners
From: David Kraus, Safety Manager
Date: September 27, 2012

RE: 911 Communications Center Manager

We are prepared to fill 2 critical positions in our Combined Communications Center. Next week the Radio Communication Technician prospect will be completing the drug screening and physical requirements to begin work. Additionally, we have selected a candidate to fill the vacant 911 Center Manager position and are preparing a conditional offer of employment.

I will be restructuring the Safety Division to place the Radio Communications Technician under the 911 Center Manager to improve the coordination and communication between these two critical elements and clarify the chain of command. The Center Manager will now be responsible for all aspects of the dispatch process, including oversight of the technology.

I am requesting the approval of the Board of County Commissioners' to start this position at an annual salary of \$57,999 with a provision that after six months, if specific goals are met, the salary will increase to \$63,000. If approved, I will develop specific written goals in coordination with the County Manager and the 911 Center Manager prior to the commencement of work.

District No. 1 - Ronald Williams
District No. 2 - Rusty DePratter
District No. 3 - Jody DuPre
District No. 4 - Stephen E. Bailey
District No. 5 - Scarlet P. Frisina



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

September 27, 2012

M E M O

TO: Board of County Commissioners ✓

FR: Dale Williams, County Manager *Dale*

RE: Request to Carry Forward

Unexpended year-end funds in the amount of \$10,264.00 from the City of Lake City - Woman's Club Project are requested to be brought forward to FY 12-13.

DW/pds

XC: Ben Scott, Finance Director ✓

BOARD MEETS FIRST THURSDAY AT 7:00 P.M.
AND THIRD THURSDAY AT 7:00 P.M.

BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 7:00 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 9/27/2012

Meeting Date: 10/3/2012

Name: David Kraus, Safety Manager

Department: CDBG Housing Rehabilitation

1. Nature and purpose of agenda item: Approval of Change Order Number 1 for
Petronia Johnson (09-07) for \$3,650.00 for Roof Repairs.
Roof began leaking after initial inspections.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A
 Yes Account No. 108-1000-554.30-32 Housing Rehabilitation
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Account: _____	Account: _____	\$ _____

For Use of County Manger Only:

Consent Item Discussion Item

COLUMBIA COUNTY FY09 CDBG PROGRAM

CHANGE ORDER NO. 1

2.0 DCA Contract No. 11DB-L4-03-22-01-H20 Date 10/4/12

Owner Petronia K. Johnson, Unit No. 09-07

Project Address 457 SW Tina Glen Road, Lake City, Florida

Contractor Fla. Homes, Inc., R/C

Changes Ordered:

1. Item #1 - Roof - Repair roof at both ends where leaking. Reflash both dutch hips, replace 5' x 5' section, eave drip and affected T1-11 siding. Reshingle and reflash to match existing. Replace vent over kitchen. \$3,650.

Reason for Change Order:

1. Roof condition was good at initial inspection. Leaks did not appear until the tropical storm occurred during rehabilitation work.

CONTRACT AMOUNT	CDBG Funds	Homeowner Funds
Original Contract Amount	\$ <u>21,207.00</u>	\$ <u>0.00</u>
Previous Change Orders	\$ <u>0.00</u>	\$ <u>0.00</u>
Change Order Addition	\$ <u>3,650.00</u>	\$ <u>0.00</u>
Change Order Deduction	\$ <u>(0.00)</u>	\$ <u>(0.00)</u>
Revised Contract Amount	\$ <u>24,857.00</u>	\$ <u>0.00</u>

This document shall become an amendment to the Contract and all stipulations and covenants of the Contract shall apply hereto.

 Owner's Signature Date 10/4/12

Petronia K. Johnson
 (Print Owner's Name)

 Contractor's Signature Date 10/4/12

William Carl Herring, III, President
 (Print Contractor's Name)

 Grant Administrator's Signature Date 10/4/12

Scott R. Koons
 (Print Grant Administrator's Name)

 County Project Superintendent's Signature Date 10/4/12

Tommy Matthews, Project Superintendent
 (Print County Project Superintendent's Name)

 Chair's Signature Date 10/4/12

Scarlet Parnell Frisina
 (Print Chair's Name)

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BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

AGENDA ITEM REQUEST FORM

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Today's Date: 9/28/12

Meeting Date: 10/4/12

Name: Deborah Paulson

Department: Library

1. Nature and purpose of agenda item: Approval of items to be deleted from the Library's inventory and junked. List is attached.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? N/A

Yes Account No. _____

No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____

FROM

TO

AMOUNT

Account: _____

Account: _____

For Use of County Manger Only:

Consent Item Discussion Item

Columbia County Public Library
 Items to be deleted from Inventory
 October 2012

I.D. #	Name of Item	Model / Serial #	Declared	Notes	Purchased From
9642	CPU, Tandy		Junk		N/A
9643	Monitor, Tandy	25-4041B / 00301662	Junk		N/A
9832	Printer, Deskjet 870cxi	QN55P166D1.7-24/31892 / 7175P45023M	Junk		McCrimons Office System
9998	Printer, Deskjet 870cxi	C4555A / US73J120TC	Junk		GE Capital ITS
10122	Scanner, Mirotek	E3 Plus / 7251607515	Junk		N/A
10183	Macintosh Quadra 610	XB4120SY1CH	Junk		Suwannee River Water Mgmt.
10187	CPU, PC	500 / 0017093695	Junk		Gateway
10265	Axon Computer (CPU)	12667	Junk		Respect of Florida
10745	HP Laserjet 4050	C4254A / USQA053249	Junk		N/A
11564	Color LJ 4500N	C4089A / JPHAF12692	Junk		Donated
N/A	Monitors (2)	N/A	Junk		N/A
N/A	Monitor (1)	CPD-15F23 / 8110823	Junk		N/A
N/A	CPU, Apple Macintosh	XC4453NR3WQ	Junk		N/A
N/A	CPU, Apple Macintosh	XC4461SQ175	Junk		N/A