

Hotel Reservation Form

Event/group name: EDUCON 2016 conference

1. GUEST INFORMATION	
Title : <input type="checkbox"/> Prof <input type="checkbox"/> Dr <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss	
Surname :	First Name :
Nationality :	Company :
Position :	Address :
P.O. Box :	City :
Country :	Telephone :
Fax Email :	

2. PLEASE RESERVE THE FOLLOWING: (PLEASE TICK BOX FOR YOUR PREFERRED OPTIONS).							
Check in Date :	Check out Date :	Booking code: EDUNO	Single/ Double:				
<table border="1"> <tr> <td>Superior Room (Single)</td> <td>AED 348 net (With breakfast for 1 guest)</td> </tr> <tr> <td>Superior Room (Double)</td> <td>AED 406 net (With breakfast for 2 guests)</td> </tr> </table>		Superior Room (Single)	AED 348 net (With breakfast for 1 guest)	Superior Room (Double)	AED 406 net (With breakfast for 2 guests)		
Superior Room (Single)	AED 348 net (With breakfast for 1 guest)						
Superior Room (Double)	AED 406 net (With breakfast for 2 guests)						
<p>Note 1: Above rates are per room per night and inclusive of 10% Service Charge and 6% Tourism Tax Note 2: Additional breakfast: 85 AED including taxes.</p>							

3. FLIGHT INFORMATION (THIS INFORMATION CAN BE SENT TO THE HOTEL AT A LATER DATE)		
Arrival Date _____	Flight Number _____	Arrival Time _____
Departure Date _____	Flight Number _____	Departure Time _____

4. CREDIT CARD DETAILS (NO RESERVATION WILL BE PROCESSED UNLESS GUARANTEED BY CREDIT CARD DETAILS).							
I GUARANTEE MY ROOM RESERVATION WITH THE BELOW CREDIT CARD:							
Credit Card Number : _____	<table border="1"> <tr> <td>Visa</td> <td>Amex</td> </tr> <tr> <td>Master</td> <td>Diners</td> </tr> <tr> <td colspan="2" style="text-align: center;"><i>Please identify card type</i></td> </tr> </table>	Visa	Amex	Master	Diners	<i>Please identify card type</i>	
Visa	Amex						
Master	Diners						
<i>Please identify card type</i>							
Name of Card Holder: _____	Expiry Date : _____						
<p><i>Cancellation Policy: In the event of No-Show or cancellation less than 24 hours prior to arrival, the total number of room night booked will be charged to the above credit card.</i></p>							
Date _____	Card Holder Signature : _____						

5. OTHER DETAILS
Please note that all guests are required to present a valid ID upon check-in, accepted ID's are original passport and UAE National ID.
Airport Transferred required? Yes _____ No _____ Non Smoking Room? Yes _____ No _____
Other request : _____
Airport Transfer from/to: Abu Dhabi International Airport _____ Dubai International Airport _____

Note: if the room is not guaranteed, the bedroom will be released as per the hotel standard and policy, unless the individual has advised late arrival. Individual cancellation policy is 48 hours prior on the date of arrival. Any cancellations made after this date will be charged. Guests are liable for all cancellations and no-shows.