

## NAVAJO COUNTY AGENDA ITEM REQUEST FORM

<b>Meeting Date:</b> January 13, 2015	<b>Time Needed:</b> CONSENT
<b>Requesting Department:</b> Health	<b>Presenter(s) Name:</b> Mary Herring, Director
<b>Motion before the Board:</b> Approve Teen Pregnancy Prevention Contract ADHS13-0344423 Amendment #2 with the Arizona Department of Health Services for 1/1/2015 to 12/31/2017 in the amount of \$124,513.00.	
<b>Recommendation:</b> (who, what, where, when, how, etc.) Approve	
<b>Background:</b> (why should it be done, what will happen if not approved, etc. include resolution) <p>The Teen Pregnancy Program seeks to reduce teen pregnancies, especially second pregnancies, by implementing culturally sensitive, evidenced based programs, including programs that involve boys and young men and high risk teens to reduce teen pregnancy in Navajo County.</p>	
<b>Fiscal Impact:</b> (what will it cost, where funds will come from, is it budgeted, etc.)	
<b>No Match Required</b>	
<b>Reviewed and approved by:</b> County Manager _____ County Attorney _____ Human Resources _____ Finance _____ IT _____	
<b>Board Action Taken:</b> Approved <input type="checkbox"/> Denied <input type="checkbox"/> No Action <input type="checkbox"/> Continued <input type="checkbox"/> Continued to: Approved with changes as follows <input type="checkbox"/>	
<b>Clerk's Notes:</b>  Date: _____ Initial: _____	

**REMINDER:** Email this coversheet and all backup documentation to **BOS.Clerk** by **4:00 p.m. the Thursday prior to the Managers' meeting. Please be present at the Agenda Meeting to ensure placement on the agenda.**



INTERGOVERNMENTAL AGREEMENT (IGA) AMENDMENT

ARIZONA DEPARTMENT OF HEALTH SERVICES
1740 W. Adams, Room 303
Phoenix, Arizona 85007
(602) 542-1040
(602) 542-1741 Fax
Procurement Officer
Sue-Anne Tan

Contract No: ADHS13-034423

Amendment No. 2

Teen Pregnancy Prevention Program – Abstinence Plus

Effective January 1, 2015, it is mutually agreed that the IGA referenced is amended as follows:

- 1. The Price Sheet of the Amendment One (1) is replaced with the attached revised Price Sheet of this Amendment Two (2). The IGA Item Pricing shall be revised in ProcureAZ to align with available funding upon execution of this Amendment Two (2). The IGA line item pricing total remains the same at \$124,513.00 based on the following line item changes:
1.1 Personnel decreased by \$5,145.00 for a total of \$82,980.00 due to salary adjustments. One (1) part-time staff position has been eliminated in order to make funds available for increased ERE and increase in retirement expenses;
1.2 ERE increased by \$10,476.00 for a total of \$36,873.00 due to salary adjustments, increase in retirement expenses, and increase in health care costs;
1.3 Travel Expenses decreased by \$2,400.00 for a total of \$2,600.00 due to the need to adjust expenses to accommodate higher Personnel and ERE expenses; and

All other provisions of this IGA remain unchanged.

Form with signature lines for Contractor Name, Contractor Authorized Signature, Contractor Attorney Signature, and Attorney General Contract No. P0012014000078. Includes fields for Address, City, State, Zip, Signature, Date, and Printed Name.

	<b>INTERGOVERNMENTAL AGREEMENT (IGA) AMENDMENT</b>		<b>ARIZONA DEPARTMENT OF HEALTH SERVICES</b> 1740 W. Adams, Room 303 Phoenix, Arizona 85007 (602) 542-1040 (602) 542-1741 Fax
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- 1.4 Operating Expenses decreased by \$2,931.00 for a total of **\$2,060.00** due to the need to adjust for increases in Personnel and ERE expenses.
2. Replace the Logic Model of Amendment One (1) with the attached revised Logic Model in this Amendment Two (2).
3. Pursuant to Terms and Conditions, Provision Seven (7), Risk and Liability, Section 7.3 Indemnification – Patent and Copyright, is hereby deleted in its entirety.
4. Pursuant to the Terms and Conditions, Provision Eighteen (18), Health Insurance Portability and Accountability Act of 1996 of the IGA is hereby replaced with the following language:

**18. Health Insurance Portability and Accountability Act of 1996 (HIPAA)**

The Contractor warrants that it is familiar with the requirements of HIPAA, as amended by the Health Information Technology for Economic and Clinical Health Act (HITECH Act) of 2009, and accompanying regulations and will comply with all applicable HIPAA requirements in the course of this Contract. Contractor warrants that it will cooperate with the Arizona Department of Health Services (ADHS) in the course of performance of the Contract so that both ADHS and Contractor will be in compliance with HIPAA, including cooperation and coordination with the Arizona Department of Administration-Arizona Strategic Enterprise Technology (ADOA-ASET) Office, the ADOA-ASET Arizona State Chief Information Security Officer and HIPAA Coordinator and other compliance officials required by HIPAA and its regulations. Contractor will sign any documents that are reasonably necessary to keep ADHS and Contractor in compliance with HIPAA, including, but not limited to, business associate agreements.

If requested by the ADHS Procurement Office, Contractor agrees to sign a “Pledge To Protect Confidential Information” and to abide by the statements addressing the creation, use and disclosure of confidential information, including information designated as protected health information and all other confidential or sensitive information as defined in policy. In addition, if requested, Contractor agrees to attend or participate in HIPAA training offered by ADHS or to provide written verification that the Contractor has attended or participated in job related HIPAA training that is: (1) intended to make the Contractor proficient in HIPAA for purposes of performing the services required and (2) presented by a HIPAA Privacy Officer or other person or program knowledgeable and experienced in HIPAA and who has been approved by the ADOA-ASET Arizona State Chief Information Security Officer and HIPAA Coordinator.



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**Price Sheet**  
As of January 1, 2015

**Navajo County Public Health Services District**

COST REIMBURSEMENT LINE ITEMS	TOTAL AMOUNT
PERSONNEL	\$82,980.00
EMPLOYEE RELATED EXPENSES	\$36,873.00
TRAVEL EXPENSES	\$2,600.00
OPERATING EXPENSES	\$2,060.00
<b>TOTAL</b>	<b>\$124,513.00</b>

**Note:** The Contractor is authorized to transfer among line items up to ten percent (10%) of the total budget amount as shown on the Price Sheet and shall have prior written approval from the ADHS Program Manager. Any proposed transfer of funds among line items that exceeds ten percent (10%) of the budget amount shall require a Contract Amendment. Transfer of funds from a funded line to a non-funded line is not allowed without a Contract Amendment.



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## Logic Model Framework 2015

**GOAL:** Describe the goal of your program: a broad statement of intended change which identifies the target population.

**To reduce the rates of unintended pregnancy and STI among teenagers age 13-19 year olds in Navajo County**

**THEORY:** Explain the theory behind why the program(s) approach will work.

Teens who participate in prevention programs which provide information about the risks associated with early sexual activity, the effective use of various methods of protection, while also teaching teens how to avoid situations that might lead to sex, have shown progress in helping teens make healthier sexual decisions. The theoretical framework of our varied curricula include the Social Cognitive Theory, the Theory of Reasoned Action, the Theory of Planned Behavior, the Diffusion of Innovation Theory and the Transtheoretical Model (Stages of Change).

**TARGET POPULATION:** Describe the population of clients that will be served.

Teenagers age 13-19 years old who reside in Navajo County

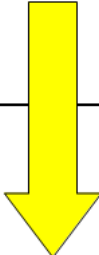
**INPUTS:** List the program(s) inputs - i.e. the resources, people, skills, knowledge and tools being used to deliver services.

Navajo County's Teen Pregnancy Prevention Program has a budget of \$124,513 for 2015 which includes funding for salary and employee-related expenses for a Program Manager, a full-time Health Educator, and two half-time Health Educators, as well as funding for office supplies, program materials, outreach activities/incentives for participation, and travel expenses for training and quarterly contractors' meetings. Program staff has a combined total of over 20 years of experience working with teens and their families in prevention and early intervention programs. Navajo County provides office space, use of office copiers, and use of county vehicles as in-kind contributions to our work. Program funding in past years has made possible the purchase of support equipment such as computers, a printer, projectors, DVD players, and televisions, as well as office desks, bookcases, shelf units, tables, chairs, and storage cabinets.

Program curricula to be utilized in 2014 are as follows:

<u>Making A Difference</u>	<u>Making Proud Choices</u>
<u>Smart Girls</u>	<u>Teen Outreach Program</u>
<u>NativeSTAND</u>	

**Resources dedicated to or consumed by the program:** i.e.: money, staff, time, facilities volunteers, equipment, supplies  
**Constraints on the Program:** Laws, regulations, requirements





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**STRATEGIES:** List the strategies - i.e. things done to, for or with the population intended to lead to the desired change.

Navajo County's Teen Pregnancy Prevention Program will facilitate evidence-based curricula to students in weekly classroom sessions throughout the county in 2014 as follows:

Making Proud Choices at the Hope School located at the County Juvenile Detention Center  
Making Proud Choices at Northern Arizona Academy in Taylor  
Making A Difference at Winslow Junior High School  
Native STAND at Blue Ridge High School  
Native STAND at Holbrook High School  
Native STAND at Mogollon High School  
Native STAND at Winslow High School  
Teen Outreach Program at Holbrook Junior High School  
Teen Outreach Program at Sequoia Village Charter School in Show Low

Projected # of students to be reached in 2015 is approximately 900

**Services  
Processes**

**OUTPUTS:** List the outputs - i.e. the product of the activity, service or process. List in quantitative measures.

The curricula to be used incorporate various topics to promote good decision-making skills related to sexual health. Depending on the curriculum at each site, participants will receive between eight (8) to thirty-six (36) hours of instruction. Each session, participating teens will focus on one of the following topics:

- Learning the importance of setting goals
- Understanding the process of adolescent sexual development at puberty
- Learning the process of human reproduction
- Understanding the risks associated with sexual activity (to include, unintended pregnancy and sexually transmitted infections/HIV), learn that abstinence is the only 100% effective means of avoiding those risks, and learn about the various methods of protection that are available to reduce those risks
- Learning about the aspects of a healthy relationship, how to recognize an abusive relationship, and how to communicate effectively by learning about—and practicing responses to—peer and partner pressure, refusal skills, and negotiation skills

**The direct product of  
program Activities,  
Services or Processes.**



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**SHORT-TERM OUTCOMES:** List the short-term benefits expected from the target population.

- Teens increase their knowledge related to overall sexual health as it relates to their own long-term well-being
- Teens increase their awareness of abstinence as the only 100% effective method to avoid pregnancy & STI
- Teens increase their knowledge of methods of protection to help reduce their risk of pregnancy and STI
- Teens increase their skills in dealing with pressure-filled situations
- Teens increase their comfort level in talking about sexual health

*Short-term outcomes should focus on changes in: Knowledge, Attitude, or Skill of the target population.*

**INDICATORS:** List the indicators that will be used to measure the changes/benefits.

- Pre and Post Surveys to be administered to measure participants' increase in skills and knowledge, as well as changes in attitudes
- Teens' attendance in weekly sessions

*Use the indicators to quantitatively describe the program(s) intended measurable results.*

**MID-TERM OUTCOMES:** List the mid-term benefits expected from the target population.

- Decrease in permissive attitudes among teens regarding casual intimate contact
- Increase in awareness of personal attitudes and decisions regarding sexual activity
- Delay in initiation of sexual activity among teens who are not yet sexually active
- Increase in proper use of protection among teens who are sexually active
- Increase in teens' ability to share factual information with their peers to dispel common myths about sexual issues

*Mid-term outcomes should focus on changes in: Behavior of the target population.*

**INDICATORS:** List the indicators that will be used to measure the changes/benefits.

- Pre and Post Surveys to be administered to measure participants' increase in skills and knowledge, as well as changes in attitudes
- Teens' attendance in weekly sessions

*Use the indicators to quantitatively describe the program(s) intended measurable results.*



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**LONG-TERM OUTCOMES:** List the long-term benefits expected from the target population.

Teens served will:

- Delay initiation of sexual activity (among those who are not yet sexually active)
- Increase in proper use of protection (among teens who are sexually active)

**There will be a reduction in the rates of unintended pregnancy and STI among teenagers in Navajo County**

*Long-term outcomes should focus on changes in: Condition or Altered Status of the target population*

**INDICATORS:** List the indicators that will be used to measure the changes/benefits.

- Pre and Post Surveys to be administered to measure participants' increase in skills and knowledge, as well as changes in attitudes
- Teens' attendance in weekly sessions

*Use the indicators to quantitatively describe the program(s) intended measurable results.*