

**Beyer High School
Instrumental Music Department**



**2015-2016
Handbook**

PROGRAM OVERVIEW

1. The Beyer music program strives to create a **positive atmosphere** where young people can grow and mature into **responsible** young adults; **succeeding** both as individuals and as members of a tightly-woven group. Over the years, Beyer has developed a long-standing reputation for **high standards** and **excellence**.
2. **Marching Band** meets as a 9th period and will show on the student schedule as such. For the first quarter, students will receive marching band elective credit. For the 2nd quarter, students will receive marching band P.E. credit (2.5 units). Grading for marching band is cumulative throughout the entire semester.
3. **Concert Band** meets during the regular school day (period TBD). Auditions for the concert band are held within the first few weeks of school. Details will be handed out the first week as to dates and times for each section to complete their audition. All concert band members must audition to be considered for a placement and grade within the ensemble. Concert Band is a year long curriculum that focuses on concert and festival music.
3. **Color Guard** will be scheduled as a 9th period for this school year. During marching season, the guard rehearses their dance and choreography for the field show. After the marching season, Winter Guard begins and students focus on their competitive indoor show. There is additional information handed out specific to Winter Guard later in the fall. Color Guard students also receive 5.0 units P.E. Credit for the 1st semester. Winter season members will receive 5.0 elective units for the 2nd semester. Fall guard members are expected to participate in the following winter season. Color Guard is a year long curriculum and students will only increase their potential by participating in both seasons.
4. **Orchestra** will meet 1st period. We will be working on orchestral music and fundamentals throughout the school year. Rehearsals will culminate with Winter, Spring, and Festival Concerts. Orchestra students are welcomed and encouraged to participate in other ensembles. See the Director for information.
5. **Winter Percussion** does not meet during the school day, but keeps a similar rehearsal schedule as the marching band season from early December until early April. The Winter Percussion is open to all members of the music program by approval of the Director of Ensembles and staff. We are working on finding a way for Winter Percussion students will receive 5.0 units of elective credit for winter season throughout the 2nd semester.
5. **Small ensembles** consist of students from any part of the band. The Director will approve the ensembles, and they will meet at agreed upon times TBA. Small ensembles will have the opportunity to perform at Solo and Ensemble festivals, as well as during concerts throughout the year. These can include percussion ensembles, small wind and string ensembles such as duets, trios, quartets, quintets, etc.
6. At this time, due to low enrollment **jazz band** will again be inactive for the 2015-16 school year. We do plan to bring this ensemble back once interest and enrollment improves. We encourage you to meet with the counseling office or Administration if you have questions or concerns about any class offerings at Beyer.

COMMITMENT

- ★ As with any group activity, **solid commitment** is required of every member, and we feel it's an important core value you will learn in the program. Here is an idea of what is expected of you:
 1. **Positive attitude** and willingness to learn; ***“Attitude is everything; pick a good one”***
 2. **Attendance** at all rehearsals and competitions; be prepared to set aside *some* Saturdays from mid-August through mid-November (marching band/guard members see later in handbook for specific weekends off).

3. **Fundraising participation** and/or **donations** to keep the program financially solvent;
4. **Individual practice** and preparation for each rehearsal (a minimum of 30 minutes a day on non-rehearsal days is recommended).

EDUCATIONAL STAFF

- Marcos Rivera, Director of Ensembles
- Michael Flores, Music Composer/Arranger (Winds and Front Ensemble)
- Santino (Tino) Rodriguez, Visual Design and Caption Head, Music Instructor
- Justin Berona, Battery Arranger and Percussion Caption Head
- Katharyn Hildebrand, Woodwind Specialist/Music Instructor
- Paul Willis, Visual & Percussion Staff Member
- Michelle Harmon, Front Ensemble Staff Member
- David Ziehm, Color Guard Caption Head
- Ricardo Ramos, Color Guard Staff Member
- Jacinda Boudreaux, Visual Technician
- Amanda Ziehm, Somerset Guard Caption Head
- Shavon Garcia-Stack, Winter Guard Stage Design

COMMUNICATION

1. Our **Website**, <http://beyerband.org>, is the primary source of information about the program, both current and historical. Please take a moment to visit the site and learn how the information is organized.
2. The **Calendar** is always available online. Dates and times are subject to change, but we will notify you through the weekly email of any important changes. Mr. Rivera also writes upcoming dates on the white board in the band room. Our calendar can also be synced to your Smartphone (iOS, Android, Blackberry)
3. **Charms** is a web-based program management system. It gives us many tools to organize the inventory, roster, finances, etc. for the program. *Families can also log in* to access information.
4. There is a link to **Charms** on the website, but you can also access it through direct link: <http://charmsoffice.com>. Use school code "BeyerHSBand" to log in, then your student ID# for the password. You will also find on Charms instructions to sync your mobile device (iOS, Android, Blackberry) to our calendar. It will update automatically when dates are added, changed, or updated!
5. The **Weekly Email** is sent each Monday or Tuesday throughout the year with details about upcoming events, announcements, fundraising and other important information. There will be a Director's email and a separate Fundraising email each week.
6. Link to us on **Facebook** (/beyerband) and **Twitter** (@beyerbandguard) to stay up-to-date with program information and announcements through social media.
7. **E-Wing Hallway** - Look here for extra copies of fundraising info, posted flyers, announcements, upcoming events, college music program information, etc.
8. **Itineraries** - Usually passed out at the end of the Tuesday night rehearsal the week of an event or competition, students will receive detailed itineraries including report times, performance times and other important information. These itineraries are also available on the website.

IMPORTANT CONTACTS

- **Band Office Phone**.....(209) 576-4354
- **Director Email**.....director@beyerband.org OR rivera.mar@monet.k12.ca.us
- **Colorguard Director**.....colorguard@beyerband.org
- **Percussion Director**.....percussion@beyerband.org
- **Beyer Band Boosters**.....boosters@beyerband.org

BEYER BAND BOOSTERS (BBB)

1. The purpose of the **Beyer Band Boosters (BBB)** is to promote and support the music and color guard students and performing groups at Beyer.
2. **Parents** are encouraged to participate in the Booster program and support the students! For more information about BBB, visit www.beyerband.org and click on “Boosters”.
3. **Parent Meetings** are held monthly in E-3. Along with conducting the business of the organization, a large segment of the meeting is devoted to providing information on various events and fundraisers. Attendance at the meetings is expected and kindly asked of all parents. Meetings are held once each month at 7:00 PM. See calendar for exact dates.

FINANCIAL INFORMATION

1. The **General Fund** refers to the overall budget of the Beyer Band Boosters. It pays for virtually everything the band and guard does throughout the year. This year’s budget is over \$63,000, which means we **MUST** raise that much money through a combination of donations and fundraising in order for the program to function.
2. Beginning in 2011, in response to new state and district guidelines, our new term for the amount we need each student to raise in order to make budget is the **Share Amount**.
3. The **Share Amount** for each Marching Band & Color Guard student for 2015 is **\$750**. There are no required fees for participation, but if we do not raise enough money, significant cuts to staff, competitions, and program offerings will be made. Share Amounts can be satisfied through cash donations, fundraising, and sponsorship by friends or family.
4. There are three avenues in which to reach the **Share Amount**:
 - a. **Donating** - you can donate money to the program, whether from you, or from family, friends, or other. This is credited towards the student's share amount. All donations are tax deductible as we are a non-profit organization. Donations are non-refundable.
 - b. **Contributing** - you can take advantage of the catalog and product sales consistently available to generate funds. The full **profit value** from each will be credited to the student's share amount. *See fundraising information below.*
 - c. **Participating** - when the students and/or family members volunteer at fundraising events, whether in the community (i.e. X-fest clean-up, fireworks, SKUSA) or within the program (i.e. car washes, blitzes) profit generated will be split amongst those that participated. *See fundraising information below.*
5. We will travel to **Clovis** for **WBA Championships** on November 21-22 for our last competition. This includes all members of the Marching Band & Color Guard. **The cost for this trip is \$150** per student (not included in Share Amount). More details will be given out early in the school year.
6. It is very possible to fundraise your entire Share Amount and Travel Cost through regular participation in fundraising. Start early and participate often! See “Fundraising Information” below.

7. Beyer Band Boosters accept checks, cash, Paypal & major credit cards for all donations and travel payments.
8. **Credit Card** payments are done through a mobile “square” by a booster representative at events and some rehearsals.
9. If paying in cash, please request a receipt from the Director and make sure the amount is verified before sealing the envelope.
10. Please make all checks out to: “Beyer Band Boosters.” Write student name and purpose on check. Put all deposits in an official payment envelope, and then place in the secured deposit slot located on the Director’s office door (“The Box”). Returned Checks are charged a \$10.00 transaction fee.
11. All payments made to BBB are non-refundable. Regardless of their purpose, they are considered “donations” in accordance with state law and our non-profit 501(c)(3) status.

FUNDRAISING INFORMATION

1. **Fundraising** opportunities occur throughout the year - see www.beyerband.org. Information is also discussed and passed out at the end of Tuesday rehearsals, in class, and at Booster parent meetings.
2. **All families** are encouraged to participate in fundraising. This is the lifeblood of our program, and we could not exist without it.
3. One of our first fundraisers of the season is the **Letter Campaign**. We will ask all students to bring 15 names of family, friends, neighbors, or businesses to solicit for donations to the program. Students personally address all envelopes and letters.
4. Fundraisers are always **announced** in person, listed on the website, in the E-Wing Hallway, as well as detailed in the Weekly Email.
5. Our **monthly Fundraising goals** (per student) are as follows:
 - a. **July** \$150.⁰⁰
 - b. **August** \$200.⁰⁰
 - c. **September** \$200.⁰⁰
 - d. **October** \$200.⁰⁰
 - e. **November** \$ 150.⁰⁰(travel fees by Nov 10th earn a souvenir item)
6. It is very possible to fundraise your entire Share Amount and Travel Cost through regular participation in fundraising. Start early and participate often!

PREPARATION FOR THE SEASON (“To-Do” List) for PARENTS:

- Visit your **CHARMS** account and the **WEBSITE**, and get to know the different features (see attached information for how to log in).
- Consider **DONATING** your July Share Amount of \$150. The program has many costs early in the year and would greatly benefit from your generosity.
- Schedule a **PHYSICAL** with your family doctor. Due by Tuesday, Aug. 11 at rehearsal.
- Make sure all required **FORMS** are turned in (form packets are available in the Band Office).
- Sign Up to **VOLUNTEER** on beyerband.org. You’ll earn \$ toward Share Amount for many jobs.
- CHECK YOUR FAMILY CALENDAR** for any potential conflicts then put those in writing and discuss with Mr. Rivera. You will need an EXCUSE FORM for any approved conflicts.
- If you have **QUESTIONS**, email Mr. Rivera at director@beyerband.org

FALL REHEARSALS & SCHEDULE OVERVIEW

1. **Tuesday Rehearsals** for all students, 4:55-9 PM from July 28 - November 17.
 - a. Students are expected to arrive by 4:45 PM so they can be on the field for attendance by 4:55 PM. In other words, early is on-time, and on-time is late!
 - b. Attendance is taken at every rehearsal starting with Band Camp in July, so be sure to fill out an excuse form in advance if you have a reason to be absent or tardy (see attendance policies in the handbook).
 - c. Rehearsal ends at 9 PM, but students need time to put away their equipment and head back from the field after announcements are made.
 - d. We encourage parents to come watch the last part of rehearsal (8:15 is a good time), or if not, plan to pick up your student at about **9:15 PM**.
2. **Color Guard Rehearsals** will most likely be Wednesdays from 6:00-9:00pm.
3. **Thursday Rehearsals** for *Brass, Woodwinds and Percussion only* - times TBA.
4. **Football Games** for all members on Fridays: September 10th (Thursday), September 18th, October 9th, October 23rd, and November 6th.
6. **Friday Rehearsals** for all students, 3:00-9:15PM when there is no home football game. There will be a meal break from 5:30-6:15PM.
7. **Saturday Rehearsals** for all students when a home football game lands on a Friday, 10:00am-6:00pm. Lunch break will be from 1:30-2:30PM.
8. **Saturday Competitions** for all students, times all-day TBA. October 17, 24; November 7, 14, 21 & 22 (Saturday & Sunday).

WHAT TO HAVE AT REHEARSALS AT ALL TIMES

1. **Music binder** with sheet protectors (musicians); these will be checked periodically for a grade. We also recommend tying a pencil with string to your binder so you can write in any changes that the director or staff may make.
2. **Instrument and accessories** necessary for playing your music and marching the show.
3. **Proper rehearsal clothing** - ABSOLUTELY NO JEANS/DENIM or FLIP FLOPS/SANDALS!
4. **Athletic shoes** - must have laces and be tied properly to avoid injury.
5. **Drill Coordinates** (marching musicians and guard members). Bring your own lanyard or shoelace, and we will provide the badge holder for your drill.
6. **Water jug** labeled with your name (we also have a water fountain at the band field as an alternative).
7. **Sunblock**, hats, sunglasses, and SPF lip balm.
8. **Warm layers** for later season rehearsals. The weather really cools down later in September and beyond.
9. **Percussion Only**: sticks and/or mallets - available from Mr. Rivera.

UNIFORMS & ACCESSORIES

1. **Marching Band & Color Guard uniforms** are issued at the beginning of the school year, free of charge. They must be returned with dry cleaning tags after the end of the year on a designated date. Each student will receive a Uniform Contract to be signed by parent/guardian. No uniform will be distributed without a signed contract.
 - a. **You are responsible** for all uniform parts checked out in your name.

- b. **Dry cleaning** of pants and jacket is required after EVERY performance, or before the next performance.
 - c. **Damaged** or misplaced parts will cost approximately:
 - (1) Plumes - \$40.00
 - (2) Jacket - \$300.00
 - (3) Bibs (pants) - \$150.00
 - (4) Shako - \$60.00
 - (5) Shako Box - \$7.00
 - (6) Cross Bars - \$40.00
 - (7) Collars - \$10.00
 - (8) Color Guard (Fall & Winter) & Winter Percussion Uniforms - \$150.00
2. **Marching shoes** can also be issued by the band boosters free of charge. The shoes are used, or the boosters will order new shoes if needed. You may choose to purchase your own new shoes.
- a. You must have **mid-calf length white socks** to wear under your marching shoes.
 - b. Shoes are to be perfectly **cleaned and polished** before each performance or competition. Shoes can be cleaned with luke warm water and soap.
3. **Gloves** are required of all wind players during practice and performance.
- a. The high brass representative is responsible for distributing gloves.
 - b. The band boosters will provide one pair, and the cost for each additional pair is \$3.00.
 - c. Cash only accepted (Student Accounts are no longer a way of “paying” for items such as these).
4. **Theme T-Shirts** are sold during the start of the season (TBA), and we encourage parents to buy them as well to show their support at competitions!
5. **Makeup** for band members is not permitted while in uniform. The front ensemble members may wear makeup at the Director and staff’s discretion. Hair longer than the height of the uniform collar must be pulled up into the shako so that none is hanging out. This does not pertain to the front ensemble.
6. For the **Color Guard**:
- a. The guard uses special shoes called Jazz Shoes, which can be obtained at any dance store. They are used for performances and will last during your stay at Beyer.
 - b. **Hair and makeup** style for the fall and winter guard shows will be determined by the Color Guard Director.
 - c. **Gloves** are usually available at any sporting goods store. The guard captain or staff will show the students what they need.

PRIVATE LESSONS

1. While not required, we **HIGHLY** encourage all students to take private lessons, especially if newer to their instrument.
2. Our staff is made up of highly qualified musicians who can be available for lessons.
3. We are also happy to recommend a great teacher outside of the Beyer program.
4. The better you are as an individual on your instrument, the more you will be able to contribute to the program.
5. If money is a concern, please talk to the Director or staff, as often times we are able to work out discounts or free lessons. Just ask!

PERFORMANCES

1. Performance Policies

- a. ALL Performances are mandatory! Once the school year begins, a Course Information Sheet will be passed out explaining grading for the 9th period Marching Band or Color Guard Class.
- b. If you have an **unexcused absence** the week of a performance, you may not be allowed to perform.
- c. Parents must communicate *at least 1 month in advance* of any performance conflict - check the calendar! Must be a very serious and unavoidable conflict to be excused.
- d. At the discretion of the Director and School Administration, students may be asked to meet academic requirements to be eligible to perform. Eligibility is at the discretion of Director and Administration.

2. Fall Field Show

- a. We **compete** in the Western Band Association (WBA) and Marching Band Open Series (MBOS) circuits, which host competitions throughout California.
- b. All **parents** are highly encouraged to **attend** and **support** the students at our field show competitions as a volunteer and/or member of our cheering section.
- c. We will also perform at several **home football games** (see calendar). Sometimes we perform half-time and other times we just play pep tunes in the stands. Pep music is rehearsed in class and preparation is expected. Usually 4 to 6 games a year, depends on our football conference schedule.

3. Winter Season

- a. The **Winter Guard (WG)** and **Winter Percussion (WP)** participate in the local Central Valley Guard and Percussion Circuit (CVGPC). Beyer hosts 1-2 of these events each year at off-site locations TBD.
- b. Please consider **volunteering** when we host a winter show. This is another great fundraising opportunity benefiting the whole program, not just the winter groups.
- c. Both WG and WP also compete in Winter Guard International (WGI), which hosts regional championships throughout the United States and Europe, as well as an annual World Championships event in Dayton, OH. The WG and WP have traveled numerous times to World Championships.
- d. In 2016, the WG and WP performance calendars are still being determined.

4. Concert Performances

- a. The **Winter Concert** will be **Friday, December 8, 2015**. This event involves the Concert Band(s) as well as any small ensembles who wish to perform (by approval of the Director).
- b. The 5th annual **“Night of Dinner, Dance & Music”** will be on **February 26, 2016**. This event includes the Concert Band, Orchestra, small ensemble(s), Winter Guard and Winter Percussion, plus guests TBA.
- c. In the spring, the Wind Ensemble and Orchestra will perform at area festivals TBA. The school year culminates with our annual **Spring Concert on Tuesday, May 10, 2015**.

5. Concert Attire - MEN:

- (1) **School Concerts (“Concert Dress”)**: Dress shirt, tie, slacks, dress socks, casual dress shoes (NO TENNIS SHOES). Color does not matter as long as it is not distracting.
- (2) **Festivals (“Concert Blacks”)**: White dress shirt, black tie, slacks, dress shoes & socks.

6. Concert Attire - WOMEN:

- (1) **School Concerts (“Concert Dress”)**: A nice dress of appropriate length and coverage (*consistent with the MCS Student Conduct Code*), blouse and slacks, shoes can be heels, nice flats, etc., absolutely no flip flops or tennis shoes! Color does not matter as long as it is not distracting.

- (2) **Festivals (“Concert Blacks”)**: Black dress, or white or black blouse with black slacks, and black shoes (again NO tennis shoes or flip flops)
- c. *Students who do not follow the dress outlined above will risk losing points for the performance.*

EXTRA THINGS YOU’LL NEED

1. All Musicians

- a. **Metronome** (available at Gottschalks Music Center, Ingram & Brauns Musik Shoppe, Guitar Center)
- b. **White T-Shirt** (clean, fitted - not baggy, crew neck, for ensemble rehearsals and under your uniform)
 1. We recommend an athletic compression shirt (i.e. Under Armor, Nike, Eastbay.com has compression shirts at good prices)

2. Wind Players

- a. **Tuners** are recommended
- b. Sax and Clarinet - 3 good reeds at all times and a reed guard to keep them in. Also an instrument swab. Cleaning your instrument after every use is necessary to avoid costly repairs during the season.
- c. Flutes - cleaning rag and rod. Cleaning your instrument after every use is necessary to avoid costly repairs during the season.
- d. Brass - Valve Oil, mutes for concert season, polishing cloth and paste.

3. Percussionists - practice pad and metronome. We provide most sticks, mallets and other accessories. See Mr. Rivera or staff if you need something and aren’t sure where to go.

4. Color Guard equipment will be provided by the band boosters for the year and checked out to each member. You will be responsible to return the equipment in good condition.

INSTRUMENTS & LOCKERS

1. NO BAND OR GUARD PROPERTY is EVER to be taken without signing it out properly!
2. To **borrow** any instrument(s) or equipment, a check-out form must be filled out in the band office with parent signature and serial #(s) of the instrument(s) or equipment.
3. When **returning**, there is another check-in form to fill out. Ask the Director if you have questions.
4. Our **instrument locker room** is meant to be for instruments. We allow students to use band lockers to hold their books in between classes, as long as students do not trash the locker areas. Below are the guidelines to keeping these special locker privileges:
 - a. There should never be any food or drinks left overnight inside lockers.
 - b. Lockers must be locked when not in use! Remember your combination: put it in your cell phone, write it on a binder, or keep it in your backpack!
 - c. Throw away all trash in the trash can and all recyclables in the recycle bin!
 - d. Lockers will be assigned according to instrument. For example: Flutes and Clarinets will get the small lockers. Marching baritones will get a square locker. Students will no longer be able to choose their own locker.
 - e. Do not open or attempt to open another student’s locker without their knowledge AND approval. If this rule is broken, the student will be given a referral.
 - f. If students cannot follow these guidelines, then all privileges will be lost for instrument lockers. The locker room will only be open during band class so students can get their instruments out and put away each day.

5. The band room will not be open during lunch on most days. Plan accordingly to have all your belongings with you from your band locker. Do not expect to have custodians open the room for you.
6. We strongly recommend you use your school issued locker to hold all your books, that way you have guaranteed access to your materials after school.

LOST & FOUND/PERSONAL ITEMS

1. Due to the large amount of activity going on in the E-Wing and at events, we always end up with misplaced personal belongings. When found, these are eventually brought to the band office. Always check here if you have lost something.
2. Every Friday, the lost and found will be taken to the Student Body Office (SBO). The SBO will end up donating items from lost and found to Goodwill.
3. **TEXTBOOKS:** Each day, any textbooks left out in plain sight will be returned to the library by Teacher Assistants (TA's). Part of the TA's daily routine is to take any textbooks to the library whether or not the student name is on them, or homework is inside.
4. The E-Wing is not your personal space! We need to take care of our facility and students need to take care of their books. Leave textbooks in lockers if you do not need them, even if it is only for one period.

19. Rules - CONDUCT, RESPECT, & ACADEMICS

1. Each student must maintain high levels of behavior standards.
2. Ensure that you know and understand the Director's and instructional staff's **expectations** for the year. If you don't know their expectations, you can't meet or exceed them.
3. **Codes of conduct** and rules for **Modesto City Schools** and Beyer High School apply at all times.
4. Treat fellow students, instructional staff, support staff, parents, boosters, board members, other members, other groups, all parents and all fans with **respect**. They will respond to you much more positively.
5. When at **performances** or program activities (in or out of uniform!), always behave in a mature and professional manner.
6. **Negativity** will not help us be as successful as we hope to be, and is highly discouraged.
7. If you are having **problems** with other members in the group, please talk to an instructor or the Director.
8. You are a **role model** for other members. Please remember that at all times. Other members will act and behave as they see you act and behave.
9. Finally, you **represent** the Beyer Band, Beyer High School, and Modesto City Schools at all times. It does not matter where you are - rehearsal, performance, on the Internet, fundraising, etc. What you say, write, and do, as a member of Beyer Band, Guard, or Orchestra will be viewed as the opinions, thoughts and actions of the entire organization. Make all of your actions with **Pride, Class and Integrity!**

20. Rules - ATTENDANCE

1. Be **present and on time** to all rehearsals. Arrive at rehearsals early, prepared and ready to rehearse. Attendance will be a major part of your grade!
2. Please schedule appointments during NON-rehearsal/performance dates and times.

3. Unlike a sports team with reserves and “bench warmers”, you are the only one who does what you do for the program. Poor attendance is a waste of your staff and fellow member’s valuable time.
4. If you **don’t have a ride**, call your section leader or a staff member in advance to arrange to be picked up. Not having a ride is NOT an excuse for being late. You are responsible for getting yourself to rehearsal by whatever means necessary.
5. **Excessive** tardiness and/or absence will result in removal from the ensemble at the discretion of the Director.
6. Missing rehearsal during the week of a **competition** runs the risk of not being allowed to perform. This will be decided at the discretion of the Director(s).
7. In an **emergency**, you must call the band office at 576-4354 to be excused from ANY event - rehearsal, sectional, or performance. SERIOUS emergencies only please.
8. **Excuse Forms:**
 - a. Forms can be found just outside the band office in the hallway.
 - b. Forms must be filled out correctly.
 - c. Forms must be turned in to Mr. Rivera *no later than (1) week in advance* to be considered (not counting performances - these must be 1 month notice minimum - see below).
 - d. *Not all absences will be excused.* Generally, we follow the same criteria the Attendance Office uses. The following are NOT approved reasons to be tardy or absent:
 - doctor or dental appointment (do NOT schedule these during rehearsal);
 - family parties, trips, vacations, dinners, lunches, Uncle “Bob” or Aunt “Patty” visiting;
 - have to “go to my Mom’s” or “go to my Dad’s” place (plan accordingly);
 - minor sickness (stay healthy and get plenty of sleep and proper nutrition);
 - too much homework (plan your time accordingly and limit TV and video games!)
 - didn’t know about it (calendar is published online and weekly emails sent every Monday/Tuesday AND you are agreeing to this schedule up front).
 - e. If a form is not approved, then it is agreed by the parents and the student that the student is expected to be at the said rehearsal or performance (reminder: marching band is a class and all rehearsals and performances are mandatory).
 - f. If a student must miss a rehearsal and it is less than a week notice, only a meeting with the parent/guardian and band director is acceptable. This does not automatically mean the student will be excused from the event.
 - g. Parents must communicate at least 1 month in advance of any performance conflict - check the calendar and let us know ASAP! Must be a very serious and unavoidable conflict to be excused.

21. Rules - PREPARATION & REHEARSAL CONDUCT

1. Always come **prepared** to rehearsals and performances - have everything you need and have your music and choreography rehearsed and memorized.
2. Be **courteous** and **respectful** at all times. Talking or playing during instruction is prohibited.
3. Never share **water jugs**. This is the way many illnesses are passed from member to member.
4. Just like an academic class, if you have to miss a rehearsal, you are still **responsible** for getting missed choreography, music, and/or drill.
5. Bring a **pencil, music, and drill to class and every rehearsal** if you are a band or percussion member. Drill if you are in color guard. Even if it is the last rehearsal. HAVE THESE THINGS AT ALL TIMES!
6. **Pay attention** (with eye contact!) and do not talk while an instructor, section leader, or staff is talking to you or the ensemble.
7. Always wear **proper attire**. NO DENIM.

8. Always have your **dot book/drill coordinates** with you.
9. Keep the front ensemble area clear and walk “around” all electronic cables and equipment.
10. Check for **personal belongings** before leaving a rehearsal area, and make sure all equipment is put away properly.
11. Do not leave personal belongings unattended where they could be stolen, lost or damaged.
12. **Stay healthy** - avoid dangerous sports or activities that may cause injury. Drink plenty of water, cut out soda and sugary drinks, and get plenty of sleep. Caffeine is not a substitute for sleep. Remember that professional performers and athletes go to great lengths to maintain their health in order to be their best and be competitive!
13. **Chain of Command:**
 - (1) Director of Bands
 - (2) Assistant Director / Color Guard Director
 - (3) Staff Members
 - (4) Alumni Interns
 - (5) Drum Major
 - (6) Section Leaders & Band Council
 - (7) All other members
14. During rehearsals, **section leaders** rank above other members of their section who are in **band council**.
15. Ranking above someone does NOT give you the right to raise your voice or **disrespect** another person. Remember, we are all a family!
16. If you have a **question** or a **concern** that you feel is minor (not an emergency), always go to the person one level up from you on the chain of command.
17. If someone above you on the chain of command does something or acts in a way you feel is **inappropriate** or against the rules, always go to the next person above them with your concern.
18. **Ranking authority** while traveling:
 - (1) Director & Bus Driver
 - (2) Chaperones & Parent Volunteers
 - (3) Drum Major
 - (4) Section Leaders & Band Council
 - (5) All other members

22. Rules - BAND ROOM & OTHER FACILITIES

1. No student is allowed in the **E-Wing** at any time without the approval and supervision of staff or Director. Approval will not be given to non-band/guard/orchestra/piano students.
2. Everyone is responsible for keeping the **rooms clean** at all times. Do not leave personal belongings out in the band room at ANY TIME.
3. No **food or drinks** are allowed in the band room, except water.
4. Marching **drums** should only be played outside in order to keep the band room available for front ensemble members or others to practice.
5. We always leave a **rehearsal facility cleaner** than we found it. This means picking up ALL garbage, sweeping the floor, and putting back chairs and other items how they were when we came in. This includes ALL facilities on and off campus that we use, including the band room. Sections will be assigned clean up on a rotating basis by the Director or Drum Major.
6. Students must get **permission** before entering the **music library** or **booster/uniform room**.
7. Students must get **permission** to write on the white board, play the stereo, videos, or piano.

8. There is **NO FOOD OR DRINK** (bottled water is acceptable, unless the bottles are not cleaned up) in the band room, locker room, practice room, or E-wing hallway. **NO EXCEPTIONS**. Violation of this rule will result in disciplinary action.
9. **Practicing** is always strongly encouraged! However, all **practice rooms** are by permission only, and must be kept clean. Rules are posted on the doors.

23. Rules - BAND OFFICE

1. No one is allowed in the **Band Office** at any time without the approval and supervision of the Director. If door is open, please wait by the opening of the door before entering office.
2. Students must **knock** and **wait for approval** before entering the office. If door is open, please wait by the opening of the door for approval before entering the office.
3. **Phone** in the Band Office may be used with permission from staff or Director.
4. The **copier** is only for band purposes, by permission from the Director.
5. The Band Office is for the Director and staff to work. No excess noise or “hanging out” is permitted.

24. Rules - INSTRUMENTS & EQUIPMENT

1. You must get **approval** from the Director before using any **equipment** not assigned to you.
2. Treat equipment with proper care. You are responsible for any damage caused due to mistreatment.
3. **Take care of all equipment** whether it belongs to you or Modesto City Schools.
4. Keep **water** in a closed bottle and away from equipment, especially anything electronic.
5. Keep all equipment **covered** or in **proper case/cabinet/locker** in between rehearsals.
6. **Notify** staff or Director immediately if something breaks or is not functioning properly.
7. When we **travel**, all equipment must be secured, protected, covered, and loaded properly.
8. **Front Ensemble** - in between rehearsals keep all mallet bags put away, not hanging on the instruments.
9. Remember that all equipment is very **expensive**, and we have an extremely limited budget. Please help us keep everything in excellent condition by following these guidelines!
10. No items are to be placed “on” the percussion equipment at any time.
11. **Cases** go in the student’s locker at all times including rehearsals, performances, and when not in use.

25. Rules - MUSIC

1. Students are **responsible** for the condition of their music.
2. Always have a **pencil** for rehearsals and class.
3. All marching music and exercises must be kept in **binders** with sheet protectors (see next page for more info).
4. **Concert music** is to be stored in black folders with sheet protectors.
5. The **music library** is off limits to all students except for band librarians.
6. The **first copy** of music and drill is free (including music/drill updates). **Additional** copies are available at \$.25 per page if free copy is lost.
7. **All musicians** in the band (including percussionists) will need a binder for their music and other materials.
8. Any **binders** left out will be kept in the band office and students will lose points.
9. Always keep your **binder** with you, in your locker, or in a designated slot in the band room.

Beyer High School Band & Color Guard - 2015-16 Student Contract

I, _____, agree to the following:
(Please *print* student name)

1. **Attitude:** I will *always* bring a positive attitude to my participation in the Band & Color Guard, no matter how my day has gone so far. "Leave it at the door"
2. **Effort & Understanding:** I will give 100% effort for the duration of every class period, rehearsal, and performance. *I have read the handbook carefully* and agree to abide by all rules and expectations as set forth by the Director and staff.
3. **Schedule/Attendance:** I will attend all scheduled rehearsals and performances, and I will arrive a minimum of 15 minutes early to rehearsal so that I will be ready for attendance block (5 minutes before rehearsal starts). I have read all dates on the calendar, and will continue to check throughout the school year, and will mark them on my personal calendar to avoid conflicts. I am **committed** to attending all events which apply to me. I will do everything I can to communicate with my parents to avoid absence, and will turn in an Excuse Form at least one week/one month in advance of any unavoidable conflict.
4. **Character/Respect:** I will always act in a way that brings pride and honor to the Band & Color Guard, Beyer High School, and my community. I will not talk negatively about another member, staff member, or another school or performing group. I will respect all of my fellow members, section leaders, parent volunteers, staff and my Band Director. I will promote unity and teamwork among all members of the program and set the best example possible.
5. **Service:** I will serve my section and the Band & Color Guard in whatever way I can, and I will strive to ensure that everyone has the best experience possible.
6. **Health:** I will do my best to stay healthy throughout the school year. I will get enough sleep, eat healthy food, limit sugary drinks, drink plenty of water every day and practice good hygiene. I understand that I am participating in a "musical sport," and that my health is crucial to the success of the Beyer Band & Color Guard.
7. **Academics:** I will plan homework time into each day (including rehearsal days) and turn in all homework assignments on time. I will attend all classes and respect my teachers. I will study hard and prepare well for quizzes and exams. I understand academic standards are required for my participation in the Beyer Band & Color Guard program, and more importantly, academic success is *crucial* to my future success in life.
8. **Finally, I HAVE READ THIS ENTIRE HANDBOOK** and understand the expectations set forth for the school year.

I accept and embrace these ideals of the Beyer Band & Color Guard. I understand the success of the program is dependent on the outstanding performance of every person involved. As an individual, I am just as important as any other member, and will commit myself to the highest levels of excellence possible for the entire school year.

Signed:

Student Signature

Date

Parent/Guardian Signature

Date

Beyer High School Band & Color Guard - 2015-16 Parent/Guardian Contract

I, _____, agree to the following:
(Please *print* parent/guardian name)

1. **Support:** I am in full support of my student's participation in the Beyer Band & Color Guard. I understand and appreciate the tremendous benefits my son/daughter will receive through education in the performing arts. I have read the handbook carefully and agree to help my son/daughter abide by all expectations.
2. **Schedule & Attendance:** I have read all dates on the calendar and marked them on our family calendar to avoid conflicts. I am committed to providing transportation support for all events which apply to my son/daughter. I will do everything I can to communicate with my son/daughter to avoid absence, and will make sure they turn in an Excuse Form in advance of any unavoidable conflict.
3. **Financial:** I have read and understand the new financial policies for BBB. I understand that the program receives less than 4% of its budget from the school district, and the rest is raised through donations and fundraising by the Beyer Band Boosters. Without my support, the program will not continue to offer the same high quality experience for my son/daughter.
4. **Fundraising:** I understand that fundraising is both the lifeblood of the program, as well as an opportunity for my son/daughter to earn credit toward their Share Amount. I will make an effort to volunteer for fundraising events when possible, and will encourage my son/daughter to participate as much as they are able to.
5. **Health:** I will do my best to provide a healthy environment for my son/daughter. I will encourage them to get enough sleep, eat healthy food, limit sugary drinks, drink plenty of water every day and practice good hygiene. I understand that my son/daughter is participating in a "musical sport," and that his/her health is crucial to the success of the Beyer Band & Color Guard.
6. **Academics:** I agree to schedule an appointment to talk with the Director before taking any action on my son/daughter's participation/enrollment in band & color guard. I will be a partner in my child's academic success. I will encourage them to plan homework time into each day (especially rehearsal days) and turn in all homework assignments on time. I understand the Beyer Band & Color Guard program's position is that academics are a PRIORITY. However, I respect and understand that my son/daughter's participation and attendance are crucial to the team activity they are part of. Once they become a member, nobody "sits on the bench" like in certain sports. They are given a unique drill spot and we spend money for their music or choreography, making each individual vital to the success of the whole team.
7. **Finally, I HAVE READ THIS ENTIRE HANDBOOK** and understand the expectations set forth for the school year.

Signed:

Print Student Name

Date

Parent/Guardian Signature

Date