

## Medical Material Condition Status Report

### Objectives

#### 1. Terminal Learning Objective

Given DA Form 2406, Material Condition Status Report, process the report IAW cited references.

#### 2. Enabling Learning Objective

a. Identify the purpose of DA Form 2406, Material Condition Status Report, IAW AR 700-138.

b. Identify who is required to report material condition IAW AR 700-138.

c. Identify the required frequency of reporting the DA Form 2406 IAW AR 700-138.

d. Identify which equipment is reportable on DA Form 2406 IAW AR 700-138.

e. Identify if substitute equipment should be reported on DA Form 2406 IAW AR 700-138.

f. Identify all areas of the DA Form 2406 that should be filled out IAW AR 700-138.

g. Given an DA Form 2406, identify procedures to manage the report IAW AR 700-138.

## I. EXPLANATION

A. Purpose of the DA Form 2406.

1. It gives DA staff and equipment managers readiness information on reportable items of equipment, systems, and subsystems.

2. Local commanders can analyze and predict equipment readiness and availability and be aware of the equipment status of their supported equipment.

3. The DA Form 2406 is a worksheet for unit commanders to compute equipment mission capable (EMC) time.

B. Who is required to report Material Condition.

1. Active units that have items listed in AR 700-138, Appendix B, and are not part of training.
2. Reserve Units that have items listed in AR 700-138, Appendix B.
3. National Guard units that have items listed in AR 700-138, Appendix B.

C. The required frequency of reporting on the DA Form 2406.

1. Active duty units will report monthly on the DA Form 2406 with the period ending on the fifteenth day of each month.

2. USAR and ARNG units, including MATES, report quarterly using DA Form 2406 with the period ending dates to include 15 Dec., 15 Mar., 15 Jun., and 15 Sep.

D. Equipment to be reported on the DA Form 2406.

1. Equipment whose LIN is listed in Appendix B of AR 700-138 that are authorized on the TOE/MTOE/TDA.

2. Equipment that is on-hand and on the unit's property book.

3. When a model is not listed in Appendix B of AR 700-138, it is reported in the following situations.

- a. When the LIN for the model is listed in Appendix B of AR 700-138.

- b. When the model has a Logistics Control Code

(LCC) A, B, F, T, or U  
listed in Supply Bulletin  
(SB) 700-20.

4. If the equipment is authorized  
or on-hand and the LIN is not  
listed in Appendix B, report  
the item in the following  
situation.

a. If the LIN is a "pacing"  
item in the unit.

b. If the model on-hand has an  
LCC of A, B, F, T, or U.

5. List equipment that is being  
used solely for military  
occupational specialty (MOS)  
training at TRADOC schools or  
other training centers only if  
it is FMC for its intended use  
and is configured as it would  
be in combat environment.

E. Substitute equipment that is found  
on the DA Form 2406.

1. If the equipment is an authorized substitute LIN in accordance with Appendix H of SB 700-20 and is also in Appendix B of AR 700-138.

2. Report the substitute item under its own ECC and LIN.

F. Preparation of the DA Form 2406.

1. Enter the Period of report in block 1.

- a. Enter the beginning and ending Julian dates of the reporting period.

- b. Ensure quarterly reports submitted by USAR and ARNG are 90-, 91-, or 92-day inclusive period.

- c. Ensure the periods of monthly reports for active units are always either 28, 29, 30, or 31 days.

2. Enter the date prepared in block 2.
3. Enter the Utilization code in block 3.
4. Enter the page number you are on in block 4a.
5. Enter the total number of pages of the report in block 4b.
6. Enter the name and address (with ZIP/APO code) of the parent unit in block 5.
7. Enter the name and address (with ZIP/APO code) of your unit in block 6.
8. Enter the six digit Unit Identification Code (UIC) of the submitting unit in block 7.
9. Enter the numeric-alpha TOE or TDA number in block 8 or leave blank (local option).

10. Enter the availability status (itemized) in block 9.
  - a. Enter the sequence number in block 9a.
  - b. Enter the noun abbreviation shown in Appendix B-1 of AR 700-138 in block 9b(1).
  - c. Enter the appropriate effect-on-system code (EOS) in block 9b(2).
11. Enter the Model number of the item in block 9b(3).
  - a. Leave block 9b(3) blank if the line is an authorized line with separate models below it.
  - b. Leave block 9b(3) blank if the on-hand quantity of the item is zero.
12. Enter the ECC/LIN in block 9c.



13. Enter the number of items authorized on the unit's MTOE/TDA from column 9b(1) in block 9d(1).

a. Ensure block 9d(1) contains a numeric entry for every authorized line (numeric only in column 9a).

b. Leave the authorization block for the on-hand line blank when more than one line shows the models on-hand.

c. Enter zero if an item is on-hand, but not authorized.

d. Remember to reduce the quantity when items are reported as subsystems.

14. Enter the on hand quantity in block 9d(2).

- a. Put in the number of the item on-hand as of the "TO" date in block 1.
  - b. Consider the day you actually got the equipment as a day that the equipment is on-hand.
  - c. Enter a zero when item is authorized, but not on-hand.
  - d. Consider the equipment as no longer on-hand on the day that the equipment is dropped from the property book.
  - e. Enter the quantity on-hand as a numeric quantity for each line.
15. Enter the possible days in block 9e(1).
- a. Enter the total number of days the equipment could

have been available during the period.

- b. Consider one equipment day to be a single item or system on-hand for one day.
- c. Include equipment on-hand for any part of the report period on the DA Form 2406 for that period.
- d. Determine the date the item arrived from the property book office.

16. Enter the available days in block 9e(2).

- a. Enter the total number of days the equipment was FMC during the period.
- b. Determine a system is FMC if each authorized subsystem in Appendix B2 of AR 700-138 is FMC and on-hand.

c. Ensure there is an entry if column 9d(2) has an entry.

d. To determine the FMC percentage, divide the total available days by the total possible days and multiply by 100.

17. Enter the nonavailability days in block 9e(3).

a. Using the DD Form 314 for an item of equipment, copy the total number of days the equipment was NMC at organization level for supply (NMCS) and maintenance (NMCM) during the report period to block 9e(3)(a) of the DA Form 2406.

b. Using the DD Form 314 for the item of equipment, copy the total number of days the equipment was NMC at support level for supply (NMCS) and maintenance

(NMCM) during the report period to block 9e(3)(b) of the DA Form 2406.

c. Verify the sum of the entries in column 9e(3) equal the entry in column 9e(1) minus the entry in column 9e(2).

d. Verify the entries in columns 9e(1) and 9e(2) are equal if there are no nonavailable days in column 9e(3).

18. Use columns 9f(1) through 9f(5) as a worksheet for the Unit Status Report.

19. Complete the reverse side of DA Form 2406.

a. Enter the Nonavailable status in block 10.

(1) Enter the sequence number from block

9a on the front  
side in block 10a.

(2) Enter the  
information in  
block 9b(1) in  
block 10b(1).

(3) Enter the  
information in  
block 9b(3) in  
block 10b(3).

(4) Enter the serial  
number of the item  
in block 10c.

(5) Enter the  
appropriate reason  
for nonavailability  
in block 10d.

(6) Enter the Julian  
date the item  
became  
non-available in  
block 10e.

(7) Enter the date that the item entered organizational and/or maintenance support in blocks 10f(1) and (2).

(8) Enter the work order number from the DA Form 2407 or the requisition number for the part required to make the item operational in block 10g.

(9) Enter the explanatory information, such as the malfunction, or the replacement part required and its NSN in block 10h.

20. Enter any information needed to explain any entries on the form in block 11.

21. The commander signs in block 12a.

22. The commander puts in the Julian date that the report is signed in block 12b.

#### G. Manage the DA Form 2406

1. Evaluate Block 9b, Nomenclature.

a. All reportable equipment listed in AR 700-138, Table B-1; that is found on your unit MTOE should be listed here.

b. All pacing items that are found on your unit MTOE should be listed here.

c. All authorized substitutes, as per SB 700-20, should be listed here.

2. Evaluate Block 9d, Density.



a. The authorized quantity should be identical to the authorized quantity found on the units MTOE.

b. The on-hand quantity should be an actual count of what the unit has in its inventory.

3. Evaluate Block 9e, Equipment Availability.

a. Check that the total possible days is a multiplication of number of units on hand times the number of days of the report period.

b. Check that the total available days is the difference between the total possible days and total NMC days for that unit.

c. Check that the nonavailable days is properly identified

and when totaled and added  
to the available days will  
equal the possible days.