Codicil Form

If you have already made your Will but would like to add a bequest to the Mills Archive Trust, please do so using the wording in the Codicil Form overleaf.

Please remember that any Codicil must be signed and witnessed in the same way as your Will. If you later change your mind, under English law you should make an additional Codicil.

Instructions for signing your Codicil

1 **Obtain two witnesses,** who must not be
   » Beneficiaries under your will or Codicil
   » Their wives or husbands
   » Executors

   All three of you must be present when the Codicil is signed and witnessed.

2 **Sign your name** in ink where indicated at the end of the Codicil. Use your normal signature.

3 **The Witnesses must sign** where shown and add clearly their names, addresses and preferably their occupations.

4 **Do not attach anything** to your Codicil. For example do not attach paper clips or pins as they may cause difficulty later with the Probate Registry.

5 **It is vital** that all formalities are properly observed, otherwise your codicil may be invalid.

I ………………………………….……………………………(name)

of …………………………………………………………………………

…………………………………………………………………………….

DECLARE this to be a ………………… (first/second etc) Codicil to my last
Will dated the ………….day of ……………..… 19……/20….. ("my Will")

THE WILL shall be construed and take effect as if it contained the following
clause*:*

I give………………………………………………………………………..

…………………………………………….. to the Mills Archive Trust
(Registered Charity Number 1091534), Watlington House, 44 Watlington Street,
Reading RG1 4RJ, for its general charitable purposes and I direct that a
receipt of the Treasurer or duly authorised officer shall be a valid and
appropriate discharge. In all other respects, I confirm my Will.

IN WITNESS whereof I have hereunto set my hand
this ……. day of………………….. 20…….
SIGNED by the said …………………………………………..(print name)

…………………………………………………..(signature of testator)
as and for a ………………. (first/second etc) Codicil to his/her Will in our
presence and by us jointly attested and subscribed in his/her presence

FIRST WITNESS	SECOND WITNESS
…………………………..(signature)	…………………………..(signature)
Name………………………………..	Name………………………………..
Address……………………………..	Address……………………………..
……………………………………………	……………………………………………
Occupation…………………………..	Occupation…………………………..