

JOB HAZARD ANALYSIS (JHA)		Date: October 9, 2008	
Park Unit: North Country National Scenic Trail			
JOB TITLE: Motor Vehicle Operation		JHA Number: NOCO-08	Page ____ of ____
Job Performed By: Various VIPs	Analysis By: Daniel W. Watson	Work Supervisor: Various	Approved By:
Required Standards and General Notes:	Must possess a valid state driver's license		
Required Personal Protective Equipment:	Seat Belt with Shoulder Harness		
Tools and Equipment:	Various makes and models of passenger motor vehicles		
Sequence of Job Steps	Potential Hazards/ Injury sources	Safe Action or Procedure	
1. Safety steps before driving	E = Exposure to possible vehicle deficiencies, or vehicle not in proper working order BR = Bodily Reaction to alcohol, drugs, lack of sleep	Conduct safety walk-around of vehicle to inspect tire inflation, discover fluid leaks, ensure proper gas and oil levels, adjust mirrors, familiarize yourself with vehicle controls if you have not operated that vehicle before, etc. Never operate a vehicle while under the influence of alcohol or drugs (follow warnings on prescription medicine labels regarding ability to drive) Do not attempt to drive if improperly rested	
2. Defensive driving procedures	SB = Struck by other vehicles or objects	Always wear seat belt and shoulder harness Always signal turns and lane changes Maintain proper spacing and following distances from other vehicles Stop for rest breaks as necessary Secure loose objects inside the vehicle which may strike/ injure you or passengers during emergency stopping or maneuvering	

		<p>Be alert to wildlife crossing roadway, particularly at dawn, dusk, after nightfall, and periods of increased animal movements at any time of day (ie: hunting seasons, mating seasons, etc).</p> <p>Report all accidents to your Work Leader</p>

Injury Source for the middle column: SB= Struck By, SA = Struck Against, CBY = Contacted By, CI = Caught in, CB = Caught Between, CO = Caught On, FB = Fall to Below, CW = Contacted With, O = Overexertion or Repetitive Motion, FS = Fall at the Same Level, BR = Bodily reaction E = Exposure to Chemical, Noise etc.