

# Application for Certificate



Applicant Name _____	Name as you would like it to appear on certificate _____
Mailing Address _____	Social Security # _____
City, State, Zip Code _____	Email Address _____

Credit Union _____	City, State, Zip Code _____
CU Address _____	CU Phone # _____

## Type of Certificate:

- I am applying for a Credit Union Education Program **Six** Course Certificate.  
 I have completed the four required courses, and 2 elective courses required for completion.
- I am applying for a Credit Union Education Program **Twelve** Course Certificate.  
 I have completed all of the courses in the program.

Note: If you have completed all 12 courses and would like to receive both the six course and the twelve course certificate, you must fill out a separate application for each.

\*Required Courses are bold.

Courses*	Instructor	Semester	Year
<b>Human Behavior</b>		Spring	
<b>Foundation &amp; Structure of Credit Unions</b>		Spring	
<b>Business Mathematics</b>		Spring	
<b>Fundamentals of Member Service</b>		Spring	
Credit Union Accounting		Spring	
Financial Counseling		Spring	
Collection Techniques		Spring	
Consumer Lending		Spring	
Marketing		Spring	
Effective Writing		Spring	
Mortgage Lending		Spring	
Financial Management		Spring	

## Attach Transcripts:

Print Your Transcripts. Your CUEP course transcripts are available online. Visit FSCJ Connections Student Login to print your transcripts.

Complete the CUEP Certificate Completion Form using the information from your FSCJ transcripts.

## Course Substitutions:

Attach any additional transcripts to support course substitutions. Include a cover letter documenting your request for course substitutions.

## Mail Completed Application to:

Community First Credit Union  
 ATTN: Laneia McCrea, CUEP  
 P.O. Box 2600  
 Jacksonville, FL 32232