

# IASFAA Committee Annual Budget Proposal Form

**Current Year:** \_\_\_\_\_

Description of Committee

**Committee Name:**

**Date Submitted:**

**Committee Chair Name:**

**Chair Email Address:**

**Chair Phone #:**

**Committee Co-Chair:**

**Co-Chair Email Address:**

**Co-Chair Phone:**

**Anticipated Expenses**

Include all anticipated expenses needed for one year of operation

| Type of Expense                    | Description | Last Yrs. Actual Expense (20____) | Estimated Expense for Current Yr. | Actual Expense<br>(Fill out at end of year and give to successor) |
|------------------------------------|-------------|-----------------------------------|-----------------------------------|---|
| Equipment                          |             |                                   |                                   |   |
| Event Lunch/Meals                  |             |                                   |                                   |   |
| Event Materials                    |             |                                   |                                   |   |
| Lodging                            |             |                                   |                                   |   |
| Mileage                            |             |                                   |                                   |   |
| Monthly Maintenance                |             |                                   |                                   |   |
| Postage                            |             |                                   |                                   |   |
| Printing                           |             |                                   |                                   |   |
| Refreshments (i.e. candy & drinks) |             |                                   |                                   |   |
| Scholarships                       |             |                                   |                                   |   |
| Signage                            |             |                                   |                                   |   |
| Misc. 1                            |             |                                   |                                   |   |
| Misc. 2                            |             |                                   |                                   |   |
| Misc. 3                            |             |                                   |                                   |   |
| Misc. 4                            |             |                                   |                                   |   |
| Misc. 5                            |             |                                   |                                   |   |
| Misc. 6                            |             |                                   |                                   |   |
| Misc. 7                            |             |                                   |                                   |   |
| Misc. 8                            |             |                                   |                                   |   |
| <b>Total:</b>                      |             |                                   |                                   |   |

**Approval**

**Amount Approved by Finance Committee**



**Amount  
Approved:**

**Date Approved:**