

#### Verification Worksheet 2012-2013

Instructions: Your Free Application for Federal Student Aid (FAFSA) has been selected for review in a process called "verification". The U.S. Department of Education requires that Texarkana College compare the information reported by you on the FAFSA to your actual financial documents. Federal law stipulates that schools maintain the right to review this information before awarding federal aid, in order to comply with federal regulations.

Any errors on your FAFSA that are discovered during the verification process will be corrected electronically by Texarkana College with the U.S. Department of Education.

**STEP ONE:** Complete and sign this worksheet. If you are a dependent student, a parent signature is also required.

STEP TWO: If requested, collect your (and your spouse's) Federal Tax Return Transcript from the IRS (NOT a copy of

1040, 1040A, or 1040EZ form). If you are a dependent student, collect your parent(s) Federal Tax Return Transcript from the IRS as well. If student or parent filed jointly with spouse, also include W-2's or W-2 Transcript. Request a tax transcript online at <a href="https://www.irs.gov">www.irs.gov</a> or by calling 1-800-908-9946 or 1-800-829-1040.

STEP THREE: Submit this worksheet, tax transcripts if required, and any other requested items to the financial aid office.

Please complete the information entirely. <u>Do not leave questions blank, either answer them with a zero or mark them N/A.</u>
Please contact the financial aid office if you have questions or need assistance with this process.

### 1.) STUDENT AND FAMILY INFORMATION:

Student Name:	SSN:	XXX-XX	_TC ID #:
E maile		Discuss III	_
E-mail:		Phone #:	

#### **DEPENDENT STUDENTS**

List the people in your parent(s)' household.

Include you (even if you don't live with your parent), your parent(s) (include step-parents), your siblings if your parents provide more than half of their support or if the child would be required to provide parental information if they were completing a FAFSA for 2012-2013, and other people who receive more than half their support from your parent(s) now and between July 1, 2012 - June 30, 2013.

### **INDEPENDENT STUDENTS**

List the people in your household.

Include yourself, your spouse (if married), your children, and other people who are receiving more than half their support from you or your spouse now and between July 1, 2012 - June 30, 2013.

Full name of family member	Age	Relationship to student	College this person (excluding parents) will attend during the 2012-2013 academic year, IF enrolled at least 6 hours in a degree or certificate program.

Student Name:	SSN: XXX-XX- TO	CID:	

# 2.) EARNED INCOME INFORMATION

## A.) Tax Return Filers

**Instructions**: Complete this section if the student/parent, filed or will file a 2011 income tax return with the IRS. *The best way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web. If the student/parent has not already used the tool, go to FAFSA.gov, log in to the student's FAFSA record, select "Make FAFSA Corrections," and navigate to the Financial Information section of the form. From there, follow the instructions to determine if the student/parent is eligible to use the IRS Data Retrieval Tool to transfer 2011 IRS income tax information into the student's FAFSA. It takes up to two weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers. If you need more information about when, or how to use the IRS Data Retrieval Tool see your financial aid administrator.* 

### Check the box that applies:

	<u>Student</u>	<u>Parent</u>
Check here if you have <u>used the IRS Data Retrieval Tool in FAFSA</u> on the Web to retrieve and transfer 2011 IRS income information into the student's FAFSA, either on the initial FAFSA or when making a correction to the FAFSA. We will use the IRS information that was transferred in the verification process.	[]	[]
Check here if you are <u>unable</u> , or choose not, to use the IRS Data Retrieval Tool in FAFSA on the Web, and will submit to the school a <b>2011 IRS Tax Return Transcript</b> —NOT a copy of the income tax return. To obtain an IRS tax return transcript, go to www.IRS.gov and click on the "Order a Return or Account Transcript" link, or call 1-800-908-9946. Make sure to request the "IRS tax return transcript" and not the "IRS tax account transcript." You will need your Social Security Number, date of birth, and the address on file with the IRS (normally this will be the address used when the 2011 IRS tax return was filed). It takes up to two weeks for IRS income information to be available for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers.	[]	[]
Check here if you are attaching a copy of your IRS Tax Return Transcript.	[]	[]
B.) Non-Filers		
Check here, if you will NOT file and are not required to file a 2011 U.S. Income Tax Return and identify any income earned from work. <b>Submit W-2's</b> , if applicable.	[]	[ ]
Source of Income Amount		
	[]	[]
	[]	[]
	[]	[]
I was not employed and had NO income earned from work in 2011	[ ]	[]

Student Name:		SSN	N: <u>XXX-XX-</u>	T	C ID:		
2 \ LINITAVED ING	CONTE						
3.) UNTAXED INC	J <b>UIVIE</b> nk. Use either a zero, or write	n/a if you did n	not have a tyne	e of income)			
	ent/Spouse Source	nya nyou ula n	2011		rent(s) Source		2011
	, , ,		Amount				Amount
Child Support receive	ed by you/your spouse	in 2011		Child Support receive	ed by you/your spouse	during	
(total <b>annual</b> amoun	t)			2011 (total annual ar	nount)		
	ne reported on questior			Other untaxed income reported on question 44i on			
,	comp, disability, first-ti	me		the FAFSA. (ex. worker's comp, disability, first-time		st-time	
homebuyer tax credi	•			homebuyer tax credit)			
-	aid on your behalf (e.g.	, bills), not					
reported elsewhere	on this form						
4 \ 5'		<i>/·c</i>			20442		
	spouse, or parent	(it depend	ent) pay	chila support durin	ig 2011?		
	te the table below.						
[ ] No.							
Stude	ent/Spouse Source		2011	Ds	rent(s) Source		2011
Staat	ent, opouse source		Amount		irenit(s) source		Amount
Total child support <b>p</b>	aid by you/spouse in 20	)11 (total	7	Total child support pa	aid by you/spouse in 20	 011 (total	7
annual amount)	, , , . ,	(		annual amount)	, , , , , , , , , , , , , , , , , , , ,	. (	
Name of child for	Name of person to	Amount of	fsupport	Name of child for	Name of person to	Amount of	f support
whom support was	whom support was	paid for th	is child in	whom support was	whom support was	paid for th	is child in
paid:	paid:	2011:		paid:	paid: paid: 2011:		
5.) Did vou. or so	meone in your hou	ısehold. re	ceive foo	od stamps (SNAP) i	n 2010 or 2011?		
• •	, I will provide support						
[ ] No.	, , , , , , , , , , , , , , , , , , , ,	0	,				
CERTIFICATION STATE							
	heet, I certify that all o	-	-		_		
	false or misleading inf	ormation in	oraer to ob	tain jinanciai aia is pu	nisnabie by a jine oj u	p to	
\$20,000, imprisonme	nt or both.						
Student Signature					ate		
Parent Signature					ate		