

## Expertise you can count on

Imagine – a simple, economical service that can save you time, protect you from payroll tax penalties and improve your productivity. With ADP you can choose a solution that provides this and other benefits.

## Spend less of your time doing payroll

From initial set-up to direct deposits to year-end filings, our user-friendly Small Business solutions are designed to help you navigate through the details quickly and easily. That means you can remain compliant in an ever-changing legal environment while gaining greater control and improving productivity.

## ADP CAN HELP YOU:

- Pay your employees by cheque or direct deposit
- Calculate, deposit, file and reconcile your federal and provincial taxes, Government Pension Plan and Employment Insurance
- Prepare employee T4s and year-end reports
- Electronically file Records of Employment
- Complete your third party remittances
- Comply with policy and legislation
- Retain all payroll records for a period of 7 years

We are committed to providing unrivaled expertise and customer support; no matter which solution you choose, you can be confident that your employees will be paid accurately and on time every time.

Outsourcing solutions are flexible and can be tailored to the needs of your business – you can outsource as little or as much as you need to. For a solution based on your business needs, contact me:



Client Benefits of Canfinse Group Inc.

- 20% Off Base & Per Employee Fee
- Waived Set up Charges (\$200 in savings)
- No contracts (Pay as you go service)

## HR. Payroll. Benefits.