



818 S. FLORES ST. ▼ SAN ANTONIO, TEXAS 78204 ▼ www.saha.org

ASSISTED HOUSING PROGRAMS

## "NON RENEWAL NOTICE TO LANDLORD/ HOUSING AUTHORITY"

Participant ID# : % \_\_\_\_\_

Participant Name: \_\_\_\_\_ Landlord Name: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Phone # : \_\_\_\_\_ Phone # : \_\_\_\_\_

This document shall serve as an Official Notice to all parties of our intent to terminate the Residential Lease Agreement and Housing Assistance Payments Contract for the above referenced unit effective:

Month Day: Year:

I further acknowledge that if I remain in the property beyond the termination date, I will be considered a "Holdover Tenant" and will be responsible for full payment to the landlord and subject to pay rent at a rate of \$\_\_\_\_\_ per day (**determined by landlord**).

By signature below, both landlord and tenant acknowledge that any future claims for rental payment regarding the above referenced tenant and subsidized unit will no longer be the obligation of the San Antonio Housing Authority.

Should the landlord and tenant subsequently change their mind and decide to void this "Notice of Non-Renewal", the tenant will be responsible for all rental payments to the landlord until the unit has passed inspection and a new Housing Assistance Payments Contract has been executed. A request to void the "Notice of Non-Renewal", with signatures from both landlord and tenant, must be submitted to the Housing Authority in writing before our agency will consider rescinding the notice of non-renewal.

\_\_\_\_\_  
Participant Signature

\_\_\_\_\_  
Landlord Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**Any individual with a disability or other medical need who requires accommodation in respect to this correspondence should contact the San Antonio Housing Authority at (210) 477-6205.**

**Esta nota es muy importante. Si usted no comprende esta nota porque es escrito en inglés, por favor llame al (210) 477-6205 inmediatamente para asistencia.**