



**PARKS & RECREATION ADVISORY  
COMMITTEE MEETING  
MONDAY, JUNE 6, 2011 @ 7:00PM**

**AGENDA PACKET ATTACHED**



*Margie Anthes*  
*Executive Assistant/ Board Committees*  
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MAY 26 2011

Nancy E. Ruten  
County Clerk, Williamson Co. TX


NOTICE OF MEETING OF THE PARKS AND RECREATION ADVISORY COMMITTEE  
AND THE BOARD OF DIRECTORS  
OF BRUSHY CREEK MUNICIPAL UTILITY DISTRICT  
June 6, 2011

A special meeting of the Board of Directors of Brushy Creek Municipal Utility District and a Committee meeting of the Parks and Recreation Advisory Committee of Brushy Creek Municipal Utility District will be held on June 6, 2011 at 7:00 PM, at the Brushy Creek Municipal Utility District Community Center located at 16318 Great Oaks Drive, Round Rock, Texas to consider and act on the following matters listed below. Please note that the Board of Directors meeting will not be held if a quorum of the Board is not in attendance, but the Parks and Recreation Committee will meet nonetheless.

1. Call to Order, Roll Call, Establish quorum and Pledge of Allegiance.
2. Citizens' Comments (limited to 3 minutes)
3. Discussion and possible action concerning Committee packet and meeting procedures, timelines and processes.
4. Consent Agenda: (All of the following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Committee member, Ex-Officio or the General Manager.)
  - a. Approve minutes from the May 2, 2011 Parks and Recreation Advisory Committee meeting.
5. Community Center Advisory Committee Matters:
  - a. Report concerning May 9, 2011 Committee Meeting.
6. Programs:
  - a. Reports
    - i. FY2012 Events by Location Matrix;
    - ii. 2011 Brushy Creek Backyard BBQ Cook-Off Follow Up; and
    - iii. Night Out At Cat Hollow Follow Up.
  - b. Discussion and possible action concerning
    - i. New Events for October 2011 to March 2012 Catalogue;
      1. Pocket Park Appreciation Day
    - ii. Moving Bat Fest to September; and
    - iii. 5 in July Program.
7. Parks & Facilities Maintenance Matters:
  - a. Reports
    - i. Update on Parks walk-through issues
  - b. Discussion and possible action concerning rubber mulch and trail work.
8. Community Center, Leagues and Fitness
  - a) Discussion and action concerning Sand Volleyball League; and
  - b) Discussion and action concerning pavilion & Pool rental policies and prices.

- 9. Aquatics:
  - a. Discussion and possible action concerning slides at Cat Hollow Pool.
  - b. Discussion and action concerning display of Aquatics program banners.
- 10. Discussion and possible action concerning meetings which fall on Holidays in July and September.
- 11. Board of Directors' Meeting: *The Parks and Recreation Committee Chair Report will be placed on the June 23, 2011 Board of Directors' Meeting Agenda.*
- 12. Establish Agenda for next Meeting:
- 13. Adjournment.

Dated this May 27, 2011.  
 Brushy Creek Municipal Utility District

  
 \_\_\_\_\_  
 Mike Petter, General Manager

The Board of Directors may go into Executive Session if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government code, of the Texas Open Meetings Act, on any of the above matters. No final action, decision or vote will be taken on any subject or matter in Executive Session. Please note that this notice supplants the District's previous policy of specifically identifying those agenda items that would be discussed in Executive Session.

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call 512-255-7871 for further information.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Board of Directors of Brushy Creek Municipal Utility District, is a true and correct copy of said Notice: that a true and correct copy of said notice was posted at a place convenient and readily accessible to the general public at all times, in its administrative office at 16318 Great Oaks Drive, Round Rock, Texas; that said Notice was posted on May 27, 2011 at 3:00 o'clock pm and that a true and correct copy of said Notice was furnished to the County Clerk of Williamson County, the only county in which Brushy Creek Municipal Utility District is located.

Brushy Creek Municipal Utility District

  
 \_\_\_\_\_  
 Margie Anthes, Executive Assistant

**Parks & Recreation Advisory Committee Packet  
June 6, 2011**

**AGENDA ITEM 1**

**Call to Order, Roll Call, Establish Quorum, and  
Pledge of Allegiance**

**Parks & Recreation Advisory Committee Packet  
June 6, 2011**

**Item 2  
Citizens Communications**

**No Attachments**

**Parks and Recreation Advisory Committee Packet  
June 6, 2011**

**Item 3**

**Discussion and Possible Action Concerning  
Committee Packet and Meeting Procedures,  
Timelines, and Processes**

**Parks and Recreation Advisory Committee Packet  
June 6, 2011**

**Executive Summary  
Agenda Item 3  
Discussion and Possible Action Concerning Committee Packet and Meeting  
Procedures, Timelines and Processes**

***BACKGROUND:***

*“The purpose of the Parks and Recreation Advisory Committee is to work with District staff to advise the Brushy Creek Municipal Utility District (District) Board of Directors regarding parks and recreation policy matters, capital expenditures, budgetary oversight as well as the management, maintenance, enhancement, and expansion of District parks, pools, greenbelts and recreational areas and programs. The gathering and dissemination of information will assist the board, the staff and thereby the residents of the District in sustaining and enhancing the parks, pools, and recreational areas we share. The Committee shall also work with staff to generate ideas and guidelines for usage of District facilities that promote community activities. The Parks and Recreation Advisory Committee, working with staff, shall build on community input to offer the Board of Directors a Long-term Strategic Plan for the systematic maintenance, periodic modernization of park, pool, greenbelt, and recreational needs of our growing District.”*

Each month the Parks and Recreation Advisory Committee is presented with a significant amount of information to discuss and provide recommendations to staff and the Board. Due to the volume of work and time constraints of our volunteer Committee members, we would like to discuss some procedural changes that will make the meetings more efficient and balanced. These procedural changes are reflected in the attached document.

**FINANCIAL:**

There is no financial impact

**RESOURCE:**

Mel Callendar, Mike Petter, Rebecca Tullos

**LEGAL:**

Legal has not reviewed this summary

**STAFF RECOMMENDATION:**

Staff will implement recommendations from the Committee

**ATTACHMENTS:**

Summary document

**RECOMMENDED MOTION:**

None

The Board of Directors adopted the Committee Operations Standards and Tools on April 24, 2008. This document outlines the expectations and operating procedures for the Board's citizen based advisory committees. Excerpts and extrapolations of excerpts from this document are being presented for discussion in order to facilitate an environment of efficient, effective, and rewarding participation for committee members. The Chair will review the items outlined below with the committee and discussion will ensue as appropriate.

Packets:

- Staff will prepare and disseminate the Committee packet no later than two weeks prior to the meeting date.
- Committee members will review the materials and be familiar with them before the meeting. If Committee members have questions about packet materials, they are encouraged to call staff with any questions.
  
- Governing Documents:
- The Committee By-Laws and the Committee Operations Standards and Tools should be used as a resource and can be found at
  - <http://www.bcmud.org/content/93/602/default.aspx>

Committee Membership:

- Committee members are recommended for appointment by their HOA/NA to the Board of Directors. Two At-Large members are identified by the Board of Directors.
- Regardless of neighborhood affiliation, all Committee members should represent and promote the needs of the entire community.
- Primary members should attend meetings regularly. If they are unable to attend a meeting, they should notify their alternate member (if they have one) to see if he/she can attend in their absence.

Meeting Protocol:

- All members should contribute. Members should keep their discussions brief to allow all members the opportunity to discuss and provide feedback on a topic. The chair will interrupt as appropriate when a member appears to have dominated a topic.
- The discussion process will be formal, but not rigid so as to facilitate discussion, not hinder it.
- The meeting will be called to order at the designated start time.
- Only voting Committee members, the Board members, and the General Manager should be seated at the table. Other staff, residents, and Committee Alternates should not be at the table.
- Seating locations at the table will be designated for each HOA or At Large position. This will provide quick identification of voting members for accurate vote counts and will ensure that each voting member has a space at the table.
- The Chair will conduct a roll call at the start of each meeting.



- The Chair or Secretary will formally acknowledge any member that comes into the meeting after the start time. If the member that is late is the primary representative, the Chair will inquire if they want to replace their alternate representative at the table.
- Items not specifically posted on the agenda cannot be discussed by the Committee.
  - Citizens Communication is for guests or residents that wish to address the committee. Committee members should refrain from using this agenda item to bring up committee related issues. Committee related issues should be placed on a future agenda
  - Future agenda items will be identified prior to the close of each meeting.
  - New concepts for Committee consideration may be placed on a future agenda utilizing the Project Concept Worksheet.
  - During presentations: Presenters will be allowed to complete their presentation before any questions are asked. The Chair will use his discretion as appropriate to facilitate clarity during the presentation.
  - Following the presentation, the Chair will ask the Committee members if they have any questions.
  - Following questions, the Chair will call for a motion if necessary. If a motion is made, the Chair will call for a second.
  - Following seconding of the motion, the Secretary shall restate the motion. The Chair will then open the floor for discussion.
  - Members that wish to speak shall raise their hands and be recognized by the Chair. The Chair may also ask various Committee members for feedback on the topic to encourage vocalization of unspoken thoughts about the topic.
  - Following discussion, the Chair will call for a final vote.
  - The minutes will reflect the actual number of votes received in the affirmative, negative, and abstentions.

**Parks and Recreation Advisory Committee Packet  
June 6, 2011**

**Item 4  
Consent Agenda**

**Approve May 2, 2011 Parks and Recreation  
Advisory Committee Meeting Minutes**

**MINUTES OF MEETING OF THE PARKS AND RECREATION COMMITTEE  
AND THE BOARD OF DIRECTORS  
OF BRUSHY CREEK MUNICIPAL UTILITY DISTRICT  
May 2, 2011**

A meeting of the Board of Directors of Brushy Creek Municipal Utility District and Committee meeting of the Parks and Recreation Committee of Brushy Creek Municipal Utility District was held on **May 2, 2011 at 7:00 PM**, at the Brushy Creek Municipal Utility District Community Center located at 16318 Great Oaks Drive, Round Rock, Texas where the following matters were discussed. .

Present: Lisa W, Ruth Howard; Genny P; Kim F; L. Roquet; L Haig; Mel; Rich Robison; Janice P; Amber Duty;

1. Call to Order, Roll Call, Establish quorum and Pledge of Allegiance.

The meeting was called to order at 7:00 p.m.

**COMMITTEE MEMBERS:** Kim Filiatrault, Cat Hollow Primary, Genny Pellicani, Woods of Brushy Creek Primary, Linda Roquet, At Large, Janice Parker, Brushy Creek South Primary, Mel Callender, Chair, Meadows Primary, Rich Robison, Liberty Village/Neenah Oaks Primary, Ruth Howard, the Courtyard Primary, and Teri Augustine, Village of Brushy Creek Alternate.

**OTHERS IN ATTENDANCE:** Amber Duty, Liberty Village/Neenah Oaks Alternate, Fred Lord, Community Center Advisory Committee member.

**DIRECTORS:** Bob Grahl and Rebecca Tullos. Shean Dalton arrived at 8:00 p.m.

**STAFF:** Mike Petter, General Manager, Betsy Schultz, Community Center Coordinator, Ashley Wood, Programs Coordinator, David Kalange, Aquatics Coordinator, Rachel Hagan, Parks and Facilities Maintenance Coordinator and Margie Anthes, Executive Assistant.

2. Citizens' Comments (limited to 3 minutes) A resident expressed his concerns for placement of a radio control car track near the District's maintenance yard. No action was taken.
3. Discussion regarding order of consideration of agenda items. Move KF; second LH.

A motion was made by Kim Filiatrault to accept staff recommendation of the order of agenda items. The motion was seconded by Larry Haig and passed unanimously.

4. Consent Agenda:  
(All of the following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Committee member, Ex-Officio or the General Manager.)
  - a. Approval of the minutes from the March 21 and April 4 Parks and Recreation Advisory Committee meetings.

The April 4, 2011 Minutes were pulled for discussion. A motion was made by Kim Filiatrault to approve the March 21, 2011 Minutes. The motion was seconded by Larry Haig and passed unanimously.

A motion was made by Kim Filiatrault to approve the April 4, 2011 Minutes after revising agenda item 7c to reflect that he had no concerns with the existing slide and that his only concern was the increased use if a larger slide was purchased. The motion was seconded by Larry Haig and passed unanimously.

5. Community Center Advisory Committee Matters:

- a. Report – None, no meeting in April.

6. Programs:

- a. Reports

- i. Backyard BBQ Cook-off event:

After a brief report by Ashley Wood, Kim Filiatrault requested staff present a cost breakdown. Staff advised that it would be in the next Committee report. Kim Filiatrault requested placement of more recycle bins. It was noted that Staff was throwing away recyclables. Ruth Howard noted that the BBQ ran out of plates early. Genny Pellicani also commented on the lack of enough plates but commended staff on an excellent job to which all present agreed.

- ii. Spring Egg Hunt event Follow Up:

Ashley Wood advised that staff is researching the addition of more activities for the event and is recommending a name change to The Egg Hunt.

- iii. 4<sup>th</sup> of July Parade and Festival event:

Ashley Wood provided a brief report on the event

- iv. Stargazing program. Brief report:

Ashley Wood provided a brief report on the event

7. Parks and Facilities Maintenance:

- a. Reports

- i. Eagle Scout Project Completion Recognition;

- ii. Little Village Playscape; and

- iii. BBQ Pit next to Cat Hollow pavilion.

A brief report was given by Rachel Hagan on Agenda items 7ai through 7aiii. No other action was taken.

- b. Discussion and possible action concerning Parks Walk-Through Report, prioritization and funding for FY2012 budget projects.

Mike Petter provided a brief report. No other action was taken.

- c. Discussion and possible action concerning radio control car track:

After presenting the proposal submitted for construction of a radio control car track which included a request for approximately 5,000 square feet of track and another 3,000 feet for participants as well as a site for parking, a water source, and possibly electricity, Mike Petter advised the Committee of staff concerns about noise, maintenance costs to the District and difficulty enforcing mini tournaments where money prizes are awarded. Other Committee members also expressed concerns with safety and the dirt, brush and rock debris currently on the site. Director Tullos noted that placement of a radio car control track site is initially being considered only for its location and the space

requirements and other issues needed to operate the track and concerns identified had not yet been fully discussed.

A discussion ensued during which Mr. Delong suggested that the Committee attend a Saturday race regularly held in the Frye's parking lot to personally experience the noise level. He advised that a typical event generally runs from 1pm-6pm with electric cars predominately used but that gas powered cars were also typical. He reported that the track in Leander did not allow gas-powered cars. He assured the committee that he would take responsibility to maintain the track.

Kim Filiatrault advised has not been able to research concerns about noise because of time constraints and would like to keep this item on the agenda to continue discussion of maintenance.

Larry Haig suggested Mr. Delong prepare a list of criteria to be addressed and met to include: (1) choice of locations (perhaps 2 or 3); (2) will it be limited to electric cars only (3) what would cost be to remove if necessary; and (4) a surety bond be required and should be term limit on initial approval so it can be revisited at 6 months or a year. He suggested that the ultimate criterion for the project should be its benefit to the community.

Mr. Delong advised that the track would be open to the public for general practice use unless the Committee wanted to set hours and guidelines. He advised that the track could be handled by a private club which would erect a gate enclosure and would require racing fees which proceeds would then be turned over to a non-profit entity through the club which would then be used to make improvements and pay for upkeep and maintenance costs.

Mike Petter reported that he has a meeting scheduled to discuss the necessity of an environmental study. He suggested that Staff put together an action plan for a professionally run track as opposed to a volunteer run track provided there is not an environmental concern.

Kim Filiatrault stated that a "quick start" track (short term) should be considered to see how much interest would be generated. He then moved to consider including a radio controlled car track in the Master Plan. The motion was seconded by Janice parker and unanimously approved.

Kim Filiatrault made a second motion requesting staff progress on setting up an event to address the interest and impact. The motion was seconded by Larry Haig who also requested that the event be held in an area for residents to hear. The motion passed 8-2 with Mel Callender and Linda Roquet voting against the motion.

d. Discussion and possible action concerning location of LED signs and park markers

Mike Petter presented a recommendation to the Committee concerning location of LED signs and Park markers. Kim Filiatrault made a motion to approve the locations for the LED signs and park markers as presented by staff. The motion passed unanimously. Kim Filiatrault made an additional motion for staff to complete cabling on the LED sign located at the HEB on O'Connor before new signs are installed. The motion was seconded by Janice Parker and passed unanimously.

Director Dalton arrived at 8:03 p.m. and a quorum of the Board of Directors was called.

- e. Discussion and possible action concerning removal of old kiosk located at disc golf course.

After receiving a recommendation by staff, a motion was made by Kim Filiatrault to remove the old kiosk located at t-box number one of the Disc Golf Course. The motion was seconded by Janice Parker and passed unanimously.

8. Community Center, Leagues and Fitness:

- a. Reports: None
- b. Discussion and possible action concerning commercial use of parks application and contract.

Betsy Schultz presented information concerning the proposed draft commercial use of parks application and contract. No other action was taken on this agenda item. -

- c. Discussion and possible action concerning proposed Commercial Activity Fitness Boot Camp.

After a report by Betsy Schultz, a motion was made by Larry Haig to enforce the Commercial Use Policy for the Fitness Boot Camp and allow the camp to take place at Sendero Springs sports field. The motion was seconded by Genny Pellicani and passed unanimously.

- d. Discussion and possible action concerning the use of disc golf course by Wanna Play Disc Golf.

After a report by Betsy Schultz, a motion was made by Kim Filiatrault to recommend approval of the agreement with Wanna Play for use of the course for weekend tournaments at a cost of \$100/month. The motion was seconded by Rich Robison and passed 10-1 with Linda Roquet voting against.

9. Aquatics:

- a. Reports: None
- b. Discussion and possible action concerning Children's Courtyard contract for Creekside Pool rental.

After a report by David Kalange a motion was made by Kim Filiatrault to approve the Children's Creekside Pool rental contract at \$85 per 2-hour day. The motion was seconded by Linda Roquet and passed unanimously.

- c. Discussion and possible action concerning spring and summer 2011 pool hours.

After a report by David Kalange a motion was made by Larry Haig to recommend approval of the spring and summer 2011 pool hours. The motion was seconded by Kim Filiatrault and passed unanimously.

- d. Discussion and possible action concerning M&M Summer SPEED Program.

After a report by David Kalange a motion was made by Larry Haig to recommend approval of the M&M Summer SPEED lane use at Sendero Springs Pool. The motion was seconded by Kim Filiatrault and passed unanimously.

- e. Discussion and possible action concerning improvements to Sendero Springs Pool.

After a presentation by Mike Petter Kim Filiatrault requested staff research use of solar heaters. Kim Filiatrault also requested staff repair deck drainage. He then made a motion for staff to put together a project plan based on the repairs as identified including use of water solar heaters. The motion was seconded by Janice Parker and passed 7-0-3 with three abstentions.

- f. Discussion and possible action concerning pool rentals for private parties.

After a presentation by David Kalange a motion was made by Genny Pellicani to recommend approval of pool party rental rules. The motion was seconded by Kim Filiatrault and passed 10-0.

10. Discussion and possible action concerning Parks and Open Spaces Master Plan:

Mike Petter presented the Parks and Open Spaces Master Plan process and committee member appointment. No other action was taken.

11. Board of Directors' Meeting: ***The Parks and Recreation Committee Chair Report will be placed on the May 12, 2011 Board of Directors' Meeting Agenda.***

12. Establish Agenda for next Meeting:

Race track  
Committee Process

13. Adjournment. Motion was made by Kim Filiatrault and seconded by Larry Haig. The motion passed unanimously and the meeting adjourned at 8:43 p.m.

Respectfully submitted,  
Mike Petter, General Manager

**Parks & Recreation Advisory Committee Packet  
June 6, 2011**

**Item 5a  
Committee Reports**



**Parks and Recreation Advisory Committee Packet  
June 6, 2011**

**Executive Summary  
Agenda Item 6 a.i  
Report Concerning FY 2012 Event Location Matrix**

**BACKGROUND:** Staff has prepared a matrix to show the spread of locations for events being proposed for the 2012 Fiscal Year. Thanks to new events like the Pocket Park Appreciation Day and the Journey in July, all of our smaller parks will also get event attention similar to our larger neighborhood parks.

**FINANCIAL:** Events will be included in the FY2012 Budget

**RESOURCE:** Ashley Wood, Recreation Programs & Events Coordinator

**LEGAL:** Not consulted

**STAFF RECOMMENDATION:** None. Informational only.

**ATTACHMENTS:** FY 2012 Event Location Matrix

**RECOMMENDED MOTION:** None. Informational only.

## FY 2012 Event Location Matrix

		Brushy Creek North Park	Cat Hollow Park & Pool	Community Center	Community Park	Creekside Park & Pool	Highland Horizon Park	Little Village Park	Pepper Rock Park	Racine Woods Park	Sendero Spring Park	Shirley McDonald Park
<i>October 7th</i>	Homebrew Happy Hour										X	
<i>October 15th</i>	Doggy 5K & Play Day	X										
<i>October 28th</i>	Freaky Friday/Monster Mash			X								
<i>October 29th</i>	Spookyfest			X	X							
<i>November 12th</i>	Children's Book Day								X			
<i>November 15th</i>	Senior Social			X								
<i>December 10th</i>	Holiday in the Park + Craft Fair		X									
<i>January 13th</i>	Snow Ball/Winter Wonderland			X								
<i>February 17th</i>	Cupid's Crush/Sweethear Dance			X								
<i>February 24th</i>	Mother/Son Dance			X								
<i>March 3rd</i>	Pocket Park Appreciation Day	X						X		X		X
<i>March 20th</i>	Let's Go Fly A Kite								X			
<i>March 24th</i>	Brushy Creek's Got Talent		X	X								
<i>March 31st</i>	Spring Egg Hunt											
<i>April 13th</i>	Hula/Luau			X								
<i>April 28th</i>	Backyard BBQ Cook-Off				X							
<i>May 16th</i>	Foxtail Camper Day			X								
<i>June 1st</i>	5th Grade Promotion Lock-In			X								
<i>June 15th</i>	Daddy Daughter Dance			X								
<i>June 21st</i>	Lollipop Day						X					
<i>July 4th</i>	4th of July Parade & Festival		X									
<i>July 7, 14, 21, 28</i>	P&R Month - Journey in July	X						X		X		X
<i>August 25th</i>	End of Summer Pool Party										X	
<i>TBD</i>	Adult Oriented Movie in the Pool					X						
<i>May-Sept</i>	Movies in the Park or Pool		X								X	
<i>September 15th</i>	Bat Fest 2012!				X							
<i>September 14th</i>	Back to School Bash			X								
<i>September 29th</i>	Hairy Man Festival		X									
<i>September 20th</i>	Teddy Bear Picnic								X			

**Parks & Recreation Advisory Committee Packet**  
**June 6, 2011**

**Executive Summary**  
**Agenda Item 6a.ii**  
**Report Concerning 2011 Backyard BBQ Cook-Off Follow-Up**

**BACKGROUND:** The 2011 Brushy Creek Backyard BBQ Cook-Off was held on April 30, 2011. All key Staff involved with this event met on Tuesday, May 10, 2011 for a follow-up meeting to discuss the positive highlights of this year's event and potential items to review regarding the 2012 event.

Some positive highlights from this year's event included:

- The parking plan being posted on the website
- Working with the Sam Bass Fire Department and the Williamson County Sheriff's Department to ensure that our event was as safe as possible by increasing security and performing a fire hazard check
- Being listed "The #6 Best Thing To Do In Austin" during the weekend of April 30<sup>th</sup> according to freefuninaustin.com
- Sending out the field layout and team spots in advance
- The increased presence of recycling bins around the facility
- Chris Mosser did an excellent job as the "Master of Ceremonies"
- The Staff event shirts were a big hit

Some potential things to work on for the 2012 event:

- Instead of offering the People's Choice category, Staff would like to offer a few cooker teams the option of being able to cook and sell BBQ plates
- Increasing the overnight security on Friday night
- Having a very visible information table to help those who don't know where to go during the festival to get food or assistance
- Research the possibility of allowing "for profit" companies to purchase booth space
- Look into getting event fencing instead of using the orange caution fencing

Staff would like to hold next year's event on Saturday, April 28, 2012.

Attached to this report is the Memo for Cook-Off 2011 Follow-Up which includes the budget breakdown, staffing hours, and the result of the Staff follow-up meeting and the results of the 2011 Cooker Survey which was sent out the Monday after the event and completed by half of the head cooks.

**FINANCIAL:** \$25,000 was budgeted for this event with \$2,100 collected from donors.

**RESOURCE:** Ashley Wood, Recreation Programs Coordinator

**LEGAL:** Reviewed all agreements and developed contract with Meadows HOA

**STAFF RECOMMENDATION:** None, report only

**ATTACHMENTS:** Memo for Cook-Off 2011 Follow-Up  
2011 Cooker Survey Results

**RECOMMENDED MOTION:** None, report only



## MEMORANDUM

**TO:** Mike Petter

**FROM:** Ashley Wood

**SUBJECT:** 4th Annual Backyard BBQ Cook Off

**DATE:** April 30<sup>th</sup>, 2011

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The 4th Annual Brushy Creek Backyard BBQ Cook Off was successfully concluded on April 30, 2011. We had a total of 50 teams compete in the Cook Off competition. The categories of competition were Pot Luck Beans, Cook's Choice, Chicken, Pork/Spare Ribs, Championship Brisket, and People's Choice. We had 7 teams enter in the People's Choice Category. All 50 teams had a team photo taken by photographer Ben Rondeau and are being mailed copies as keepsakes.

Additional activities outside of the Cook Off were a full concert series running from 11 am to 6:30 pm featuring Cory Morrow with additional performances by Curtis Grimes, Kyle Bennett, Roger Len Smith and student groups Lock N Load and Spaz Attack. The National Anthem performed by resident student Jack McConnell, kicked off the music series. Other activities included a bounce castle, a bounce slide, a mechanical airplane ride, a mechanical mini-ferris wheel, hair painting, and several games stations.

Other vendors included the McNeil FFA Booster Club selling brisket plates, the Military Moms of Texas selling sausage wraps, the Hill Country Bible Church selling kettle corn and snow cones, Cat Hollow HOA selling bottled water, Girl Scout Troop 2320 selling cotton candy, a Relay for Life team selling baked goods, and the Texas Blaze baseball team doing face painting. Representatives were also present with information and/or games from the Modern Woodmen, the Texas Department of Insurance and Spike from the Round Rock Express.

Attendance was estimated at around 6,000 people over the course of the event. 1,000 plates were sold at \$6 apiece for the People's Choice competition which started at 11 am and was sold out around 1 pm. This made the 1<sup>st</sup> place prize \$2,368, 2<sup>nd</sup> place \$1,480, and 3<sup>rd</sup> place \$880. The winner of this year's People's Choice was "Daddy Daughter BBQ". The Grand Champion was "Giant BBQ", the Reserve Grand Champion was "Hogshank Redemption, the Backyard Champion was "Peach Creek Smokers" from the Meadows, and the Reserve Backyard Champion was "Eat Crow Bar-B-Q" from the Woods.

This year we had several great donors. The Meadows of Brushy Creek HOA accepted all the registration fees and gave out all of the cash prizes plus donated \$1,000 to the District. Ecosystems donated \$1,000 plus did the prep work on the Cook-Off field. Goodwin Management donated \$100.

The in kind donors were Round Rock Refuse who provided our trash and recycle bins plus and extra trash collection and Pok-E-Jo's BBQ who donated the food for the entertainment.

Next year's event will be held on April 28, 2012.

Advertising was as follows.

\*The event was listed as "The #6 Best Thing to do in Austin" the weekend of April 30<sup>th</sup> on [freefuninaustin.com](http://freefuninaustin.com).

\* 25 radio spots played on the KVET 98.1 Country Station from April 19<sup>th</sup> to April 30<sup>th</sup>

\* Chris Mosser plugged the event 2-3 times nightly on the KVET Roadhouse & Report

\* 3 half page ads placed in the Round Rock Leader on April 2<sup>nd</sup>, 23<sup>rd</sup> and 28<sup>th</sup>.

\* Press Releases were submitted to the Round Rock Leader and Community Impact

\* The event was listed on the Community Calendars on the following websites: KVET, Round Rock Leader, Community Impact, News 8 Austin, KXAN, Austin American Statesman, KVUE, the Pflugerville Pflag, and the Austin Craigslist.

\* The event was listed in the April-Sept 2011 Catalogue, all District Newsletters starting in February, on the District marques and on the Community Center Lobby TV.

\* Flyers were posted at all 10 park kiosks and 4 large 10 ft x 6 foot signs were posted at (1) 620 and Great Oaks (2) O'Connor and Great Oaks (3) Sendero Springs and 1431 (4) across the entrance to the Community Center.

\* Mass emails about the event were sent out to the Board, all Committees, the BCWA, local PTA groups and all emails on file with Activenet. The emails were sent April 5<sup>th</sup> and April 22<sup>nd</sup>.

\* A Cook Off specific website was utilized at [www.bcmud.org/cookoff](http://www.bcmud.org/cookoff). The website received over 3,851 hits from individual IP addresses with 1,700 of those hits in the week before the event.

### **Successful Areas to Sustain:**

1. Providing the trash cans, water and electric for the cookers was much appreciated. We ordered the perfect amount of trash cans (90) and need to repeat that next year.
2. The recycling carts were well used, but next year we need many more.
3. The Staff shirts were great and got a ton of compliments and requests for purchase
4. Having the 18 port-o-potties was a great improvement from 2010. Need to repeat the same numbers next year.
5. Having Mike Wheeler available Friday afternoon/night and all day Saturday was very helpful for generator issues and moving around trailers and such.
6. Having the designated parking plan and the parking signs around the area helped alleviate the parking problem. Next year we should look into getting it approved by the county so that the police can actually enforce the suggested no parking areas.
7. Having extra toilet paper available so staff could restock the port o potties was helpful
8. The amount of security on Saturday was very sufficient. Sergeant Dutton did an excellent job of keeping the field patrolled and monitoring potential problems.
9. The walkie talkies for programs staff worked well.
10. Having the programs staff rehearse a lost child incident with the walkie talkies before the event was extremely helpful as we had 3-4 lost child/parent issues during the event that were all very quickly handled.
11. Emailing out the field layout and having the team and spot numbers on the trash cans on Wednesday made check in much easier on Saturday
12. Having the McNeil FFA available selling brisket plates helped to alleviate some of the issues around selling out of People's Choice plates. Next year we need to make it more clear where people can buy BBQ.
13. Having Chris Mosser ask residents to raise their hand and reading the phrase "If you aren't a

Brushy Creek resident, you should be, but you also need to thank these residents for allowing Brushy Creek to be the kind of place that offers great events like this right here in your own backyard” got a great crowd reaction.

14. Taylor did a great job with the morning band introductions, and Chris Mosser did an excellent job being the master of ceremonies and doing the award ceremony. We need to make sure we bring him back in 2012.
15. We need to make sure we once again have the recycle bins in the judging rooms for the bottled water. It really helped to enforce the recycling effort. Thanks Director Goldstein!
16. In the judges email for 2012 we need to specify that when you can bring your own beverage that is must be non-alcoholic so people don’t bring their beer into the community center.
17. Jeremiah’s water table was excellent. Next year we should look to offer 3 more.
18. The Saturday AM trash pick-up was very helpful for cookers
19. Next year we should offer teams to rent their own port o pottie, but tell them they are responsible for putting up a private sign and/or locking their pottie on their site.
20. Having the fire check was great and went very well. Keith Ferris from the SBFDD was very complimentary of our event and our required fire extinguishers
21. The food permit inspections went very smooth and the representative from the health department was also very complimentary of the event.

#### **Areas Needing Improvements/Suggestions:**

1. The burn boxes were a nice effort, but only having 7 of them wasn’t enough to be visible to all cookers. Need around 5 more for next year
2. After the event there was a lot of trash in the parking lots. Next year we should seek a volunteer group to help with trash pickup at the conclusion of the event.
3. Next year we need an officer to stay overnight on Friday night to prevent possible theft.
4. On the parking plan we need to emphasize that all regular parking rules are in place and that just because an area is a “designated parking area” that is doesn’t negate no parking or red zones.
5. Having Handicap parking areas is a must for next year
6. We need to have an information table that has a large “Information” sign and lots of balloons to help direct people where to go for food and/or entertainment. Too many attendees were confused about where to go.
7. Next year we need to have a way for companies to purchase booth space at the event. We had many calls from companies requesting to do this.
8. We need to send formal invitations to our local government and community leaders
9. We need to analyze the amount of money going toward the headliner and try to find headliner acts that will play for less money.
10. There almost seemed to be too many Programs staff after the People’s Choice wrapped up.
11. While we did get all 15 spider boxes, we need to make sure we are given 15 adaptor cords as well.
12. Next year we need to clarify even further the service time for the port o potties. They must be serviced around 8 am and off the field by 9:30 am.
13. When planning out programs department staff, make sure at least one approved driver is an “extra” and don’t have all of them working the stage to allow for supply runs.
14. In the rules we need to state that there are only 20 amp plugs and only regular outlet plugs available. We also should request teams bring at least one heavy duty, 12 gauge wire extension cord at least 100 ft long to ensure power access.
15. We need to specify that while meat check starts one hour after check in, that it doesn’t mean that you will be checked within an hour. Meat checks start at 1 pm and are completed when

they are completed.

16. We should also offer meat check at the check in stand for those that arrive after noon.
17. The orange fencing helped with the parking but didn't stay up with the wind. For 2012 we should price getting the temporary metal event fencing we use at HMF instead
18. It would be nice to get an emergency on call number for RSC for generator issues
19. Next year we should stage the generators at the community center Thursday night instead of the WTF to allow for a shorter set up time.
20. It is suggested for 2012 that we do not offer People's Choice and instead extent the option to a few cooker teams to be able to cook and sell BBQ plates to the public instead.

### **Quotes concerning the event:**

“Great job. The professionalism of the event is off the charts. We continue to be more impressed each year.” – *Joel Price, Head Cook for “Smokin’ White Trash”*

“We would like to thank you so much for including us in the Brushy Creek 4th Annual BBQ Cook-Off. Our whole group had a wonderful time. The crowd was amazing and very lively. You and your staff made that event memorable and something to look forward to next year” – *Stephanie Marek, parent coordinator for the McNeil FFA*

“Just wanted to drop a line to you and tell you that once again ya'll did an awesome job on the cook-off. While I have not competed in very many I have been to quite a few and this one is by far the best of the bunch. Just wish we could figure out how to get in the money! As long as there is a Brushy Creek Backyard Cook off I will be there.” – *Kevin Chervenka, Head Cook for Double Czech'ed Cookers*

“I just wanted to let you know how much our team thoroughly enjoyed the cook-off this year. It is one of the most smoothly and efficiently ran events that we participate in. We had a great time and enjoyed the talent that you had lined up also. My friends Kelly, Glenda and I really had fun doing the judging and hope to be able to do that again next year. Thanks again for putting on a great cook-off. We look forward to 2012.” - *Sallie Gant, member of Thirty Stones Ranch Cooking Team*

## Budget Breakdown for the Event

*Original Budget = \$25,000.00*

<b>Vendor Name</b>	<b>Purpose</b>	<b>Cost</b>
Austin Outhouse	16 Potties, 8 handwash & Service	\$ 1,940.00
RRISD Media Services	Big Checks/Laminating	\$ 90.00
George's Art	All Award Plaques	\$ 660.00
IBCA	Sanctioning Fees	\$ 25.00
IBCA	Supply Fees	\$ 150.00
IBCA Judge	Judging Fee	\$ 138.50
Eagle Office Supply	Award Certificates	\$ 32.34
Lowe's	Trash Cans for Hot Boxes	\$ 158.76
Sam's Club	Supplies	\$ 413.28
Sam's Club	Supplies	\$ 423.74
HEB	Ice	\$ 29.23
Great Oaks Chevron	Ice	\$ 3.58
Wal-Mart	Supplies	\$ 162.19
Lowe's	Supplies	\$ 105.92
HEB	Supplies	\$ 30.00
Ben Rondeau	Cooker Keepsakes & Photography	\$ 400.00
Round Rock Leader	Ad Space	\$ 171.00
KVET	Radio Commercials	\$ 1,000.00
Three Ring Service	Amusement Rides	\$ 3,000.00
Century Music Systems	Stage/Sound/Lights	\$ 3,500.00
AUE	Curtis Grimes	\$ 1,000.00
Red 11 Music	Kyle Bennett	\$ 1,000.00
Roger Len Smith	Roger Len Smith	\$ 300.00
Chris Mosser	Master of Ceremonies	\$ 375.00
Red 11 Music	Cory Morrow	\$ 10,000.00
		<b>\$ 25,108.54</b>
Austin Outhouse	Refund for late service	\$ (112.50)
		<b>\$ 24,996.04</b>
<b>Donor Name</b>	<b>Donation</b>	<b>Amount</b>
Meadows HOA	monetary	\$1,000
Ecosystems	monetary	\$1,000
Goodwin Management	monetary	\$100
Round Rock Refuse	trash cart delivery	in-kind
Pok-E-Jo's	food for entertainment	in-kind
Round Rock Express	tickets for winners	in-kind







<b>2011 Staffing Hours</b>			
<b><i>Programs Staff</i></b>	<b><i>April 29</i></b>	<b><i>April 30</i></b>	
Ashley Wood	NA (15)	NA (13)	
Alex Hendee		9.95	
Alex Jackson	9.43	12.5	
Alyssa Albertson	9.43	10.47	
Brandon Jones		12	
Colby Dutton		12.57	
Eriana Garner		12.58	
Haille Johnson		12.23	
Jarrod Owens	12.88	12.87	
Justin Goocher		12.48	
Laura Levy		9.46	
Matt Mainiero		11.44	
Megan Matheson		12.42	
Megan McKay		12	
Nicole Dehart	7.02	12.8	
Taylor Dawson		12.72	
<b>TOTAL</b>	<b>38.76</b>	<b>203.44</b>	
<b><i>Public Works Staff</i></b>	<b><i>Week Of</i></b>	<b><i>April 30</i></b>	<b><i>May 1<sup>st</sup></i></b>
Mike Wheeler	NA (10)	NA (12)	NA (4)
Rachel Hagen	NA (8)	NA (2)	NA (4)
Jeremiah Alcantar	8	4	4
Steven Noeth	30	0	4
James Pieracci	30	0	4
Richard Dismuke	8	0	4
AC Kellam	0	0	4
<b>TOTAL</b>	<b>76</b>	<b>4</b>	<b>28</b>

## 2011 Cooker Survey Results




1. What years did you attend the Brushy Creek Backyard BBQ Cook Off as a Cook Off Competitor

[Create Chart](#) [Download](#)

		Response Percent	Response Count
2008		12.0%	3
2009		24.0%	6
2010		76.0%	19
2011		100.0%	25
		answered question	25
		skipped question	0

2. Do you plan to return for the 2012 Cook Off?

[Create Chart](#) [Download](#)

		Response Percent	Response Count
Yes		84.0%	21
No		8.0%	2
Undecided		8.0%	2
		answered question	25
		skipped question	0

3. What, if anything, is influencing your decision to return or not return in 2012?

- Good Entertainment 2) Good Competition 3) Fun Environment
- This was our first attempt and thoroughly enjoyed ourselves. Looking forward to 2012!
- The professionalism behind the production of the event and great entertainment.
- Not placing in any categories for two years straight. Seeing the same teams winning year after year seems to tell me that the odds are not going to be with us next year either.
- Made new friends saw old friends had a great time
- It is a great atmosphere, nice setup, and lots of fun!
- Might move to Mississippi soon
- Cooker friendly amenities
- The president of the MUD entering is a conflict of interest. I don't feel the People's Choice category is legit.
- Fun event and very family friendly

- It has been a great venue to participate in, friendly people and Ashley has been very helpful.
- Local
- Had a lot of fun.

**4. Please rate the amenities that were available to you as a competitor**




	<b>Great!</b>	<b>Good</b>	<b>Alright</b>	<b>Bad</b>	<b>Didn't Care</b>	<b>I didn't use this</b>
<b>Electric Hook Ups</b>	<b>60.0% (15)</b>	12.0% (3)	24.0% (6)	4.0% (1)	0.0% (0)	0.0% (0)
<b>Water Access</b>	<b>64.0% (16)</b>	16.0% (4)	20.0% (5)	0.0% (0)	0.0% (0)	0.0% (0)
<b>Trash Cans</b>	<b>76.0% (19)</b>	20.0% (5)	4.0% (1)	0.0% (0)	0.0% (0)	0.0% (0)
<b>Recycle Bins</b>	<b>50.0% (12)</b>	25.0% (6)	20.8% (5)	0.0% (0)	4.2% (1)	0.0% (0)
<b>Hot Boxes</b>	<b>45.8% (11)</b>	12.5% (3)	16.7% (4)	4.2% (1)	0.0% (0)	20.8% (5)
<b>Lot Sizes</b>	<b>56.0% (14)</b>	28.0% (7)	12.0% (3)	4.0% (1)	0.0% (0)	0.0% (0)
<b>Friday Entertainment</b>	<b>28.0% (7)</b>	20.0% (5)	24.0% (6)	8.0% (2)	8.0% (2)	12.0% (3)
<b>Saturday Entertainment</b>	<b>60.0% (15)</b>	16.0% (4)	8.0% (2)	8.0% (2)	4.0% (1)	4.0% (1)
<b>Security</b>	20.0% (5)	<b>36.0% (9)</b>	24.0% (6)	16.0% (4)	0.0% (0)	4.0% (1)
<b>Turn In Time Magnets</b>	<b>40.0% (10)</b>	36.0% (9)	16.0% (4)	8.0% (2)	0.0% (0)	0.0% (0)
<b>Souvenir Photos</b>	29.2% (7)	<b>37.5% (9)</b>	16.7% (4)	8.3% (2)	0.0% (0)	8.3% (2)
<b>Website</b>	<b>60.0% (15)</b>	20.0% (5)	4.0% (1)	4.0% (1)	0.0% (0)	12.0% (3)
<b>Cooker Info Emails</b>	<b>75.0% (18)</b>	20.8% (5)	4.2% (1)	0.0% (0)	0.0% (0)	0.0% (0)
<b>Award Plaques</b>	<b>44.0% (11)</b>	20.0% (5)	16.0% (4)	0.0% (0)	0.0% (0)	20.0% (5)
<b>Big Checks</b>	<b>44.0% (11)</b>	24.0% (6)	12.0% (3)	0.0% (0)	0.0% (0)	20.0% (5)
<b>4th-10th Certificates</b>	<b>37.5% (9)</b>	33.3% (8)	12.5% (3)	4.2% (1)	0.0% (0)	12.5% (3)

#### 5. Any additional comments on the amenities mentioned above?

- We kept losing power from the supplied ginny. #37
- I really enjoyed Cory Morrow. I think it was the perfect type of music that had quality and fit the atmosphere of the event. The last couple of years the acts have been great. Keep up the good work. This was my first year as a cooker and I was very impressed with the staff and the site! Thanks for a great event.
- How to acquire 30 amp electrical service for travel trailers
- It would be nice to recognize the top 5 or ten teams for overall points rather than just the Champion and Reserve Champion. Winning individual categories is important, but it seems the overall showing should be what's truly highlighted.
- It would be nice to understand the rules of what the judges are looking for on the meat. For amateurs, knowing the information passed to the judges would help how we cook our meat.
- can't really say on the plaques since I didn't win one but we had a great time
- There were not enough recycle bins and we could not locate the closest hot box.
- I didn't think we'd need security, until I saw three girls going through my buddy's cooler at 3 AM. They scattered before I could get to them; I was ~100 feet away. The times they are a 'changing. Oh, and I'm still awaiting my award plaque for 49th in brisket :)
- I never received our photo
- Maybe have more Trash Cans for the general public. People kept walking up and dumping whatever trash they had into the large can. Not sure what that looked like afterwards.
- Next year can we work on some sort of walkway or path for the teams to use to turn in their entries? It gets a little tough to walk right through the crowd to get over to the turn in area, especially as you get towards the ribs and brisket times. A few times I was dodging kids and people not paying attention, which could easily knock someone's entry out of their hands.
- I think security needs to be mobile at night to keep the thefts down vs. just sitting in the parking lot
- The generator for Lot #11 and surrounding kept going out. Very frustrating. Also, Lock and Load was probably not the most appropriate act to follow Cory Morrow. It was fine in the morning but I heard a lot of negative comments from the crowd.




1. If we offered ice for sale would you purchase your ice from on the Cook Off lot?

[Create Chart](#) [Download](#)

		Response Percent	Response Count
Yes		44.0%	11
No		20.0%	5
Maybe		36.0%	9
I dont use ice		0.0%	0
		answered question	25
		skipped question	0





2. If we offered ice pre-orders would you pre-order ice on your registration form?

[Create Chart](#) [Download](#)

		Response Percent	Response Count
Yes		28.0%	7
No		36.0%	9
Maybe		36.0%	9
I don't use ice		0.0%	0
		answered question	25
		skipped question	0

4. If we offered event t-shirt pre-orders for \$10 on the registration forms would you purchase one?

[Create Chart](#) [Download](#)

		Response Percent	Response Count
Yes		56.0%	14
No		12.0%	3
Depends on the shirt		28.0%	7
I don't buy shirts		4.0%	1
		answered question	25
		skipped question	0

**5. Is there an amenity that we do not offer that you wish we would offer?**

- Bring back the photo couple that was here in 2010
- Ice and the ability to pay up for a larger cooking space. If you are only going to have 50 teams, then expanding a few sites to be premium larger sites possibly allowing for two rv's instead of one, or an extra trailer would be nice. Also, given the success of the event it seems that it would make sense to expand your direct water access to the other side of the walkway. These are small things and I don't want them to overshadow the great event that is put on. Please keep up the great work. If I were you I would also consider raising the price of entry. There are other events that charge a similar amount that don't provide generator hook ups. I would consider raising the price of entry by \$50 to \$75 per team to offset some added benefits you are considering. We would gladly pay it.
- Big AC fans if it is hot.
- No!
- This is my second year cooking here. Loved it the 1st year and it was even better this year!
- Remove all the buried rocks so we don't spend an hour trying to stake down our tents... but that's probably a tall order. Really, everything was great this year.
- Golf carts to help shuttle entries to the garden entrance.
- Check in to seeing if we can have RV hook ups even if it costs a little extra for the teams that would need them.
- Renting and/or setting up EZ-Up tents. I would have paid big money to have a pair of EZ ups set up and taken down for me.



**3. If you did enter People's Choice this year, do you plan to enter again next year? Why or why not?**

- Cost to have that much meat to feed 1000 people
- My first cookoff ever...getting my feet wet right now.
- I do not have the money to compete it is to much of a head ache.
- Not yet established enough to warrant cooking that much meat
- Lack of a sponsor to help with the cost of food.
- Expense & concentrate on competition
- Was not able to afford cooking the extra food
- It seems the restrictions were tightened. We also don't have a really large pit so having to pass out BBQ is difficult for us on such a large scale.
- We don't have a grill big enough to cook all the food.
- too much work to serve crowds while trying to focus on competition cooking.
- did not want too
- Expensive
- It is to much work to feed 1000 people, and try to compete in the cook off.
- I do not have enough cooking surface to do this.
- Missing team members for serving.
- Didn't want to prepare that much food; that's a big investment and I can't even win at the regular entries.
- Having enough food for the samples would distract the team from concentrating on the competition
- Monetary concerns and logistics. We cooked on two Weber Silver grills (and our brisket got 4th!), we don't have the capacity for 1000 servings of food.
- Just havent got ready for that much smoking yet, hopefully next year we will have a larger pit so we can handle that.
- Cost of feeding 400+
- The amount of time and food to prepare.

**4. Is there anything we could do to improve People's Choice that would encourage you to participate in future years?**

- This is also an area you could offer larger more premium sites to promote teams to be involved. Also, letting them have maybe 8 members on their team if they decide to do peoples choice may also be incentive.
- Provide tables
- Define the amount of items each team can cook. If we new that we could provide a desert we would have.
- Keep food to items that are only cooked on a smoker or grill. Didn't see what was made this year but last year I saw people serve stroganoff and even tamales.
- For me it's a risk v reward type of deal. I dont feel confident enough in my ability to win.

**Parks and Recreation Advisory Committee Packet  
June 6, 2011**

**Executive Summary  
Agenda Item 6 a.iii  
Report Concerning the Night Out At Cat Hollow Event**

**BACKGROUND:** On Friday, May 13, 2011, Staff held the first Night Out at Cat Hollow Event. This event was a combination event of the Cat Hollow Pool Grand Re-Opening Ribbon Cutting, the Aquatics Showcase and the Movie in the Park kick-off. Staff estimates that approximately 275 people were in attendance at the Ribbon Cutting/Aquatics Showcase and approximately 250 people were in attendance at the Movie in the Park.

Some highlights of the event included:

- A ribbon cutting with appearances from Director Grahl, Director Tullos, School Board Member Terri Romere, and many members of the Parks & Recreation Advisory Committee
- Recognition of Parks & Recreation Advisory Committee member Kim Filiatrault for his contribution to the mosaics.
- Free food including pizza, popsicles, chips, punch and iced tea
- A specialty cake designed to look like Cat Hollow Pool donated by Jhoana Moore of “Cake-a-doodle”.
- Pool games with prizes including limbo, a water balloon pass, sharks & minnows and an “Identify the Water Creature” game.
- Live music from student groups Lock N Load and Lucky #7
- The bounce castle, bounce slide, and a fish squirter craft
- A free showing of “Toy Story 3” on the District’s newly purchased portable screen

Staff would like to offer the Aquatics Showcase and Movie in the Park combination again mid-May of 2012.

**FINANCIAL:** \$600 was budgeted for this event.

**RESOURCE:** Ashley Wood, Recreation Programs & Events Coordinator  
David Kalange, Aquatics Coordinator

**LEGAL:** Not consulted

**STAFF RECOMMENDATION:** None. Informational only.

**ATTACHMENTS:** Memo for 2011 Night Out At Cat Hollow Follow-Up

**RECOMMENDED MOTION:** None. Informational only.





**MEMORANDUM**

**TO:** Mike Petter  
**FROM:** Ashley Wood, David Kalange  
**SUBJECT:** 2011 Night Out at Cat Hollow  
**DATE:** May 13, 2011 from 6 to 10:30 pm

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On Friday, May 13, 2011 Staff held the first Night Out at Cat Hollow Event. This event was a combination event of the Cat Hollow Pool Grand Re-Opening Ribbon Cutting, the Aquatics Showcase and the Movie in the Park kick off. Staff estimates that around 275 people were in attendance at the Ribbon Cutting/Aquatics Showcase and around 250 people were in attendance at the Movie in the Park.

The event had many features including a ribbon cutting with appearances from Director Grahl, Director Tullos, School Board Member Terri Romere, and many members of the Parks & Recreation Advisory Committee; free food including pizza, popsicles, chips, punch and iced tea; a specialty cake designed to look like Cat Hollow Pool donated by Jhoana Moore of “Cake-a-doodle”; pool games with prizes including limbo, a water balloon pass, sharks & minnows and an identify the water creature game; live music from student groups Lock N Load and Lucky #7; the bounce castle, bounce slide, and a fish squirter craft; and a free showing of “Toy Story 3” on the District’s newly purchased portable screen.

Advertising was as follows: A countdown timer was posted on the main page of the website, fliers posted in all the park kiosks and around the community center, it was posted on the Community Center Lobby TV, it was displayed on the digital marquees. An email blast was sent to the Board, the Committees, the BCWA and those who have their emails on file with our Activenet system on May 6, 2011. Finally, a Press Release was sent out to all local media outlets.

**Budget Breakdown**

Little Cesar’s	30 pizzas	\$185.98
Wal-Mart	Food Supplies	\$ 28.02
Sam’s Club	Chips, cups & plates	\$ 79.34
Oriental Trading	Prizes & Craft Supplies	\$112.86
Party City	Prizes	\$ 25.93
Chevron	4 bags of Ice	\$ 7.20
<b>TOTAL =</b>		<b>\$439.33</b>
<b>Budget =</b>		<b>\$600.00</b>

**Staffing Costs = 60 hours (\$600.00)**

Exempt Staff = Mike Petter, David Kalange, Ashley Wood, Betsy Schultz & Tyler Bybee

Programs Department = \$270 = 27 hours

Aquatics Department = \$300 = 30 hours

Sports & Fitness Department = \$30 = 3 hours

**Successful Areas to Sustain:**

1. The specialty cake was awesome.
2. The pizza was great and easy. All 30 pizzas were eaten
3. Staffing was great. Good amount of lifeguards and programs staff

**Areas Needing Improvements:**

1. We need to remember to bring the cake server with us
2. The sound system had a hard time working with the microphone we had
3. A lot of people didn't realize the music at the pavilion was associated with the event
4. Not being able to use the grass for vendors due to it being new made things really crowded.  
Next year we need to use the grass area more.
5. Having a real flag would have been nice for the national anthem.
6. Having only one entrance to Cat Hollow made the entrance crowded.

**Parks & Recreation Advisory Committee Packet  
June 6, 2011**

**Executive Summary  
Agenda Item 6b.i  
Discussion and Possible Action Concerning New Events for  
October 2011 to March 2012 Catalogue**

**BACKGROUND:** For the October 2011 to March 2012 Catalogue, Staff would like to offer two new events. These events would all occur in parks and would help highlight some of our lesser known parks or reach a different demographic than our larger park events.

**FINANCIAL:** All events will be budgeted for in the FY2012 budget. Please see Project Concept Worksheet for individual budgeting information.

**RESOURCE:** Ashley Wood, Recreation Programs & Events Coordinator

**LEGAL:** Not consulted

**STAFF RECOMMENDATION:** That Staff move forward will the new events as presented.

**ATTACHMENTS:**  
Project Concept Worksheet Pocket Park Appreciation Day

**RECOMMENDED MOTION:** The committee recommends that Staff move forward with new events as presented.

## **BRUSHY CREEK MUNICIPAL UTILITY DISTRICT PROJECT CONCEPT WORKSHEET**

**ALL** proposed projects/concepts must be pre-approved by the Board prior to committing any District resources (District resources defined as financial, legal or time of staff and/or committee members). After Board approval the project will be assigned to staff and/or committee for implementation. (Use additional sheet of paper if necessary)

### **Proposed Project Information**

**Project Title:** Pocket Park Appreciation Day

**Project Requestor:** Ashley Wood

#### **Project Summary:**

In an effort to offer programming in more parks throughout the District, the Staff would like to offer a Pocket Park Appreciation Day on March 3, 2012. This event will be a progressive event starting in one park, lasting one hour, and then moving to another park 30 minutes later. The events will include bounce castles, face painting, hair painting, a craft table, and a special activity for each location

- Racine Woods = storytime
- Little Village Park = a nature walk
- Shirley McDonald Park = feeding the ducks
- Brushy Creek North Park = a flag football and/or sand volleyball game

#### **Proposed Catalogue Description**

Everyone knows the great neighborhood parks in Brushy Creek, but how much do you know about our pocket parks? On March 3rd we will highlight the four great pocket parks in our District with a progressive parks party. The day will start at 10 am at Racine Woods Park and work its way through Little Village Park, Shirley McDonald Park and end at 2:30 at Brushy Creek North Park. Residents are invited to attend just one or up to all four park programs. Each event will include a bounce castle, face painting, hair painting, a craft table and a special niche activity displaying the benefits of each of these great pocket parks.

SATURDAY March 3

Racine Woods Park 10-11AM

Little Village Park 11:30AM-12:30PM

Shirley McDonald Park 1-2PM

Brushy Creek North Park 2:30-3:30PM

#### **Project Timeline (Start & End Date)**

Planning begins May 2011

Committee Proposal June 6, 2011

Board Approval June 2011

Appears in October 2011 to March 2012 Catalogue

Marketing begins January 2012

Event occurs on March 3, 2012

Follow Up Reported to Committee April 2, 2012  
Follow Up Reported to Board on March 22, 2012

**Budget:** Will be planned for the in the FY2012 operations budget. \$750 will be budgeted.

**Staff Time:** 55 hours of staff time total. 37.5 hours for non-exempt staff  
Pre-Event prep will take 10 hours for Programs Coordinator (coordination, shopping, etc)  
Set-Up will begin at 9 am and take down will end at 4:30 pm (7.5 hours)  
Programs & Events Coordinator – NA (7.5 hours)  
Program Support – 37.5 hours (5 staff x 7.5 hours)

## **District Resources**

**Staff:**  
Ashley Wood, Recreation Programs & Events Coordinator  
Programs Support

**Legal:** Not consulted at this time

**Committee:** Parks & Recreation Advisory Committee

**Other:**

## **Proposed Project Approval**

**Date Submitted To Board:**

**Date Approved By Board:**

**Assigned District Resources (Staff):** Aquatics

**Assigned District Resources (Committees):** Parks and Recreation Advisory Committee

**Proposed Date To Return To Board For Final Approval:**

**Parks and Recreation Advisory Committee Packet  
June 6, 2011**

**Executive Summary  
Agenda Item 6b.ii**

**Discussion and Possible Action Concerning Moving Bat Fest to September**

**BACKGROUND:** Currently Staff offers an event called Bat Fest the first weekend in February. This event had become increasingly popular with almost 350 people in attendance in 2011. While this event is popular, the time of year is not fitting for an outdoor event. Both years this event has been offered, the weather threatened to cancel the event, with the 2011 event occurring the day after a Snow storm shut down the community center.

Due to the unpredictable nature of the weather during the month of February, the Staff would like to move this event to September. The only large event currently occurring in September is the Hairy Man Festival which takes place at Cat Hollow Park and is an event that costs money. Staff would offer the Bat Fest the second Saturday of September as a free event at the Community Center Pavilion and park. This would leave two whole weekends between Bat Fest and HMF. This date will also work better as the bats will still be in Texas and Staff can encourage attendees to visit the McNeil Bridge after leaving the event to watch the Bats come out.

**FINANCIAL:** \$750 will be budgeted for this event

**RESOURCE:** Ashley Wood, Recreation Programs & Events Coordinator

**LEGAL:** Not consulted

**STAFF RECOMMENDATION:** The staff recommends moving Bat Fest to September.

**ATTACHMENTS:** None

**RECOMMENDED MOTION:** The committee recommends that staff move Bat Fest to September.

**Parks and Recreation Advisory Committee Packet  
June 6, 2011**

**Executive Summary  
Agenda Item 6b.iii**

**Discussion and Possible Action Concerning Offering a “5 in July” Program**

**BACKGROUND:** The month of July is the National Parks & Recreation month. To celebrate, the Staff would like to offer a “5 in July” program. The month of July for 2011 has 5 weekends. This program would encourage families to visit 5 of our District parks, one each weekend in July, and collect quiz questions to turn in for a District Prize Pack.

The last week of June, residents will be emailed the information for the “5 in July” program. Each week on Friday at noon two questions concerning recycling will be taped to a recycling cart in a different park. Monday morning the questions will be removed. At the end of July, any resident that can email the Programs & Events Coordinator with the correct answers to all 10 questions will receive a Prize Pack. To earn a bonus point or to recover for a wrong answer, families can also send in a picture of them or their children enjoying one of our District parks included in the “5 in July” program.

The 5 parks we will use are Brushy Creek North Park, Little Village Park, Racine Woods Park, Pepper Rock Park and Shirley McDonald Park. This program will get families out enjoying recreation, will highlight some of our smaller parks, and will tie in the new “Brushy Creek Recycles” promotion.

The current idea for the prize packs will include a BCMUD logo tote bag with a BCMUD Logo reusable water bottle, a BCMUD logo Frisbee, a bubbles play set and a BCMUD logo pool safe watertight container.

For FY2012 the Staff will continue to offer a similar program only instead of a scavenger hunt, Staff will offer a progressive event offering a program in a different park each weekend in July.

**FINANCIAL:** \$300 for prize packs (will make about 30 prize packs).

**RESOURCE:** Ashley Wood, Recreation Programs & Events Coordinator  
Betsy Schultz, Community Center Coordinator

**LEGAL:** Not consulted

**STAFF RECOMMENDATION:** The staff recommends moving forward with the “5 in July” program as presented.

**ATTACHMENTS:** None

**RECOMMENDED MOTION:** The committee recommends that Staff move forward with the “5 in July” program as presented.

**Parks and Recreation Advisory Committee Packet  
June 6, 2011**

**Executive Summary  
Agenda Item 7a.i  
Report on the Parks Walk Through Task List**

**BACKGROUND:**

On March 27<sup>th</sup>, the Parks Committee completed a Parks Walk Through of the District's parks. Prior to and during the walk through, Committee members identified issues, concerns, or improvements for each park. Staff has taken that information and sorted by Recurring Maintenance, Maintenance, and Improvement.

Recurring Maintenance items are those that may always exist and will be addressed as they occur although they may show up again the next day (e.g. graffiti). Maintenance items are those items that staff generally can fix within the operating budget and "should" remain fixed for a significant period (e.g. missing playscape pieces, broken water fountains). Improvements are those items that due to cost or complexity will require further review by the Committee or Board (additional parking, storage, shade covers).

Some items must still be researched by staff to determine cost or completion dates. This report will be updated monthly and reported back to the Parks Committee. Those items marked CLOSED have been completed. The list will also be updated by staff for additional issues that have not been identified by the Committee.

In addition to the items on this list, the Parks Maintenance staff also completed the landscaping and irrigation of the Cat Hollow pool grounds, had the building repainted, and made repairs to the stucco.

**FINANCIAL:**

Each item has or will have a cost assigned to it.

**RESOURCE:**

Rachel Hagan, Mike Petter

**LEGAL:** Legal has not reviewed this document.

**STAFF RECOMMENDATION:** Staff recommends moving forward with the Recurring Maintenance and Maintenance items.

**ATTACHMENT:**

Parks Walk Through Task List

**RECOMMENDED MOTION:**

This is being presented for informational purposes.



## Community Center Park / Trail

Issue	Status	Requested by	Cost of Repair	Category	Target Date
Entrance to the Park has garbage, where the big Willow Tree was removed.	Open item	Park Committee	\$0	Recurring Maintenance	Will develop a trails clean up round
The overgrowth where the Willow tree was, we were told blocked drainage, the overgrowth and garbage is just as bad if not worse.	Open item	Park Committee	\$0	Recurring Maintenance	Will coordinate with Utilities
What are the large containers in the parking lot north of the Community Center?	Open item	Park Committee	\$0	Improvements	Storage – expansion of CC considered in Parks Master Plan
Graffiti on the concrete section of the path.	Open item	Park Committee	\$misc – depending on removal process	Recurring Maintenance	Staff attempt to remove graffiti as soon as possible
Pipe used for run-off is exposed and broken, needs to be removed and or replaced.	<b>CLOSED</b>	Park Committee	\$100	Maintenance items	5-31-2011
Metal grate over the info to the bat cave, is hard to read. Use plastic or remove the board, or put a more permanent sign that cannot be damaged.	Open item	Park Committee	To be determined – Staff are working on a proposal to change the signs	Improvements	9-30-2011
The water fountains at the bathrooms don't work and the handles are gone.	<b>CLOSED</b>	Park Committee	\$2200	Maintenance items	3-31-2011
The plastic cover on the Kiosk needs to be replaced.	<b>CLOSED</b>	Park Committee	\$400	Maintenance items	5-31-2011
Drainage pipe by apartments the end is raised so water won't drain properly.	Open item	Park Committee	Staff will research	Maintenance items	TBD

The mile markers need to be repositioned and properly set.	Open item	Park Committee	TBD – staff are researching optional mile markers	Maintenance items	9-30-2011
Rock on the soccer field net. Does it need to be removed and net repaired?	Open item	Park Committee	Fitness recommended against net replacement at this time. Staff researching grounding	Maintenance items	8-31-2011
Garbage along the trail /path.	Open item	Park Committee	\$0	Recurring Maintenance	Addressed in Park clean up and monthly trail round being developed
Par course 11 and 12 the signs need to be repaired.	CLOSED	Park Committee	TBD	Recurring Maintenance	5-31-2011
Graffiti on the bench along the path.	Open item	Park Committee	\$misc – depending on removal process	Recurring Maintenance	Staff attempt to remove graffiti as soon as possible
Pitcher mound in the baseball field needs repairs.	CLOSED	Park Committee	\$0	Recurring Maintenance	Soil has been added. Will be monitored. Stones have been removed

## Racine Woods Park / Ephraim Trail

Issue	Status	Requested by	Cost of Repair	Category	Target Date
Trash needs to be cleaned up on trail.	Open item	Park Committee	\$0	Recurring Maintenance	Will develop a trails clean up round
Brush needs to be cleaned up on trail.	Open item	Park Committee	\$0	Recurring Maintenance	Will develop recommendation for policy and enforcement 9-30-2011
Repair to red bench, warped and needs replaced.	Open item	Park Committee	\$1500	Maintenance items	Staff is looking for a contractor 7-31-2011
A few benches along the trail. Boy Scout project?	Open item	Park Committee	\$1500 each	Improvements	Staff will facilitate a discussion on a trails walk through
Playground Equipment needs to be replaced.	Open item	Park Committee	Playscape \$25,000	Maintenance items	TBD
Dog pots installed.	Open item	Park Committee	\$750	Improvements	Staff is looking for a contractor 7-31-2011

# Pepper Rock Park

Issue	Status	Requested by	Cost of Repair	Category	Target Date
Old fence needs repair.	CLOSED	Park Committee	\$200	Maintenance item	5-15-2011
New fence is needed	Open item	Park Committee	TBD	Improvements	Will bring back to the Comm by 9-30-2011
Parking is an issue, make unused baseball field into a small parking area.	Open item	Park Committee	\$80,00 - \$125,000	Improvements	Parks Master plan
Add a jogging trail around park.	Open item	Park Committee	TBD – 5-15-2011	Improvements	Parks Master Plan
An additional dog pot would help at opposite end.	Open item	Park Committee	\$750	Improvements	Staff is looking contractor 7-31-2011
Lights at the basketball court would allow for safer play after dusk.	Open item	Park Committee	TBD – 5-31-2011	Improvements	TBD
Baseball stands get moved around and may need to be stacked down, for safety reasons.	Open item	Park Committee	\$0 minimal	Maintenance item	4-30-2011
Most of trees need a 6ft canopy.	Open item	Park Committee	\$0	Maintenance item	9-30-2011
Stumps left from tree trimming, safety hazard.	Open item	Park Committee	\$500	Maintenance item	9-30-2011
All of the fall zones in the playscape are showing severe wear and damage.	Open item	Park Committee	TBD – May 2 <sup>nd</sup> Parks Comm agenda	Maintenance	7-31-2011
Playground equipment is dirty and needs cleaned.	Open item	Park Committee	\$0	Recurring Maintenance	To be done quarterly
Post sticking up from missing play equip.	Open item	Park Committee	\$2,000	Maintenance item	6-30-2011
The shovel toy needs to be repaired or replaced.	Open item	Park Committee	\$1800	Maintenance item	6-30-2011
Gravel barriers of playscape need to be reset.	Open item	Park Committee	TBD – Staff to verify standard for Parks	Maintenance item	Parks Master plan
The tire swing is missing.	CLOSED	Park Committee	\$100	Maintenance item	5-15-2011
The brush needs to be cleared between trees.	Open item	Park Committee	\$0	Recurring Maintenance	9-30-2011
A tree is encroaching onto to the BB court.	Open item	Park Committee	\$0	Recurring Maintenance	9-30-2011
Soil erosion around the BB court has drop offs and dangerous rocks, need soil added, safety issue.	CLOSED	Park Committee	\$0	Maintenance item	3-31-2011
BB court needs repainting and restriping.	Open item	Park Committee	TBD	Maintenance item	TBD
Missing irrigation box lid – safety issue.	Open item	Park Committee	\$TBD – staff are researching options	Recurring Maintenance	6-30-2011
The screen between the restroom and heater room has been pulled loose.	Open item	Park Committee	\$500	Maintenance item	7-31-2011
The screen to the outside of the bathroom has been pulled loose.	Open item	Park Committee	\$500	Maintenance issue	7-31-2011

## Cat Hollow Park

Issue	Status	Requested by	Cost of Repair	Category	Target Date
Van Accessible sign is missing in the parking lot.	CLOSED	Park Committee	\$25	Recurring Maintenance	5-15-2011
Rust on trashcan in parking lot, needs paint.	CLOSED	Park Committee	\$750 each	Improvements	5-15-2011
Power box on ground next to the pool needs paint.	Open item	Park Committee	\$0	Improvements	Staff does not recommend painting
Light pole near pavilion on all the time.	Open item	Park Committee	\$0	Maintenance item	Security issue – light remains on
Pipe exposed near pavilion, needs to be covered.	Open item	Park Committee	TBD	Maintenance item	TBD
The area around the pavilion needs mulch added.	Open item	Park Committee	\$150	Improvements	8-31-2011 before Hairy Man
Pipe with wires exposed by tennis courts.	Open item	Park Committee	TBD – staff is reviewing connectivity	Maintenance item	Recommendation by 7-31-2011
Remove water tank and fence, or clean up area.	Open item	Park Committee	TBD	Maintenance item	Board agenda for 5-12-2011
The swimming pool building needs to be repaired.	CLOSED	Park Committee	\$4,300	Maintenance item	5-15-2011
Floors of bathroom need paint.	Open item	Park Committee	\$0	Maintenance item	Staff recommend against painting
Drip irrigation in flower beds exposed.	CLOSED	Park Committee	TBD – irrigation replacement being priced	Maintenance item	5-15-2011
Light near the restrooms needs repair.	Open item	Park Committee	TBD – Contractor asked to review all CH lights	Maintenance item	6-30-2011
Ants coming out of walls of restroom.	Open item	Park Committee	TBD – reviewing monthly pest control contract	Recurring Maintenance	6-30-2011
Cross walk grass netting needs to be cleaned up; also root from tree needs to be removed.	Open item	Park Committee	\$0	Maintenance item	6-15-2011
All benches and tables need to be touched up.	Open item	Park Committee	\$100	Recurring Maintenance	Will be done quarterly
The pavilion has tape hanging from rafters and over 70 staples in the wood need removed.	Open item	Park Committee	\$0	Recurring Maintenance	Part of parks weekly rounds
Rocks and branches on roof of pavilion.	Open item	Park Committee	\$0	Recurring Maintenance	6-30-2011
The wood bench by BB court has split and needs replacing.	Open item	Park Committee	\$100	Maintenance item	4-30-2011
The movie screen needs repair.	Open item	Park Committee	TBD	Maintenance item	Testing new

					screen
2 electrical covers are missing on outlets.	Open item	Park Committee	\$0	Recurring Maintenance	4-30-2011
BB Court and Tennis Court need resurfacing.	Open item	Park Committee	TBD	Maintenance item	Parks Master plan
The backboard in the tennis court needs repair.	Open item	Park Committee	\$250	Maintenance issue	7-31-2011
Water standing in the drainage ditch where the pipe comes out from under the houses. It has been there for weeks. Fix issue and treat so mosquitoes don't breed.	Open item	Park Committee	TBD	Maintenance issue	TBD
Couple of areas of the sidewalk have shifted and need repair, safety issue.	Open item	Park Committee	TBD	Maintenance issue	TBD
The sidewalk near the playground has rocks on it all the time, edging to prevent rocks.	Open item	Park Committee	\$0	Recurring Maintenance	Part of weekly rounds
Fenced area for dogs park.	Open item	Park Committee	TBD	Improvements	Parks Master Plan

## Disc Golf Course

Issue	Status	Requested by	Cost of Repair	Category	Target Date
Some trash but it seems like the trash cans and recycle bins are being used.	Open item	Park Committee	\$0	Recurring Maintenance	Moving replaced trash cans to Disc Golf
Most targets have graffiti on them.	Open item	Park Committee	\$0	Recurring Maintenance	Staff try to address graffiti ASAP
Glow sticks hanging on 5 of the 18 targets.	Open item	Park Committee	\$0	Recurring Maintenance	Part of staff weekly rounds
Drainage has graffiti that needs to be removed.	Open item	Park Committee	\$500	Recurring Maintenance	Staff try to address graffiti ASAP – painted twice annually
Yellow pole at hole 6 needs replacing and repair.	Open item	Park Committee	TBD	Maintenance item	TBD
Tournaments being held without permission.	Open item	Park Committee	\$0	Improvements	Letter has been sent

Little Village Park

No Report

## Shirley McDonald Park

Issue	Status	Requested by	Cost of Repair	Category	Target Date
Some of trails need repair from flood, fill in Dirt.	CLOSED	Park Committee	\$0	Maintenance item	3-31-2011
Green pipe, broken drainage and needs repair.	Open item	Park Committee	TBD	Maintenance item	TBD
Dirt needed in areas from flood.	CLOSED	Park Committee	\$0	Maintenance item	3-31-2011



## Creek Side Park

Issue	Status	Requested by	Cost of Repair	Category	Target Date
Large rocks that could be placed in another spot.	Open item	Park Committee	TBD	Improvements	TBD
Erosion of the ground next to the staircase.	Open item	Park Committee	TBD	Maintenance item	TBD
Cut the grape vine back.	Open item	Park Committee	\$0	Recurring Maintenance	6-30-2011
There is a large dead tree standing next to the BBQ	Open item	Park Committee	\$0	Recurring Maintenance	6-30-2011
Doggie watering on the fountain.	CLOSED	Park Committee	\$1,000	Improvements	5-31-2011
The drain that goes under the sidewalk needs to be cleaned of debris.	Open item	Park Committee	\$0	Recurring Maintenance	Utilities staff to review
Power wash the stone bench supports.	Open item	Park Committee	\$0	Recurring Maintenance	6-30-2011
Shovel toy is missing its seat, repair or replace.	CLOSED	Park Committee	\$1700	Maintenance	5-31-2011
Pipe is sticking out of the playground, safety issue.	CLOSED	Park Committee	\$1700	Recurring Maintenance	5-31-2011
Water on both restroom floors, broken pipe.	CLOSED	Park Committee	\$0	Maintenance	3-31-2011
Repaint the restroom doors.	CLOSED	Park Committee	\$500	Maintenance	5-15-2011
Playground equipment is dirty and needs cleaned.	Open item	Park Committee	\$0	Recurring Maintenance	6-30-2011
Cover on the sprinkler control by BB court is off.	Open item	Park Committee	\$TBD – staff are researching options	Recurring Maintenance	6-30-2011
Posts around the BB court parking lot are uneven	Open item	Park Committee	TBD	Maintenance	TBD
Lichens on the fence seem to be gone from flood but some remnants, will let it grow back.	Open item	Park Committee	Wilco Fence	Maintenance	
Debris against the fence on the bridge.	Open item	Park Committee	Wilco Fence	Maintenance	
Fallen trees in the area to the cliff of the trail closer to the bridge.	Open item	Park Committee	Wilco Area	Maintenance	
Replace the fence around the pool with Rod iron.	Open item	Park Committee	TDB	Improvements	Parks Master Plan
Resurface the tennis courts.	Open item	Park Committee	TDB - \$115,000	Improvements	Considered for FY2012 budget
Staircase rail is needs repair	Open item	Park Committee	TBD	Maintenance	TBD

## North Park

Issue	Status	Requested by	Cost of Repair	Category	Target Date
Spring clean up. Needs some trash cleaned up.	Open item	Park Committee	\$0	Recurring Maintenance	Part of weekly rounds
Cigarette butts in the parking lot.	Open item	Park Committee	\$0	Recurring Maintenance	Part of weekly rounds
Doggie pot on fountain is not working well.	Open item	Park Committee	\$0	Recurring Maintenance	4-30-2011
Kiddie cushion needed in playscape.	CLOSED	Park Committee	\$	Maintenance	4-10-2011
Wash out on trails, around drainage pipes.	Open item	Park Committee	TBD	Recurring Maintenance	TBD
Paint on the benches worn and cracking, need cleaning which will make the paint worse.	Open item	Park Committee	\$0	Recurring Maintenance	Powder coat paint – nothing can be done other than cleaning
Gravel around last exercise area needs repair.	Open item	Park Committee	\$100	Recurring Maintenance	6-30-2011
Black plastic hose, buried in some places and not in others.	Open item	Park Committee	TBD	Maintenance	7-31-2011
Tree trimming needed.	Open item	Park Committee	\$0	Recurring Maintenance	9-30-2011
Debris or left over abandoned tree house.	CLOSED	Park Committee	\$0	Maintenance	3-31-2011 Letter sent to resident
Lots of PVC pipes and orange construction fence.	Open item	Park Committee	TBD	Maintenance	TBD
Felt matting sticking up on the trail and some piled up that looks like it got forgotten about.	Open item	Park Committee	\$0	Maintenance	7-31-2011
Consider moving some of the playscape to other parks	Open item	Parks Committee	TBD	improvement	TBD

## WildCat Trail / Sendero Springs Greenbelt

Issue	Status	Requested by	Cost of Repair	Category	Target Date
Trees grown up around the power lines. (Wild Cat)	Open item	Park Committee	TBD	Maintenance	TBD – requesting oncor to trim
Off the trail, trash building up in areas. (Wild Cat)	Open item	Park Committee	\$0	Recurring Maintenance	Will develop recommendation for policy and enforcement 9-30-2011
Doggie Pot installs. (Wild Cat)	Open item	Park Committee	\$750 each installed	Improvements	6-30-2011

## Sendero Springs Park

Issue	Status	Requested by	Cost of Repair	Category	Target Date
New field uneven, safety issue.	Open item	Park Committee	TBD	Improvements	Parks Master Plan
Brush under trees need to be cleaned up.	Open item	Park Committee	\$0	Maintenance	9-30-2011
Boy's bathroom has graffiti.	Open item	Park Committee	\$0	Recurring Maintenance	Staff try to address graffiti ASAP
Grills need cleaning.	Open item	Park Committee	\$0	Recurring Maintenance	Part of weekly rounds
Another bench around playscape.	Open item	Park Committee	\$800	Improvements	Staff looking for a contractor
Playscape has rust and rubber missing.	Open item	Park Committee	\$misc	Recurring Maintenance	Replaced when possible but cannot be re-painted
Playscape has graffiti.	Open item	Park Committee	\$0	Recurring Maintenance	Staff try to address graffiti ASAP
Drainage issue along walkway to pool and back side of pool, dirt going into parking lot.	Open item	Park Committee	TBD	Maintenance	Looking at all Sendero Springs Pool repairs and enhancements
Basketball hoops install.	Open item	Park Committee	TBD	Improvements	Parks Master Plan
Trash in bushes around pool.	Open item	Park Committee	\$0	Recurring Maintenance	Part of staff weekly rounds
Ants in walkway from Sendero Rd to pool.	Open item	Park Committee	\$0	Maintenance	Chemicals applied quarterly as part of Eco contract
Lights out in parking lot.	CLOSED	Park Committee	\$0	Recurring Maintenance	5-31-2011
Landscaping border front of pool needs repair	CLOSED	Park Committee	\$0	Maintenance	5-31-2011
Landscaping in pool area needs clearing and improvements.	Open item	Park Committee	TBD	Maintenance	Looking at all Sendero Springs Pool repairs and enhancements
Other issues addressed but pool related.					

**Parks and Recreation Advisory Committee Packet  
June 6, 2011**

**Executive Summary  
Agenda Item 7b**

**Discussion and Possible Action Regarding Rubber Mulch and Trail Work**

**BACKGROUND:** The Parks Committee requested staff to research rubber mulch as a playground safety surfacing. Staff has worked with two vendors that the District has used previously to purchase playground equipment (T.F. Harper and Total Recreation) to obtain pricing estimates on the difference between rubber mulch and engineered wood fiber. A pricing estimate obtained from Total Recreation is as follows:

Below is the breakdown of the EWF vs. Loose Shredded Rubber. Both the EWF and the LSR are based on an 8' critical fall height. The EWF is based on 8" of surfacing and the LSR is based on 6" depth. Neither number includes demo (removal of current surfacing) or install (of new surfacing.)

North Park (Area 1: 3600 SF) – **EWF: \$4,262** – **LSR: \$20,581 (25 Supersacks)**  
North Park (Area 2: 2816 SF) – **EWF: \$3,210** – **LSR: \$16,411 (20 Supersacks)**  
Shirley McDonald Park (2100 SF) – **EWF: \$2,430** – **LSR: \$12,521 (15 Supersacks)**  
Community Park (2000 SF) – **EWF: \$2,360** – **LSR: \$11,743 (14 Supersacks)**

Pricing obtained from T.F. Harper was based on square footage pricing at 10" depth of the surfacing material.

Engineered wood fiber: \$1 per square foot  
Rubber mulch: \$7 per square foot

Additional comments made by representatives of each company include:

- Engineered wood fiber and rubber mulch both have to be replaced regularly as part of playground maintenance. Wood fiber breaks down and is pressed down from traffic. Rubber mulch leaves the playground by children throwing it out of the playground, taking it out of the playground and depositing it in other areas of the park.
- When engineered wood fiber is taken out of the playground by children or ends up on the ground outside of the playground during maintenance it looks like mulch used in landscaping. It will eventually break down and not remain in the landscape, parking lots, natural areas, etc. indefinitely. Rubber mulch will persist for a great deal longer than the engineered wood fiber and will be visible in parking lots, and any other area place by children.
- When considering rubber mulch, visit a playground with this surfacing material to see where the material has ended up (other than in the playground.)

- Although rubber mulch can be ADA compliant (the purchaser must verify with the manufacturer) it often is more difficult to move a wheelchair or walker with wheels across the surface of rubber mulch.

**FINANCIAL:** Calculations for topping off mulch in playgrounds for parks for FY2012 were based on the price of engineered wood fiber.

**RESOURCE:** Rachel Hagan, Mike Petter

**LEGAL:** Not Consulted

**STAFF RECOMMENDATION:** Staff recommends continuing the use of engineered wood fiber as playground surfacing in the Districts playgrounds that currently have engineered wood fiber. This product provides the greatest attenuation, for a lower cost than other surfacing with the same attenuation. The engineered wood fiber also provides ADA compliance of the surfacing in the playgrounds it is placed in. Staff also recommends setting a standard for District playgrounds that when new playgrounds are added that engineered wood fiber be used as long as the surfacing provides the greatest attenuation of impact for playground users. Staff also recommends that when playgrounds need old surfacing removed that engineered wood fiber be put in place.

**ATTACHMENTS:** None

**RECOMMENDED MOTION:** This item is for discussion only.

**Parks and Recreation Advisory Committee Packet  
June 6, 2011**

**Executive Summary  
Agenda Item 8a  
Discussion and Action Concerning Sand Volleyball League**

**BACKGROUND:**

Staff has been directed to create more programming in the District's parks. Due to the success of our indoor adult volleyball league, staff is proposing creating an adult sand volleyball league. The league would be co-ed and be played 4-on-4. Games would be played at Cat Hollow Park for the first season. The following seasons would be rotated to the different sand volleyball courts in the District located at Brushy Creek North Park and Community Park.

**FINANCIAL:**

Start Up Costs For The League:

- Bison Aluminum Recreational Volleyball System(net included) 2x\$765 each=\$1530
- Bison Round Ground Sleeve 4x\$119.00 each=\$476
- Outdoor Practice balls 5x\$15.99=\$79.99
- Outdoor Game Balls 5x\$30.99=\$154.95
- Boundary Lines 2x\$40.00=\$80
- Folding Ref stand 1x\$389=\$389
- Sand 45 cubic yards x \$38.49/cubic yard plus delivery = \$2000
- Total start up cost= \$4709

**RESOURCE:** Tyler Bybee, Betsy Schultz

**LEGAL:** Not consulted for this item.

**STAFF RECOMMENDATION:** Staff recommends approving the adult sand volleyball league as proposed.

**ATTACHMENTS:** Project Concept Sheet for Sand Volleyball League

**RECOMMENDED MOTION:** Motion to recommend to the Board the adult sand volleyball league

## BRUSHY CREEK MUNICIPAL UTILITY DISTRICT PROJECT CONCEPT WORKSHEET

ALL proposed projects/concepts must be pre-approved by the Board prior to committing any District resources (District resources defined as financial, legal or time of staff and/or committee members). After Board approval the project will be assigned to staff and/or committee for implementation. (Use additional sheet of paper if necessary)

### Proposed Project Information

**Project Title:** Adult Sand Volleyball League

**Project Requestor:** Tyler Bybee/Bryan Thompson

#### Project Summary:

The Adult 4 on 4 Coed Sand Volleyball League will consist of 8/9 games with spring and fall sessions. Game nights will be Monday or Tuesday nights 6:00pm-9:00pm (depending on the time of year). The inaugural season's games will be held at Cat Hollow Park, with future seasons rotating between Community Park, Brushy Creek North Park and Cat Hollow Park. Practice options will be available at all courts. The upgrades to the posts, nets, and sand at Community Park and Brushy Creek North Park will increase the appeal and safety of the parks in general.

#### Project Timeline (Start & End Date)

Start: August 2011

End: October 2011

#### Budget:

Start Up Costs For The League:

- Bison Aluminum Recreational Volleyball System(net included) 2x\$765 each=\$1530
- Bison Round Ground Sleeve 4x\$119.00 each=\$476
- Outdoor Practice balls 5x\$15.99=\$79.99
- Outdoor Game Balls 5x\$30.99=\$154.95
- Boundary Lines 2x\$40.00=\$80
- Folding Ref stand 1x\$389=\$389
- Sand 45 cubic yards x \$38.49/cubic yard plus delivery = \$2000
- Total start up cost= \$4709

**Staff Time:** Adult League Coordinator (currently budgeted)

- Contracted Referee (currently budgeted)
- 1 Recreation Support Staff (currently budgeted)

**Financial:** \$150 per team if more than half are residents; \$175 per team if more than half are non-residents

- Fees include t-shirt for league winners.



## **District Resources**

**Staff:**

Tyler Bybee – Sports & Fitness Lead  
Bryan Thompson – Adult League Specialist  
Recreation Support Staff

**Legal:** N/A

**Committee:** Parks & Recreation Committee

**Other:**

## **Proposed Project Approval**

**Date Submitted To Board:**

**Date Approved By Board:**

**Assigned District Resources (Staff):**

**Assigned District Resources (Committees):**

**Proposed Date To Return To Board For Final Approval:**

**Parks and Recreation Advisory Committee Packet  
June 6, 2011**

**Executive Summary  
Agenda Item 8b  
Discussion and Action Concerning Pavilion & Pool Rental Policies & Prices**

**BACKGROUND:**

Staff reviewed the current rate order and policies concerning the rental of pavilions in the District parks and swimming pools. There are four pavilions available for rent – Community Center, Sendero Springs, Pepper Rock, and Cat Hollow and three pools - Cat Hollow, Creekside, and Sendero Springs.

The pavilions policy currently states:

1. Non-residents may not rent the pavilions except for the Community Center pavilion
2. No deposit for pavilion rentals is required
3. Rental times do not clearly state that the time includes time for set-up and clean-up
4. Does not differentiate between Community Center Pavilion being rented as part of a room rental package
5. Only person of 18 years of age or older may rent the pavilions
6. Does not address the issue of renters seeking to have a petting zoo
7. Does not address Commercial Activity
8. Does not address the use of BBQ pits

The redlined version of the policy has the following changes:

1. Allowing non-residents to rent any pavilion; since the beginning of March, our Rental Specialist has been approached by at least four non-residents wishing to rent pavilion; all of our surround communities (Fern Bluff, City of Round Rock, Cedar Park) allow non-resident to rent pavilions at a higher fee than residents
2. Requiring a refundable cleaning deposit for any pavilion rental; any non-compliance to the rental and/or park rules may result in forfeiture of all or part of the pavilion rental deposit
3. Add to the policy that rental time includes time for set-up and clean-up
4. Clearly defines the difference of the Community Center Pavilion rental as part of a room package
5. Requires that persons must be at least 21 years or older to rent pavilions
6. Prohibiting petting zoos in District parklands
7. Includes the Commercial Use Policy
8. Prohibiting personal BBQ pits

The pool rental rate order currently states:

1. In-season rentals (May – Aug) Individuals with guest will follow existing District Day pass policy/fees.
2. In-season rentals (May – Aug) \$150 an hour for exclusive pool use
3. Out of season rentals (Sept – April) \$6 an hour a lane.
4. Non-residents may not rent the pools.
5. No security/cleaning deposit for pool parties.

The redlined version of the policy has the following changes:

1. Pool Party rentals - Open hours \$50 refundable cleaning deposit, \$50 for 0-25 guest + \$25 for each additional 10 guest.
2. Pool Party rentals - Outside open pool hours \$100 refundable deposit, 0-25 guest \$100 an hour, 26 – 50 guest \$125 an hour, 50 or more guest \$175 an hour
3. Aquatics Program rentals – During open pool hours \$6 an hour per lane
4. Aquatics Program rentals - Outside open hours \$12 per lane per hour, minimum 2 lanes, minimum 1.5 hours

Staff has addressed the fee structure in the redlined version. The deposits for the Community Center and Sendero Springs Pavilion would be \$100. The deposits for the Cat Hollow and Pepper Rock Pavilions would be \$50. Non-residents would pay twice the amount to rent any of the pavilions.

Aquatics staff has addressed the changes to fees and deposits in the redline version.

**FINANCIAL:** From May 1, 2010 to May 1, 2011, the District has received \$575.00 from the rental of pavilions.

During this same time period the pools only have record of 3 pool parties. From May 1, 2011 – May 31, 2011 we have booked 6.

**RESOURCE:** Betsy Schultz, Dave Kalange

**LEGAL:** Not consulted.

**STAFF RECOMMENDATION:** Staff recommends allowing the PARD rate and policy changes as relating to the pavilions and pools.

**ATTACHMENTS:** Redlined version of PARD rate order  
Original version of PARD rate order

**RECOMMENDED MOTION:** Motion to accept changes to the PARD rate order and policies as presented.

**BRUSHY CREEK MUNICIPAL UTILITY DISTRICT  
ORDER 11-0113-\_\_**

**ORDER ADOPTING PARK AND RECREATION  
FEES, RATES, POLICIES, PENALTIES, AND CHARGES**

**THE STATE OF TEXAS** §

**COUNTY OF WILLIAMSON** §

**WHEREAS**, Brushy Creek Municipal Utility District (District) is a duly created and existing political subdivision of the State of Texas operating in accordance with Chapters 49 and 54, Texas Water Code; and,

**WHEREAS**, Section 49.212 of the Texas Water Code authorizes a district to adopt and enforce all necessary charges, fees, or rentals, in addition to taxes, for providing or making available any district facility or service; and,

**WHEREAS**, Section 49.004 of the Texas Water Code authorizes a water district to set reasonable civil penalties for the breach of any rule of the district; and

**WHEREAS**, the Board of Directors desires to increase the charge for outside contract security services in an amount equal to the District's costs of securing such services; and

**WHEREAS**, the Board of Directors of the District finds and determines that it is to the best interest of the District to amend its current schedule of rates, fees, and charges for the availability of certain District facilities and services, and penalties for the violation of certain District rules.

**NOW THEREFORE, BE IT ORDERED BY THE BOARD OF DIRECTORS OF BRUSHY CREEK MUNICIPAL UTILITY DISTRICT THAT:**

1. The facts and recitations found in the preamble of this Order are hereby found and declared to be true and correct, and are incorporated by reference herein and expressly made a part hereof, as if copied verbatim.
2. The Board of Directors hereby approves an increase in the charge for outside contract security services from \$30 per hour per officer to \$50 per hour per officer.
3. The amended Schedule of Park and Recreation Rates, Fees, Charges and Penalties set forth on Exhibits "A" through "E" attached hereto is hereby adopted for all purposes.
4. The rates and fees set forth on the schedule attached hereto shall be effective immediately upon adoption of this Order.
5. This Order shall supersede all prior Orders or Resolutions adopted by the Board of Directors with respect to those rates, fees, charges, and penalties referenced on Exhibits "A" through "E".
6. This Order does not impact the effectiveness of the District's park and recreation program fees set forth in the District's Program Catalogue, as published from time to time, or any other rates, fees, charges or penalties that are not specifically identified in the Exhibits attached hereto.

7. The President and Secretary of the Board are hereby authorized and directed to execute this Order. After this Order is executed, an original Order shall be filed in the permanent records of the District.

**PASSED AND APPROVED** this the 13th day of January, 2011.

\_\_\_\_\_  
Bob Grahl, President

ATTEST:

\_\_\_\_\_  
Russ Shermer, Secretary

(DISTRICT SEAL)

Exhibit "A"

**Membership and Use of Community Center Fee Schedules**

<b>BCCC membership</b>	<b>Annual Contract Fee</b>	<b>*Quarterly Fee (X4) (annual contract)</b>	<b>Monthly Fee (X12) (annual contract)</b>
Resident Individual	\$105	\$31 (\$124)	\$13 (\$156)
Resident Family	\$315	\$83 (\$332)	\$30 (\$360)
Resident District Individual	\$155	\$45 (\$180)	\$16 (\$192)
Resident District Family	\$410	\$118 (\$472)	\$43 (\$516)
Non-resident Individual	\$260	\$73 (\$292)	\$26 (\$312)
Non-resident Family	\$630	\$167 (\$668)	\$57 (\$684)
Non-resident District Individual	\$310	\$89 (\$356)	\$32 (\$384)
Non-resident District Family	\$820	\$236 (\$944)	\$85 (\$1,020)
<b>New Memberships Activation Fee</b>	\$25 Activation Fee for all new memberships with the exception of Senior Residents.		
<b>Day Pass for Visitors</b>	Visitor accompanied by member \$5; Resident day pass \$10; Non-resident day pass \$15		
<b>CHILD PLAY AREA</b>			
Hourly Fees	\$2 per hour first child ; \$1 per sibling thereafter		
Child play pass	\$20 each pass		
Annual Child Play Pass	\$75 per Family		
<b>SENIORS</b>			
Senior (65+)ID Card	\$5 Limited access		
<b>FITNESS</b>			
Aerobics Pass for 10 classes	Resident \$40	Non-resident \$60	

Exhibit "B"

**Brushy Creek Community Center**  
**Meeting Room, Gym, Pavilion and Equipment Rentals**  
**Fee Schedules**

Meeting Room Fees						
Meeting Rooms	Resident/Member *			Non-Resident		
	2 hours	4 hours	12 hours	2 hours	4 hours	12 hours
Oak Seats 60	\$ 60	\$ 100	\$ 280	\$ 120	\$ 200	\$ 560
Elm Seats 60	\$ 60	\$ 100	\$ 280	\$ 120	\$ 200	\$ 560
Maple Seats 60	\$ 60	\$ 100	\$ 280	\$ 120	\$ 200	\$ 560
Craft	\$ 60	\$ 100	\$ 280	\$ 120	\$ 200	\$ 560
Add kitchen to room rental	\$ 30	\$ 60	\$ 95	\$ 60	\$ 120	\$ 190
Arbor / Garden	\$ 50	\$ 100	\$ 300	\$ 100	\$ 200	\$ 600
<b>Pavilions</b>						
Community Center	\$ 50	\$ 100	\$ 300	\$ 100	\$ 200	\$ 600
Cat Hollow	\$ 35	<del>\$ 35</del> 70	N/A	<del>N/A</del> \$70	<del>N/A</del> \$140	N/A
Pepper Rock	\$ 35	<del>\$ 35</del> 70	N/A	<del>N/A</del> \$70	<del>N/A</del> \$140	N/A
Sendero Springs	\$ 50	\$ 100	\$ 300	<del>N/A</del> \$100	<del>N/A</del> \$200	<del>N/A</del> \$600
Package A: Elm, Maple & Kitchen SEATS: 120 w/tables and chairs		\$ 220	\$ 595	N/A	\$ 440	\$ 1190
Package B: Oak, Elm, Maple & Kitchen SEATS 150-180 w/tables and chairs.		\$ 310	\$ 875	N/A	\$ 620	\$ 1750
Package C: Oak, Elm, Maple Kitchen & Pavilion/ Arbor OUTSIDE pavilion wedding/ reception in meeting rooms		\$ 440	\$ 1125	N/A	\$ 880	\$ 2250
<b>Room</b>	<b>Resident/Member*</b>	<b>Non-Resident</b>	Standard Gymnasium Rental is 1/2 of the entire gym. This is one full size court, which can be further sub-divided into additional court areas. The one court can accommodate Basketball, Volleyball, Badminton and select other court uses. For more details, see Room Descriptions.			
	<b>1 hour</b>	<b>1 hour</b>				
Gymnasium (1 Court)	\$ 125	\$ 250				

*\*To qualify for the Resident rate, the person completing the application and paying the use fee must live in the Brushy Creek Municipal Utility District or be a current member of the Community Center. We do not allow third party rentals.*

<b>Non - Peak Days &amp; Hours</b>	
Meeting room, Kitchen, Pavilion, Craft Room	Gymnasium
Mon. – Fri. 5:30AM – 3PM & Sunday 10 – 6PM	Mon. – Fri. 7AM – 2PM
No non-peak hours for Meeting Rooms or Gymnasium during School Holidays/Early Release Days/ Vacation Days	

<i>Community based and Non-profit prices for non-peak and peak hours*</i>			
Room	Single Event Price	Long Term Rental Contract Price	Time Unit
Meeting Room/ pavilion/ kitchen/ craft room	50% off resident rate <b>Non-peak</b>	25% off resident rate <b>Non-peak</b>	TBA*
½ Gym (one full court)	50% off resident rate <b>Non-peak</b>	25% off resident rate <b>Non-peak</b>	TBA*
Any rooms - all other hours	Resident rate <b>Peak hours</b>	Resident rate <b>Peak hours</b>	TBA*

\*Per pre - agreed upon number of hours/To Be Arranged

<b>Other Fees and Optional Equipment Rental</b>	
Cleaning Deposits	Start at \$200 (depends on rental - number of rooms, number attending and use of alcohol)
<b>Pavilion Rental Deposits</b>	<u>Community Center &amp; Sendero Springs Pavilions - \$100 refundable deposit</u> <u>Pepper Rock Park &amp; Cat Hollow Pavilions - \$50 refundable deposit</u>
<b>Outside Inflatable Rentals</b>	<u>\$50 non-refundable deposit and copy of liability insurance</u>
Set-up Fees	Start at \$35 (depends on set-up requirements of tables, chairs, equipment)
Pro-Rate Odd Hours	Vary depending on rooms/hours
Over Allotted Time Penalty Rate + Rental fee	\$50 per hour (+ rental fee)
After Hours Fee (after 10PM)	\$45/hour in addition to room fee
Room Clean Up by Community Center Staff	\$50/hour per person plus Materials
Dance Floor (18' X 18')	\$175
Outside Contract Security (2 hour minimum)	\$50/hour/officer
Digital Projector	\$75
Sound System (microphone & speakers)	\$25 (inside) / \$50 (outside)
TV/VCR/DVD	\$20

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Exhibit "C"

**Brushy Creek Community Center**  
**Meeting Room, Gym and Pavilion Rentals Reservation Deposit,**  
**Payments, Refunds and Cancellation Fee Schedules**

Reservations

1. A \$50 deposit will hold room(s) up to 120 days prior to event. This \$50 deposit will be applied towards the rental or retained if rental is cancelled.

Payment Schedule

1. At 120 days prior to the event, one half of rental payment is due.
2. At 60 days prior to the event, the remaining portion of the rental amount is due.
3. At least 14 days prior to event, the cleaning and damage deposit is due. An additional required Alcohol Deposit is due if alcohol is to be served. If the reservation is not completely paid for at this point, any fees collected will be forfeited.
4. Refunds for payments made other than by credit card may take up to 10 business days for processing.
5. Up to 100% of the cleaning and damage deposits will be returned, depending on condition of rooms and on patrons following **all rules** as stated in the "Facility and Meeting Room Use Policies" (last page of this document.) The Parks and Recreation Department Manager must approve any exceptions to this policy in advance.

Cancellations and Date Changes

1. Once the event is less than 60 days away, and a cancellation is requested, this will result in the loss of the full Rental Fee; however, the cleaning and damage deposit and alcohol deposit will be refunded if it has been paid.
2. In the event of acts of "mother nature" or some other unforeseen circumstance, every reasonable effort that can be made, will be made, to accommodate scheduled events. Use of the facilities can only be guaranteed to the extent that circumstances remain in the control of the staff. Reasonable efforts will be made to deal with any extreme circumstance by the District to the best interest of all parties.
3. Event dates will be allowed to change one time providing the change is made 60 days prior to the originally schedule event date. Changing the event date will result in a fee of \$50 per room, excluding the kitchen, or 25% of the entire rental fee, whichever is higher. Canceling the event after the event has been rescheduled will result in forfeiting 100% of the entire rental fee.

Refund based on Number of Days prior to event

<b>Days prior to event</b>	<b>Refund Due</b>
<b>At least 120 days prior</b>	100% rental fee less \$50 room reservation deposit
<b>119 to 61 days prior</b>	25% of total rental fee retained by BCMUD EX: Paid \$250 Total Rental \$500 Refund \$125 EX: Paid \$500 Total Rental \$500 Refund \$375
<b>60 to 0 days prior</b>	0% rental fee

**Exhibit "D"**

**Pool Rental & Tennis Pass Fee Schedule**

POOL PASSES	Annual	Day pass	Pool ages
Resident & Member Individual	\$30 per pass	Adult/Child \$4	Ages 10 & under must be accompanied by an adult 16 years & older 3 yrs (36 months) & under Free
Resident & Member Family	\$100 per pass		
Non-resident Individual	\$60 per pass	Senior Citizen (65+) \$ 1	Maximum of 4 kids under age 10 per adult
Non-resident Family	\$200 per pass	Pass holder may bring one guest for \$2	
District pools are available for rental by District residents** during periods the pool is closed for maintenance & available at the discretion of the General Manager. If pool closure is not possible, the General Manager is authorized to charge a flat rate per person on the guest list provided to the District prior to the event.			
<b>Pool Rental:</b>			
		<u>\$150 per hour for exclusive use of pool;</u> <u>Individuals with guest will follow existing District Day pass policy/fees.</u>	
<u>Pool In-season (May – August): Party Rental</u> During open pool hours:		<u>\$50.00 refundable cleaning deposit, \$50.00 for 0-25 quests</u> <u>+\$25.00 for each additional 10 quests</u>	
Outside open pool hours:		<u>\$100 deposit required, 0-25 quests - \$100/hr,</u> <u>26-50 quests - \$125/hr, 50+ quests - \$175/hr</u>	
<u>Aquatics Off-season (September – April): Program rental</u> During open pool hours:		\$6.00 per hour per lane	
Outside open pool hours:		<u>\$12.00 per hour per lane; minimum 2 lanes, minimum 1.5 hours</u>	
<b>Tennis Pass Fees:</b>		<b>Resident**</b>	<b>Non-Resident</b>
Cat Hollow and Creekside Park		\$25 per family (annual)	\$40 per family (annual)
District Individual or District Family Membership includes use of tennis courts			

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**\*\* To qualify for the Resident rate, the person completing the application & paying the use fee must live in the Brushy Creek Municipal Utility District & be present at the event. The District does not allow third party rentals. Non-residents who are current members of the Community Center may rent the Community Center Pavilion.**

Exhibit "E"

**BRUSHY CREEK MUNICIPAL UTILITY DISTRICT  
PARK AND SWIMMING POOL POLICIES**

(Approved by the Board of Directors on May 6, 2008)

**I. INTRODUCTION**

Brushy Creek Municipal Utility District is a conservation and reclamation district of the State of Texas created and operating under and in accordance with Chapters 49 and 54 of the Texas Water Code. Pursuant to the District's constitutional and statutory authority to own and operate park and recreational facilities, the District currently operates a number of parks, greenbelts, and swimming pool facilities for the use and enjoyment of the residents of the District. This document sets forth the District's policies relating to privileges of use for these areas.

**II. ACCESS AND USE OF DISTRICT SWIM FACILITIES**

1. **Types of Authorization-** The following persons are authorized to utilize the District's swimming pool facilities:

A. **Resident Swim Pass-** A Resident Swim Pass may be purchased by individuals that occupy a residence located within the District. The Resident Swim Pass entitles the holder thereof to utilize the swimming pool facilities at any time they are open for public use. Resident Swim Passes are issued for an annual term

B. **Non-Resident Swim Pass-** A Non-Resident Swim Pass is available and may be purchased by a family or individuals that occupy a residence that is not located within the District. The purchaser of a Non-Resident Swim Pass is entitled to the same privileges and use of the swimming pool facilities as holders of a Resident Swim Pass.

C. **Day Pass-** A person that is not the holder of a Resident Swim Pass or a Non-Resident Swim Pass must purchase a Day Pass in order to utilize District swim facilities for the day on which the pass is issued.

D. **Children-** Children three years old or younger may enter District swimming pool facilities if they are accompanied by an adult who is the holder of a Swim Pass or a Day Pass. All children ten (10) years and under must be accompanied by an individual aged 16 years or older at all times. No adult may bring more than four (4) children under 10 years of age.

E. **Other Authorization-** A person who is a member or guest of an individual or group that has entered into a contract with the District for use of one or more swimming pool facilities shall be authorized to use the facilities in accordance with the terms and limitations of the contract.

Swim Passes and Day Passes are personal to an individual and may not be sold, transferred or otherwise assigned in any manner.

The Board of Directors of the District may change or alter Swim Pass rules, memberships, or privileges at any time.

2. **Fees and Charges:** The Board of Directors of the District shall establish and revise the costs of the Resident Swim Pass, the Non-Resident Swim Pass, and the Day Pass from time to time through adoption of an order establishing such rates.

3. **Refunds:** The costs of a Swim Pass (Resident and Non-Resident) are non-refundable. The purchaser of a Day Pass is entitled to a refund or credit if the pool is closed while they are present by District staff prior to the scheduled close time. Upon early closure of a pool, District staff will present Day Pass purchasers with a voucher that can be presented for credit on future purchases or can be mailed to the District for a refund.

4. **Pool Hours:** The Board of Directors of the District shall establish and amend from time to time a schedule specifying the dates and hours that the District's swimming pool facilities are open to holders of a swim pass or a day pass.

5. **Pool Closure:** The District's General Manager or his authorized designee may close or limit the number of patrons at any swimming pool facilities at any time in his or her sole and absolute discretion for the protection of health or safety, for operational and maintenance purposes, or for any other reason.

### III. POOL PRIVILEGES

1. **General:** All persons are required to comply with the District's rules and policies governing use of the swimming pool. Privileges may be suspended at any time as determined necessary by any District representative for the protection of health or safety.

2. **Rules:** All patrons of the District's swimming pools must abide by the following rules at all times:

- i. No running is allowed.
- ii. No diving is allowed excepted in designated areas.
- iii. No loitering is permitted in the lifeguard stand areas.
- iv. Only children 8 years of age or younger and under direct supervision are allowed in the baby pool areas.
- v. Children unable to independently swim the length of the pool must be within an adult's body length of the supervising person, who shall be over 16 years of age.
- vi. Swim diapers may be used in a swimming pool. Regular diapers are prohibited in the pool.
- vii. U.S. Coast Guard life jackets and floats are permitted in the pool facilities.
- viii. Only toys and objects designed for use in the water and less than 30" in diameter are allowed in swimming pools.
- ix. No glass containers are allowed in the pool areas.
- x. No smoking is allowed within each pool facility, or within 15 feet of the exterior fence of each pool facility.
- xi. No BBQ pits are allowed in the premises.
- xii. No alcoholic beverages, illegal drugs, firearms, or fireworks are allowed on the premises. To the extent this prohibition conflicts with any other provision of the laws of the State of Texas, the laws of the State of Texas shall control.

- xiii. No abusive or foul language or conduct will be tolerated.
- xiv. With the exception of service animals for persons with developmental or physical disabilities, no pets are allowed in the pool areas.
- xv. Patrons are required to comply with lifeguard directives at all times.

3. **Enforcement:** The District’s lifeguards and other staff are authorized to enforce all rules and policies regarding use of the District’s swimming pool facilities, and to take such actions as are reasonably necessary to protect the safety of patrons at the swimming pools. Depending on the nature and severity of a violation, the consequences for violation of the District’s rules or directives of lifeguards may be reprimands, notification of parents, suspension of privileges at the swimming pool, suspension or termination of swim pass/day pass privileges, or criminal prosecution. In most cases, persons who violate the District’s rules will be subject to the following:

- i. First Violation- Warning;
- ii. Second Violation- Suspension of pool privileges for one hour; and
- iii. Third Violation- Suspension of pool privileges for the remainder of the day or remainder of the pool season as applicable.

#### IV. ACCESS AND USE OF GREENBELT AND PARK FACILITIES

1. **General:** The District’s park and greenbelt facilities are generally open for use by all members of the public, whether or not they are residents of the District or members of the Community Center. Under no circumstances may persons access or enter restricted areas, including karst and cave preserves that are posted for no trespassing or fenced.

2. **Park Hours:** The Board of Directors of the District shall establish hours during which the District’s park and greenbelt facilities are open from time to time. No person is authorized to enter any park or greenbelt except during authorized hours. Any person without authorization who enters such areas except during these hours will be considered a trespasser, and may be subject to prosecution. Park hours are as follows:

- i. Spring/Summer: 5:00 a.m. until 10:00 p.m.
- ii. Fall/Winter: 6:00 a.m. until 10:00 p.m.

3. **Pavilion Reservations:** The District’s Pavilions may be reserved in accordance with the following terms and conditions:

- i. Any person who desires to reserve such facilities must complete a reservation application and pay all applicable fees, according to the number of hours that the pavilion is to be used. The number of hours rented includes time for set-up and clean-up.
- ii. A pavilion may be reserved at least 48 hours in advance as well as up to 6 months in advance of proposed use. The Community Center Pavilion may be reserved up to one year in advance if part of a room rental package.
- iii. The Board of Directors of the District shall establish pavilion reservation fees from time to time by adoption of a rate order.

~~iv.~~ Pavilions should be reserved at least 48 hours in advance.

~~v.~~iv. Pavilions will be made available on a “first come, first served” basis.

~~vi.~~v. All pavilions may be reserved by District residents only, with the exception of the Community Center pavilion which may be reserved by non-residents. Pavilions may be rented by residents of the District as well as non-residents. Renters are required to show proof of residency at time of rental.

~~vii.~~vi. Only persons that are 18-21 years of age or older may reserve a pavilion, and must be present at the pavilion during the period of use.

~~viii.~~vii. Reservations require payment in full at the time of reservation request, and proof of residency must be submitted (as applicable).

viii. Petting zoos are prohibited as part of rentals in the District’s parks.

ix. Cancellations received no later than 48 hours in advance of proposed use will be entitled to a 50% refund. Cancellations within 48 hours will not be entitled to a refund.

x. Reservations may be rescheduled not later than 48 hours prior to proposed use without penalty. Any change within 48 hours of proposed use shall result in the forfeiture of all fees previously paid. In such an event, new fees must be received in full to reserve the pavilion for the new date. If the Community Center pavilion is part of a room rental package, the payment, cancellation, and rescheduling policy is based on the Facility Rental Payment, Cancellation, and Reschedule schedule.

xi. Persons that reserve a pavilion are subject to the following rules, in addition to all other rules and policies applicable to the District’s parks: (i) no glass containers are permitted in pavilion areas; (ii) all trash, decorations and property must be removed by the end of the period of use; (iii) all balloons, streamers and similar decorations may be attached to the pavilion structures by tape only (tacks, nails, staples, etc. are prohibited); (iv) confetti (both plastic and paper), silly string, and fireworks are prohibited; and ~~(v)~~ persons who reserve pavilions shall be responsible for all damage to the pavilion.

~~xii.~~xii. Any non-compliance to the rental rules and park rules may result in forfeiture of all or a portion of the pavilion rental deposit.

4. **Large Events:** Events with 125 people or more may be subject to certain additional requirements in order to protect the District’s facilities, to allow for use by other users, and to minimize the impact on the use and enjoyment of property by persons living in proximity to the park facilities. Any person proposing such an event must call the District’s General Manager at 255-7871 for authorization. Privileges of use may be suspended in the event a person or group conducting such a large event fails to obtain prior authorization or fails to abide by the conditions of approval imposed by the District’s General Manager (or his designee).

5. Commercial Use Policy: Events where commercial activities will fall under the guidelines of the Commercial Use Policy.

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6. Park Rules: All patrons of the District’s park facilities must abide by the following rules at all time:

i. No smoking is allowed within 15 feet of any playground areas.

- ii. No littering is allowed. All trash must be removed from the parks or placed in proper receptacles.
- iii. All pets must be leashed at all times. Pet owners must clean up after their pets.
- iv. No illegal drugs, firearms, fireworks, or glass containers are allowed within the parks.
- v. No excessive consumption of alcohol is permitted.
- vi. No destruction or defacing of property (including graffiti) is permitted.
- vii. No abusive or foul language or conduct is permitted.
- viii. No skateboards or rollerblades or similar objects are permitted in posted areas where prohibited.
- ix. No motorized vehicles are allowed in any park, trail, or greenbelt areas.

x. No ground fires are permitted.

~~x~~xi. No BBQ pits are permitted. There are permanent BBQ pits provided in each park for use.

~~xi~~xii. No harassment of wildlife is permitted.

~~xii~~xiii. Except as approved by written contract, no concerts, bands, or other events with amplified sound that may be heard by neighboring property owners are permitted.

**67. Enforcement:** The District’s staff is authorized to enforce all rules and policies regarding use of the District’s park and greenbelt areas, and to take such actions as are reasonably necessary to protect the District’s property and safety of individuals. Depending on the nature and severity of a violation, the consequences of violations of the District’s rules or directives may be reprimands, notification of parents, suspension of privileges, or criminal prosecution.

**V. DAMAGE TO PARK OR POOL PROPERTY**

Any person that damages the District’s property shall be responsible for the costs of repair or replacement.

**VI. NO WARRANTY**

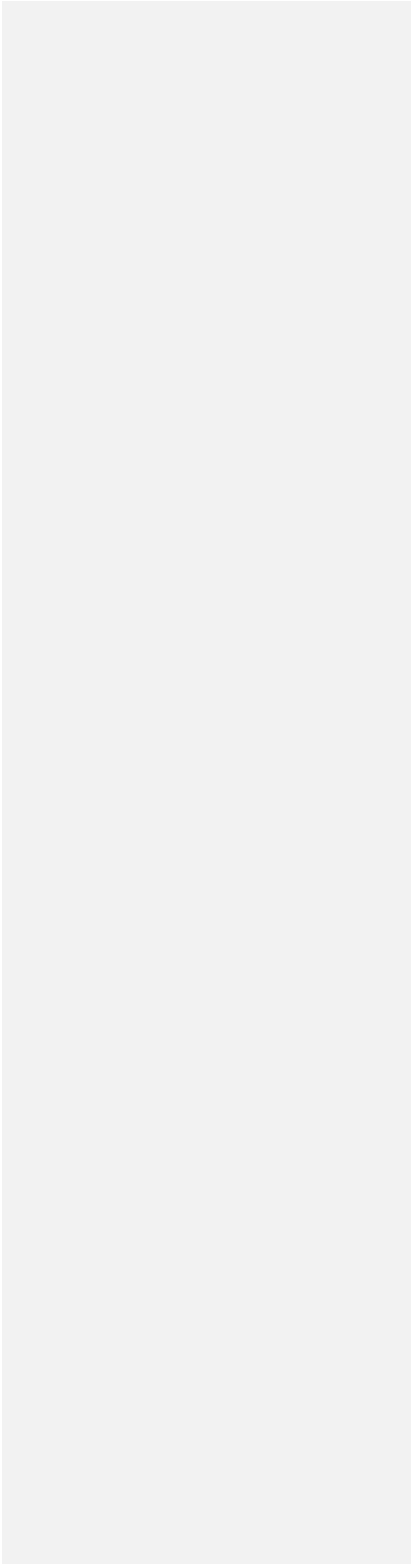
The District’s park, greenbelt and pool facilities are made available on an “as-is” basis, without warranty or guaranty of any kind, either express or implied, including fitness for a particular purpose.

**VII. NO LIABILITY**

Under no circumstances shall the District, its officers, employees, agents, contractors or representatives be liable for loss of any kind or for indirect, special or consequential damages of any kind, even if the loss or damages arise from any premises defect or negligence of the District or its employees or contractors. Every person who uses the District’s park and pool facilities assumes and is solely responsible for any personal injury that may arise in connection therewith. Every person who purchases a swim pass or day pass, or who uses the District’s park facilities, agrees to hold harmless and release the District from and against any and all claims, liabilities,

losses, costs, damages, expenses, including attorney's fees, arising out of or related to use of the swimming pool and park facilities.

Members should not bring valuables into the District's park or pool facilities. The District has no liability for any loss, theft, or damages to the personal property.





**BRUSHY CREEK MUNICIPAL UTILITY DISTRICT  
ORDER 11-0113-\_\_\_**

**ORDER ADOPTING PARK AND RECREATION  
FEES, RATES, POLICIES, PENALTIES, AND CHARGES**

**THE STATE OF TEXAS** §

**COUNTY OF WILLIAMSON** §

**WHEREAS**, Brushy Creek Municipal Utility District (District) is a duly created and existing political subdivision of the State of Texas operating in accordance with Chapters 49 and 54, Texas Water Code; and,

**WHEREAS**, Section 49.212 of the Texas Water Code authorizes a district to adopt and enforce all necessary charges, fees, or rentals, in addition to taxes, for providing or making available any district facility or service; and,

**WHEREAS**, Section 49.004 of the Texas Water Code authorizes a water district to set reasonable civil penalties for the breach of any rule of the district; and

**WHEREAS**, the Board of Directors desires to increase the charge for outside contract security services in an amount equal to the District’s costs of securing such services; and

**WHEREAS**, the Board of Directors of the District finds and determines that it is to the best interest of the District to amend its current schedule of rates, fees, and charges for the availability of certain District facilities and services, and penalties for the violation of certain District rules.

**NOW THEREFORE, BE IT ORDERED BY THE BOARD OF DIRECTORS OF BRUSHY CREEK MUNICIPAL UTILITY DISTRICT THAT:**

1. The facts and recitations found in the preamble of this Order are hereby found and declared to be true and correct, and are incorporated by reference herein and expressly made a part hereof, as if copied verbatim.
2. The Board of Directors hereby approves an increase in the charge for outside contract security services from \$30 per hour per officer to \$50 per hour per officer.
3. The amended Schedule of Park and Recreation Rates, Fees, Charges and Penalties set forth on Exhibits “A” through “E” attached hereto is hereby adopted for all purposes.
4. The rates and fees set forth on the schedule attached hereto shall be effective immediately upon adoption of this Order.
5. This Order shall supersede all prior Orders or Resolutions adopted by the Board of Directors with respect to those rates, fees, charges, and penalties referenced on Exhibits “A” through “E”.
6. This Order does not impact the effectiveness of the District’s park and recreation program fees set forth in the District’s Program Catalogue, as published from time to time, or any other rates, fees, charges or penalties that are not specifically identified in the Exhibits attached hereto.

7. The President and Secretary of the Board are hereby authorized and directed to execute this Order. After this Order is executed, an original Order shall be filed in the permanent records of the District.

**PASSED AND APPROVED** this the 13th day of January, 2011.

\_\_\_\_\_  
Bob Grahl, President

ATTEST:

\_\_\_\_\_  
Russ Shermer, Secretary

(DISTRICT SEAL)

**Exhibit “A”**

**Membership and Use of Community Center Fee Schedules**

<b>BCCC membership</b>	<b>Annual Contract Fee</b>	<b>*Quarterly Fee (X4) (annual contract)</b>	<b>Monthly Fee (X12) (annual contract)</b>
Resident Individual	\$105	\$31 (\$124)	\$13 (\$156)
Resident Family	\$315	\$83 (\$332)	\$30 (\$360)
Resident District Individual	\$155	\$45 (\$180)	\$16 (\$192)
Resident District Family	\$410	\$118 (\$472)	\$43 (\$516)
Non-resident Individual	\$260	\$73 (\$292)	\$26 (\$312)
Non-resident Family	\$630	\$167 (\$668)	\$57 (\$684)
Non-resident District Individual	\$310	\$89 (\$356)	\$32 (\$384)
Non-resident District Family	\$820	\$236 (\$944)	\$85 (\$1,020)
<b>New Memberships Activation Fee</b>	\$25 Activation Fee for all new memberships with the exception of Senior Residents.		
<b>Day Pass for Visitors</b>	Visitor accompanied by member \$5; Resident day pass \$10; Non-resident day pass \$15		
<b>CHILD PLAY AREA</b>			
Hourly Fees	\$2 per hour first child ; \$1 per sibling thereafter		
Child play pass	\$20 each pass		
Annual Child Play Pass	\$75 per Family		
<b>SENIORS</b>			
Senior (65+)ID Card	\$5 Limited access		
<b>FITNESS</b>			
Aerobics Pass for 10 classes	Resident \$40	Non-resident \$60	

Exhibit "B"

**Brushy Creek Community Center**  
**Meeting Room, Gym, Pavilion and Equipment Rentals**  
**Fee Schedules**

Meeting Room Fees						
Meeting Rooms	Resident/Member *			Non-Resident		
	2 hours	4 hours	12 hours	2 hours	4 hours	12 hours
<b>Oak Seats 60</b>	\$ 60	\$ 100	\$ 280	\$ 120	\$ 200	\$ 560
<b>Elm Seats 60</b>	\$ 60	\$ 100	\$ 280	\$ 120	\$ 200	\$ 560
<b>Maple Seats 60</b>	\$ 60	\$ 100	\$ 280	\$ 120	\$ 200	\$ 560
<b>Craft</b>	\$ 60	\$ 100	\$ 280	\$ 120	\$ 200	\$ 560
<b>Add kitchen to room rental</b>	\$ 30	\$ 60	\$ 95	\$ 60	\$ 120	\$ 190
<b>Arbor / Garden</b>	\$ 50	\$ 100	\$ 300	\$ 100	\$ 200	\$ 600
<b>Pavilions</b>						
<b>Community Center</b>	\$ 50	\$ 100	\$ 300	\$ 100	\$ 200	\$ 600
<b>Cat Hollow</b>	\$ 35	\$ 35	N/A	N/A	N/A	N/A
<b>Pepper Rock</b>	\$ 35	\$ 35	N/A	N/A	N/A	N/A
<b>Sendero Springs</b>	\$ 50	\$ 100	\$ 300	N/A	N/A	N/A
<b>Package A: Elm, Maple &amp; Kitchen SEATS: 120 w/tables and chairs</b>		\$ 220	\$ 595	N/A	\$ 440	\$ 1190
<b>Package B: Oak, Elm, Maple &amp; Kitchen SEATS 150-180 w/tables and chairs.</b>		\$ 310	\$ 875	N/A	\$ 620	\$ 1750
<b>Package C: Oak, Elm, Maple Kitchen &amp; Pavilion/ Arbor OUTSIDE pavilion wedding/ reception in meeting rooms</b>		\$ 440	\$ 1125	N/A	\$ 880	\$ 2250

Room	Resident/Member*	Non-Resident
	1 hour	1 hour
<b>Gymnasium (1 Court)</b>	\$ 125	\$ 250

Standard Gymnasium Rental is 1/2 of the entire gym. This is one full size court, which can be further sub-divided into additional court areas. The one court can accommodate Basketball, Volleyball, Badminton and select other court uses. For more details, see Room Descriptions.

*\*To qualify for the Resident rate, the person completing the application and paying the use fee must live in the Brushy Creek Municipal Utility District or be a current member of the Community Center. We do not allow third party rentals.*

<b>Non - Peak Days &amp; Hours</b>	
<b>Meeting room, Kitchen, Pavilion, Craft Room</b>	<b>Gymnasium</b>
Mon. – Fri. 5:30AM – 3PM & Sunday 10 – 6PM	Mon. – Fri. 7AM – 2PM
<b>No non-peak hours for Meeting Rooms or Gymnasium during School Holidays/Early Release Days/ Vacation Days</b>	

*Community based and Non-profit prices for non-peak and peak hours\**

<b>Room</b>	<b>Single Event Price</b>	<b>Long Term Rental Contract Price</b>	<b>Time Unit</b>
Meeting Room/ pavilion/ kitchen/ craft room	50% off resident rate <b>Non-peak</b>	25% off resident rate <b>Non-peak</b>	TBA*
½ Gym (one full court)	50% off resident rate <b>Non-peak</b>	25% off resident rate <b>Non-peak</b>	TBA*
Any rooms - all other hours	Resident rate <b>Peak hours</b>	Resident rate <b>Peak hours</b>	TBA*

\*Per pre - agreed upon number of hours/To Be Arranged

**Other Fees and Optional Equipment Rental**

<b>Cleaning Deposits</b>	Start at \$200 (depends on rental - number of rooms, number attending and use of alcohol)
<b>Set-up Fees</b>	Start at \$35 (depends on set-up requirements of tables, chairs, equipment)
<b>Pro-Rate Odd Hours</b>	Vary depending on rooms/hours
<b>Over Allotted Time Penalty Rate + Rental fee</b>	\$50 per hour (+ rental fee)
<b>After Hours Fee (after 10PM)</b>	\$45/hour in addition to room fee
<b>Room Clean Up by Community Center Staff</b>	\$50/hour per person plus Materials
<b>Dance Floor (18' X 18')</b>	\$175
<b>Outside Contract Security (2 hour minimum)</b>	\$50/hour/officer
<b>Digital Projector</b>	\$75
<b>Sound System (microphone &amp; speakers)</b>	\$25 (inside) / \$50 (outside)
<b>TV/VCR/DVD</b>	\$20

Exhibit “C”

**Brushy Creek Community Center**  
**Meeting Room, Gym and Pavilion Rentals Reservation Deposit,**  
**Payments, Refunds and Cancellation Fee Schedules**

Reservations

1. A \$50 deposit will hold room(s) up to 120 days prior to event. This \$50 deposit will be applied towards the rental or retained if rental is cancelled.

Payment Schedule

1. At 120 days prior to the event, one half of rental payment is due.
2. At 60 days prior to the event, the remaining portion of the rental amount is due.
3. At least 14 days prior to event, the cleaning and damage deposit is due. An additional required Alcohol Deposit is due if alcohol is to be served. If the reservation is not completely paid for at this point, any fees collected will be forfeited.
4. Refunds for payments made other than by credit card may take up to 10 business days for processing.
5. Up to 100% of the cleaning and damage deposits will be returned, depending on condition of rooms and on patrons following **all rules** as stated in the “Facility and Meeting Room Use Policies” (last page of this document.) The Parks and Recreation Department Manager must approve any exceptions to this policy in advance.

Cancellations and Date Changes

1. Once the event is less than 60 days away, and a cancellation is requested, this will result in the loss of the full Rental Fee; however, the cleaning and damage deposit and alcohol deposit will be refunded if it has been paid.
2. In the event of acts of “mother nature” or some other unforeseen circumstance, every reasonable effort that can be made, will be made, to accommodate scheduled events. Use of the facilities can only be guaranteed to the extent that circumstances remain in the control of the staff. Reasonable efforts will be made to deal with any extreme circumstance by the District to the best interest of all parties.
3. Event dates will be allowed to change one time providing the change is made 60 days prior to the originally scheduled event date. Changing the event date will result in a fee of \$50 per room, excluding the kitchen, or 25% of the entire rental fee, whichever is higher. Canceling the event after the event has been rescheduled will result in forfeiting 100% of the entire rental fee.

Refund based on Number of Days prior to event

<b>Days prior to event</b>	<b>Refund Due</b>
<b>At least 120 days prior</b>	100% rental fee less \$50 room reservation deposit
<b>119 to 61 days prior</b>	25% of total rental fee retained by BCMUD EX: Paid \$250 Total Rental \$500 Refund \$125 EX: Paid \$500 Total Rental \$500 Refund \$375
<b>60 to 0 days prior</b>	0% rental fee

**Exhibit “D”**

## Pool Rental & Tennis Pass Fee Schedule

<b>POOL PASSES</b>	<b>Annual</b>	<b>Day pass</b>	<b>Pool ages</b>	
Resident & Member Individual	\$30 per pass	Adult/Child \$4	Ages 10 & under must be accompanied by an adult 16 years & older	3 yrs (36 months) & under Free
Resident & Member Family	\$100 per pass			
Non-resident Individual	\$60 per pass	Senior Citizen (65+) \$ 1	Maximum of 4 kids under age 10 per adult	
Non-resident Family	\$200 per pass	Pass holder may bring one guest for \$2		

District pools are available for rental by District residents\*\* during periods the pool is closed for maintenance & available at the discretion of the General Manager. If pool closure is not possible, the General Manager is authorized to charge a flat rate per person on the guest list provided to the District prior to the event.

**Pool Rental:**

<b>In-season (May - August):</b>	\$150 per hour for exclusive use of pool; Individuals with guest will follow existing District Day pass policy/fees.
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<b>Off-season ( September - April):</b>	\$6.00 per hour per lane
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<b>Tennis Pass Fees:</b>	<b>Resident**</b>	<b>Non-Resident</b>
<b>Cat Hollow and Creekside Park</b>	\$25 per family (annual)	\$40 per family (annual)

**District Individual or District Family Membership includes use of tennis courts**

**\*\* To qualify for the Resident rate, the person completing the application & paying the use fee must live in the Brushy Creek Municipal Utility District & be present at the event. The District does not allow third party rentals. Non-residents who are current members of the Community Center may rent the Community Center Pavilion.**

Exhibit "E"

**BRUSHY CREEK MUNICIPAL UTILITY DISTRICT  
PARK AND SWIMMING POOL POLICIES  
(Approved by the Board of Directors on May 6, 2008)**

**I. INTRODUCTION**

Brushy Creek Municipal Utility District is a conservation and reclamation district of the State of Texas created and operating under and in accordance with Chapters 49 and 54 of the Texas Water Code. Pursuant to the District's constitutional and statutory authority to own and operate park and recreational facilities, the District currently operates a number of parks, greenbelts, and swimming pool facilities for the use and enjoyment of the residents of the District. This document sets forth the District's policies relating to privileges of use for these areas.

**II. ACCESS AND USE OF DISTRICT SWIM FACILITIES**

1. **Types of Authorization**- The following persons are authorized to utilize the District's swimming pool facilities:

- A. **Resident Swim Pass**- A Resident Swim Pass may be purchased by individuals that occupy a residence located within the District. The Resident Swim Pass entitles the holder thereof to utilize the swimming pool facilities at any time they are open for public use. Resident Swim Passes are issued for an annual term
- B. **Non-Resident Swim Pass**- A Non-Resident Swim Pass is available and may be purchased by a family or individuals that occupy a residence that is not located within the District. The purchaser of a Non-Resident Swim Pass is entitled to the same privileges and use of the swimming pool facilities as holders of a Resident Swim Pass.
- C. **Day Pass**- A person that is not the holder of a Resident Swim Pass or a Non-Resident Swim Pass must purchase a Day Pass in order to utilize District swim facilities for the day on which the pass is issued.
- D. **Children**- Children three years old or younger may enter District swimming pool facilities if they are accompanied by an adult who is the holder of a Swim Pass or a Day Pass. All children ten (10) years and under must be accompanied by an individual aged 16 years or older at all times. No adult may bring more than four (4) children under 10 years of age.
- E. **Other Authorization**- A person who is a member or guest of an individual or group that has entered into a contract with the District for use of one or more swimming pool facilities shall be authorized to use the facilities in accordance with the terms and limitations of the contract.

Swim Passes and Day Passes are personal to an individual and may not be sold, transferred or otherwise assigned in any manner.

The Board of Directors of the District may change or alter Swim Pass rules, memberships, or privileges at any time.

2. **Fees and Charges:** The Board of Directors of the District shall establish and revise the costs of the Resident Swim Pass, the Non-Resident Swim Pass, and the Day Pass from time to time through adoption of an order establishing such rates.



3. **Refunds:** The costs of a Swim Pass (Resident and Non-Resident) are non-refundable. The purchaser of a Day Pass is entitled to a refund or credit if the pool is closed while they are present by District staff prior to the scheduled close time. Upon early closure of a pool, District staff will present Day Pass purchasers with a voucher that can be presented for credit on future purchases or can be mailed to the District for a refund.

4. **Pool Hours:** The Board of Directors of the District shall establish and amend from time to time a schedule specifying the dates and hours that the District's swimming pool facilities are open to holders of a swim pass or a day pass.

5. **Pool Closure:** The District's General Manager or his authorized designee may close or limit the number of patrons at any swimming pool facilities at any time in his or her sole and absolute discretion for the protection of health or safety, for operational and maintenance purposes, or for any other reason.

### III. POOL PRIVILEGES

1. **General:** All persons are required to comply with the District's rules and policies governing use of the swimming pool. Privileges may be suspended at any time as determined necessary by any District representative for the protection of health or safety.

2. **Rules:** All patrons of the District's swimming pools must abide by the following rules at all times:

- i. No running is allowed.
- ii. No diving is allowed excepted in designated areas.
- iii. No loitering is permitted in the lifeguard stand areas.
- iv. Only children 8 years of age or younger and under direct supervision are allowed in the baby pool areas.
- v. Children unable to independently swim the length of the pool must be within an adult's body length of the supervising person, who shall be over 16 years of age.
- vi. Swim diapers may be used in a swimming pool. Regular diapers are prohibited in the pool.
- vii. U.S. Coast Guard life jackets and floats are permitted in the pool facilities.
- viii. Only toys and objects designed for use in the water and less than 30" in diameter are allowed in swimming pools.
- ix. No glass containers are allowed in the pool areas.
- x. No smoking is allowed within each pool facility, or within 15 feet of the exterior fence of each pool facility.
- xi. No BBQ pits are allowed in the premises.
- xii. No alcoholic beverages, illegal drugs, firearms, or fireworks are allowed on the premises. To the extent this prohibition conflicts with any other provision of the laws of the State of Texas, the laws of the State of Texas shall control.

- xiii. No abusive or foul language or conduct will be tolerated.
- xiv. With the exception of service animals for persons with developmental or physical disabilities, no pets are allowed in the pool areas.
- xv. Patrons are required to comply with lifeguard directives at all times.

3. **Enforcement:** The District's lifeguards and other staff are authorized to enforce all rules and policies regarding use of the District's swimming pool facilities, and to take such actions as are reasonably necessary to protect the safety of patrons at the swimming pools. Depending on the nature and severity of a violation, the consequences for violation of the District's rules or directives of lifeguards may be reprimands, notification of parents, suspension of privileges at the swimming pool, suspension or termination of swim pass/day pass privileges, or criminal prosecution. In most cases, persons who violate the District's rules will be subject to the following:

- i. First Violation- Warning;
- ii. Second Violation- Suspension of pool privileges for one hour; and
- iii. Third Violation- Suspension of pool privileges for the remainder of the day or remainder of the pool season as applicable.

#### IV. ACCESS AND USE OF GREENBELT AND PARK FACILITIES

1. **General:** The District's park and greenbelt facilities are generally open for use by all members of the public, whether or not they are residents of the District or members of the Community Center. Under no circumstances may persons access or enter restricted areas, including karst and cave preserves that are posted for no trespassing or fenced.

2. **Park Hours:** The Board of Directors of the District shall establish hours during which the District's park and greenbelt facilities are open from time to time. No person is authorized to enter any park or greenbelt except during authorized hours. Any person without authorization who enters such areas except during these hours will be considered a trespasser, and may be subject to prosecution. Park hours are as follows:

- i. Spring/Summer: 5:00 a.m. until 10:00 p.m.
- ii. Fall/Winter: 6:00 a.m. until 10:00 p.m.

3. **Pavilion Reservations:** The District's Pavilions may be reserved in accordance with the following terms and conditions:

- i. Any person who desires to reserve such facilities must complete a reservation application and pay all applicable fees, according to the number of hours that the pavilion is to be used.
- ii. A pavilion may be reserved up to 6 months in advance of proposed use.
- iii. The Board of Directors of the District shall establish pavilion reservation fees from time to time by adoption of a rate order.
- iv. Pavilions should be reserved at least 48 hours in advance.
- v. Pavilions will be made available on a "first come, first served" basis.

- vi. All pavilions may be reserved by District residents only, with the exception of the Community Center pavilion which may be reserved by non residents.
- vii. Only persons that are 18 years of age or older may reserve a pavilion, and must be present at the pavilion during the period of use.
- viii. Reservations require payment in full at the time of reservation request, and proof of residency must be submitted (as applicable).
- ix. Cancellations received no later than 48 hours in advance of proposed use will be entitled to a 50% refund. Cancellations within 48 hours will not be entitled to a refund.
- x. Reservations may be rescheduled not later than 48 hours prior to proposed use without penalty. Any change within 48 hours of proposed use shall result in the forfeiture of all fees previously paid. In such an event, new fees must be received in full to reserve the pavilion for the new date.
- xi. Persons that reserve a pavilion are subject to the following rules, in addition to all other rules and policies applicable to the District's parks: (i) no glass containers are permitted in pavilion areas; (ii) all trash, decorations and property must be removed by the end of the period of use; (iii) all balloons, streamers and similar decorations may be attached to the pavilion structures by tape only (tacks, nails, etc. are prohibited); and (iv) persons who reserve pavilions shall be responsible for all damage to the pavilion.

4. **Large Events:** Events with 125 people or more may be subject to certain additional requirements in order to protect the District's facilities, to allow for use by other users, and to minimize the impact on the use and enjoyment of property by persons living in proximity to the park facilities. Any person proposing such an event must call the District's General Manager at 255-7871 for authorization. Privileges of use may be suspended in the event a person or group conducting such a large event fails to obtain prior authorization or fails to abide by the conditions of approval imposed by the District's General Manager (or his designee).

5. **Park Rules:** All patrons of the District's park facilities must abide by the following rules at all time:

- i. No smoking is allowed within 15 feet of any playground areas.
- ii. No littering is allowed. All trash must be removed from the parks or placed in proper receptacles.
- iii. All pets must be leashed at all times. Pet owners must clean up after their pets.
- iv. No illegal drugs, firearms, fireworks, or glass containers are allowed within the parks.
- v. No excessive consumption of alcohol is permitted.
- vi. No destruction or defacing of property (including graffiti) is permitted.
- vii. No abusive or foul language or conduct is permitted.
- viii. No skateboards or rollerblades or similar objects are permitted in posted areas where prohibited.
- ix. No motorized vehicles are allowed in any park, trail, or greenbelt areas.

- x. No ground fires are permitted.
- xi. No harassment of wildlife is permitted.
- xii. Except as approved by written contract, no concerts, bands, or other events with amplified sound that may be heard by neighboring property owners are permitted.

6. **Enforcement:** The District's staff is authorized to enforce all rules and policies regarding use of the District's park and greenbelt areas, and to take such actions as are reasonably necessary to protect the District's property and safety of individuals. Depending on the nature and severity of a violation, the consequences of violations of the District's rules or directives may be reprimands, notification of parents, suspension of privileges, or criminal prosecution.

#### **V. DAMAGE TO PARK OR POOL PROPERTY**

Any person that damages the District's property shall be responsible for the costs of repair or replacement.

#### **VI. NO WARRANTY**

The District's park, greenbelt and pool facilities are made available on an "as-is" basis, without warranty or guaranty of any kind, either express or implied, including fitness for a particular purpose.

#### **VII. NO LIABILITY**

Under no circumstances shall the District, its officers, employees, agents, contractors or representatives be liable for loss of any kind or for indirect, special or consequential damages of any kind, even if the loss or damages arise from any premises defect or negligence of the District or its employees or contractors. Every person who uses the District's park and pool facilities assumes and is solely responsible for any personal injury that may arise in connection therewith. Every person who purchases a swim pass or day pass, or who uses the District's park facilities, agrees to hold harmless and release the District from and against any and all claims, liabilities, losses, costs, damages, expenses, including attorney's fees, arising out of or related to use of the swimming pool and park facilities.

Members should not bring valuables into the District's park or pool facilities. The District has no liability for any loss, theft, or damages to the personal property.

**Parks and Recreation Advisory Committee Packet  
June 6, 2011**

**Executive Summary  
Agenda Item 9a  
Discussion and Possible Action Concerning Slides at Cat Hollow Pool.**

**BACKGROUND:** Cat Hollow pool slide & structure has required constant maintenance and repair over the years. The slide structure is showing considerable wear and tear. Staff would like the committee to consider replacement of the current structure with newer varieties of slide or slides that will continue to provide the pool patrons with a fun and safe activity at Cat Hollow.

The three recommendations reflect slides that fit the location of the current slide. They also are the appropriate style and height for the depth of the pool. The Vortex slide includes a 3 year limited warranty and the Seawave and Splash slides have 1 year limited warranties.

**FINANCIAL:** Slides are available from \$10,000 - \$50,000 dependent on the type and size of slide. We have provided options that range from \$4700 to \$38,000. The difference in pricing is primarily due to slides that would require installation and deck work as opposed to those that would not require any permanent installation.

**RESOURCE:** Rachel Hagan, Jim Donaldson, David Kalange

**LEGAL:** Not consulted

**STAFF RECOMMENDATION:** Staff recommends replacement of existing structure and slide with new slide structure.

**ATTACHMENTS:** BCMUD-Water slide Opt 2 – TJ-08172-10.pdf, Game time slide image.jpg, 496260seawave.pdf, 496260 seawave waterslide pic.doc, 496162 splash waterslide.pdf, Splash waterslide pic.doc, 496261 vortex.pdf (does not include install) 496261 Vortex waterslide.doc, Vortex Limited Warranty.

**RECOMMENDED MOTION:** Motion to recommend budget consideration and replacement of the existing structure and slide with new slide or slide structures.





**RECREONICS, INC.**  
 4200 SCHMITT AVENUE  
 LOUISVILLE, KY 40213  
 (800) 428-3254  
 FAX (800) 428-0133  
 INTERNATIONAL (502) 458-5731  
 FAX (502) 458-9777  
 FED. I.D. # 61-1228501  
 http://www.recreonics.com

110-1/CITIE

KLK

**Quote Reprint**

Quote #	<b>496261</b>
Customer #	<b>54345</b>
Date	<b>05/20/11</b>
Page	<b>1</b>

<b>Quoted To:</b>	<b>BRUSHY CREEK MUD ATTN: ACCOUNTS PAYABLE 16318 GREAT OAKS DRIVE ROUND ROCK, TX 78681</b>	<b>Ship To:</b>	<b>BRUSHY CREEK MUD ATTN: 16318 GREAT OAKS DRIVE ROUND ROCK, TX 78681</b>
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<b>PO/REF #</b>	<b>EXPIRES</b>	<b>SLP</b>	<b>SHIP VIA</b>	<b>FREIGHT</b>	<b>QUOTED BY</b>
1	06/09/11	039	BEST	PPD&BILL	KEITH KAELIN EXT 423

**QUOTED TO:** DAVID KALANGE      CT=512-255-7871      X=512-255-0332      E-Mail: s.molyneux@bcmud.org  
 KT=512-255-7851 X212      X=      E-Mail: d.kalange@bcmud.org

LINE	ITEM DESCRIPTION	S/D	QUANTITY	UM	PRICE	UM	EXTENSION
009	97212 VORTEX SLIDE (FULL TUBE WITH STAIRCASE) - GRAY GRANITE	D	1	EA	15319.52	EA	15319.52
010	8002B FREIGHT & HDLG. TO BE PREPAID AND ADDED TO INVOICE	S	1	EA	772.65	EA	772.65
011	VEMDOR						
012	TAILGATE DELIVERY						
013							
014	DUE TO INCREASED FUEL						
015	COSTS, FREIGHT PRICES						
016	ARE VERY VOLATILE.						
017	FREIGHT QUOTES ARE						
018	VALID FOR 7 DAYS ONLY						
019	AND ARE SUBJECT TO						
020	INCREASES						

<b>STATE</b>	<b>CERTIFICATE #</b>	<b>TAXABLE AMT</b>	<b>TAX</b>	<b>TOTAL</b>
		16092.17	(4 ) .00	16092.17

TO ACCEPT THIS QUOTE PLEASE SIGN AND DATE BELOW & FAX WITH COVER SHEET  
 ATTN: KEITH KAELIN AT 1-800-428-0133 OR E-MAIL TO K keithk@recreonics.com

By: \_\_\_\_\_  
 Date: \_\_\_\_\_

FREIGHT CHARGES, SALES TAX, ETC., IF APPLICABLE TO BE ADDED TO THIS QUOTE.  
 QUOTE SUBJECT TO ALL RECREONICS SALES POLICIES & FINAL APPROVAL BY MANAGEMENT.

## Limited Warranty

S.R. Smith, LLC warrants to the original retail purchaser that products manufactured by S.R. Smith, when properly assembled and installed in accordance with S.R. Smith's assembly and installation instructions, and properly used and maintained, shall be free from defects in material and workmanship for a period of three (3) years from the date of original manufacture except for the following items: WetDek™ (1 year) and PoolSonix™ (2 years). The original retail purchaser must follow the procedure set forth below when submitting a warranty claim. S.R. Smith will repair or replace, at its option, the product, and return it to the owner freight prepaid. Determination of repair or replacement shall be solely at the discretion of S.R. Smith. Aquatic lift systems, components and batteries have a separate warranty, set forth below.

All Aquatic Lifting Systems have a three (3) year warranty on the frame, excluding the powder coated finish, which may become scratched with normal use. All electronic and motor components, with the exception of batteries, have a full two (2) year warranty. Within the warranty period, S.R. Smith will repair or replace any item deemed to be found defective. Lift batteries come with a one-year, pro-rated warranty. During the first 90 days of ownership, batteries will be covered 100%. If a battery failure occurs between day 91 and day 365, batteries are covered at 50% of the original cost. Normal maintenance and care of the unit, including charge of the battery when not in use is recommended. Do not store the unit, battery or components near or around chemicals.

The warranty is non-transferable and is subject to the following terms and conditions ([View complete S.R. Smith Terms & Conditions](#)):

S.R. Smith shall not be responsible for the cost of removal or replacement of any defective S.R. Smith product, nor for any other expenses or for damages which might be incurred in such removal and replacement.

**This warranty specifically excludes fading of materials, microbiological staining of diving boards or pool slides and rust or corrosion of any metallic products or parts. Refer to S.R. Smith care and maintenance instructions for regular maintenance and cleaning of S.R. Smith Products. Maintenance instructions can be found at [www.srsmith.com/care.php](http://www.srsmith.com/care.php).**

This warranty relates only to defects in materials and workmanship and does not include damage or failure resulting from other causes, including, but not limited to Acts of God, misuse or abuse, accident or negligence, fire, improper assembly or installation, chipping or flaking of powder or vinyl coatings, or ice damage. Damage induced by the improper use of chemicals is not covered by this warranty. In the event that products are altered or repaired by anyone without the prior written approval of S.R. Smith, all warranties are void.

IMPORTANT: WEIGHT LIMIT ON DIVING BOARDS, JUMP BOARDS, STANDS, SLIDES, LADDERS AND LADDER STEPS SHALL BE NOT MORE THAN 250 POUNDS. EXCEPTIONS: FRONTIER IV BOARD AND BASE NOT MORE THAN 400 POUNDS. TURBOTWISTER AND TYPHOON SLIDES NOT MORE THAN 275 POUNDS. CYCLONE SLIDE NOT MORE THAN 175 POUNDS. VORTEX SLIDES NOT MORE THAN 325 POUNDS.



S.R. Smith shall not be liable for any consequential, special or incidental damages, including, but not limited to any damages for loss of use of pools or injury to person or property, and any claims therefore are hereby specifically disclaimed and excluded. Some states do not allow the exclusion or limitation of incidental, special or consequential damages, so the above limitation or exclusion may not apply to you. This warranty gives you specific legal rights and you may also have other rights, which may vary from state to state. The warranty is extended to, and enforceable only by the original retail purchaser.

If any S.R. Smith products fail during the warranty period as a result of a defect in material or workmanship covered by this warranty, the original retail purchaser must notify S.R. Smith via [www.srsmith.com/warranty.php](http://www.srsmith.com/warranty.php). This notice from the original retail purchaser must contain all pertinent product information as outlined in the warranty claim form. S.R. Smith will determine if the product is to be returned to the factory or will ask that ( 1 ) the defective area and ( 2 ) the part of the product stamped with the serial number be removed and returned. Product pieces must be cleaned and returned freight prepaid to S.R. Smith's facility at either 1017 SW Berg Parkway, Canby, OR 97013 or 105 Challenger Drive, Portland, TN 37418 as determined by S.R. Smith.

THE WARRANTY SET FORTH HEREIN IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED, WHICH ARE HEREBY DISCLAIMED AND EXCLUDED, INCLUDING WITHOUT LIMITATION ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR USE.

THE SOLE AND EXCLUSIVE REMEDIES FOR BREACH OF ANY AND ALL WARRANTIES WITH RESPECT TO THE PRODUCTS SHALL BE LIMITED TO REPAIR OR REPLACEMENT AT S.R. SMITH'S DESIGNATED FACTORY OR IN PLACE AT S.R. SMITH'S OPTION. IN NO EVENT SHALL S.R. SMITH'S LIABILITY EXCEED THE ENTIRE AMOUNT PAID TO S.R. SMITH BY THE ORIGINAL PURCHASER FOR THE FAILED OR DEFECTIVE PRODUCT.

IN NO EVENT SHALL S.R. SMITH BE LIABLE FOR ANY INCIDENTAL, CONSEQUENTIAL, SPECIAL, INDIRECT, PUNITIVE OR EXEMPLARY DAMAGES OR LOST PROFITS FROM ANY BREACH OF THIS LIMITED WARRANTY OR OTHERWISE.

No representative of S.R. Smith, nor any of its agents, distributors or dealers has any authority to alter in any manner the terms of this warranty and S.R. Smith is not responsible for any undertaking, representation or warranty made by any other person beyond the warranty expressly set forth in this warranty.

### **Up to top**

#### **Warranty Claim Process**

**The S.R. Smith warranty becomes effective on the date of manufacture.**

To initiate a warranty replacement, Please follow the process outlined below.

1. **Take photos of the damaged product.**
  - a) The photo must include the entire unit (i.e. board and stand or slide from a distance).
  - b) Also include one photo or more of the damaged area.

2. **Remove the serial # sticker from the product.**
  - a) S.R. Smith provides a serial # for every board, stand, slide and rail product we produce. The sticker with the serial number for our boards, stands and slides is a silver, 1" long rectangular sticker found on the side or bottom of the item. The serial # sticker for our rail products is clear and 2" long. It will be found on the inside of the topmost curve.
3. **Attach the photos and the serial # sticker to a written request for replacement under the S.R. Smith warranty.** Please include the following information:
  - a) Product name and description. (ie: board length/color, curve direction of slide, etc.)
  - b) Date of purchase and/or date of installation.
  - c) Description of damage.
  - d) Shipping address with a contact name and phone number.
4. **Return to us by mail the photos, serial # sticker and your written request to:**

S.R. Smith, LLC  
PO Box 400  
1017 SW Berg Pkwy  
Canby, OR 97013  
Attn: Warranty Specialist

\*\* Please Note: Missing information will result in a processing delay and possibly denial of your claim.

Should you have any questions regarding this process, please contact S.R. Smith's Warranty specialist at 800.824.4387 or email [warranty@srsmith.com](mailto:warranty@srsmith.com)





**RECREONICS, INC.**  
 4200 SCHMITT AVENUE  
 LOUISVILLE, KY 40213  
 (800) 428-3254  
 FAX (800) 428-0133  
 INTERNATIONAL (502) 458-5731  
 FAX (502) 458-9777  
 FED. I.D. # 61-1228501  
 http://www.recreonics.com

110-1/CITIE KLK

**Quote Reprint**

Quote #	<b>496162</b>
Customer #	<b>54345</b>
Date	<b>05/20/11</b>
Page	<b>1</b>

<b>Quoted To:</b>	<b>BRUSHY CREEK MUD ATTN: ACCOUNTS PAYABLE 16318 GREAT OAKS DRIVE ROUND ROCK, TX 78681</b>	<b>Ship To:</b>	<b>BRUSHY CREEK MUD ATTN: 16318 GREAT OAKS DRIVE ROUND ROCK, TX 78681</b>
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<b>PO/REF #</b>	<b>EXPIRES</b>	<b>SLP</b>	<b>SHIP VIA</b>	<b>FREIGHT</b>	<b>QUOTED BY</b>
1	06/08/11	039	BEST	PPD&BILL	KEITH KAELIN EXT 423

**QUOTED TO:** DAVID KALANGE CT=512-255-7871 X=512-255-0332 E-Mail: s.molyneux@bcmud.org  
KT=512-255-7871 X212 X= E-Mail: d.kalange@bcmud.org

LINE	ITEM DESCRIPTION	S/D	QUANTITY	UM	PRICE	UM	EXTENSION
001	97105 SPLASH WATERSLIDE W/DOLLY KIT (SPECIFY COLORS)	D	1	EA	3715.82	EA	3715.82
002	97116 WATER ACTIVATION KIT	D	1	EA	38.10	EA	38.10
003	8002B FREIGHT & HDLG. TO BE PREPAID AND ADDED TO INVOICE	S	1	EA	954.54	EA	954.54
004	VENDOR						
005	TAILGATE DELIVERY						
006							
007							
008	DUE TO INCREASED FUEL						
009	COSTS, FREIGHT PRICES						
010	ARE VERY VOLATILE.						
011	FREIGHT QUOTES ARE						
012	VALID FOR 7 DAYS ONLY						
013	AND ARE SUBJECT TO						
014	INCREASES						

STATE	CERTIFICATE #	TAXABLE AMT	TAX	TOTAL
		4708.46	( 4 ) .00	4708.46

TO ACCEPT THIS QUOTE PLEASE SIGN AND DATE BELOW & FAX WITH COVER SHEET  
 ATTN: KEITH KAELIN AT 1-800-428-0133 OR E-MAIL TO K keithk@recreonics.com

By: \_\_\_\_\_  
 Date: \_\_\_\_\_

FREIGHT CHARGES, SALES TAX, ETC., IF APPLICABLE TO BE ADDED TO THIS QUOTE. QUOTE SUBJECT TO ALL RECREONICS SALES POLICIES & FINAL APPROVAL BY MANAGEMENT.



by Total Recreation Products, Inc.  
 12022 Knigge C. Road, Suite C  
 Cypress, Texas 77429  
 Phone: 832-237-3100  
 Toll Free: 800-392-9909  
 Fax: 832-237-3895

QUOTE  
 #54997

09/21/2010

**TJ-08172-10 Water Slides (Option 2)**

Brushy Creek MUD  
 Attn: Jim Donaldson  
 16318 Great Oaks Drive  
 Round Rock, TX 78681  
 Phone: 512-255-7871 Ext. 205  
 Fax: 512-255-0332

Ship To Zip: 78681

Quantity	Part #	Description	Unit Price	Amount
1	2090	GT-H2O By AquaBlue - 4'-8" Dbl Polytube Pool Slide 24 LF	\$23,999.00	\$23,999.00
1	INSTALL	Game Time - Installation of above slide on existing 20' x 50' slab. <i>- Slab dimensions provided by customer. Per customer they will install their own pump. Existing slide will be removed by the customer before delivery of the new slide. No other site work or demolition included.</i>	\$8,775.51	\$8,775.51

Freight Calculated to Above Address.

SubTotal: \$32,774.51  
 Estimated Freight: \$4,539.78  
**Total Amount: \$37,314.29**

Specs for the slide provided wth quote. Customer will compare specs to exact dimensions available on site to insure adequate space is available before placing order.

Contract: Buy Board Contract #269-07

**Important Terms & Conditions - Please Review**

To place an order, you must provide one of the following: a Purchase Order assigned to GameTime; or this Price Quotation, signed by an authorized purchaser, with a check made payable to GameTime. GameTime will also accept payment by Visa, MasterCard, or American Express. A current approved credit application is required for Net 30 terms.

**This quotation explicitly excludes any and all items not expressly specified or identified above.** No other product, equipment, or service is included, regardless of any Contract Document, Contract Section, Plans, Specifications, Drawing, or Addendum. Delivery for most GameTime equipment is approximately 5-6 weeks after all order documents have been received and payment terms have been approved. A current, approved credit application is required for N30 terms. To place an order, you must provide a purchase order or a signed Total Recreation Products, Inc. (hereafter described as TRP) quote, assigned to GameTime. Neither general contractor nor subcontractor contracts can be accepted. Purchase documents that contain indemnity or hold harmless conditions cannot be accepted. Retainage is not permitted. The following must be received before your order can be processed: complete billing and shipping addresses, a contact name and phone #, and all color choices. Manufacturer's colors may vary from year to year. You are responsible for ensuring that any required submittal approvals are completed before placing your order for processing. TRP reserves the right to limit submittals to one copy. Shop drawings, bluelines, sepias, are not available. Closeout documents may be limited to GameTime or TRP standard issue. If Sales Tax Exempt, a copy of your tax exemption form or resale certificate must accompany your order, or any applicable sales tax, will be added to your invoice. Most GameTime products are shipped from the Ft. Payne, AL plant. GameTime cannot hold orders or store equipment. **Equipment is invoiced when shipped.** If a cash sale, your payment must be received in full before the order will be processed. Contractors must also provide copies of current, fully executed bid/performance/payment bonds, as applicable. Pricing shown does not include any charges for permits, bonding, prevailing wage, or additional insured certifications.

Unless otherwise noted, any quantity of surfacing or playcurbs quoted has been calculated specifically for the equipment and layout shown. No additional surfacing or curbing is included, and no allowance has been made, for an unlevelled, convoluted or larger site, or for a different layout. Neither GameTime nor TRP is responsible for any surface, curbing, border, or drain that is provided by others. Also please confirm that your area is adequate for the equipment that you are purchasing.

## TJ-08172-10 Water Slides (Option 2)

QUOTE  
#54997

09/21/2010

This quotation explicitly excludes any and all items not expressly specified or identified above. No other product, equipment, or service is included, regardless of any Contract Document, Contract Section, Plans, Specifications, Drawing, or Addendum. Delivery for most GameTime equipment is approximately 5-6 weeks after all order documents have been received and payment terms have been approved. A current, approved credit application is required for N30 terms. To place an order, you must provide a purchase order or a signed Total Recreation Products, Inc. (hereafter described as TRP) quote, assigned to GameTime. Neither general contractor nor subcontractor contracts can be accepted. Purchase documents that contain indemnity or hold harmless conditions cannot be accepted. Retainage is not permitted. The following must be received before your order can be processed: complete billing and shipping addresses, a contact name and phone #, and all color choices. Manufacturer's colors may vary from year to year. You are responsible for ensuring that any required submittal approvals are completed before placing your order for processing. TRP reserves the right to limit submittals to one copy. Shop drawings, bluelines, sepias, are not available. Closeout documents may be limited to GameTime or TRP standard issue. If Sales Tax Exempt, a copy of your tax exemption form or resale certificate must accompany your order, or any applicable sales tax, will be added to your invoice. Most GameTime products are shipped from the Ft. Payne, AL plant. GameTime cannot hold orders or store equipment. Equipment is invoiced when shipped. If a cash sale, your payment must be received in full before the order will be processed. Contractors must also provide copies of current, fully executed bid/performance/payment bonds, as applicable. Pricing shown does not include any charges for permits, bonding, prevailing wage, or additional insured certifications.

Unless otherwise noted, any quantity of surfacing or playcurbs quoted has been calculated specifically for the equipment and layout shown. No additional surfacing or curbing is included, and no allowance has been made, for an unlevelled, convoluted or larger site, or for a different layout. Neither GameTime nor TRP is responsible for any surface, curbing, border, or drain that is provided by others. Also please confirm that your area is adequate for the equipment that you are purchasing.

Installation charges, if quoted, are for a "standard" installation unless specifically noted to be otherwise. Installation charges are due upon completion. Standard installations are based upon a soil work site, that is freely accessible by truck, (no fencing, tree/landscaping or utility obstacles, etc.), and level, (+/- 1-2% maximum slope). An accessible water source must be available to the installer. Any site work that is not expressly described is excluded. Standard installation does not include any extra or additional machinery, drillers, etc., for rock excavation. If rock conditions are encountered, additional charges will apply.

Standard installations generally require from 2-10 business days to complete, depending upon the amount and type of equipment, site conditions, weather, and the installer's schedule. Work may or may not be performed in consecutive days. Playcurbs are staked in, not set in concrete. Engineered wood fiber and shredded rubber surfacings are spread, not compacted, rolled, or watered. Landscape timbers are not warranted. The Customer is responsible for locating and clearly marking all underground utilities in the installation area before any installation work can begin. The installer is not responsible for damages, repairs, or discontinuance of business due to damaged utilities.

If applicable, sprinkler system locates, re-working and repairs are excluded from installation charges. Installation of all products, (equipment, borders, fall surfacing and amenities) are as quoted and approved by acceptance of quotes and drawings. As a precautionary measure, work in progress areas will be taped off at the end of the workday. Pier spoils from installation shall be spread at site, site will be left rough grade. Trash disposal is the responsibility of the Customer. The installer is not responsible for any damages or re-work resulting from after hours events or activities during the work in progress period. Temporary fencing is only provided by specific request, and additional charges will apply. Collectively and/or individually, not the manufacturer, TRP, their representatives, nor the installation company shall be held liable for any damages resulting from misuse, vandalism, or neglect. Any deviations from approved and accepted placement of all items, along with additional work, over and above quoted items, will be chargeable to the customer. Once work is completed the customer will be notified if present at the job site, and all responsibility of any new work will be transferred to the customer. The customer is responsible for maintaining the integrity of completed installation work until all components have seated and/or cured (concrete footings, etc.). Your project site must be completely prepared and ready to receive your equipment before any installation work begins. Acquisition of any and all permits is the sole responsibility of the customer. Additional charges may be billed for any extra hours or trips needed as a result of the work site not being ready. Neither the installation contractor, GameTime nor TRP will be responsible for delays caused by shortages, incorrect parts, weather conditions, other contractors, or lack of site readiness.

TJ-08172-10 Water Slides (Option 2)

QUOTE #54997

09/21/2010

If you are receiving your equipment, you are responsible for unloading and accepting delivery from the freight company and reporting any damaged freight or shortages on the freight bill at the time. You will also be responsible for a complete inventory of your received equipment and reporting any discrepancies to us immediately. Neither the freight company nor the manufacturer will resolve shipment discrepancies that are not reported immediately. Make sure that all items have been received before any type of installation work is scheduled. The freight carrier will be instructed to call your designated contact 24 hours before delivery to arrange a delivery appointment.

Once accepted, orders can only be changed or canceled with the consent of GameTime and TRP, and on terms that will indemnify them against loss. Changed or canceled orders are subject to a \$100.00 service charge. Additionally, canceled orders are subject to a 25% restocking fee, plus freight charges (to and from). Built-to-order equipment orders are non-cancelable. Changes to orders that have been shipped and invoiced are subject to the above \$100.00 service charge plus additional restocking/return charges of 25%. Non-returnable items shall be charged at full invoice value. Any return transportation charges shall be for the Buyer's account. Replacement parts are also subject to the cancellation/returns policy. Please carefully review any research information that has been sent to you and confirm that you are ordering the correct replacement parts for your equipment. This quotation is valid 30 days. After 30 days, please request an updated quote. Prices may be subject to material and fuel surcharges at the time of shipment and are subject to change without notice. Current prices will apply at the time of shipment. Acceptance of this quote indicates your agreement to GameTime's credit terms, which are net 30 days, FOB shipping with approved credit. Any deviations from this proposal may invalidate the quoted pricing and/or terms.

THIS QUOTATION IS SUBJECT TO POLICES IN THE CURRENT GAMETIME PARK AND PLAYGROUND CATALOG AND THE FOLLOWING TERMS AND CONDITIONS. OUR QUOTATION IS BASED ON SHIPMENT OF ALL ITEMS AT ONE TIME TO A SINGLE DESTINATION, UNLESS NOTED, AND CHANGES ARE SUBJECT TO PRICE ADJUSTMENT. PURCHASES IN EXCESS OF \$1,000.00 TO BE SUPPORTED BY YOUR WRITTEN PURCHASE ORDER MADE OUT TO GAMETIME, C/O TOTAL RECREATION.

Acceptance of quotation:

Accepted By (printed): \_\_\_\_\_
Signature: \_\_\_\_\_
Title: \_\_\_\_\_
Facsimilie: \_\_\_\_\_

P.O. No: \_\_\_\_\_
Date: \_\_\_\_\_
Phone: \_\_\_\_\_
Purchase Amount: \$37,314.29

Order Information:

Bill To: \_\_\_\_\_
Company: \_\_\_\_\_
Attn: \_\_\_\_\_
Address: \_\_\_\_\_
City, State, Zip: \_\_\_\_\_
Contact: \_\_\_\_\_
Email Address: \_\_\_\_\_
Tel: \_\_\_\_\_
Fax: \_\_\_\_\_

Ship To: \_\_\_\_\_
Company: \_\_\_\_\_
Attn: \_\_\_\_\_
Address: \_\_\_\_\_
City, State, Zip: \_\_\_\_\_
Contact: \_\_\_\_\_
Email Address: \_\_\_\_\_
Tel: \_\_\_\_\_
Fax: \_\_\_\_\_

**TJ-08172-10 Water Slides (Option 2)**

**QUOTE  
#54997**

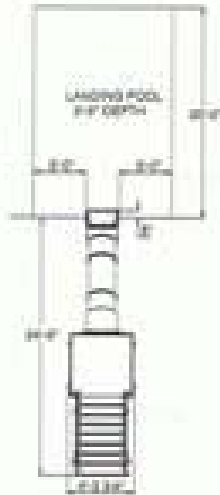
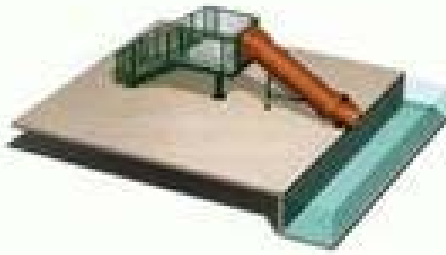
09/21/2010

TRP Representative Signature



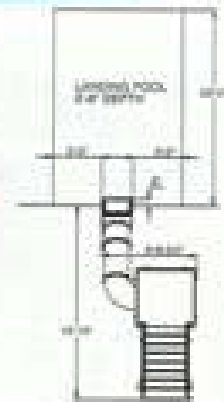
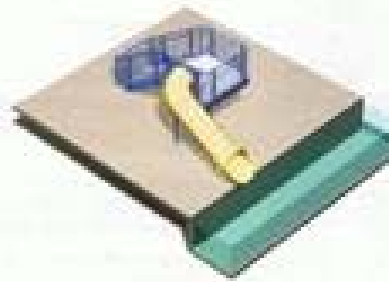
Colorful and exciting, Pool Slides are ideal as stand-alone waterslides or as an add-on to an already existing attraction. Large, 30" diameter tubes with oversized platforms and stairways ensures accessibility and fun for kids and adults of all ages.

# Pool Slides



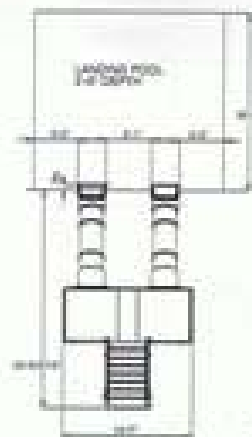
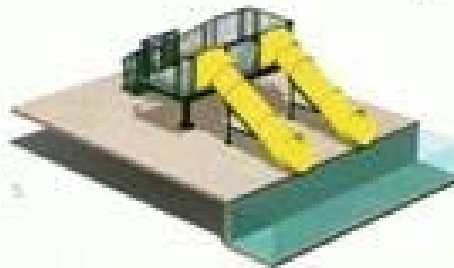
Slide Direction	Stair Entrance		
	Left	Right	Straight
Straight	•	•	Shown

Model: 20890 & 2089A  
 Flume Length: 13 linear feet  
 Tower Height: 4'-8"  
 Minimum Water Depth: 3'-4"  
 Flow Rate: 10 gpm



Slide Direction	Stair Entrance		
	Left	Right	Straight
Left	•		Shown
Right		•	

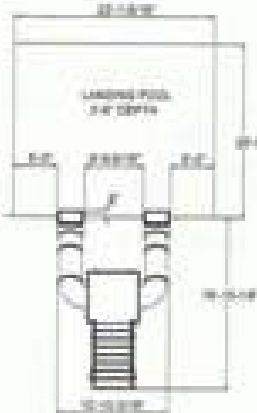
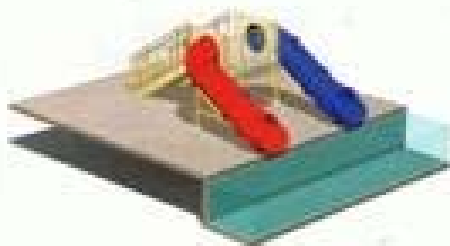
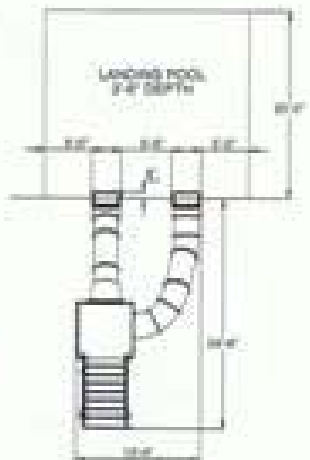
Model: 20890 & 2089A  
 Flume Length: 13 linear feet  
 Tower Height: 4'-8"  
 Minimum Water Depth: 3'-4"  
 Flow Rate: 10 gpm



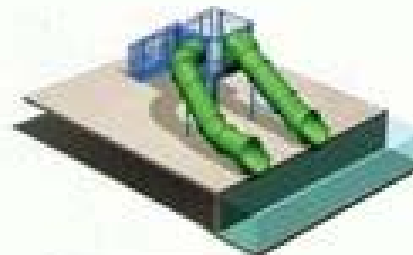
Slide Direction	Stair Entrance		
	Left	Right	Straight
Straight	•	•	Shown

Model: 20910 & 2091A  
 Flume Length: 26 linear feet  
 Tower Height: 4'-8"  
 Minimum Water Depth: 3'-4"  
 Flow Rate: 10 gpm

Model: 20900 & 2090A  
 Flume Length: 26 linear feet  
 Tower Height: 4'-8"  
 Minimum Water Depth: 3'-4"  
 Flow Rate: 10 gpm



Slide Direction	Stair Entrance		
	Left	Right	Straight
Straight			Shown



Slide Direction	Stair Entrance		
	Left	Right	Straight
Left	•		Shown
Right		•	

Model: 20900 & 2090A  
 Flume Length: 30 linear feet  
 Tower Height: 4'-8"  
 Minimum Water Depth: 3'-4"  
 Flow Rate: 10 gpm







**RECREONICS, INC.**  
 4200 SCHMITT AVENUE  
 LOUISVILLE, KY 40213  
 (800) 428-3254  
 FAX (800) 428-0133  
 INTERNATIONAL (502) 458-5731  
 FAX (502) 458-9777  
 FED. I.D. # 61-1228501  
 http://www.recreonics.com

110-1/CITIE KLK

**Quote Reprint**

Quote #	<b>496260</b>
Customer #	<b>54345</b>
Date	<b>05/20/11</b>
Page	<b>1</b>

<b>Quoted To:</b>	<b>BRUSHY CREEK MUD ATTN: ACCOUNTS PAYABLE 16318 GREAT OAKS DRIVE ROUND ROCK, TX 78681</b>	<b>Ship To:</b>	<b>BRUSHY CREEK MUD ATTN: 16318 GREAT OAKS DRIVE ROUND ROCK, TX 78681</b>
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<b>PO/REF #</b>	<b>EXPIRES</b>	<b>SLP</b>	<b>SHIP VIA</b>	<b>FREIGHT</b>	<b>QUOTED BY</b>
1	06/09/11	039	BEST	PPD&BILL	KEITH KAELIN EXT 423

**QUOTED TO:** DAVID KALANGE CT=512-255-7871 X=512-255-0332 E-Mail: s.molyneux@bcmud.org  
KT=512-255-7851 X= E-Mail: d.kalange@bcmud.org

LINE	ITEM DESCRIPTION	S/D	QUANTITY	UM	PRICE	UM	EXTENSION
001	97110 SEAWAVE WATERSLIDE W/DOLLY KIT (SPECIFY COLORS)	D	1	EA	6257.54	EA	6257.54
002	97116 WATER ACTIVATION KIT	D	1	EA	38.10	EA	38.10
003							
004	8002B FREIGHT & HDLG. TO BE PREPAID AND ADDED TO INVOICE	S	1	EA	1155.33	EA	1155.33
005	VENDOR						
006	TAILGATE DELIVERY						
007							
008							
009	DUE TO INCREASED FUEL						
010	COSTS, FREIGHT PRICES						
011	ARE VERY VOLATILE.						
012	FREIGHT QUOTES ARE						
013	VALID FOR 7 DAYS ONLY						
014	AND ARE SUBJECT TO						
015	INCREASES						

STATE	CERTIFICATE #	TAXABLE AMT	TAX	TOTAL
		7450.97	(4 ) .00	7450.97

TO ACCEPT THIS QUOTE PLEASE SIGN AND DATE BELOW & FAX WITH COVER SHEET  
 ATTN: KEITH KAELIN AT 1-800-428-0133 OR E-MAIL TO K keithk@recreonics.com

By: \_\_\_\_\_  
 Date: \_\_\_\_\_

FREIGHT CHARGES, SALES TAX, ETC., IF APPLICABLE TO BE ADDED TO THIS QUOTE. QUOTE SUBJECT TO ALL RECREONICS SALES POLICIES & FINAL APPROVAL BY MANAGEMENT.

**Parks and Recreation Advisory Committee Packet  
June 6, 2011**

**Executive Summary  
Agenda Item 9b**

**Discussion and Action Concerning Display of Aquatics Program Banners.**

**BACKGROUND:**

Aquatics staff requests permission to display program banners advertising Water Aerobics and Swimming lessons. The Water Aerobics banner would be displayed inside the fence at the Creekside Pool facility with the banner facing the run/walk trail. The trail has a significant amount of traffic. Staff has received numerous inquiries about programming by pedestrians.

Staff also requests permission to post the Swim Lessons banner at the Southwest corner of O'Connor and Great Oaks facing northeast to be visible to all vehicle traffic at intersection. The District currently has a Camp Foxtail banner at that location. We would require permission from the property owner.

We also advertise swim lessons on the marquees and the District website.

**FINANCIAL:** None, the Aquatics department already has banners.

**RESOURCE:** David Kalange

**LEGAL:** Not Consulted

**STAFF RECOMMENDATION:** Staff recommends allowing the display of Aquatics program banners at both locations.

**ATTACHMENTS:** None

**RECOMMENDED MOTION:** Motion to allow the display of Aquatics program banners as requested.

**Parks and Recreation Advisory Committee Packet  
June 6, 2011**

**Executive Summary**

**Agenda Item 10**

**Discussion and Possible Action Concerning Committee Meetings Which Fall on  
Holidays in July and September**

**BACKGROUND:**

The Parks and Recreation Advisory Committee meets on the first Monday of each month. The first Monday in July and the first Monday in September are national and District holidays.

**FINANCIAL:**

There is no financial impact

**RESOURCE:**

Mike Petter

**LEGAL:**

Legal has not reviewed this summary

**STAFF RECOMMENDATION:**

Staff recommend moving the Parks and Recreation Advisory Committee meetings for July and September to the first Tuesday of the month, July 5<sup>th</sup> and September 6<sup>th</sup>.

**ATTACHMENTS:**

Calendar

**RECOMMENDED MOTION:**

Motion to recommend the July and September meetings to the first Tuesday of each of those months.

# July 2011

July 2011							August 2011						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30	31			
31													

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<b>Jun 26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>Jul 1</b>	<b>2</b>
Jun 26 - Jul 2							
	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>
Jul 3 - 9							
	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>
Jul 10 - 16							
	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>
Jul 17 - 23							
	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>
Jul 24 - 30							
	<b>31</b>	<b>Aug 1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
Jul 31 - Aug 6							

# September 2011

September 2011							October 2011						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3							1
4	5	6	7	8	9	10	2	3	4	5	6	7	8
11	12	13	14	15	16	17	9	10	11	12	13	14	15
18	19	20	21	22	23	24	16	17	18	19	20	21	22
25	26	27	28	29	30		23	24	25	26	27	28	29
							30	31					

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<b>Aug 28</b>	<b>29</b>	<b>30</b>	<b>31</b>	<b>Sep 1</b>	<b>2</b>	<b>3</b>
Aug 28 - Sep 3							
	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>
Sep 4 - 10							
	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>
Sep 11 - 17							
	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>
Sep 18 - 24							
	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>Oct 1</b>
Sep 25 - Oct 1							