

Seller/Originating Lender's Loan #	NDHFA Loan #
Property Tax ID #	Mortgagor Name
Phone	Property Address
Contact Person	

Section A: Submit the following documentation along with this form to NDHFA for immediate purchase of this loan:

- ☐ Original Executed Note endorsed to NDHFA with applicable Riders

☐ Original Affidavit of Buyer

☐ Original Affidavit of Seller

☐ Original Subsidy Recapture Tax Disclosure Notice

☐ Original Owner's Affidavit - Major Home Improvement Loans

☐ Mortgage with applicable Riders

☐ Assignment of Mortgage

☐ Start Declaration of Lien Interest

☐ Loan Estimate

☐ Closing Disclosures (Buyer/Seller)

☐ FHA Settlement Certification

☐ Initial Escrow Account Disclosure Statement to Borrower

☐ DCA Declaration of Lien Interest
- ☐ Private Mortgage Insurance Certificate

☐ PMI Disclosure

☐ PMI Change of Servicer if service released

☐ Hazard Ins. Binder/Manufactured homes policy required

☐ Show mortgagee clause on Hazard Ins as NDHFA

☐ Flood Insurance Binder/Manufactured homes policy required

☐ Show mortgagee clause on Flood Ins. As NDHFA

☐ Notice of Assignment, Sale, Transfer of Servicing Rights

☐ FHA Loan Underwriting and Transmittal Summary

☐ HUD 184 Credit Analysis Worksheet

☐ Uniform Underwriting Transmittal

☐ VA Loan Analysis

☐ Estimate of Real Estate Taxes on New Construction and/or Homestead Credit (N/A if not service released)

Section B: Submit the following documentation within 30 days of loan closing

- ☐ FHA Mortgage Insurance Certificate/RD Loan Note Guarantee/VA Guaranty Certificate/HUD 184 Indian Loan Guarantee Certificate

☐ Title Insurance Policy

☐ Title Commitment

☐ Final Title Status Report (Individual Allotted & Tribal Trust)

☐ Affidavit of Use for a Manufactured Home with a copy of the title or MSO (SFN 53658)

☐ Letter of Confirmation & Bill of Sale on MH

☐ Manufactured Home Affixation Affidavit

☐ ND Manufactured Home Installation Inspection Checklist - Required on new units only (SFN 60119)

☐ Plot Drawing or Certification

☐ Condominium By-Laws/Party Wall Agreement

☐ Flood Certification

☐ Transfer of Life of Loan Protection (if service released)

☐ Certification of Proposed Rehabilitation

☐ 203 K/S Maximum Mortgage Worksheet

☐ 203 K Borrower's Acknowledgment

☐ 203 K Rehabilitation Loan Agreement

☐ 203 K/S Rehabilitation Loan Rider

☐ 203 K Draw Request Form

☐ 203 K/S Mortgagor's Letter of Completion

☐ 203 K/S Contingency Release Letter

☐ 203 K/S Final Release Notice

☐ 203 KS Homeowner/Contractor Agreement(s)

☐ Start Disclosure

☐ DCA Disclosure

☐ DCA Required Homebuyer Education Completion Certificate

☐ Final Loan Application with Addendums
- ☐ Purchase Agreement with any Amendments

☐ Sworn Construction Statement

☐ Personal Property Addendum

☐ W-9 – Request for Taxpayer Identification Number

☐ HUD 184 Release of Mortgage Information

☐ HUD 184 Loans- Native American Tribal Identification Card/Certificate of Indian Blood

☐ HUD 184 Loan Guarantee Firm Commitment

☐ HUD Conditional Commitment

☐ HUD Firm Commitment

☐ HUD Contract with Respect to Hotel & Transient

☐ HUD Mortgagee Assurance of Completion

☐ Repair Escrow Agreement

☐ RD Conditional Commitment

☐ VA Lender's Notice of Value

☐ VA Report & Certification of Loan Disbursement

☐ Appraisal - Photos of Subject Property & Comparables

☐ Appraisal Addendum A

☐ Final Inspection Report on Repairs/Improvements

☐ Certificate of Occupancy/New Construction Certification

☐ Verifications of Employment & Pay Stubs

☐ Verifications of Deposit

☐ Credit Report/Judgment Satisfactions

☐ Divorce Decree & Child Support Income Record

☐ Tax Returns including W-2s

☐ Residency and Tax Return Statement

☐ Final Automated Underwriting (DU, LP or GUS)

☐ Other \_\_\_\_\_

LENDER'S CERTIFICATION

Seller/Originating Lender hereby certifies that the information contained herein is true and correct, based on normal and prudent business inquiry and that the home mortgage loan issued to the borrower identified herein is in accordance with the terms of the 1994 Mortgage Purchase Agreement between Mortgage Lender and NDHFA and specifically warrants: a) the Originating Lender understands that other than with respect to mortgage loans made in Targeted Areas, HomeAccess Loans or Major Home Improvement Loans, the mortgage loan may not be made to any buyer(s) who has had an ownership interest in a principal residence at any time during the three-year period immediately prior to the mortgage loan. Originating Lender has examined the Federal Income Tax Returns of the buyer(s) for this period and found nothing to suggest that any buyer had such an interest or, if any buyer was not required to file a Federal Income Tax Return for all or any portion of this period, has made such investigation as Lender deems necessary to determine that buyer(s) has not had such an interest; b) the Originating Lender has examined the Affidavit of Buyer and Affidavit of Seller and has made such investigation as it deems necessary to verify the facts stated therein and has determined such facts to be true and correct; c) the Originating Lender certifies that the buyer(s) meets maximum income criteria; d) the Originating Lender certifies that the property is located within the State of North Dakota, and meets the acquisition cost limit criteria; and e) the Originating Lender certifies that the property is in good repair; complies with local zoning laws, building codes, rules, regulations, and other property restrictions; meets the requirements of the mortgage insurer/guarantor, or Fannie Mae if the loan is uninsured; and meets all the requirements of the Selling Guide and the 1994 Mortgage Purchase Agreement.

By:

Authorized Lenders Signature

Title

Date