



“CITY UNDER THE STARS”  
CITY CHARTER ELEMENTARY SCHOOL

Spring 2014

Dear Friends,

We are writing to ask for your support of “City Under the Stars” Gala and Silent Auction on Saturday, May 31, 2014 to benefit the students of City Charter Elementary School. City Charter Elementary School is a public elementary charter school devoted to the principles of diversity, excellence, and global citizenship. This dual-language Spanish/English immersion school was launched last August, thanks to the tireless efforts of our community right here in our West Adams neighborhood. This goal could not have been achieved without the support of our surrounding community of neighbors and businesses. Continued support is also vital to the vision for a successful, enriching school environment.

As you may know, the greatest challenge of a public school during these times is to ensure financial security and stability. Parent volunteers have rallied to organize this fundraiser to provide direct funding for programs and services to the students in this school community. Our goals include raising proceeds to provide additional teacher’s aides in the classroom, physical education instruction, important classes such as art, music and theater, and annual field trips – programs that the Los Angeles Unified School District (LAUSD) can no longer provide due to budget cuts. Please support our unique, public program by donating items such as gift certificates, tickets, experiences or merchandise for our online auction. With your support, we will be able to greatly enrich the educational experience of our students, who are experiencing global learning to become bilingual, bi-cultural and bi-literate.

The “City Under the Stars” evening jubilee will include food, music, books and auction items to raise much-needed funds to directly support vital programs and infrastructure for the school in the coming year. We are seeking donations for our silent and live auction events. Donating to our auction affords a unique opportunity for businesses throughout the city and beyond. We would be happy to feature your logo and a link to your website on our Facebook page and website. We are also happy to feature any promotional materials for items in our silent auction at the event.

City Charter Elementary School is a 501(c)(3) non-profit organization with a tax ID of 45-1347085. Your tax-deductible donation of goods or services to benefit our children will assist us to continue to create an excellent public elementary school that is vitally needed in this community. We would like to express our sincere gratitude for your generous contribution. All donations are due by May 1, 2014 and are TAX DEDUCTIBLE. Please submit the attached Donation Form. Please submit the attached donation form and contact us with any question.

Thank you in advance for your consideration.

Sincerely,

Karlyn Johnson Brown  
City Charter Elementary West Adams  
Silent Auction Co-Chairperson  
310-963-8230  
karlynjohnson@yahoo.com

Carolyn Malconian  
City Charter Elementary West Adams  
Silent Auction Co-Chairperson  
310-733-9991  
mcmalconian@yahoo.com

City Charter Elementary Requesting Student/Family Name: \_\_\_\_\_

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Silent Auction Donation Form 2014

THANK YOU for supporting the students of City Charter Elementary School!  
City Charter’s Tax ID is 45-1347085.

DONOR (Business or Individual):

Donor Name: _____	Contact Name: _____
Address: _____	
City, State & Zip _____	
Phone: _____	Fax: _____
Email: _____	

DONATION Item and Description:

Item: _____
Donation Value: \$ _____ Expiration Date: _____ (It would be helpful if the expiration date is not until the end of 2014, ideally May 2015)
Description (Please be very specific): _____ _____
Any Restrictions or Limitations? _____
Check One: <input type="checkbox"/> Tangible Item <input type="checkbox"/> Gift Certificate <input type="checkbox"/> Please call me to arrange for pick up
Donor’s Signature: _____ Date: _____

Please mail Item and form by **MAY 1, 2014** to:

City Charter Elementary School Attention: Silent Auction 2925 Virginia Rd. LA, CA 90016  
**ALL PROCEEDS BENEFIT CITY CHARTER ELEMENTARY SCHOOL**

For Information, additional forms or special delivery instructions, please contact Silent Auction Chairpersons:

Karlyn Johnson Brown  
310-963-8230  
karlynjohnson@yahoo.com

Carolyn Malconian  
310-733-9991  
mcmalconian@yahoo.com



DUAL LANGUAGE  
IMMERSION  
WEST ADAMS

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