

# SCHOLARSHIP RECOMMENDATION LETTER

The Scholarship Committee appreciates your evaluation of this scholarship applicant's strengths and potential for future success. You may either complete this form or attach a separate recommendation on your own letterhead (please limit to one page). Your letter is not confidential. Please return the completed letter to the applicant for submission with the scholarship application packet.

Name: \_\_\_\_\_ Student ID: \_\_\_\_\_  
*Last* *First*

**How long have you known the applicant and under what circumstances have you become familiar with the applicant's capabilities?**

**Describe the student's academic strengths.**

**Discuss the applicant's potential for future success.**

**Describe any impediments or hardships of which you are aware that the applicant has had to overcome in order to attain academic success.**

**How would you rate the applicant's motivation and initiative in pursuing academic and career goals?**

**Do you have any basis on which to judge the applicant's leadership ability, either inside or outside of the classroom? If so, please provide specific examples.**

*Your comments are critical to the committee's decision. Please provide any other comments about the applicant (e.g. financial background, family responsibilities, extenuating circumstances, medical problems) that you feel the committee should know.*

\_\_\_\_\_  
Recommendation from: \_\_\_\_\_

Phone/Ext: \_\_\_\_\_

Title: \_\_\_\_\_ Department: \_\_\_\_\_

Staff or Faculty Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
*Please type or print legibly*