

**Attachment #2  
LAFCO Petition Template**

No. \_\_\_\_\_

**SAMPLE PETITION OF APPLICATION**

To: Local Agency Formation Commission  
County of Calaveras

Gentlemen:

The undersigned hereby applies for the initiation of proceedings before the Local Agency Formation Commission of Calaveras County pursuant to Part 3, Division 3, Title 5 of the California Government Code (commencing with Section 56000, Cortese/Knox/Hertzberg Local Government Reorganization Act of 2000)

Petition is made for a proposal to:

- |   |   |
|---|---|
| <input type="checkbox"/> Annex to existing city                       | <input type="checkbox"/> Incorporate a new city           |
| <input type="checkbox"/> Annex to a district                          | <input type="checkbox"/> Dissolution or Disincorporation  |
| <input type="checkbox"/> Detach from an existing city                 | <input type="checkbox"/> Consolidation of districts       |
| <input type="checkbox"/> Create a new district or county service area | <input type="checkbox"/> Detach from an existing district |
|   | <input type="checkbox"/> Other                            |

OR

The undersigned do hereby request and petition that proceedings be taken for the \_\_\_\_\_ of/to said District(s) and territory hereinafter described pursuant to the Cortese/Knox/Hertzberg Local Government Reorganization Act of 2000, commencing with Section 56000 et. seq. of the Government Code.

- |  |  |
|--|--|
| <input type="checkbox"/> Petition (attached) | <input type="checkbox"/> Resolution (attached) |
|--|--|

Please complete the following: FAILURE to answer the questions and required attachments could delay the processing of your application.

1. The name(s) of the affected city, counties and/or districts and action proposed to be initiated are as follows:
2. The reasons for this proposal are as follows:
3. If proposal is for annexation or detachment state whether area is inhabited (12 or more registered voters) OR uninhabited. Also set forth description of the exterior boundaries of such territory.

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4. Is this proposal consistent with the sphere of influence of the affected city and/or district(s).
  
5. It is desirous that the proposed \_\_\_\_\_ provide for and be made subject to the following terms and conditions:
  
6. Copies of maps and legal description (see Application Instructions part IV) of the specific boundaries of the territory involved in this proposal are attached and made a part hereof, together with all other required forms.
  
7. Copies of the Executive Officer's Report, mailed notice of any hearing upon this proposal, and other communication regarding this proposal should be directed to:

Name \_\_\_\_\_ Phone No. \_\_\_\_\_

Address \_\_\_\_\_

Name \_\_\_\_\_ Phone No. \_\_\_\_\_

Address \_\_\_\_\_

Name \_\_\_\_\_ Phone No. \_\_\_\_\_

Address \_\_\_\_\_

Respectfully Submitted,

\_\_\_\_\_  
Chief Petitioner

Documents Required:

- Application
- Petition
- Resolution
- Landowner's Consent
- Justification Proposal
- Legal Description
- Entire Boundary Map
- Negative Declaration