

# A/E PERFORMANCE (CONSTRUCTION PERIOD SERVICES)

**Project #:** .....

**Project Title:** .....

**Location:** .....

**A/E Name:** Architect: .....

Interior Designer: .....

Structural Engineer: .....

HVAC Engineer: .....

Plumbing Engineer: .....

Electrical Engineer: .....

Landscape Architect: .....

Estimator: .....

Performance  Rating Element	Discipline							
	Architect	Interior Designer	Structural Engineer	HVAC Engineer	Plumbing Engineer	Electrical Engineer	Landscape Architect	Estimator
1. Quality, accuracy & completeness of drawings and specifications								
2. Promptness of submittal review & response to requests to expedite selected submittals								
3. Quality & effectiveness of submittal reviews (consider consistency)								
4. Thoroughness & effectiveness of inspection visits, including resultant reports								
5. Timeliness of responses to questions, RFIs & interpretations of documents								
6. Accuracy and usefulness of responses , RFIs & interpretations of documents								
7. Promptness in providing estimates for changes								
8. Accuracy & usefulness of estimates for changes								
9. Quality of change order documentation, both narratives and drawings (Consider effort to minimize disruption)								
10. Timeliness of change order documentation								
11. Effectiveness of participation in intermediate & final inspections								

Remarks: .....

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