

2012 INVENTORY OF TAXABLE PROPERTY

AS REQUIRED BY RSA 74

DUE ON OR BEFORE APRIL 15TH

RETURN TO: (ASSESSING OFFICIALS)

(Fold along this line)

SEND TO:

STEP 1 PROP- ERTY IDENTIFI- CATION	Map #		Lot #		Size of Lot/Number of Acres:	
	Street/Road Number and Name:					
STEP 2 PROP- ERTY CHANGES	Have there been any changes to this property since April 1, 2011 ? Yes <input type="checkbox"/> No <input type="checkbox"/> (If no, go to Step 3)					
	Describe any ADDITIONS, ALTERATIONS, DELETIONS OR IMPROVEMENTS which were made to the land or to the interior or exterior of any building(s):					
	Describe any NEW building(s) which have been partially or totally constructed since April 1, 2011 :					
	Size of Building:			Type of Building:		
STEP 3 TAXING INFORMA- TION	Is any portion of the parcel assessed under Current Use?					Yes <input type="checkbox"/> No <input type="checkbox"/>
	Is any portion of the parcel assessed under a Conservation Restriction Assessment?					Yes <input type="checkbox"/> No <input type="checkbox"/>
	Is any portion of the property assessed as Farm Structures or Land Under Farm Structures?					Yes <input type="checkbox"/> No <input type="checkbox"/>
	If Yes to any of the above, describe any changes to the land or structures since April 1, 2011 :					
STEP 4 OTHER PROP- ERTY	A. Do you own a manufactured home or any other building(s) on land owned by another person?					Yes <input type="checkbox"/> No <input type="checkbox"/>
	If yes, Name of landowner:					
	B. If you have sold or otherwise transferred any portion of this property since April 1, 2011 , provide the following information:					Date of Transfer:
	Name of person transferred to:					
STEP 5 CENSUS REQUIRE- MENTS RSA 74:4, III(C)	C. If you have purchased or otherwise acquired any parcels of real estate in this Town since April 1, 2011 , provide the following for each parcel acquired:					
	Date of Acquisition:		Name of Seller:			
	If known, Map #	Lot #	Street/Road Number and Name			
	LAST NAME	FIRST NAME	MI	AGE		
STEP 6 LICENSING OF DOGS	How many dogs were owned or kept by the occupants on April 1, 2012 ?					
	Unneutered Male (s)		Neutered Male (s)		Unspayed Female (s)	
STEP 7 SIGNA- TURES	Under penalty of perjury, I (we) declare that, to the best of my (our) knowledge and belief, the foregoing information contains a full, true and correct statement of the real property which I (we) owned as of April 1, 2012 in the City/Town of:					
	Print or Type Name			Signature (in ink)		Date
	Print or Type Name			Signature (in ink)		Date

PLEASE CONTACT CITY/TOWN WITH ANY QUESTIONS.

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION

INVENTORY OF TAXABLE PROPERTY

AS REQUIRED BY RSA 74

To obtain a receipt that an inventory was filed, the taxpayer must fill in their name, address and city/town below and enclose a self addressed stamped envelope.

2012 RECEIPT ACKNOWLEDGEMENT	Name	
	Address	
	City/Town	
	Received By City/Town	Date Received by City/Town

(Assessing Officials Detach along this line)

GENERAL INSTRUCTIONS

WHO MUST FILE	Every person and every corporation by its president or other person with authority to do so, having knowledge of its property and affairs, pursuant to RSA 74.
WHERE TO FILE	A completed Form PA-28 must be filed with the selectmen or assessing officials of the City/Town where the property is located.
WHEN TO FILE	A COMPLETED FORM PA-28 MUST BE MAILED POSTAGE PREPAID OR DELIVERED TO CITY/TOWN ON OR BEFORE APRIL 15, 2012 . RSA 74:7
WHAT IS TAXABLE	All real estate, including land, buildings, manufactured housing, factories, electric plants, pipelines and any appurtenant structures.
REQUIREMENTS	RSA 74:4 requires all property owners to report the status of each parcel of taxable property in the aforementioned City/Town as of April 1, 2012 .
PROPERTY TAX RELIEF	You may be entitled to the following tax relief: An exemption or Veteran's tax credit; an abatement from your property tax or a tax deferral for the elderly or disabled. For additional information, contact your selectmen or assessor. For residents who have not previously filed a permanent application form for property tax exemption or credit, Form PA-29 may be obtained from the city/town office or the NH Department of Revenue Administration (NH DRA) web site at www.nh.gov/revenue . Click on the tax forms link. Property owner's may also qualify for Low and Moderate Income Homeowner's Property Tax Relief. To obtain more information, visit the Department's web site at www.nh.gov/revenue . The annual filing period for this relief is from May 1st through June 30th.
INTEREST AND DIVIDENDS TAX RSA 77	Individuals are required to file an Interest and Dividends Tax Return, if their total interest and/or dividend income, after deducting interest from direct US obligations and other non-taxable sources, is greater than \$2,400 (\$4,800 for joint filers). General state tax information can be obtained from the NH DRA, at (603) 230-5030 between the hours of 8:00 AM and 4:30 PM. NH DRA tax forms may be obtained by visiting our web site at www.nh.gov/revenue or by calling (603) 230-5030.
PENALTY	Any person or corporation who fails to file an Inventory of Taxable Property, under RSA 74:7-a, shall be assessed a penalty equal to 1% of the property tax, and not less than \$10 or more than \$50. Late filing may result in the loss of the right to appeal the property tax assessment.
DOOMAGE	Pursuant to RSA 74:12, which states, in part, if any person or corporation who willfully fails to make and return this inventory, or makes any false answers or statements therein, the selectmen or assessors shall determine as nearly as practicable, the amount and value of the property for which the person or corporation is taxable, and shall set down to such person or corporation, by way of doomage, four times as much as such property would be taxable if truly returned and inventoried.
APPEALS	Forms for appealing to the NH Board of Tax and Land Appeals may be obtained from the NH Board of Tax and Land Appeals, 107 Pleasant Street, Concord, NH 03301, by calling (603) 271-2578 or by visiting their web site at www.nh.gov/btla .
ADA	Individuals who need auxiliary aids for effective communications in programs and services of the NH DRA are invited to make their needs and preferences known. Individuals with hearing or speech impairments may call TDD Access: Relay NH 1-800-735-2964.
NEED HELP?	Contact your local city/town for sections 1 through 6. Contact the NH DRA, Property Appraisal Division with inquiries on laws and format at (603) 230-5950.

LINE-BY-LINE INSTRUCTIONS

Attach additional sheets as necessary

STEP 1	Enter the property identification information, which applies to the Inventory of Taxable Property including the Map and Lot number (available from City/town), size of lot, Street/Road number and name.
STEP 2	Enter any changes to the property since April 1, 2011 .
STEP 3	Indicate whether or not there is any portion of the parcel assessed under either Current Use, Conservation Restriction Assessment, or Farm Structures or Land Under Farm Structures. If yes, describe any changes since April 1, 2011 . RSA 79-A, 79-B & 79-F.
STEP 4	A. Enter the information regarding other property on land owned by another person; if yes, give the name of the person. B. Enter if you have sold or transferred any portion of this property, include the land owner's name, address, date(s) of transfer(s)/acquisition(s). C. Enter if you have purchased other property within this city/town and give location information.
STEP 5	Enter the last name, first name, middle initial (MI) and ages(s) of all persons occupying the premises as of April 1, 2012 . If no occupants, indicate "0".
STEP 6	Enter the number of dogs (in the appropriate space) which were owned or kept by the occupants on April 1, 2012 .
STEP 7	Signature(s), in ink, and printed name (s) of all property owners are required in the space provided.