

Handout 9.17: Common Interview Questions

Student's Name: _____

Date Due: _____

Teacher's Name: _____

Write down your answers to the following questions, or record the answers on a tape recorder. Use complete sentences—and be honest about yourself!

When the employer asks:	He or she is really asking:
Could you please tell me about yourself? _____ _____ _____ _____ _____	<ul style="list-style-type: none">• What kind of a person are you?• Are you going to fit into this company?• Do you have the right personality and work ethic?• Describe your performance as a student.
Why do you want this job? _____ _____ _____ _____ _____	<ul style="list-style-type: none">• Are you just looking for any job or are you interested in this field?• What do you know about this company or job?
What are your favourite subjects at school? Why? _____ _____ _____ _____	What are your interests and strong points?
What are your major strengths? _____ _____	How well do you manage yourself? How well do you work with others?

When the employer asks:	He or she is really asking:
<p>Can you identify <i>one</i> weakness you have and tell me what you are doing to overcome it?</p> <p>_____</p> <p>_____</p> <p>_____</p>	<ul style="list-style-type: none"> • How have you improved yourself in a weak area? • How would you like to grow personally?
<p>What <i>four</i> words best describe you?</p> <p>_____</p> <p>_____</p>	<ul style="list-style-type: none"> • Do you know yourself? • How would you describe your work habits?
<p>Can you give me an example of how you have shown initiative?</p> <p>_____</p> <p>_____</p>	<p>Can you describe a challenging situation for you at school or work?</p>