

APPLICATION FOR RESEARCH INTERNSHIP

SIPA Research Internships provide a valuable opportunity for students to work on public affairs and policy-related research topics with a full-time SIPA or other Columbia University faculty member in the interest of preparing for doctoral studies or a research-intensive career. A research internship fulfills the MIA/MPA internship requirement, and it can be taken for credits (see below). Interested students are responsible for identifying a full-time faculty member who is willing to supervise the research internship and to provide a brief report to the Office of Academic Affairs once internship has been successfully completed.

Interested students should submit the following form, including the signature of the interested faculty supervisor, to the Senior Assistant Dean of Academic Affairs, Rose Diaz, along with a brief summary of the proposed research and professional objectives. This summary is part of the application. If the application is approved by the Senior Assistant Dean for Academic Affairs, the student next presents it for review by Associate Dean of Students Caroline Kay. Upon completion of the internship, the faculty supervisor must send a brief email to Dean Diaz, indicating that the internship has been successfully completed and that the student has demonstrated an appropriate level of research skills.

Three easy approval steps to follow:

Step 1: Obtain signature of faculty supervisor

Step 2: Obtain signature of Dean Rose Diaz (Academic Affairs, OAA, IAB 1403, rd2614@columbia.edu), must have research summary available

Step 3: Obtain signature of Dean Caroline Kay (Student Affairs, OSA, IAB 610, cck11@columbia.edu)

Name: _____ UNI: _____

Program: ___ MIA ___ MPA Concentration: _____

Expected Graduation: _____ 20__

MIA/MPA Internship Information (choose one)

___SIPA U9040 Research Internship (3.0 credits, 240 hours)

___SIPA U9040 Research Internship (1.5 credits, 120 hours)

___SIPA U9040 Research Internship (0 credits, 240 or 120 hours)

Faculty (name and title): _____ UNI: _____

Brief outline of research and professional goals (also attach summary mentioned above)

Approvals

Faculty's signature: _____ Date: _____

OAA Dean's signature: _____ Date: _____

OSA Dean's signature: _____ Date: _____