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JERSEY COLLEGE
SCHOOL OF NURSING

Admissions Packet for
Professional Nursing Program

OVERVIEW

We are pleased that you have expressed an interest in the Professional Nursing program at our college. Registered Nursing is a challenging and rewarding career, and we welcome your interest. Our Professional Nursing program is based upon current nursing practice and prepares students for an entry-level RN position. Upon successful completion of the program and demonstrated nursing competence, the graduate is eligible to apply for the NCLEX-RN examination to become licensed as a Registered Nurse. The Professional Nursing program at our institution is a bridge program for current LPNs. Students completing the Professional Nursing program will receive an Associate in Applied Sciences (AAS) degree. The Professional Nursing program is divided into five, 12 week terms. Students begin with general education coursework in Terms 1 and 2. Their knowledge and skills are then expanded to include education in core nursing areas – medical-surgical, pediatrics, obstetrics, geriatrics and psychiatric nursing. The program concludes with capstone courses that advance the Professional Nursing student’s medical and surgical knowledge and skills, and prepares the student for the NCLEX-RN examination and his/her first year as a new RN.

This information packet explains the admissions process for the Professional Nursing program. Please read this information carefully. Admission to this program is competitive and seats are limited. Therefore, everyone who applies may not be admitted to the program. Files must be complete in order to be eligible for review by the Admission Committee. If, after reading this information packet and application, you still have questions concerning admissions, we encourage you to contact our Admissions Office at the numbers listed on the first page of this application

ADMISSION CRITERIA

Admission to the Professional Nursing program at our college is competitive. It is our goal to graduate registered nurses who exhibit distinctive characteristics valued by the nursing profession and the healthcare industry. To accomplish this goal, admission criteria have been developed to provide minimum standards by which applicant suitability may be determined. Often the applicant pool exceeds the maximum number of students admitted into the program. In order to be considered for enrollment into the Professional Nursing program, applicants must meet the following conditions:

General Standards

To be considered for admissions at Jersey College, applicants must:

- Be at least eighteen (18) years of age.
- Present proof of high school education or its equivalent (as defined by the US DOE).¹ The high school education can be from a foreign school if it is equivalent to a U.S. high school diploma.² Jersey College does not offer admission based on Ability to Benefit (ATB).
- Present proof of U.S. citizenship or a green card.

General Education and Nursing Support Coursework

In order to enroll in the general education and nursing support courses applicants must:

- Provide proof of current, active, unencumbered LPN license.
- Complete an application for enrollment.
- Submit an official copy of their Practical Nursing transcript.
- Satisfactorily pass a background check.
- Participate in interviews with administration and/or faculty members and obtain a recommendation for admission, based on information received during the application process.
- Make an advance program deposit for tuition and fees. The deposit will be applied against the total tuition and fees of the program that is in effect on the date of enrollment.

¹ Under limited circumstances as approved by the Academic Standards Committee, an applicant for a New Jersey campus-based program who is unable to produce the required proof of high school education or its equivalent, may attest to high school education or its equivalent by completing a self-attestation form. Copies of this form are available from administration.

² Jersey College may require students with foreign diplomas to verify the diploma and education. Such verification may include, but is not limited to, requests for high school transcripts, proof of equivalency and authentication and notarization of the diploma by the issuing body.

Core Nursing Coursework

In order to enroll in the core nursing courses students must:

- Complete all of the general education and nursing support courses with a minimum grade of 75%.
- Provide proof of current, active, unencumbered LPN license.^{3,4}
- Provide proof of current certification in Basic Life Saving for Health Care Providers from the American Heart Association.
- Present evidence of good physical health (including a physical examination within the past six months) and documentation of fitness to work in health care.
- Present proof of current Mantoux test, Tetanus, Hepatitis B (or a waiver), laboratory titer evidence for rubella, varicella and rubeola, and other immunizations.
- Meet the technical standards for the program (see below).

Technical Standards

Nursing program applicants must also be able to demonstrate the ability to meet certain minimum technical standards (the “Technical Standards”), including:

- Communicate and assimilate information in spoken, printed, signed, and electronic format.
- Gather, analyze and draw conclusions from data.
- Stand for a minimum of two hours.
- Walk for a minimum of six hours, not necessarily consecutively.
- Stoop, bend and twist for a minimum of thirty minutes at a time and be able to repeat this activity at frequent intervals.
- Lift a 40-pound person or assist with a larger person and transfer the person from one location to another.
- Determine by touch: hotness/coldness/wetness/dryness, hardness and softness.
- Have the muscle dexterity necessary to do such tasks as gloving, gowning, and operating controls on equipment.
- Respond to spoken words and call bells.
- Monitor signals from vital sign assessment equipment.
- Identify behaviors that would endanger a person’s life or safety and intervene quickly in a crisis situation with appropriate solution.
- Remain calm, rational, decisive, and in control at all times.
- Exhibit social skills appropriate to professional interactions.
- Maintain cleanliness and personal grooming consistent with close personal contact.
- Function without causing harm to self or others if under the influence of prescription or over-the-counter medications.

The foregoing technical standards must be met with or without accommodations. Jersey College complies with the requirements of Section 504 of the Rehabilitation Act and the Americans with Disabilities Act of 1990 and will make reasonable accommodations for an applicant with a disability that is otherwise qualified.

³ Graduates of any of Jersey College’s Practical Nursing program may enroll in the general education and nursing support courses prior to obtaining their LPN license. However, in order to be eligible for enrollment in the core nursing courses such graduates must obtain their LPN license.

⁴ For New Jersey campuses, students must have an unencumbered LPN license from the States of New Jersey, New York, Pennsylvania or Connecticut.

HOW TO GET STARTED

- Complete and submit this Application, along with all required supplemental documents and a non-refundable **application fee of \$50**, to your Admissions Representative. PLEASE NOTE that the application fee is non-refundable.
- After your application has been reviewed, select candidates will be invited to Jersey College for:
 - an education interview with a faculty member or administrator at our institution; and
 - a financial aid planning session.
 -

Applicants understand that they must accept the appointments they are assigned or risk cancellation of their application. The education interview will focus on, among other things, accessing the following factors:

Factor	Standard	Examples
Critical Thinking	Critical thinking sufficient for clinical judgment.	Competent assessment of patient in timely manner; correct interpretation of assessment; readily respond with appropriate interventions, treatment plans; ability to work alone and to make correct, independent decisions, as needed.
Interpersonal	Interpersonal abilities sufficient to interact with individuals, families and groups from a variety of social, emotional, cultural and intellectual backgrounds.	Life and death situations; working with families stressed by the condition of a loved one; working with other health care providers in stressful situations.
Communication	Communication abilities sufficient for interactions with others in verbal and written form.	Can follow verbal and/or written instructions; must communicate patient response to therapy with others; documentation of therapeutic procedures performed on patient; consult with other health care providers in a professional manner.

ACCEPTANCE PROCESS

Applicants are accepted into Jersey College and a program based on, among other things, their application responses, references, interview results, grades in prerequisite courses and other factors. Applicants are notified as to their status (acceptance or denial into program) by letter. The number of accepted applicants does vary from year to year. Meeting the minimum criteria for admission does not guarantee admission to a program. Jersey College may require applicants to successfully complete or meet other conditions prior to acceptance into a program or course. These other conditions, include, but are not limited to:

- Payment of the registration, enrollment and background check fees;
- Payment of program deposit fees;
- Making arrangements for the payment of tuition and associated program fees;
- Execution of an Enrollment Agreement;
- Determination of sequence of courses;
- Meeting clinical site requirements for participation in practicum activities, including, but not limited to, additional medical clearances, vaccinations, drug screening and background checks; and
- Attendance at a comprehensive orientation session.

A comprehensive orientation typically is held the week prior to the first day of class. Jersey College retains the right, in its sole discretion, to reject an applicant at any time.

FINANCIAL INFORMATION

Students attending Jersey College are responsible for their tuition and certain fees. Tuition and fees applicable to the coursework in the Professional Nursing program are as follows:

Tuition	
General Education and Nursing Support Coursework ⁵	\$ 244/Quarter Credit
Core Nursing Coursework ⁶	\$ 311/Quarter Credit
Application Fee	\$ 50
Background Check Fee	\$ 150
Enrollment Fee	\$ 75
Uniform Fee	\$ 80
Technology Fee	\$ 100
Supplies	\$ 550
Books	\$ 2,210
Ancillary Costs	See Academic Catalog

Jersey College does change the tuition and fee rate from time to time. As such, the rate that is in effect at the time an applicant applies for admission into the program may be different from the rates in effect at the time of program enrollment. Tuition and fees paid in advance will be refundable as set forth in Jersey College's Academic Catalog.

GAINFUL EMPLOYMENT INFORMATION

For information on our graduation rates, the median debt of students who completed the program, and other important information, please visit our website at <http://www.jerseycollege.edu/policies>.

⁵ All courses not starting with NUR

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Tel: (609) 777-9035
Fax: (609) 777-9034

Office use only
Date Received:

Application For Professional Nursing Program

PERSONAL DATA

Last Name		First Name		Middle Name			
Street Address:					City:		State:
				Zip Code:			
Home Telephone: ()		Date of Birth: - -	Social Security #: - -		Marital Status: <input type="checkbox"/> Single <input type="checkbox"/> Married		
				If Married, Maiden Name:			
Work Telephone: ()		Email address:		Citizenship: <input type="checkbox"/> US Citizen <input type="checkbox"/> Other Citizen: _____ <small>Country</small>			Driver License: (State and No.)
Race: (check all that apply) <input type="checkbox"/> White <input type="checkbox"/> Black <input type="checkbox"/> Asian <input type="checkbox"/> African American <input type="checkbox"/> Hispanic <input type="checkbox"/> Native Hawaiian/Other Pacific Islander <input type="checkbox"/> American Indian/Alaska Native <input type="checkbox"/> Other							
Cell Telephone: ()		Have you ever been convicted of a crime? <input type="checkbox"/> Yes <input type="checkbox"/> No		Green Card Number:			

Have you previously applied to this school? Yes No If yes, when (month/year) _____

When do you wish to enter the program (month/year)? _____

Which program are you interested in? Day Evening (Evenings/Weekend)

IN CASE OF EMERGENCY: (PLEASE PROVIDE TWO EMERGENCY CONTACTS)

Name:		Relationship:	
Address:		Home Phone:	
City, State, Zip:		Cell Phone:	

Name:		Relationship:	
Address:		Home Phone:	
City, State, Zip:		Cell Phone:	

Are you taking any medication? If yes, please list: _____

Do you have any limitations that would affect your ability to meet the technical standards? If yes, please list: _____

EDUCATION

Are you a High School Graduate? Yes No If no, do you have a GED certificate? Yes No If yes, Date _____

Have you attended any other Trade School or College? Yes No

List your formal education below. Include high school, secondary and vocational schools, college and university, etc. If available, submit transcripts for all listed schools, regardless of length of attendance.

Dates		Institution Name	City and State	Major	Credentials earned: Diploma/Certificate/Degree - Reason for Leaving
From	To				

LICENSURE INFORMATION

In which state are you licensed to practice as a LPN? _____

When did you pass the NCLEX-PN examination? _____ (mm/yyyy)

EMPLOYMENT

List all employment, both full and part-time, within the past seven years beginning with present: (use additional sheets if necessary)

Dates		Position and Job Responsibility	Employer Name and Address	Employer Phone No.	Reason for Leaving
From	To				

ESSAYS

On a separate piece of paper, please answer the following questions. Responses to these questions must be typed and each essay should be between one and three pages in length.

1. Discuss how the patient care that you have provided has influenced your career and your decision to continue your education?
2. How do you see yourself contributing to the nursing profession?

REQUIRED DOCUMENTATION

Please provide and submit the following information with your application:

- Proof of eligible age -- at least eighteen (18) years of age
 - Driver's License
 - Birth Certificate
 - Passport

- Proof of ability to legally study and work in the United States of America
 - Social Security Card
 - Green Card

- High school diploma, General Education Development (GED) certificate, or an officially translated and evaluated diploma from a foreign school of secondary education

- Proof of current, active, unencumbered LPN license*

- Official Transcript from Practical Nursing program

- Essay Responses

- Authorization to Perform A Background Investigation

- Other Optional Documents – Resume, Recommendations, etc.

* Graduates of any of Jersey College's Practical Nursing program may enroll in the general education and nursing support courses prior to obtaining their LPN license. However, in order to be eligible for enrollment in the core nursing courses such graduates must obtain their LPN license.

AFFIRMATIONS AND CERTIFICATION

I hereby affirm all information supplied on this application (including Part A and B) is complete and accurate. I understand that withholding information requested or giving false information may result in ineligibility for admission and enrollment and may result in termination from Jersey College after enrollment. I also understand that confidential recommendations, including interview reports and evaluation statements from members of the admissions staff, submitted to the Office of Admission in connection with this application for admission will be used for purposes of evaluation of this application. Further, I understand Jersey College reserves the right to restrict or limit the enrollment of any program and to make changes to a program (organizations, fees, program offerings, curricula, courses, requirements, dates offered, etc.) when such action is deemed to be in the best interest of the student or school. The provisions of this application do not present, in any way a contract between student, prospective or otherwise, and Jersey College nor should be regarded as such.

Applicant's Signature

Date



Professional Nursing Application Authorization to Perform a Background Investigation

**Please neatly print the following information.*

Name: _____

Current Address: _____

Social Security Number: _____

Date of Birth: _____

I understand that in connection with and for the duration of my studies at SSS Education, Inc. (d.b.a. Jersey College), Jersey College will conduct certain background verifications and investigations, including, but not limited to, employment, educational, military service, professional licenses and certifications, and criminal history investigations (collectively, the background information). As part of such investigations, I understand that Jersey College may request information from my current and previous employers, various federal, state and other agencies (including those that maintain records concerning criminal activities and convictions), and credit agencies.

I authorize, without reservation, any party or agency contacted by Jersey College or its agents to disclose the employment, educational, military service, professional licenses and certifications, criminal history and credit information and understand that I am responsible for the fee for such service. I understand that these searches will be used to determine eligibility to attend Jersey College and participate in clinical assignments. I authorize all persons and entities to accept a copy of this document as authorization to disclose (either orally or in writing) to Jersey College and its agents any such information or records, based upon the identifying information which I have provided above, and I release any provider of information or records from all liability arising from such disclosure.

I hereby release and discharge Jersey College, its directors, officers, agent and associates to the full extent permitted by law from any claims, damages, losses, liabilities, costs expenses or any other charge or complaint filed with any agency arising from retrieving and reporting the background information.

I acknowledge that Jersey College has made no representations of any kind as to whether enrollment will be offered at the conclusion of its background investigation. I further acknowledge the receipt of this Notice of Disclosure.

Signature

Date

Employment History: Please provide employment history for the past seven years (attach additional sheets if necessary)

From (Month/Year)	To (Month/Year)	Employer Name and Address	Contact Person