



**Immigration Act No.17 of 2010
Regulation 15**

Application for a Visitor Visa

Please read this information carefully before completing your application.

• **Who should use this form?**

Use this form if you are outside Vanuatu, are not an exempt person#, and are applying for a visa to visit Vanuatu for a period of *up to 30 days* for purposes such as tourism, to visit friends or family, or to attend a meeting or conference.

- One form should be completed by each applicant.
- The exact visa application charge must accompany the application in Vatu or via international money transfer.
- Visitors to Vanuatu must be willing to abide by the following Visitor visa conditions:
 - ✓ the visa holder must comply with all laws of Vanuatu;
 - ✓ the visa holder must not behave in a manner that is prejudicial to peace, good order, good government or public morality in Vanuatu;
 - ✓ the visa holder must not commence or continue in any paid employment or commercial business activities in Vanuatu; and
 - ✓ the visa holder must inform Vanuatu Immigration of any significant changes in his or her personal or financial circumstances.
- Please complete the form by printing clearly in block letters. All dates should be shown in the format: dd/mm/yyyy (eg 20/08/1980).
- Please post the completed and signed visa application form with certified copies of relevant documents (listed on the visa application checklist) and the correct visa application charge to the address below.

**Vanuatu Immigration Service
Private Mail Bag 9092
Port Vila Vanuatu**

- Please be aware that incomplete or partially complete applications will not be accepted. Information in a language other than English, French or Bislama needs to be translated by a certified translator into one of these languages.
- If you have any questions regarding this application, visa requirements and/or visa conditions please contact Vanuatu Immigration on

Telephone: +678 22354
Email: immigration@vanuatu.gov.vu

A list of countries whose nationals are exempt from the requirement to hold a Visitor visa is shown on client information form "Which Visa is right for you?"

Applicant Checklist – Visitor visa (if you are not an exempt person)

1	You are outside Vanuatu (this includes in a proclaimed area at an airport or port at the border of Vanuatu)	<input type="checkbox"/>
2	Visitor Application form – completed and signed by applicant (health and character questions answered on application form)	<input type="checkbox"/>
3	Visa application charge paid – 3 600 vatu	<input type="checkbox"/>
4	Certified copy of biodata page of valid passport and all used pages of passport [If you are in a proclaimed area] Valid passport Note: Passport must be the one you will use on entry to Vanuatu	<input type="checkbox"/>
5	Return ticket or evidence of other arranged transport from Vanuatu within 30 days of arrival	<input type="checkbox"/>
6	Evidence of: <ul style="list-style-type: none"> • funds / income to support the applicant for duration of stay of 40 000 Vatu per month; or • support the applicant will receive from family/friends in Vanuatu 	<input type="checkbox"/>
7	Evidence that you have a genuine intention to depart Vanuatu within 30 days. This may include: <ul style="list-style-type: none"> • a letter from your employer confirming leave; • a letter of invitation to visit Vanuatu if visiting family or friends in Vanuatu; • other information that you have an incentive to depart Vanuatu such as to complete studies, care for children etc <p>Note: Supporting documents not in English, French or Bislama must be translated into one of these languages.</p>	<input type="checkbox"/>
8	If the applicant is under 18 years of age: the Principal Immigration Officer is satisfied that both of the applicant's parents, if living, or legal guardian(s) have consented to the grant of the visa.	<input type="checkbox"/>
9	If the applicant is under 18 years of age, is not a member of an organised tour and will not be accompanied by at least one parent or guardian whilst in Vanuatu: <ul style="list-style-type: none"> • an undertaking from a Vanuatu citizen, or the holder of a visa valid during the applicant's stay, to provide accommodation and food and be responsible for the applicant's general welfare during the applicant's stay in Vanuatu. 	<input type="checkbox"/>

Applicant's Details

1. When do you wish to visit Vanuatu?

Date from to

2. Give your details as shown on your passport.

Family Name

Given Names

3. Have you been known by any other name?

No Yes Please give details and provide supporting documentation

Family Name

Given Names

4. Gender

Male Female

5. Date of birth

6. Place of birth

Town/city Country

7. Nationality

8. Details of your passport

Country of passport

Passport number

Place of issue

Date of Issue Date of Expiry

9. Do you hold any other citizenship?

No

Yes If yes, please specify

10. Relationship Status

Married De facto Engaged

Separated Divorced Widowed Single

Name of partner/ spouse/ fiancée

Date of birth

11. Your country of usual residence

12. Your residential address in your country of usual residence

13. Your telephone numbers outside Vanuatu (include country and area code)

Office hours

After hours

14. Address for correspondence

15. Do you agree to Vanuatu Immigration communicating with you, or your authorised representative, by fax or e-mail?

No

Yes If yes, please give details

Fax number

E-mail address

Details of your visit to Vanuatu

16. Why do you want to visit Vanuatu?

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17. Your address and telephone number in Vanuatu or the name of your hotel (if known).

Previous Visa Applications

18. Have you previously spent any time in Vanuatu?

No

Yes If yes, please give the following details

From	To	Type of Visa held

19. Have you ever been refused a visa to come to Vanuatu?

No

Yes If yes, please give details

Health and Character

20. Have you:

- ever had or currently have tuberculosis?
- been in close contact with a person who has active tuberculosis?

No

Yes If yes, please give details

21. Are you suffering from a contagious disease and/or a mental illness?

No

Yes If yes, please give details

22. Have you or any person included in your application ever:

- been convicted of a criminal offence in any country? Yes No
 - been charged with an offence that is currently awaiting legal action? Yes No
 - been acquitted of any offence on the grounds of mental illness, insanity or unsoundness of mind and as a result been detained in a facility or institution? Yes No
 - been removed or are you in the process of removal from any country (including Vanuatu)? Yes No
 - left any country to avoid being prosecuted for an offence in that country or to avoid being removed or deported? Yes No
 - had, or do you have, an association with another person or with a group or organisation that is or has been involved in criminal conduct? Yes No
 - been involved in any activities that would represent a risk to the security and defence of Vanuatu? Yes No
 - been involved in any activity relating to the illegal movement of people to any country? Yes No
 - served in a military force or militia, undergone any military/paramilitary training, or been trained in weapons/explosives use? Yes No
- Do you have any outstanding debts to the government of Vanuatu? Yes No

If you answered **'Yes'** to any of the above questions, you must give ALL the relevant details. If the matter relates to a criminal conviction, please give the nature of the offence, full details of sentence and dates of any period of imprisonment or other detention.

Employment Status

23. What is your employment status?

Employed/Self employed	<input type="checkbox"/>	Occupation	<input type="text"/>
		Employer's details	<input type="text"/> <input type="text"/>
Retired	<input type="checkbox"/>	Date of retirement	<input type="text"/>
Student	<input type="checkbox"/>	Name of educational institution	<input type="text"/> <input type="text"/>
Unemployed	<input type="checkbox"/>	Details of last employment	<input type="text"/>
Other	<input type="checkbox"/>	Please specify	<input type="text"/>

Evidence of funds

All visitors to Vanuatu must be able to demonstrate that they have adequate funds to cover all costs associated with their visit. Please provide evidence of the funds available to you with your application. Examples include providing certified copies of bank statements, pay slips or details of the funds that the visitor will be taking with them or that are available to them.

24. How will you be maintaining yourself financially while you are in Vanuatu?

25. Is someone else providing support for your visit to Vanuatu?

No

Yes If yes, please give details

Full Name	Relationship to you	Date of Birth	Address

26. What support are they providing?

Financial

Accommodation

Other

Please provide details

Welfare arrangements for applicants under 18 years of age

27. Are you under 18 years of age?

No → Go to Question 32

Yes → If you are under the age of 18 both your parents or legal guardian(s) must complete Question 28 and Questions 29, 30 and 31 as required. Evidence of their relationship to you must be provided. If your parents or legal guardian(s) have not made adequate arrangements for your accommodation, support and general welfare while in Vanuatu, a visitor visa cannot be granted.

28. This question, and other questions as indicated, *must be completed by the parents or legal guardian(s) of the applicant under 18 years of age.*

Parent/ Legal guardian 1

Family Name

Given Names

Date of birth

Relationship to applicant

I am satisfied with the care and support arrangements that have been made, and I consent to the grant of a visitor visa to my child.

Signature

Date

Parent/ Legal guardian 2

Family Name

Given Names

Date of birth

Relationship to applicant

I am satisfied with the care and support arrangements that have been made, and I consent to the grant of a visitor visa to my child.

Signature

Date

29. As the parent or legal guardian of the applicant under 18 years of age, do you hold or have you applied for a visa to travel to Vanuatu with the applicant?

- No → Go to Question 30
- Yes → Please choose one of the options below and give details of the visa.

I currently hold a valid visa to enter and remain in Vanuatu

Type of Visa

Valid from to

Or

I have applied for a visa to enter and remain in Vanuatu

Type of Visa

>> Now go to Question 32

30. Will the applicant be travelling with an organised tour (for example a school group)?

- No → Go to Question 31
- Yes → Please specify below.

>> Now go to Question 32

31. If the applicant is under 18 years of age, is not a member of an organised tour and will not be accompanied by at least one of his or her parents or legal guardians whilst in Vanuatu, the applicant must stay with a person who is at least 18 years old and is a citizen of Vanuatu or the holder of a visa valid for the duration of the applicant's stay. The person nominated below must provide a signed undertaking to provide accommodation, food and care for the applicant during the applicant's stay in Vanuatu which is to be submitted with this visa application form.

Please provide details of the person responsible for the applicant's general welfare below.

Family Name

Given Names

Date of birth

Relationship to applicant

Address in Vanuatu

<input type="text"/>
<input type="text"/>
<input type="text"/>

Contact telephone number (include country and area code if outside Vanuatu)

Is this person either a citizen of Vanuatu or the holder of a visa valid for the duration of the applicant's stay in Vanuatu?

No

Yes → Please specify below (please include visa details if appropriate)

<input type="text"/>

Has this person been convicted of a criminal offence in any country or been charged with an offence that is currently awaiting legal action?

No

Yes → Please give details

<input type="text"/>

32. Declaration

The declaration below must be signed by applicants over the age of 18. Both parents, if living, or legal guardian(s) must complete the declaration on behalf of any child under 18 years of age or any person who lacks the legal capacity to sign on their own behalf.

- I am aware that giving false or misleading information is a serious offence and may result in a conviction resulting in a fine or imprisonment, the refusal of this visa application or the cancellation of any associated visa.
- I certify the information supplied on and with this form is correct.
- If granted a visa I will abide by all laws of Vanuatu and the conditions of the visa (as specified in the Information section on the front page of this form).
- I will immediately advise Vanuatu Immigration if I become aware that any information provided in this form is incorrect or if there is a change in my personal or economic circumstances.

Signature of applicant
or parent/ legal guardian

Name

Date

Signature of parent/
legal guardian

Name

Date

33. Consent to correspond with authorised representative (if applicable)

Through my signature at question 32 above I consent to the Vanuatu Immigration Service corresponding with the following person who is my authorised representative or agent. I understand that this may extend to the provision of personal information about me if relevant to this application.

Name and address of authorised representative

Telephone number

Fax number

E-mail address