



## TENDER DOCUMENT FOR

### Purchase of Workshop & Measuring Tools and Training Aids for R & MEA Trade

#### Terms & Conditions:

##### 1- General

- i. Any offer which is not received as per terms and conditions of the tender enquiry is liable to be ignored. No offer shall be considered if;
  - a. Received without earnest money.
  - b. It is received after the time and date fixed for its receipt.
  - c. The tender is unsigned
  - d. The offer is ambiguous
  - e. The offer is conditional
  - f. The offer is from a black listed firm.
  - g. The offer is received by fax or e-mail
  - h. Offer received with shorter validity than required.
  - i. The offer is not conforming to specifications indicated in the tender enquiry.
  - j. The tender documents are not signed by the supplier or his authorized person(s).
- ii. Offer must remain valid for at least 90 days from the date of opening the tender.
- iii. The covering letter should indicate particulars of tender, and date of opening. The envelope must be properly sealed.
- iv. The procurer reserves the right to scrap / cancel the tender without assigning any reason(s). The earnest money / security shall be forfeited if;
  - a. The acceptance of tender is not issued during the validity period by the successful bidder within stipulated time period.



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- b. The offer is withdrawn, amended or revised during the validity period of the offer without approval of the procurer.
- c. The contractor fails to execute the contract strictly in accordance with term and condition of the tender.
- v. The tender shall enclose catalogues / leaflets / literature and other technical information, if any, in respect of items offered by him.
- vi. The contractor will be responsible for the free replacement of items if the same is found to be substandard by the purchaser and or at variance with the specifications given in the tender enquiry. Items offered of a specification superior to the one specified in the tender enquiry may be accepted by the purchaser.
- vii. Items should be brand new and in original manufacturers packing.
- viii. The bidder should indicate their National Income Tax & Sales Tax Number.
- ix. The bidder will produce documents if required by purchaser to ensure that store supplied is brand new and in original packing of manufacturer.
- x. The quoted price should clearly indicate whether it includes taxes or not.
- xi. The procurer is entitled to deduct all prevailing taxes.

### **2. Technical Advice**

The VTI, Zafarwal may seek technical advice for vetting tender offers from any person having appropriate knowledge / experience in the relevant field.

### **3. Evaluation of Bids.**

Bids will be evaluated in term of technically and financially. The Purchaser has the liberty to reject the lowest bidder if the quoted material has been found the low quality and not fulfilling the required results, which are expected for better quality results.

### **4. Delivery of Items.**

Delivery of Items must be insured within 25 days after purchase order.



## **5. Delivery Charges**

Delivery charges will be borne by contractor.

## **6. Inspection of Items**

Inspection of the delivered item shall be conducted by purchase committee, which has a technical member especially for this particular purchase, before its acceptance.

## **7. Payment to the Contractors**

- i. Payment of the amount will be made through crossed Cheque to the supplier against invoice submitted to the Principal VTI Zafarwal after 100% completion of delivery, installation / commissioning and satisfactory performance. President DBOM / Principal VTI Zafarwal will determine the status of the completion of supply and issue instructions for payment.
- ii. Payment against partial supply will not be made until goods have been received & satisfactory report has been generated.

## **8. Earnest Money**

Earnest money @ 2% of the estimated cost of the tender will have to be deposited along with tender. It should be in the form of Bank Draft in favor of “Principal Vocational Training Institute Zafarwal”.

Earnest money shall be refunded on successful completion of the contract.

The earnest money furnished by the firm may be retained for adjustment of the amount due against the firm in case the said firm is defaulter against any other contract.

## **9. Refund of Security Deposit**

Security deposit shall be refunded to unsuccessful bidders within 15 days after the award of the contract.

## **10. Deduction of Taxes**

Income and other taxes will be deducted while making payment as per Government instructions / notifications.

## **11. Payment of Sales and other Taxes**

Purchase should be made from the firms registered with sale & income tax Departments.



## **12. Performance Bond/Guarantee**

One year's performance bond / bank security equivalent to 5 % of the total contract price will have to be furnished at the time of delivery of items.

## **13. Termination of Contract**

The President DBOM on the recommendation of the purchase committee may terminate this supply order for valid reasons and will inform the supplier about his decision in writing.

## **14. With Holding Tax**

With Holding tax will be deducted on the supplies of goods, services and contracts as per income tax and sales tax rules.

## **15. Submission of Tender**

Last date of submission of the tender is 09-06-2016 at 11:00 AM in the office of "Principal Vocational Training Institute Zafarwal

## **16. Opening of Tender**

Date of opening the tender is 09-06-2016 at 11:30 AM, in the office of Principal Vocational Training Institute Zafarwal. Tender will be opened in the presence of all parties / their representatives.

**17. Dispute Resolution:** In case of any dispute before or after the execution of contract, matter will be resolved as per PPRA Rules 2014' Clause 67 & 68.

## **18. Extension of Delivery period:**

In special circumstances, request for extension of delivery period may be considered by the approving authority (President DBOM) on the written request of the firm before the target date of supply.

**19. Procedure for selection of Contractors:** Single stage two envelopes under PPRA Rule # 38 (2) (a)



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**Name & Postal Address of Firm**

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Signature \_\_\_\_\_

Name: \_\_\_\_\_

Desig: \_\_\_\_\_

Tele No: \_\_\_\_\_ Fax No. \_\_\_\_\_

Cell No. \_\_\_\_\_

NTN: \_\_\_\_\_

Stamp: \_\_\_\_\_

Sale Tax No: \_\_\_\_\_

E-mail: \_\_\_\_\_



# Tender Document

FOR

Purchase of Workshop & Measuring Tools and Training Aids for R & MEA Trade

(Technical Bid)

Sr. No	Name of Desired Item	Desired Specification	Vendor's Specification
1	Dry Battery	130 A Local	
2	3 Phase Motor	6-Pole 7.5Kw Copper winding Local/China	
3	Electric Oven with Elements	Medium size Local	
4	Digital Microwave Oven	Medium size Dawlance or Equivalent	
5	Electric Beater	Copper winding , Medium size Local	
6	Drill Set	1-13mm Local	
7	Soldering Iron	45 Watts Japan Made	
8	Soldering Iron	75Watts Japan Made	
9	Insolation Knife	6" Local	
10	Magnetic Switch	5-50 A Local	
11	Nose Plier	6-8" Local/China	
12	Drill Machine	½ HP Maketa.AEG or Equivalent (Japan Made)	
13	Cable Tester	6"Japan,USA or Equivalent	
14	Hand Drill Machine	Medium size Local	
15	Star Kit	Local/China	
16	Timer With Base	220 V Local/China	
17	Push Button (On/Off)	Single Local/China	
18	Earth Leakage Meter	10-30 Ohm Local/China	
19	Change Over Switch Digital	Single Phase Local/China	
20	Star Delta Switch	5-10 Kw, 3Phase Local/China	
21	Bench Vise	6" Local/China	
22	Wall Cutter	½ HP Maketa,AEG or Equivalent (Japan Made)	



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23	Exhaust Fan	12" Steel Body Copper winding Local	
24	Steel Wire	20 Meter(Japan Made)	
25	Wire Stripper	8" Japan Made	
26	Solder Sucker	6-10" Local/China	
27	Wiring Pipe Bender	½ -1" Local/China	
28	Battery Charger Commercial	12 V, 25 A Local/China	
29	Timer	1-10 Hours 220 V Local/China	
30	Panel Board for Generator	Automatic 220 V Local/China	
31	Avo Meter	Medium Size Local/China	
32	Watt Meter	0-4000 Watts Local/China	
33	Weight Scale Digital	100 kg Capacity Local/China	
34	Tong Tester	Local/China	
35	Energy Meter	Single Phase Local/China	

**Name & Postal Address of Firm**

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Signature \_\_\_\_\_

Name: \_\_\_\_\_

Desig: \_\_\_\_\_

Tele No: \_\_\_\_\_ Fax No. \_\_\_\_\_

Cell No. \_\_\_\_\_

NTN: \_\_\_\_\_

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Sale Tax No: \_\_\_\_\_

E-mail: \_\_\_\_\_



# Tender Document

## For

Purchase of Workshop & Measuring Tools and Training Aids for R & MEA Trade

### (Financial Bid)

Sr. No	Name of Desired Item	Desired Specification	Qty.	Unit price with out sale tax	Sale tax	Unit price with sale tax	Total Price
1	Dry Battery	130 A Local	1				
2	3 Phase Motor	6-Pole 7.5Kw Copper winding Local/China	1				
3	Electric Oven with Elements	Medium size Local	1				
4	Digital Microwave Oven	Medium size Dawlance or Equivalent	1				
5	Electric Beater	Copper winding , Medium size Local	1				
6	Drill Set	1-13mm Local	1				
7	Soldering Iron	45 Watts Japan Made	2				
8	Soldering Iron	75Watts Japan Made	2				
9	Insolation Knife	6" Local	20				
10	Magnetic Switch	5-50 A Local	2				
11	Nose Plier	6-8" Local/China	6				
12	Drill Machine	½ HP Maketa.AEG or Equivalent (Japan Made)	1				
13	Cable Tester	6"Japan,USA or Equivalent	2				
14	Hand Drill Machine	Medium size Local	2				
15	Star Kit	Local/China	13				
16	Timer With Base	220 V Local/China	2				
17	Push Button (On/Off)	Single Local/China	24				
18	Earth Leakage Meter	10-30 Ohm Local/China	1				
19	Change Over Switch Digital	Single Phase Local/China	1				
20	Star Delta Switch	5-10 Kw, 3Phase Local/China	2				
21	Bench Vise	6" Local/China	2				
22	Wall Cutter	½ HP Maketa,AEG or Equivalent (Japan Made)	2				
23	Exhaust Fan	12" Steel Body Copper winding Local	1				
24	Steel Wire	20 Meter(Japan Made)	3				





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25	Wire Stripper	8" Japan Made	2				
26	Solder Sucker	6-10" Local/China	2				
27	Wiring Pipe Bender	½ -1" Local/China	1				
28	Battery Charger Commercial	12 V, 25 A Local/China	1				
29	Timer	1-10 Hours 220 V Local/China	1				
30	Panel Board for Generator	Automatic 220 V Local/China	1				
31	Avo Meter	Medium Size Local/China	5				
32	Watt Meter	0-4000 Watts Local/China	2				
33	Weight Scale Digital	100 kg Capacity Local/China	1				
34	Tong Tester	Local/China	1				
35	Energy Meter	Single Phase Local/China	2				
<b>Total</b>							

**Name & Postal Address of Firm**

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\_\_\_\_\_

Signature\_\_\_\_\_

Name: \_\_\_\_\_

Desig: \_\_\_\_\_

Tele No: \_\_\_\_\_ Fax No. \_\_\_\_\_

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