

Risk Assessment Form

Fen Time Travellers

Date of Activity:

Participating Groups: Children, Teachers, Staff and Volunteers

Date of Assessment: 3rd June 2014

Assessor: Alistair Rose, Education & Community Officer

Hazard	S	P	RL	Action	S	P	RL	Notes
General Ramsey Heights site and classroom.								Refer to attached risk assessment.
Self-guided trail. Risk of tripping, slipping, running into each other. Getting lost or straying from the route.	2	2	4	Ensure all trip hazards are removed and safe route clearly indicated. Close supervision. Clearly waymarked route.	2	1	2	
Meeting Willie and Sybil. Risk of falling in water. Weil's disease. Tripping. Making safekeeps – prickly leaves and plants. Nettles, hemlock and brambles – risk of minor cuts and scratches.	2	2	4	Close supervision and instruction at all times. Ensure all areas are cleared of hazards prior to visit.	2	1	2	
Archæology trench. Risk of gravel being flicked into eyes. Artefacts not being handled correctly.	2	2	4	Demonstrate correct procedure. Close supervision. Gloves and eye protection provided. Ensure area strimmed prior to	2	1	2	

Risk of tripping. Hemlock and nettles close by.				activity.				
Brick Making. Using basic tools (rolling pins etc.) risk of slight injury.	1	2	2	Demonstrate correct procedure and techniques. Close supervision at all times.	1	1	1	
Mini-Regatta Risk of falling in tank	1	2	2	Close supervision and instruction.	1	1	1	

Key: S = Hazard Severity, P = Probability of Occurrence, RL = Risk Level (S x P = RL) Scores: 1-3 = Low 4-9 = Medium 10+ = Unacceptable

(1 = minor injuries e.g. scratches, nettle stings 5 = multiple deaths possible)