

ENROLMENT FORM - (please complete this form in black ink)

Junior Drums

School Name:		Town:	
Student First Name:		Last Name:	
Student Date of Birth: DD / MM / YYYY	Current School Year:	Gender: M / F	
Special medical condition (if relevant)			
Is the student a beginner? Yes / No		If no, what level?	
Parent/Guardian First Name:		Last Name:	Title:
Home Address:			
Town/City:		County:	
Post Code:			
Home Telephone Number:			
Daytime Telephone Number:			
Mobile Telephone Number:			
Email Address:			
WHY? A valid email address should be provided in order to receive confirmation of our receipt of this application and is also required to activate your access to the members' areas of the Rock and Pop Foundation website.			
Would you like us to organise the supply of a drum starter pack? We will contact you if you circle 'Yes'.			Yes / No
<u>I apply to Rock and Pop Foundation for drum tuition. I accept all sections of the complete Rock and Pop Foundation's Terms and Conditions in their entirety.</u>		Parent or Guardian's Signature:	
<u>I fully understand that enrolment to lessons is ongoing and the termination procedure (point 4 overleaf).</u>		Date: DD / MM / YYYY	
Office Use Only: Teacher Start Date Account Number Lessons Fee £7.89			

Please Do not send any payment with this form – billing only takes place after lessons have been set up.

Phone: 01252 314640 or 0844 879 3305
 Fax: 0844 335 6675
 Email: admin@rockandpopfoundation.com
 Web: www.rockandpopfoundation.com

Suite 3, Wesley Chambers
 Queens Road
 Aldershot
 Hampshire, GU11 3JD

Dear Parent,

You have received this enrolment form because your child has expressed an interest in starting drum lessons. Please complete and return this form to us if you would like us to add your child to our waiting list for lessons at their school.

Who are we?

The UK's only **dedicated contemporary music service** specialising in Rock and Pop. We have taught **over 22,000 students** in schools and can boast a **pass rate of over 95%** in external examinations. We have our own highly developed syllabuses and offer vocational qualifications, delivered and accredited in partner ship with **Rockschool**, the worlds leading Rock and Pop examination board.

Aims

To provide **quality, interactive instrumental lessons** with excellent levels of support, accredited partnerships with schools and a motivational workforce inspired to react to the changing needs of music education. We remember that learning to play should be fun and our instrumental programmes **capture students' imaginations**.

Syllabus

Students begin their tuition working from the Rock and Pop Foundation Music 'Junior Trainer' series - our specially developed, QCA accredited syllabus. These books teach all the key skills, presenting the material in an up-beat and informative manner. Development then continues using graded syllabuses from Rockscool, Trinity College and the Associated Board. We support National Curriculum Key Stages 1-4 for Music, and enable students to attain high standards of music theory, practice and performance.

Lesson format

Lessons are taught mainly in small groups and typically last between 20 and 30 minutes, depending on group size. These are scheduled to fit in with both the school and student needs, which means they may be during school time, during lunch or after school. One-to-one lessons are also available on request.

Home Practice, the Training Schedule and the Points and Rewards System

Students should practise for at least 10 minutes every day. Each student's practice sessions are logged in their home training schedule/diary and points are awarded weekly by the tutor for the practice that has been completed. Points earned are totalled at the end of each term and converted to prizes!

Concerts

Normally held twice a year, children get a chance to perform, most commonly, during a school assembly. It's a chance to show off their skills and learn to perform in front of others - a very important part of a student's musical development. Parents are often invited to attend these concerts.

Fees

Fees are just £7.89 per week, payable in advance each term. We invoice you when the lessons have been set up and thereafter at the beginning of each new term. Terms generally vary from 11 to 14 weeks according to the individual school. Teaching aids (books and folders) are supplied at the first lesson and cost £19.95. (Prices are subject to change.)

Instruments

Although advantageous, a full drum kit is not necessary to begin with but every student must have their own practice pad, sticks and metronome for practise at home. We can organise supply of these items for just £37.20 inc VAT - please ask for a 'Drum Starter Pack'.

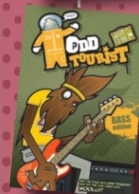
Our Tutors

All of **our tutors are licensed and accredited** to deliver the Rock and Pop Foundation education programmes. All tutors are fully checked for their suitability for the role - this includes a police check via an enhanced disclosure from the Disclosure Barring Service (DBS).

What happens next?

Please complete, detach and return the enrolment form overleaf – on receipt of this we will add your child to our waiting list and send email confirmation of receipt to the address you provide. We will then contact you as soon as a place in a suitable class is available.

Please note that although Rock and Pop Foundation **administrators make every effort to process all applications within 6 weeks**, class allocations may take longer due to school timetabling and availability of places. We will contact you to finalise arrangements once a lesson time and start date are arranged.



Please cut and return this section to our office
 Please cut and retain this section for your records

TERMS AND CONDITIONS OF ENROLMENT

This is a summary of the main points of our complete Terms and Conditions, a copy of which accompanies each invoice or is available from our office upon request.

1. GENERAL CONDITIONS AND TERM DATES:

We provide 3 terms of lessons per year; the Autumn, Spring and Summer Terms. Lessons are administered on this basis, even if the student attends a school that operates on a different calendar system. **Enrolment to lessons is continuous from one term to the next, unless you give us notice to withdraw (see point 4 below).**

2. FEES AND PAYMENTS:

Payment for lessons is required for each term in advance and must be made to Head Office. Invoices are sent out when lessons start and then before the start of each term and should be paid within 14 days of the invoice date - Late payment of fees will incur additional charges. **Failure to pay fees will lead to the withdrawal of tuition and may also result in additional sums being charged.** Our fees are set on the basis of the provision of tuition only - supplemental charges may be levied if any extra costs are incurred by us, for example hire charges for the lesson venue.

3. ADMINISTRATION CHARGES:

All fee invoices carry a standard administration charge of £2.95. Separate stock items do not carry administration charges.

4. TERMINATION/CANCELLATION OF TUITION

A student can withdraw from tuition only at the end of a term. Notice to stop lessons at the end of term must be given directly to Head Office before 1st March (Spring Term), 1st July (Summer Term) and 1st December (Autumn Term). We will give you a cancellation reference as proof of cancellation. Students may continue to receive lessons until the end of the relevant notice period.

5. FAILURE TO GIVE ADEQUATE NOTICE

If the required notice is not given a sum equivalent to 6 weeks fee is charged, in lieu of notice. Payment of this sum does not entitle the student to attend further lessons. Once lessons have commenced in any one term, a full terms fees are due.

6. MISSED LESSONS:

Credits are not given for lessons missed by students or missed due to circumstances beyond our control. If a student misses four consecutive lessons through illness, credit for 50% of the fees for the missed lessons will be issued on production of a medical certificate.

7. LESSON SCHEDULES:

Lessons are scheduled taking into account many factors including limitations imposed by schools and tutor availability. Lesson schedules may be altered from time to time either temporarily or permanently.

8. CONCERTS:

Concerts are regarded as one of the scheduled lessons in that term and usually happen in place of the normal lesson that week. Parents' attendance of concerts is always subject to the consent of the school/venue.

9. ACCEPTANCE OF OUR TERMS:

You accept our complete Terms and Conditions by completing and returning this form. Students will not be permitted to start lessons until a signed copy of this application form has been received and the full enrolment process completed.

10. SUPERVISION:

The Rock and Pop Foundation licensed tutors accepts responsibility for the supervision of a student only whilst in their designated lesson. At other times the responsibility for supervision lies with the school (during school hours) or parents/guardians (outside school hours).

11. INSTRUMENTS:

Students may need their own instruments for lessons and home practice. Instruments may be purchased from head office on 0844 879 3305 on a payment-with-order basis. If your child withdraws from lessons within 10 weeks, we will buy back the instrument subject to condition and valuation. You may purchase your instruments from sources other than us.

12. BOOKS:

Any books required for the first lesson are billed with the first fees invoice. Subsequent books are purchased on a payment-with-order basis.

13. PRIVACY:

As a company holding personal information, we are obliged under the data protection act to protect your personal details. The information will held by Rock and Pop Academy Ltd but no other organizations, and will be used only in relation to the administration of instrumental tuition and to keep you informed about the services we provide. You, as a customer, have a right to see the information we hold upon request.

14. CHANGES TO TERMS AND CONDITIONS:

We reserve the right to alter the terms and conditions without prior notice. The revised terms and conditions will be shown the next invoice you receive.

Please do not send any payment with this form - Billing only takes place after the lessons have been set up. Although we make every effort to process all applications within 6 weeks, class allocations may take longer due to school timetabling and availability. We will contact you to finalise arrangements once we have a time and start date.

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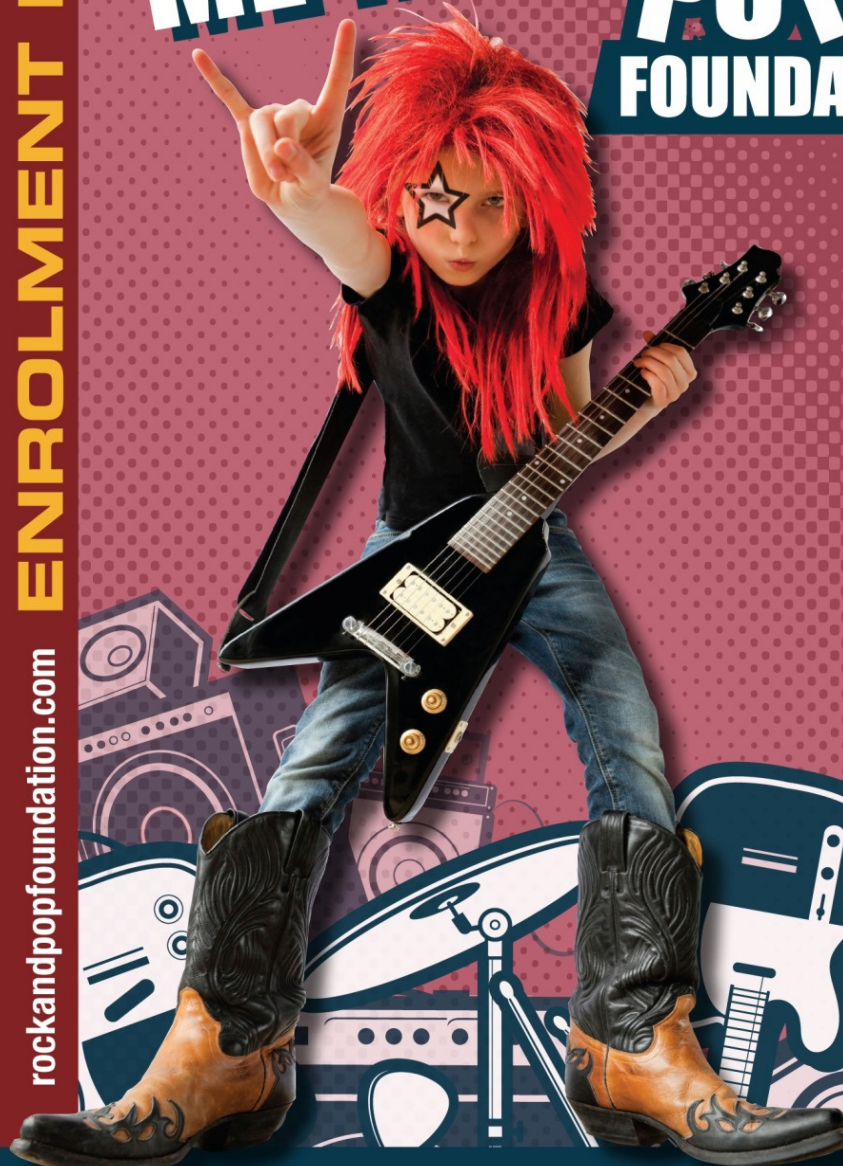
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COUNT
ME IN!

THE
& ROCK
POP
FOUNDATION.



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