



Surrey Homelessness & Housing Society 2015 Annual Letter of Intent Form

A. ORGANIZATION INFORMATION		
1. Organization Name:		
2. Address:	3. City:	4. Prov:
5. Postal Code:	6. Org Website:	
7. Society Reg. Number	8. CRA Charitable Tax Number:	
B. CONTACT INFORMATION <i>(staff person submitting application)</i>		
1. First Name:	2. Last Name:	3. Title:
4. Telephone #:	5. Fax #:	
6. Email Address:		
C. ORGANIZATION OVERVIEW		
1. What is the purpose or mission of your organization? <i>Maximum 100 words</i>		
2. Briefly explain how your organization will have the capacity to launch the proposed project/initiative: <i>Maximum 300 Words</i>		

D. PROJECT OVERVIEW

1. Title of Project:

2. Proposed Start Date (m/d/yyyy):

3. Type of Project:

Homelessness Prevention

Other:

Creation of Access to Housing

Shelter

Transitional

Short Term

Long Term

Permanent

Affordable Housing

Other:

Support Services

Addictions

Abuse

Employment

Eviction

Mental Health

Outreach

Other:

Capacity Building

Increase efficiencies through service coordination among organizations.

Research of housing needs and gaps in services.

Increase ability to leverage funding from other sources.

Collaborative projects/events.

Other Please explain:

4. Select from below the priority population(s) you plan to serve through the proposed project/initiative ?

Choose top one or two that apply

Women

Men

Aboriginal

Families with Children

Disabled

Seniors

Youth

Immigrant/Refugee

Gay/Lesbian/Bi-sexual/Transgendered

Other

5. For the proposed project, what special barriers do the target population(s) of clients face?

Choose top one or two that apply

Mental Health

Addictions

Long Term Homeless

Episodic Homeless

Eviction

Assault/Abuse

6. Describe the project, including an overview of key strategies, services and/or activities and how this project will address the priority areas identified. *Approx 500 words*

7. What partnerships, if any, do you have related to this project? *Maximum 100 words*

E. BUDGET AND USE OF FUNDS

1. Amount Requested: \$

2. Funds raised to date: \$

3. Total project budget: \$

4. At this preliminary stage, have you identified what the SHHF funds would be used for?

5. Do you have any committed funding for this project? – Either capital or operating funding?

SUBMISSION

- **The deadline for LOI submissions is Friday March 13, 2015 at 4pm**
- Please save your document in the following naming convention: *2015LOI_MyNonProfitName.doc*
- Submit electronically to Jen McCaffrey, Fund Coordinator: jen_mccaffrey@vancity.com
- If you have any questions, please contact Jen by email or by phone: 604.709.6912