



Louisiana-Mississippi Bicycle Racing Association

Bylaws

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LOUISIANA-MISSISSIPPI BICYCLE RACING ASSOCIATION BYLAWS

1 *Name, Purpose and Affiliations*

- 1.1 The name of this organization is Louisiana-Mississippi Bicycle Racing Association (Association) and it is a registered club of USA Cycling.
- 1.2 The purpose of the Association is to promote and enhance amateur bicycle racing in Louisiana and Mississippi.
- 1.3 The Association may enter into binding agreements with USA Cycling, and other organizations as appropriate, when they serve to enhance the goals of the Association. The Association is affiliated with USA Cycling and serves as the USA Cycling Regional Association for Road and Track for Louisiana and Mississippi.

2 *Government, Officers and Duties*

- 2.1 The direction of the Association shall be committed to a Board of Trustees composed of one designated representative from each Member Organization.
 - 2.2 Officers of the Association shall consist of a President, Vice-President, and Secretary/Treasurer.
 - 2.3 The duties of the Officers shall be as follows:
 - 2.3.1 **President.** The leader responsible for overseeing all aspects of LAMBRA. The President shall be responsible for preparing and submitting for approval the annual budget, coordinating the calendar with promoters, negotiating date disputes, enforcing rules, appointing committees and/or special positions, acting as a liaison between clubs and governing body representatives when necessary and seeking new ways to improve amateur cycling in Louisiana and Mississippi. The principal duties of the President shall be to:
 - Ensure that all LAMBRA members sanction their events through USA Cycling and its representatives.
 - Coordinate an organized and balanced race calendar.
 - Promote/Organize State Championships for Louisiana and Mississippi. At the President's discretion, a member club may be appointed to fulfill this obligation.
 - Appoint special positions to aid in the execution of the Association's duties, including, but not limited to:
 - Commissioner of Officials.** The duties of the Commissioner of Officials shall be to:
 - Conduct rider upgrading as per USA Cycling guidelines;
 - Assign officials for local races;
 - Conduct officials' clinic utilizing the USA Cycling Curriculum;
 - Conduct officials incentive programs;
 - Coordinate race equipment program for LCCS events.
- Event Permit Coordinator:** The duties of the Event Permit Coordinator shall be to:
 - Review and approve USAC Event Permit Applications and Event Announcements to ensure compliance with USAC and LAMBRA requirements.

- Assist event promoters with event permit applications, development of event announcements, and event planning in order to ensure safe and well-organized events that meet USAC and LAMBRA requirements.

Track Coordinator. The duties of the track coordinator shall be to:

- Chair and appoint members to the Track Committee;
- Promote the Baton Rouge Velodrome Track Race Series;
- Communicate with BREC concerning event scheduling, facility access, etc;
- Coordinate track events with track promoters and organizers;
- Maintain membership in the national governing body for track racing;
- Organizes and conducts track development clinics.

Webmaster. The duties of the webmaster shall be to:

- Establish and maintain a website for LAMBRA.
- Publish official documents on the website including cup points standings and official records.

State Record Keeper. The duties of the State Record Keeper shall be to maintain a document containing time and distance records for states under the jurisdiction of LAMBRA and communicate any changes to the Webmaster.

2.3.2 Vice President. The primary responsibility of the Vice President is to secure corporate sponsorship for the Association. The Vice President will assist the President with the leadership responsibilities of the Association and will assume the duties of the President in the President's absence, removal or early resignation. The duties of the Vice President shall be to:

- Conduct rider development clinics;
- Promote mentoring programs for organizers/ promoters;
- Secure corporate sponsorship.

2.3.3 Secretary/Treasurer. The primary responsibility of the secretary/ treasurer shall be to oversee the safekeeping of LAMBRA documents, to maintain current information which is posted on the website and to handle financial matters. The duties of the secretary/ treasurer shall be to:

- Communicate among members, racers, USA Cycling and the public through the establishment and maintenance of a website, mailing lists and other methods as determined by the officers;
- Review race announcements (fliers) from members for approval;
- Submit pre-event documents from members to USA Cycling according to USA Cycling guidelines;
- Submit post-event documents from members to USA Cycling as per USA Cycling guidelines;
- Process the accounting and reconciliation of funds from annual and one-day licenses and to transmit such funds to USA Cycling as per USA Cycling guidelines;
- Process the accounting and reconciliation of insurance surcharges based on number of participants and to transmit such funds to USA Cycling as per USA Cycling guidelines;.
- Submit event results to USA Cycling as per USA Cycling guidelines;
- Coordinate the LAMBRA Cycling Cup Series (LCCS) rankings that reward Best All-Round Riders (BAR) and Best All-Round Clubs (BAC).

3 Membership

3.1 Members of the Association shall be clubs or recognized bicycle race promoters from the states of Louisiana or Mississippi. All currently active organizations in Louisiana and Mississippi that are registered clubs of the United States Cycling Federation shall be automatic members.

Individual promoters or organizations that are not affiliated with USCF clubs may be granted membership privileges by the President, upon request.

- 3.2 A member organization or promoter must:
- a) be a member in good standing of the United States Cycling Federation (USCF);
 - b) have promoted a competitive event in the prior year;
 - c) promote at least one USA Cycling - permitted event per year;
 - d) follow the LAMBRA bylaws including any contracts or agreements with other organizations as indicated in the bylaws.

4 Elections and Voting

- 4.1 Officers will be elected at the annual meeting. Officers will be elected from the body of LAMBRA members. They will hold office for two-year terms beginning on January 1st. An officer may be re-elected; however officers may hold office for no more than two consecutive terms in a single position.
- 4.2 Each member in good standing of the Board of Trustees shall have one vote. In the event of a tie vote, officers shall vote to break the tie.
- 4.3 Voting will normally take place at an official LAMBRA meeting. In order for voting to be valid, a quorum of 50% of the Board of Trustees must be present.
- 4.4 On issues requiring resolution, as determined by the LAMBRA President, voting can be conducted via email and/or telephone.
- 4.5 Officers can be removed before the annual election by a 2/3 vote of the membership.

5 Activities and Programs

- 5.1 Coordination of an organized and balanced race calendar: Before each race season, LAMBRA officers and the Board of Trustees shall establish a race calendar with minimal overlap of events.
- 5.2 Communication: The Association shall foster effective communication among racers, clubs, race promoters, USA Cycling, and the public through the establishment and maintenance of a website, statewide mailing list and other methods as determined by the officers.
- 5.3 LAMBRA Cycling Cup Series (LCCS): The Association shall Coordinate the LAMBRA Cycling Cup Series (LCCS) that rewards Best-All-Round (BAR) riders and clubs using a points-based ranking system.
- 5.4 Cooperation and Efficiency: The Association will seek to increase and foster cooperation and sharing of resources to minimize the cost and effort involved in event promotion and organization.
- 5.5 Developmental Racing Program: The Association shall establish a developmental racing program consisting of camps, clinics and/or races designed to attract and nurture new and developing competitive cyclists.
- 5.6 Officials Clinics: The Association shall conduct officials clinics as needed in order to maintain an adequate number of licensed USA Cycling officials. The Association shall reimburse new officials for the cost of their first USA Cycling official's license fee, as finances permit.

6 LAMBRA Cycling Cup Series (LCCS)

- 6.1 The Association shall administer an annual points-based event series, the LAMBRA Cycling Cup Series (LCCS) for both road and track. The LCCS shall provide a system which uses a

points schedule to rank member clubs and individual racers as specified in the LCCS Rules and Regulations (attached).

- 6.2 LCCS Promoter Requirements: A promoter or promoting organization may request to include its race event as part of the LCCS. In order for an event to be included as part of the LCCS, the event promoter or promoting organization must agree to the following:
- a. Payment of an annual LCCS fee of \$50.00 to the Association.
 - b. Payment of a \$1.00 per rider event surcharge to the Association, except for events designated as USA Cycling LAMBRA Championship Events, for which the surcharge shall be waived.
 - c. Adherence to all USA Cycling rules and regulations, including event permitting and post-event reporting and payment.
 - d. Adherence to all LCCS Rules and Regulations (attached).
 - e. Prompt submission of complete and accurate results to the LAMBRA LCCS coordinator in a format suitable for LCCS scoring and reporting to the USCF Results and Rankings System.

7 Event Documents Processing

- 7.1 All LAMBRA members must submit their pre/post event documents to the LAMBRA secretary/treasurer and/or USA Cycling as required. All paperwork shall be in accordance with USA Cycling guidelines.
- 7.2 LAMBRA members shall be required to submit event results with their post event documents in a manner that is approved by USA Cycling.
- 7.3 LAMBRA shall submit pre/post event documents to USA Cycling in a timely manner as required.
- 7.4 Results from events containing timed components must include recorded times for the purpose of record evaluation.

8 Event Scheduling

- 8.1 LAMBRA will hold an annual meeting to plan the calendar for the following year and adopt new or modify existing bylaws. Members should be prepared to commit to dates and types of events as much as possible at this meeting.
- 8.2 Changes to dates and events will be allowed throughout the year, however, changes in event dates or cancellation of events will result in the loss of date priority for the following year. Members wishing to add events should be willing to accept the dates that are still available and to provide six weeks notice before the event.
- 8.3 At the annual calendar meeting, successful events from the prior year will receive date priority for the same (equivalent) weekend in the succeeding year. In the event that a conflict arises that can't be resolved by the promoters, the LAMBRA officers will vote to resolve the conflict, taking into consideration issues such as availability of course, distance between the two events and other open weekends. Every effort will be made to avoid having two LAMBRA endorsed events on the same day.

9 District Championships

- 9.1. The following district championship events shall be conducted annually.
- a. Road Race
 - b. Criterium
 - c. Individual Time Trial
 - d. Team Time Trial

- e. Track events
- 9.2. Championship race events and awards will encompass the entire LAMBRA district and not be divided into states within it.

10 Developmental Programs

- 10.1 LAMBRA shall conduct the following developmental programs:
 - Beginner rider clinic.
 - Officials' clinic.
 - Velodrome Safety Seminar.
 - Promoter mentoring program.

11 Race Equipment Program

- 11.1 The Association will maintain a race equipment program consisting of cycling resources that have been acquired by LAMBRA and that promoters can use at their events. In order for promoters to be included in the race equipment program they must adhere to the following guidelines:
- 11.2 Only LAMBRA members will be eligible to be part of the race equipment program.
 - Only race events that are included in the LCCS will eligible to be part of the race equipment program.
 - Promoters shall coordinate their usage of the equipment with the Commissioner of Officials.
 - Promoters shall be responsible for transporting and handling of the race equipment during the period of their use of the equipment.
 - Promoters shall be responsible for replacing race equipment that is damaged due to the promoter's neglect during the period of their use of the equipment.

12 Financial Data

- 12.1. Funding
LAMBRA will seek funding by:
 - a. USA Cycling: LAMBRA may enter into agreements with USA Cycling, Inc. and may receive a percentage of annual license fees sold to individuals in Louisiana and Mississippi, to be paid quarterly.
 - b. LCCS Surcharge: Promoters of each LCCS endorsed event will submit a surcharge of \$1 per rider for each rider in the event.
 - c. Sponsorship: Soliciting corporate sponsorship.
- 12.2 Financial Reports
A (calendar) mid-year and end-of-year financial report shall be prepared by the secretary-treasurer and distributed to members. It shall be the responsibility of each member club to make these reports available to its members upon request. LAMBRA shall complete the required disclosures and annual information returns in accordance to the Internal Revenue Service filing requirements.
- 12.3 Equipment Purchases
LAMBRA shall fund the purchase of equipment that can be used by members for LCCS sanctioned events only. The member using the equipment shall be responsible for transporting the equipment from the previous race to their race. They will be responsible to safeguard and care for the equipment until it is passed on to the next member club.
- 12.4 Nonprofit Status
LAMBRA has applied for qualification for exemption from Federal Income Tax as non-profit

organization under Section 501(c)(3) organizations. LAMBRA shall operate exclusively for the purpose of fostering national amateur sports competition as a Qualified Amateur Sports Organization. LAMBRA shall be organized and operated exclusively to foster national amateur sports competition and primarily support and develop amateur athletes for that competition.

13 Bylaw Changes

The LAMBRA Bylaws must be approved by a 2/3 vote of those present and eligible to vote. Changes can only be made by a 2/3 vote of the membership present at annual meetings or online at any time.

14 Organizing Document

Refer to the attached "Articles of Association" of the Louisiana Bicycle Racing Association; the provisions listed in these articles shall serve as the organizing document that created the Louisiana Bicycle Racing Association. These articles enact this document, the Louisiana-Mississippi Bicycle Racing Association Bylaws, as the official document by which the Louisiana-Mississippi Bicycle Racing Association organizes and operates.

In witness whereof,

- 1. Name & Title _____
Address _____
Signature _____

- 2. Name & Title _____
Address _____
Signature _____

We have hereunto subscribed our names this __ day of _____, ____

(seal)
My Commission expires _____

Signature of Notary Public _____

LAMBRA CYCLING CUP SERIES (LCCS) RULES AND REGULATIONS

Rider Eligibility

All riders holding current annual United States Cycling Federation licenses and who are listed on the official USA Cycling-Road database at the time of the race event shall be eligible to earn points in the Louisiana Cycling Cup Series (LCCS) points competitions. Riders purchasing or renewing licenses on the day of the race are therefore not eligible for LCCS points until their licenses are processed by USA Cycling.

Rankings

Types of Rankings: The LCCS will provide rankings for both individual riders and registered USCF clubs for both Road and Track according to the rules and regulations below.

Individual Rankings

Individual rankings will be determined according to the total accumulated points earned in each LCCS class/category during the calendar year.

Ties: Final points ties will be broken by the highest number of 1st place finishes, 2nd place finishes, 3rd place finishes, etc.

Upgrades: Racers who receive Category upgrades in any discipline during the season will retain their points in the category in which they were earned, however points will not be transferred from one category to another. Rider categories shall be determined by reference to the official USA Cycling database.

Club Rankings

Club rankings will be determined according to the total accumulated individual LCCS points earned by member riders during the calendar year.

Club Changes: A Club will earn LCCS points only for riders who are official members of that club at the time of the event. Club membership status shall be determined by reference to the official USA Cycling database.

Club Points Eligibility: Only LAMBRA member clubs in good standing at the time of the event will receive points for members who receive individual LCCS points.

Ranking Updates and Protests

Updated LCCS rankings will be posted to the LAMBRA website as soon as possible following each LCCS event. Protests of LCCS event scoring must be communicated in writing to the LCCS Ranking Coordinator within seven days of the official announcement that the LCCS results were updated with results of the event in question and were posted to the LAMBRA website.

Recognition System

The LCCS shall provide a recognition system that rewards the riders and clubs with the highest points totals in the LCCS rankings at the end of the calendar year.

The highest-ranked LAMBRA club will receive the Team LCCS Trophy for the following year.

LCCS class/category winners are allowed free entry to the following year state championship events.

The highest-ranked riders from the following LCCS classes/categories shall receive awards as follows:

LCCS ROAD		LCCS TRACK	
Cat. 1,2	Championship Jersey	Cat. 1,2	Championship Jersey
Cat. 3	Championship Jersey	Cat. 3	Championship Jersey
Cat. 4	Championship Jersey	Cat. 4	Championship Jersey
Cat. 5	Trophy	Women	Championship Jersey
Master 40+	Championship Jersey	Master 45+	Trophy
Master 55+	Championship Jersey	Junior	Trophy
Women	Championship Jersey		
Women Cat. 4	Trophy		
Junior (Overall)	Championship Jersey		
Junior 10-14	Championship Jersey		

Table 1: Annual LCCS Awards

Road Events: Rules and Regulations

Classes and Categories

An annual LCCS points competition shall be conducted for the following Road Race classes and categories. Required classes/categories must be offered and scored at every LCCS race. Optional classes/categories may be run and scored at the promoter's discretion provided they are listed as separate competitions on the event announcement. Other non-LCCS races may be offered, but will not be scored as part of the LCCS points series.

Required

- Category 1,2
- Category 3* (may be combined with Category 1,2 but shall be scored separately.)
- Category 4
- Category 5 (Scored only for mass-start events, not counted toward club point totals)
- Master 40+
- Women
- Juniors

Optional

- Master 55+
- *Category 3/4. This combined race may be offered in place of a Category 3 race. All riders in this combined race are scored based on overall placing. Thus, if the 1st Cat. 4 rider places 3rd, he receives 3rd place points in the Cat. 4 LCCS ranking. This is not intended to replace the required Category 4 race.

Combining of LCCS Classes and Categories

Promoters may combine races for any mass start event with fewer than 10 participants. However, when races are combined, promoters will score the LCCS classifications separately for the purpose of LCCS points.

LCCS Road Race Points System

Minimum Field Sizes

In order to qualify for LCCS points, each race must have at least the minimum number of starters indicated in Table 2.

Category	Stage Race GC	Criterion/ Road Race	Time Trial	Cyclocross
Men Cat 1-2	5	5	5	5
Men Cat 3	5	5	5	5
Men Cat 4	5	5	5	5
Master 40+	5	5	5	5
Master 55+	5	5	5	5
Juniors	2	2	2	2
Women 1-4	5	5	5	5

Table 2: Road Race Minimum Field Sizes

Points Schedule

Points shall be awarded according to Table 3 for qualifying LCCS races. Double points shall be awarded for LCCS races designated as "USCF District Championships" by the Association and held according to USCF District (State) Championship guidelines.

Placing	Stage Race GC	Criterion/ Road Race	Time Trial	Team Time Trial	Cyclocross
1 st	100	30	20	20	10
2 nd	90	27	18	15	7
3 rd	80	25	17	13	5
4 th	70	23	16	11	3
5 th	60	21	15	10	1
6 th	56	19	14	9	
7 th	52	17	13	8	
8 th	48	15	12	7	
9 th	44	13	11	6	
10 th	40	12	10	5	
11 th	36	11			
12 th	32	10			
13 th	28				
14 th	24				
15 th	20				

Table 3: Road Race LCCS Points Schedule

Special LCCS Road Event Rules

USCF State/District Championships

USCF State/District Championship road race events that correspond to LCCS classes/categories will be awarded double the points listed in the LCCS Points Schedule (Table 3).

Points will be awarded only in LCCS Classes and Categories.

Should a District Championship race not meet the minimum field size requirement (Table 2), single points shall nevertheless be awarded.

Special rules regarding combining of classes and categories for District Championship races in order to comply with USCF championship guidelines must be approved in advance by the Association and communicated to riders on the official event announcement.

Team Time Trials

Team Time Trials will be scored according to the Time Trial points schedule (Table 3), however, points for team time trials will be added only to team totals. Team time trials do not count toward individual LCCS point totals.

All riders on a team must hold current USCF annual licenses in order for any of them to be eligible for LCCS points.

Teams with mixed LCCS Classes/Categories will compete in the class/category of the most advanced team member according to the following hierarchy.

Cat. 1,2; Cat. 3; Cat. 4; Master 40+; Master 55+; Junior

Teams composed entirely of Master or Junior riders must elect in advance to compete in either the appropriate Skill Category or Age-Graded LCCS race. *For example, a 2-man team composed of a Cat. 2 master 40+ rider and a Cat. 4 master 40+ rider may compete in either the Cat. 2 competition or the Master 40+ competition.*

Riders in mixed LCCS class/category teams who are competing outside of their correct categories, are not eligible for LCCS points. *For example, a Cat. 4 rider on a team that includes a Cat. 3 rider does not receive LCCS points.*

Track Events: Rules and Regulations

General

The LAMBRA Track Cycling Cup Series (LCCS) rules and regulations are designed to strengthen the LAMBRA/BREC partnership, and encourage LCCS Track event promotion and participation.

Classes and Categories

LCCS awards will be made based entirely on the Omnium results from the LAMBRA Track Championship event for each LCCS Class listed.

Required Classes and Categories

Category 1,2,3 (Cat. 1,2 and Cat. 3 to be run together but scored separately for LCCS points)
 Category 4
 Category 5 (Cat. 5 must be offered, but is not scored for LCCS points)
 Masters 45+
 Women
 Juniors

Minimum Field Sizes

In order to qualify for LCCS points, each race must have at least the minimum number of starters indicated in Table 4.

LCCS Cat./Class	Starters
Category 1,2,3	2
Category 4	2
Masters 45+	2

Women	2
Juniors	2

Table 4: Minimum Field Sizes, Track

Combining of Required Classes and Categories

LCCS Required Classes and Categories are to race separately, provided their field minimums are met. For individual events, required classes/categories that do not meet the minimum field sizes may be combined with the next more advanced class/category according to the following hierarchy: Cat. 1,2,3; Cat. 4; Cat. 5; Master 45+; Women; Junior. When required classes and categories are combined, they are to be scored separately. In team based races such as Team Pursuit, 1k Team Sprint, etc., where the team's members are composed of differing classes/categories, only those riders who are racing in their correct classes/categories are scored for LCCS points. For example, a Cat. 4 rider who competes as part of a Cat. 1,2,3 team may do so, but only the Cat. 1,2,3 riders on that team receive LCCS points.

LAMBRA - USCF District Track Championships

The USCF/LAMBRA Track Championships should be held over a two (2) day period with provisions for rescheduling in the event of rain. Championship races (below) shall be the only races held during the USCF/LAMBRA Track Championships.

LAMBRA USCF District Track Championship Races

- Team Pursuit (4k)
- 1k Time Trial (Men)
- 500m Time Trial (Women)
- Points Race
- 200m Time Trial
- Scratch Race
- Matched Sprints
- 1k Team Sprint