

Identification Request

Thank you for registering to use ComPay. As the Licensor under the ComPay Client License Agreement, we require that You complete the following Identification Requirements in order to fully access ComPay. This information request is required as part of our compliance with the Financial Transaction Reports Act 1988.

In order to be established as a ComPay user You either need a) over three months history as an active trading partner with 1-Stop Connections or as a registered VBS user **OR** b) provide the identification information as listed below.

Once complete please fax this form and attachments to 1-Stop Connections: **Fax: (02) 9567 9967**

And return the originals to: 1-Stop Connections PO Box 204 ROCKDALE NSW 2216

Business Name: _____

Business ABN: _____

ACN (if Company) _____

Director/Authorised Person: _____

2nd Director (if applicable): _____

3rd Director (if applicable): _____

Existing Trading Partner

I certify that this business has been; actively trading with 1-Stop Connections or a registered VBS user for a period of time greater than three months and has spent over \$500.

_____/_____/_____
Signed Director/Authorised Person

Date

OR

Identity Information

Please provide a copy of the following documents for the Director/Authorised Person listed above.

IDENTIFICATION	✓
One of the following three documents	
Passport or	<input type="checkbox"/>
Citizenship Certificate or	<input type="checkbox"/>
Birth Certificate	<input type="checkbox"/>
A letter from your bank stating You are a known customer of at least 12 months standing	<input type="checkbox"/>
Drivers License	<input type="checkbox"/>
Utility bill (NOT Mobile Phone) showing Director/Authorised persons Name and Address	<input type="checkbox"/>

Direct Debit Request Form Account Fee Authorisation

Direct Debit Request – Acknowledgements

Request and Authority to Debit the account named below to pay

PSP Logistics Pty Ltd (branded as ComPay the Freight and Logistics Payments Community). 1-Stop Connections is the preferred partner of ComPay.

<p>Request and Authority to debit. *Mandatory</p>	<p>Surname or Company name</p> <p>_____</p> <p>Given names or ACN/ABN</p> <p>_____</p> <p>request and authorise PSP Logistics Pty Ltd ABN 62 121 309 224 (“PSPL”) to arrange for any amount PSPL may debit or charge you to be debited through the Bulk Electronic Clearing System (“BECS”) from an account held at the financial institution identified below subject to the terms and conditions of the Direct Debit Request Service Agreement [and any further instructions provided below].</p>
	<ul style="list-style-type: none"> • Please list at least one Australian Bank account that you have authority to make payments via ComPay. • Account details must match those entered in the ComPay website. • Foreign accounts are not accepted.
<p>Payable Account No.1 *At least one Payable account is mandatory.</p>	<p>Bank / Financial Institution : _____</p> <p>Account Name : _____</p> <p>BSB : _____.</p> <p>Account Number : _____</p>
<p>Payable Account No.2 *Optional</p>	<p>Bank / Financial Institution : _____</p> <p>Account Name : _____</p> <p>BSB : _____.</p> <p>Account Number : _____</p>
<p>Payable Account No.3 *Optional</p>	<p>Bank / Financial Institution : _____</p> <p>Account Name : _____</p> <p>BSB : _____.</p> <p>Account Number : _____</p>
<p>Payable Account No.4 *Optional</p>	<p>Bank / Financial Institution : _____</p> <p>Account Name : _____</p> <p>BSB : _____.</p> <p>Account Number : _____</p>
<p>Payable Account No.5 *Optional</p>	<p>Bank / Financial Institution : _____</p> <p>Account Name : _____</p> <p>BSB : _____.</p> <p>Account Number : _____</p>

<p>Receivable Account. *Mandatory</p> <p>When a Payer pays you which Bank account do you wish to have receipts (deposits) paid to.</p> <p>OR</p> <p>Enter a separate Receivable Account.</p>	<p>1. <input type="checkbox"/> 2. <input type="checkbox"/> 3. <input type="checkbox"/> 4. <input type="checkbox"/> 5. <input type="checkbox"/></p> <ul style="list-style-type: none"> Either select one of the above accounts to be the Receivable account or enter a separate Receivable Account here... <p>Bank / Financial Institution : _____</p> <p>Account Name : _____</p> <p>BSB : _____</p> <p>Account Number : _____</p>
<p>Dual Authorisation</p>	<p>Dual Authorisation Required? Please tick <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <ul style="list-style-type: none"> Please select Yes or No if you require Dual Authorisation option to be activated. <p>(Minimum) Authorisation Amount: \$ _____</p> <p>(Maximum) Authorisation Amount: \$ _____</p> <p>Please select dollar value for minimum and/or maximum dual authorisation. Please note this is optional only.</p>
<p>Software Provider</p>	<p>Software Provider: _____</p> <p>Only required if you intend to use ComPay via your software provider. Please note this is only applicable with software providers that have agreed to integrate with ComPay such as CargoWise. A \$27.50 (inc GST) per month service fee applies for each ComPay client that integrates with an accounting package as per the client license agreement.</p>
<p>Acknowledgment</p>	<p>By signing this Direct Debit Request you acknowledge having received, read and understood the terms and conditions governing the debit arrangements between you and PSPL as set out in this Request and in your Direct Debit Request Service Agreement. Direct Debit User ID: 254232</p>
<p>Payment Details</p>	<p>Please note, the maximum amount that a client can debit per business day is: \$A5,000,000 (Five Million Australian Dollars).</p>
<p>Insert your signature/s and address *Mandatory</p>	<p>Signature/s and Capacity (eg Director, Proprietor)</p> <p>1 _____</p> <p>2 _____</p> <p>Address</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>(If signing for a company sign and print full name and capacity for signing eg. Director). Date ____/____/____</p>

Once completed, please fax the form to:
1-Stop Connections Pty Ltd Customer Service Centre on (02) 9567 9967

And return original to:
1-Stop Connections Pty Ltd
PO Box 204
ROCKDALE NSW 2216

	DIRECT DEBIT REQUEST SERVICE AGREEMENT
Definitions	<p>account(s) means the account held at <i>your financial institution</i> from which we are authorised to arrange for funds to be debited.</p> <p>agreement means this Direct Debit Request Service Agreement between <i>you</i> and <i>us</i>.</p> <p>business day means a day other than a Saturday, Sunday or public holiday in all states and territories in Australia.</p> <p>debit day means the day that payment by <i>you</i> to <i>us</i> is due.</p> <p>debit item means a Debit Item as defined by the <i>ComPay Client License Agreement</i>.</p> <p>direct debit request means the Direct Debit Request between <i>us</i> and <i>you</i>.</p> <p><i>ComPay Client License Agreement</i> means the ComPay License Agreement agreed to between <i>you</i> and <i>us</i></p> <p>ComPay means electronic accounts payable and accounts receivable management tool, enabling the settlement of financial transactions in the trade and logistics community.</p> <p>payment means a Payment as defined in the <i>ComPay Client License Agreement</i></p> <p>us or we means PSP Logistics Pty Ltd, the Debit User <i>you</i> have authorised by signing a <i>direct debit request</i>.</p> <p>you means the customer who signed the <i>direct debit request</i>.</p> <p>your financial institution is the financial institution where <i>you</i> hold the <i>account(s)</i> that <i>you</i> have authorised <i>us</i> to arrange debit(s) from.</p>
1. Debiting your account	<p>1.1 By signing a <i>direct debit request</i>, <i>you</i> have authorised <i>us</i> to arrange for funds to be debited from your <i>account(s)</i>. <i>You</i> should refer to the <i>direct debit request</i>, this <i>agreement</i> and the <i>ComPay Client License Agreement</i> for the terms of the arrangement between <i>you</i> and <i>us</i>.</p> <p>1.2 We will only arrange for funds to be debited from your <i>account(s)</i> as authorised in the <i>direct debit request</i> in accordance with your 'Authorisation' of <i>payments</i> within <i>ComPay</i>.</p> <p>1.3 If the <i>debit day</i> falls on a day that is not a <i>business day</i>, we may direct <i>your financial institution</i> to debit <i>your account(s)</i> on the following <i>business day</i>.</p>
2. Changes by us	<p>2.1 We may vary any details of this <i>agreement</i> or a <i>direct debit request</i> at any time by giving <i>you</i> at least twenty-eight (28) <i>business days</i>' written notice.</p>
3. Changes by you	<p>3.1 Subject to 3.2 and 3.3 and the <i>ComPay Client License Agreement</i>, <i>you</i> may change the arrangements under a <i>direct debit request</i> by contacting our Customer Support Centre on 1300 881 055 and arrange for <i>us</i> to receive <i>your</i> written instructions.</p> <p>3.2 If <i>you</i> wish to stop or defer a <i>debit payment</i> <i>you</i> must notify <i>us</i> in writing before 2:30pm on that <i>business day</i>, subject to the terms and conditions of <i>ComPay</i> and the <i>ComPay Client License Agreement</i>. This notice should be given to <i>us</i> or through <i>your</i> nominated <i>financial institution</i>.</p> <p>3.3 <i>You</i> may also cancel <i>your</i> authority for <i>us</i> to debit <i>your account(s)</i> at any time by giving <i>us</i> twenty-eight (28) <i>business days</i> notice in writing before the final <i>debit day</i>, in accordance with the <i>ComPay Client License Agreement</i>. This should be given to <i>us</i> or through <i>your</i> nominated <i>financial institution</i>.</p>
4. Your obligations	<p>4.1 It is <i>your</i> responsibility to ensure that there are sufficient clear funds available in <i>your account(s)</i> to allow a <i>debit item</i> to be made in accordance with the <i>direct debit request</i> and the <i>ComPay Client License Agreement</i>.</p> <p>4.2 If there are insufficient funds in <i>your account(s)</i> to meet a <i>debit payment</i>:</p> <ul style="list-style-type: none"> (a) <i>you</i> may be charged a fee and/or interest by <i>your financial institution</i>; (b) <i>you</i> may also incur fees or charges imposed or incurred by <i>us</i> in accordance with the <i>ComPay License Agreement</i> as amended from time to time and all other <i>payments</i> for the day will be cancelled; and (c) <i>you</i> must arrange for the <i>debit item</i> to be made by another method or arrange for sufficient clear funds to be in <i>your account(s)</i> by an agreed time (the next <i>business day</i>) so that we can process the <i>debit item</i>. <p>4.3 <i>You</i> should check <i>your account(s)</i> statement(s) to verify the amounts debited from <i>your account(s)</i> are correct.</p>

<p>5. Dispute</p>	<p>5.1 If <i>you</i> believe there has been an error in debiting <i>your account(s)</i>, <i>you</i> may notify <i>us</i> directly on 1300 881 055 and confirm that notice in writing with <i>us</i> as soon as possible so that <i>we</i> can resolve <i>your</i> query more quickly, or lodge a Direct Debit Claim through <i>your financial institution</i>.</p> <p>5.2 If <i>we</i> conclude as a result of our investigation that <i>your account(s)</i> has been incorrectly debited <i>we</i> will respond to <i>your</i> query by arranging for <i>your financial institution</i> to adjust <i>your account(s)</i> (including charges) accordingly. <i>We</i> will also notify <i>you</i> in writing of the amount by which <i>your account(s)</i> has been adjusted.</p> <p>5.3 If <i>we</i> conclude as a result of our investigation that <i>your account(s)</i> has not been incorrectly debited <i>we</i> will respond to <i>your</i> query by providing <i>you</i> with reasons and any evidence for this finding.</p> <p>5.4 Any queries <i>you</i> may have about an error made in debiting <i>your account(s)</i> may be directed to <i>us</i> in the first instance so that <i>we</i> can attempt to resolve the matter. If <i>we</i> cannot resolve the matter, subject to the dispute resolution requirements within the <i>ComPay Client License Agreement</i>, <i>you</i> can refer it to <i>your financial institution</i> which will obtain details from <i>you</i> of the disputed transaction and may lodge a claim on <i>your</i> behalf.</p>
<p>6. Accounts</p>	<p><i>You</i> should check:</p> <ul style="list-style-type: none"> (a) with <i>your financial institution</i> whether direct debiting is available from <i>your account(s)</i> as direct debiting is not available on all accounts offered by financial institutions; and (b) <i>your</i> account details which <i>you</i> have provided to <i>us</i> are correct by checking them against a recent <i>account(s)</i> statement(s). (c) It is <i>your</i> responsibility to ensure that the authorisation given to draw on the nominated <i>account(s)</i> is identical to the account signing instruction held by <i>your financial institution</i> where the account is based.
<p>7. Confidentiality</p>	<p>7.1 <i>We</i> will keep any information (including <i>your account(s)</i> details) in <i>your direct debit request</i> private and confidential. <i>We</i> will make reasonable efforts to keep any such information that <i>we</i> have about <i>you</i> secure and to ensure that any of our employees or agents who have access to information about <i>you</i> do not make any unauthorised use, modification, reproduction or disclosure of that information.</p> <p>7.2 <i>We</i> will only disclose information that <i>we</i> have about <i>you</i>:</p> <ul style="list-style-type: none"> (a) to the extent specifically required by law; (b) pursuant to the <i>ComPay Client License Agreement</i>; or (c) for the purposes of this <i>agreement</i> (including disclosing information in connection with any query or claim). <p>7.3 <i>We</i> will collect, use and disclose any personal information in accordance with the Privacy Policy as defined in the <i>ComPay Client License Agreement</i>.</p>
<p>8. Notice</p>	<p>8.1 If <i>you</i> wish to notify <i>us</i> in writing about anything relating to this <i>agreement</i>, <i>you</i> should write to Customer Service, 1-Stop Connections Pty Ltd, PO Box 204 Rockdale NSW 2216 or by facsimile on +61 2 9567 9967</p> <p>8.2 <i>We</i> will notify <i>you</i> by sending a notice in the ordinary post to the address <i>you</i> have given <i>us</i> in the <i>direct debit request</i>.</p> <p>8.3 Any notice will be deemed to have been received two (2) <i>business days</i> after it is posted.</p>
<p>9. General</p>	<p>This <i>agreement</i> is governed by the laws of the State of Victoria. <i>You</i> may not assign <i>your</i> rights or obligations under this <i>agreement</i> without the written agreement of PSP Logistics Pty Ltd. If any part of this <i>agreement</i> is unenforceable, the remainder will not be affected.</p>
<p>10. Your Obligations</p>	<p>Subject to the other provisions of this <i>agreement</i> and the <i>ComPay Client License Agreement</i>, <i>you</i> must not make any representation in connection with <i>ComPay</i> which may bind <i>us</i>.</p>
<p>11. Warranty</p>	<p>In giving <i>us</i> information on a <i>payment</i> or <i>debit item</i> for the purposes of this <i>agreement</i> and/or the <i>ComPay Client License Agreement</i>, <i>you</i> warrant that:</p> <ul style="list-style-type: none"> (a) all the particulars are true and correct; (b) the <i>payment</i> is valid and acceptable; and (c) by way of <i>your</i> 'Authorisation' of <i>payments</i> in <i>ComPay</i>, <i>you</i> irrevocably waive <i>your</i> right to dispute any <i>payment</i> or <i>debit item</i> that is processed in accordance with same and/or the <i>ComPay Client License Agreement</i>.