Penkridge Parish Council

Haling Dene Centre
Cannock Road
Penkridge
Stafford
ST19 5DT

3rd July 2015

To: Members of the Penkridge Parish Council

Dear Sir/Madam
I write to invite you to attend a meeting of the Penkridge Parish Council to be held on **Thursday 9th July 2015 at 7.30** pm in Room 1 of the Haling Dene Centre. Please note that prayers will be led by the Rev Sheila Finn at 7.25 pm prior to the commencement of the meeting. All Parish Council meetings will be audio recorded.

Yours faithfully

Lesley Griffiths
Parish Administrator

Part I - Public Session

AGENDA

1. APOLOGIES

2. PERSONALIA AND EVENTS
   To receive the above for July 2015.

3. DECLARATIONS OF INTEREST

4. DISCLOSABLE PECUNIARY INTEREST (DPI)
   To receive and consider any DPI requests.

5. PUBLIC PARTICIPATION

6. POLICE MATTERS
   To receive a police report if available.

7. MINUTES
   To approve the minutes of the meeting of the 11th June 2015.

8. COMMITTEE MINUTES
   To note the minutes of the:-
   [a] Planning meetings of the 11th and 25th June 2015.
   [b] Haling Dene Management meeting of 25th June 2015
   To receive the minutes of:
   [c] Finance and Resources minutes of 2nd July 2015

9. WORKING GROUP MINUTES
   To note that no minutes have been received.

10. OUTSIDE GROUPS WITH PC REPRESENTATION
To note that no minutes have been received.

11. ACCOUNTS
[a] To approve the accounts for payment for the month of June 2015
[b] To approve the expenditure summary print outs for June 2015

12. COUNCILLOR VACANCIES
To receive and consider applications received for Co-Option to the four vacancies in the following Wards; North East, South East, West and Gailey.

13. COUNCIL POLICIES AND PROCEDURES
To receive and consider the Chairman's verbal update recommended updaters from the Finance and Resources meeting:
[a] Standing Orders
[b] Financial Regulations
[c] Code of Conduct
[d] Guidance On The Relationship Between the Parish Administrator and Councillors and their Respective Roles

14. PENKRIDGE LIBRARY
To receive emails and letters dated:
[a] 26th June from the SCC Cabinet Member for Learning and Skills advising of the Proposed changes to the Mobile and Travelling Library Service Consultation [attached].
[b] 2nd July from Friends of Penkridge Library asking if the Council would help publicise the Library Opening Hours Consultation and Mobile and Travelling Libraries Consultation [attached].
[c] 2nd July from the Friends of Penkridge Library asking if the Council would consider supporting them in their objections regarding the consultation process [attached].

15. GRANTS
To receive and consider a grant application from the Friends of Penkridge Library for a grant towards room hire cost at the Haling Dene and £300 for Consultation Activities relating to the Library Opening times Consultation [attached].

16. DATE AND TIME OF NEXT MEETING
Thursday 10th September 2015 at 7.30 pm

17. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

Penkridge Parish Council

Minutes of the Penkridge Parish Council Meeting held
On 9th July 2015 at 7.30 pm at the Haling Dene Centre

PRESENT

Councillor	Calvert Stonehouse [Chairman]
"	Bevan Craddock
"	John L Eastwood
"	Mrs Isabel G A Ford
"	Mrs Anne J Geoghegan
"	Gordon Hawkins
"	Mrs Petula M C Hughes
"	Anthony Minshall
"	David Oldfield
"	Mrs Vivienne Smith

Also in Attendance Mrs L Griffiths

There were 13 members of the Public in attendance

Part I - Public Session

3094. APOLOGIES
An apology was received from Cllr Victor Kelly.

3095. PERSONALIA AND EVENTS
The above was received for July 2015.
The Chairman presented the Civic Award for 2015 to Mr David Calcroft for his work as Chair of the Civic Society, Co-ordinator of BKV, Chair of the Parish Plan Committee, amongst many other organisations he is involved with.
Mr Calcroft thanked the Council for the award and said he now felt he belonged to a 'special' group.

3096. DECLARATIONS OF INTEREST
Cllr Craddock declared an interest in Item 14 – Penkridge Library and Cllr Mrs Geoghegan declared an interest in Items 14 – Penkridge Library and Item 15 – Grants, Cllr Hawkins declared an interest in Item 12 – Councillor Vacancies.

3097. DISCLOSABLE PECUNIARY INTEREST (DPI)
There had been no DPI requests received.

3098. PUBLIC PARTICIPATION
As per the sheet attached to the official copy of the Minutes.

3099. POLICE MATTERS
PCSO Andy Poxon forwarded his apologies and submitted his report for the previous month. PC Tim Rees attended the meeting and answered Councillors various questions. The Chairman asked if the Police could monitor the traffic speed along the A449 during the M6 closures due to re-surfacing. PC Rees said that the Police did not have responsibility for the Speed Vans and Cameras this was under the jurisdiction of South Staffordshire Council but he would support the Council, if required, to get both items in place. He would also investigate

the possibility of having the Hand Held Speed Lasers when the M6 was closed. Another avenue for the Council to explore would be through SSC Environmental for noise disturbance and pollution.
Councillors also asked that an item be placed in the next edition of the PPC News asking Parishioners to not leave items on display in their vehicles.

3100. MINUTES
Resolved that
The Minutes of the meeting held on the 11th June 2015 be confirmed and signed as a true and correct record.

3101. COMMITTEE MINUTES
Resolved that the minutes were noted of the:-
[a] Planning meetings of the 11th and 25th June 2015.
[b] Haling Dene Management meeting of 25th June 2015.
Resolved that the minutes were received of the:-
[c] Finance and Resources meeting of 2nd July 2015

3102. WORKING GROUP MINUTES
It was noted that there had been no minutes received.

3103. OUTSIDE GROUPS WITH PC REPRESENTATION
It was noted that there had been no minutes received.

3104. ACCOUNTS
Resolved that:
[a] The accounts for payment for the month of June 2015 be approved.
[b] The expenditure summary print outs for June 2015 be approved.

3105. COUNCILLOR VACANCIES
Further to the Council advertising the vacancies and one applicant, Mr A Lenz, giving a short presentation Council agreed to co-opt all the applicants onto the following Wards:

Mrs Hilary Hughes onto Gailey Ward
Mr Andrew Lenz onto North East Ward
Mr Brian Heathcote onto West Ward

The remaining vacancy on the South East Ward would be considered at a future meeting.
Resolved that:
[i] The applicants be co-opted onto the Wards as listed above.
[ii] The Council to consider advertising the remaining vacancy at a future meeting.

3106. COUNCIL POLICIES AND PROCEDURES
Before Council considered the documents below and the recommendations put forward by the Finance and Resources Committee, it was suggested that the Council obtain approval from the relevant bodies where the model documents had been sourced. If necessary an acknowledgement be placed in the rear of each document. The tense of each document to be checked and this item be placed on the September Full Council Agenda for further consideration.

[a] Standing Orders
[b] Financial Regulations
[c] Code of Conduct
[d] Protocol for Parish Councillors and PA

Resolved that:

[i] The PA to obtain approval from the relevant bodies where the model documents had been sourced and, if necessary, an acknowledgement be placed in the rear of each document.
[ii] This item be placed on the September Full Council Agenda.

3107. PENKRIDGE LIBRARY
Letters and email were received dated:
[a] 26th June from the SCC Cabinet Member for Learning and Skills who advised of the Proposed Changes to the Mobile and Travelling Library Service Consultation.
[b] 2nd July from Friends of Penkridge Library who asked if the Council would help publicise the Library Opening Hours Consultation and Mobile and Travelling Libraries Consultation.
Resolved that the Council would advertise the Consultation on the Noticeboards, Website and in the PPC News.
[c] 2nd July from the Friends of Penkridge Library who asked if the Council would consider supporting them in their objections regarding the consultation process.
Resolved that the Council forward a letter to the SCC with regard to the above.

3108 GRANTS
A grant application was received and considered from the Friends of Penkridge Library for a grant towards room hire cost at the Haling Dene and £300 for Consultation Activities relating to the Library Opening Times Consultation.
Resolved that:
[i] A grant be given for the hire of Room 32 for eight meetings of the Group, July through to September.
[ii] A grant be given of upto £300 for the publicity of the Consultation and receipts be submitted for all expenditure.

3109. DATE AND TIME OF NEXT MEETING
Thursday 10th September 2015 at 7.30 pm

3110. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

The meeting closed at 9.05 pm

Chairman: _____ Date: _____

Penkridge Parish Council

Attachment to the Minutes of the Penkridge Parish Council Meeting held on 9th July 2015 at 7.30 pm at the Haling Dene Centre

3098. PUBLIC PARTICIPATION

Mr Murcott said he had complained to Carillion and Staffordshire County Council on numerous occasions that the Matrix signs were only working intermittently and the number of days and times they had been advised the motorway would be closed were not as been originally advised. He said the Police were checking the speed of vehicles in the day but not at night. Mr Murcott also said he thought the Parish Council had not provided enough support.

The Chairman said the Parish Council had written letters and arranged meetings and were currently trying to get the speed of vehicles monitored over night they were doing everything they could that came under their powers.

Mr Crossley enquired what was happening with the Lynehill Estate.

The Chairman said Persimmon Homes had purchased the land and were the host builder.

Kathryn Anstiss said she had raised concerns with regard to the state of the Railway Station but had received no response.

David Calcroft from the Civic Society said they had also raised awareness but received no reply.

Cllr Eastwood said on the previous Wednesday morning he was talking to a Network Rail Engineer who was inspecting the building and advised Cllr Eastwood that they were to undertake a facelift of the exterior of the building comprising of a new roof, guttering, walls etc and this would take in place in approximately 12 weeks time and last for 10 weeks. They were due to send out letters to residents advising of the plans and the disruptions this may cause.

Gill Peacham asked if this had affected the Best Kept Village judging and why it had never been commented on.

David Calcroft advised that they 'Ring Fenced' the building as an eyesore when completing the application and the judges ignored the state of the building when visiting the Village.

Claire Geoghegan from the Friends of Penkridge Library gave a brief update but advised that most of the updates were included in the letters placed on the Agenda.