

International College

Bournemouth University International College Application Form

1. Fill in all sections of the form.
2. Attach certified copies of academic transcripts and exam results (translated if not in English) and Secure English Language Test results if you have them.
3. Send to Kaplan International Colleges (see page three of this application form for details).

1. Contact details

Family name or surname (as on passport):	Nationality:
First name (as on passport):	Passport number:
Middle name(s):	Secondary nationality (if applicable):
Gender (please ✓): <input type="checkbox"/> Male <input type="radio"/> Female	Secondary passport number (if applicable):
Date of birth (dd/mm/yyyy):	Have you previously been granted a visa to study in the UK? (please ✓): <input type="checkbox"/> Yes (please provide further details) <input type="radio"/> No
Will you be under the age of 18 when your programme is due to start? (please ✓): <input type="checkbox"/> Yes <input type="radio"/> No	Have you previously been refused a visa to study in any country? (please ✓): <input type="checkbox"/> Yes (please provide further details) <input type="radio"/> No
Email address (compulsory):	
Home address:	Address for correspondence (if different from your home address):
Postcode: Country:	Postcode: Country:
Telephone:	Telephone:
Mobile:	Mobile:
Parent/guardian/next of kin name:	Relationship to student (e.g. father):
Parent/guardian/next of kin telephone:	Parent/guardian/next of kin email:

2. BU International College and course and university degree choices

BU International College university preparation course choice (please ✓): <input type="checkbox"/> Foundation Certificate in Business, Law and Finance <input type="checkbox"/> Multi-Progression Foundation Certificate in Business, Law and Finance (Autumn 2014 only) <input type="checkbox"/> Foundation Certificate in Computing <input type="checkbox"/> Foundation Certificate in Media and Communications <input type="checkbox"/> Foundation Certificate in Tourism and Hospitality Management <input type="checkbox"/> International Year One in Business <input type="checkbox"/> Pre-Master's in Business, Law and Finance <input type="checkbox"/> Pre-Master's in Media and Communications <input type="checkbox"/> Pre-Master's in Tourism and Hospitality Management	Do you need extra Preparatory English before your preparation course? (please ✓): <input type="checkbox"/> Yes <input type="radio"/> No University preparation course length (not including Preparatory English) (please ✓): <input type="checkbox"/> Two terms <input type="radio"/> Three terms For three-term courses where Language and Enhancement options are offered (available for Foundation Certificate only), please specify your chosen version (please ✓): <input type="checkbox"/> Language <input type="checkbox"/> Enhancement Do you require College-arranged accommodation? (please ✓): <input type="checkbox"/> Yes <input type="radio"/> No (you are not required to book accommodation at this stage)
University preparation course start date (please check availability and ✓): <input type="checkbox"/> September <input type="checkbox"/> October <input type="checkbox"/> January <input type="checkbox"/> February:	Please state your Bournemouth University degree choice:

3. Education history

Please list all schools, colleges and universities attended, including any institutions in the UK (continue on a separate sheet if necessary):

Institution (name and country)	Dates attended (from—to)	Qualification awarded

4. English language proficiency

English proficiency test results are required, pre-enrolment, for all students who are not a national of a majority English-speaking country (see the UKVI website for details). Have you taken a recognised Secure English Language Test (IELTS, Pearson PTE Academic)? Please ✓: Yes No

If yes, please enter the test name and your overall score in the corresponding pink box below and your individual listening, reading, writing and speaking scores in the relevant orange boxes, if applicable. If you have not taken a recognised English language test, you can still apply and we will make you an offer with the condition that you have the result of a Secure English Language Test before you submit your visa application.

Name of test:	Overall score:
Speaking:	Listening:
Reading:	Writing:

5. Declaration of criminal record

Do you have any criminal convictions in any country – excluding spent convictions and minor motoring offences? (please ✓):

Yes No If you tick yes, you might be required to provide details.

6. Employment history

How many years of full-time work experience do you have?

Please describe the most recent full-time position you have had which lasted at least 12 months. Any previous work history should be included by attaching an extra sheet or CV to your application.

Employer: _____

Dates (from—to): _____

Main responsibilities: _____

7. Agent information

Do you have an educational agent? Yes (please provide details) No

Agent name: _____

City: _____

8. Insurance

Do you have comprehensive travel and health insurance? (please ✓):

Yes No If yes, please submit a copy of your insurance policy document.

If no, we will contact you with more information about Kaplan Care insurance once your application has been accepted (see 39 for a summary). Comprehensive insurance for the duration of your studies is compulsory. Failure to disclose relevant medical information might affect the validity of your insurance policy.

9. Medical information

Bournemouth University International College is committed to equality of opportunity and aims to provide an inclusive learning environment for students with special needs or disabilities. In order to help us best support you, please provide as much information as you can on your particular needs.

Do you have any medical conditions? (please ✓): Yes No

If yes, please give details of any medical conditions or allergies that require attention or notification and any prescribed medication taken regularly (this will not affect your application to Bournemouth University International College).

Completion and signing of this form gives Bournemouth University International College permission to administer first aid by trained staff first aiders if required.

Do you consider yourself to have a disability? Specify below (please ✓):

- No disability
- Physical impairment or mobility issues such as difficulty using your arms, or using a wheelchair or crutches
- Blindness or serious visual impairment uncorrected by glasses
- Deafness or serious hearing impairment
- Long-standing illness/health condition such as cancer, HIV, diabetes, chronic heart disease, epilepsy, asthma or sickle-cell anaemia
- Specific learning disability such as dyslexia, dyspraxia or ADHD
- Mental health condition such as depression, schizophrenia or anxiety disorder
- Social/communication impairment such as Asperger's syndrome or other autistic spectrum disorder
- Disability, impairment or medical condition that is not listed above

On a separate sheet please provide further details of the nature of your disability and the support you would require. We ask that you include as much as information as possible. Please note that failure to disclose relevant medical information might affect the validity of your insurance policy.

Bournemouth University International College will ensure all personal data enclosed will be used only to plan appropriate support, and might need to disclose appropriate and relevant details to partner universities to facilitate this process.

I agree to appropriate, relevant details being used in this way.

10. Declaration

I declare that the information I have supplied on and with this form is complete and correct. I understand that Bournemouth University International College may need to process and store my information in countries outside the UK (and not subject to UK Data Protection laws), such as the USA or other countries where we have offices or service providers. I consent to the transfer of my information to these other countries. I understand that the giving of false or incomplete information may lead to the refusal of my application or cancellation of my enrolment. I have read, understood and agreed to the terms and conditions of Bournemouth University International College, as outlined on the Bournemouth University International College website.

I undertake to pay the fees incurred as they are due and understand that the fees for Bournemouth University International College may increase. I authorise Bournemouth University International College to supply any relevant data to Bournemouth University and to supply official records of my progress at Bournemouth University International College to my parents, guardian, sponsor or their nominee.

I can confirm I have read, understood and agree to the declaration above (please ✓): Yes No

Name: _____ Date: _____

To be completed by the applicant's parent or guardian if the applicant is under 18 years of age:

I confirm I have read, understood and agree to the declaration above on behalf of the applicant (please ✓): Yes No

Name: _____ Date: _____

11. Final checklist

Please check you have supplied all the required information in this check-list (please ✓):

1. Complete all sections of the application form Yes
2. Confirm you agree to the declaration above Yes
3. Attach certified copies of academic transcripts and examination results (with certified translations if not in English) and Secure English Language Test results Yes
4. Send your application and copies of supporting documents specified in part (3) to your Kaplan representative, the Application and Admissions Centre, your Personal Education Planner or your nearest Kaplan International Colleges country office. Contact details can be found on page 41.

Bournemouth University International College is operated by Kaplan Bournemouth Limited, registered address 2nd Floor Warwick Building, Kensington Village, Avonmore Road, London W14 8HQ, UK.