Checkbook Balancing Form

1. Outstanding Deposits (not included in your statement)			2. Outstanding Checks (not included in your statement)	
Date	**Amount**		**Check Number**	**Amount**

1. Ending balance from your bank statement $ _____

2. Add total outstanding deposits   + _____

3. Subtract total outstanding checks   - _____

4. Ending balance (should equal your checkbook balance after you record interest and fees in your checkbook register)   =_____