

Cotton District *Arts* Festival

Writers' Village's Authors' Area Application

ELIGIBILITY

Books offered for sale must be original work of the Author and must be what is described in the application. Original work is defined as that which is published by the Author, who must be present at the space that is designated for that particular Author. One Author cannot sell another Author's material.

AUTHOR OBLIGATIONS

Only Authors accompanying their original work may participate in the festival. Booth or table displays must remain intact until the festival ends. Authors should be prepared for inclement weather conditions such as wind or rain. Each designated space must be manned at all times during the festival. Authors are responsible for their work and must provide adequate saleable copies of their work for the entire day.

BOOTHS

Booth size is 10' x 10'. Authors who choose an individual vendor space must provide their own booth structures that will fit within the designated space. Structures should be safe and adaptable for any surface irregularities in the streets and adjacent areas of the Cotton District. Weights are recommended for all canopies. The Cotton District Arts Festival is not responsible for the loss or damage of any items.

Authors who choose the shared vendor space option need not provide their own tents. The Cotton District Arts Festival will provide tables, chairs, and booth structure {most likely an open 10'x10' canopy top tent} for shared vendor space.

Each Author must submit an application, regardless of which booth option is chosen. Final booth locations and instructions will be provided prior to the festival. Set up will begin at 5am the morning of the festival and should be completed by 8:00 am. After 8:00 am, the streets will be closed. Booth locations are the sole discretion of the Cotton District Arts Festival.

TAXES

Cotton District Arts Festival is responsible for collecting Mississippi state and local sales taxes. All Authors are responsible for collecting 7% sales tax at point of sale, as required by law. Taxes collected must be then turned into the Festival Committee in the tax envelopes provided. A representative of the Cotton District Arts Festival Finance Committee will collect taxes during the last hours of the festival. Authors MUST pay before leaving the festival.

ACCEPTANCE

Acceptance is at the discretion of the Cotton District Arts Festival and is based on information submitted. Previous acceptance does not guarantee future acceptance. Incomplete entries will not be considered. If you have questions regarding the application, contact the Writers' Village Co-Chairs, Amy Burton {amy.burton@cadencebank.com} or Debra Wolf {dkwolf1970@gmail.com}.

Entry fees will be refunded through March 17th, 2015, upon the written request made to the Cotton District Arts Festival.

The Cotton District Arts Festival may request removal of any items that differ from application submitted and accepted, or any items displayed that are inappropriate to the festival. Cotton District Arts Festival reserves the right to make final interpretation of all rules.

Fee Schedule

Checks payable to Cotton District Arts Festival {CDAF} must be submitted with completed application. Entry fee will be returned if application is declined.

Individual Vendor Space:

\$100, prior to February 17 deadline

\$125, between February 18 & March 17

Shared Vendor Space:

\$60, prior to February 17 deadline

\$75, between February 18 & March 17

FESTIVAL

The Cotton District Arts Festival is scheduled for April 18, 2015.

DEADLINES

- ✓ Application must be postmarked by February 17, 2015
- ✓ Notification mailed via USPS March 10, 2015. DO NOT CALL.
- ✓ Late application deadline with late fee and last day of refunds on March 17, 2015
- ✓ Notification mailed to late applicants on March 31, 2015

CHECKLIST

- ✓ Complete Authors' Area Application (Please print legibly)
- ✓ Include self addressed stamped envelope {SASE} for notification letter
- ✓ Include check made payable to "CDAF" {see Fee Schedule}

SUBMISSION

Mail application to:
Writers' Village / CDAF / SAAC
101 S. Lafayette Street
Suite 18
Starkville, Mississippi 39759

QUESTIONS

Contact Writers' Village Co-Chairs,
Amy Burton
amy.burton@cadencebank.com
or Debra Wolf
dkwolf1970@gmail.com.
For general festival information, visit
www.cdafestival.com
or call the
Starkville Area Arts Council
office at 662.324.3080

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AREA ARTS
COUNCIL

Cotton District *Arts* Festival

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VENDOR SPACE OPTIONS: (please indicate)		Fee	Late Fee
<input type="checkbox"/> Individual Vendor Space	{you provide tent/table/chair}	<input type="checkbox"/> \$100	<input type="checkbox"/> \$125
<input type="checkbox"/> Shared Vendor Space	{SAAC provides tent/table/chair}	<input type="checkbox"/> \$60	<input type="checkbox"/> \$75

PLEASE INCLUDE THIS INFORMATION FOR EACH SEPARATE WORK

Author's name as it appears on published material

Author's legal name

Address

City State Zip

Phone Cell Phone

E-Mail Website

AUTHOR'S BIOGRAPHY {BE BRIEF PLEASE}: _____

Book Title

Book ISBN / ASIN Book Copyright Date

Book Genre Target Audience Cover Price

BOOK SUMMARY {FLAP COPY AND BLURBS}: _____

PUBLISHER'S INFORMATION: _____

GENERAL RELEASE

The undersigned does hereby and forever discharge the Cotton District Arts Festival and the Starkville Area Arts Council from all manner of actions, suits, damages, claims, and demands whatsoever in law or equity from any loss or damage to the undersigned's property, while in possession, supervision, or auspices of the Cotton District Arts Festival and the Starkville Area Arts Council, its agents and representatives. The undersigned has read and agrees to comply with all rules printed in this application.

Applicant Signature

Date

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