Florida Association of Community Health Centers

Health Disparities Collaboratives Cardiovascular Disease Mini-Grant Request for Proposal

Purpose: The Florida Association of Community Health Centers (FACHC) has facilitated an active partnership with the Florida Department of Health Heart Disease and Stroke Prevention Program Office. This partnership was formed to seek means whereby Florida's Community Health Centers currently participating in one of the Bureau of Primary Health Care's (BPHC) Health Disparities Collaboratives (HDC) can be financially assisted with spreading the concepts learned from the Care Model further within the delivery care system. Particularly, the modest funds provided through this mini-grant opportunity will be used by participating community health centers to support the spread of the Health Disparities Collaboratives to Cardiovascular Disease. The goals of this effort include: expanding the Cardiovascular Disease Collaborative in Florida's Community Health Centers; empowering and strengthening the infrastructure of community health centers to achieve evidence-based cardiovascular disease quality improvement system changes; increasing the number of community health center users placed in a registry.

Scope of Services:

- 1. Responsibilities of FACHC: The Florida Association of Community Health Centers will:
 - a. Provide up to \$10,000 per center to selected community health centers to promote and/or expand the spread of the Health Disparities Collaboratives to Cardiovascular Disease. The funding amount will be awarded based on the number of applicants and is at the discretion of the Florida Association of Community Health Centers.
 - b. Provide consultation and facilitation services to community health centers for Cardiovascular Disease Collaborative development.
 - c. Provide a one day training session for 3-4 team members of awarded health centers. This training session will focus on the models used in the Health Disparities Collaboratives, specific information regarding the spread to cardiovascular disease and training for the Patient Electronic Care System (PECS-the registry currently supported by the Health Disparities Collaboratives).
 - d. Provide assistance in identifying culturally appropriate, low literacy, and/or other educational materials.
- 2. Responsibilities of Contracting Party: The Contracting Party will:
 - a. Work collaboratively with community, local, state, etc. resources to spread the Health Disparities Collaboratives to Cardiovascular disease.
 - b. Spread the efforts of the Health Disparities Collaboratives to at least one additional site and/or one additional provider based on the patient population.
 - c. Provide Collaborative Registry Summary Report (data report) to the Department of Health Heart Disease and Stroke Prevention Program Office.
 - d. Encourage staff to participate in cluster monthly conference calls for Senior Leaders and Team Leaders.

Mini-grant Application

To promote and/or expand the spread of the Health Disparities Collaboratives to Cardiovascular Disease, the Florida Association of Community Health Centers is seeking requests for proposals for funds to be provided directly to Florida's Community Health Centers.

Date:			
Center:			
Address:	City:	State:	Zip:
Telephone:	Fax:		
Chief Executive Officer:			

Person Completing Application:

Proposal Narrative: Please provide a detailed response to each item below (please limit responses to 5 pages for all items):

- 1. What makes your organization able to undertake the activities described in the Scope of Service section of this Request for Proposal? (Include comments on why you need the mini-grant and existing barriers for your center)
- 2. Describe your community health center (number of sites, number of providers, type services offered, population served, area served, etc).
- 3. Describe the clinical information system (processors/hardware capabilities, operating system, number of computers used to maintain system, number of staff involved in data entry, ways system is used to improve clinical care-patient reminders, flagging CVD patients for treatment, monitoring progress). Identify existing plans for expanding the system and how this mini-grant would supplement or aide these plans.
- 4. Describe your center's Collaborative experience and progress toward spreading the Care Model to additional sites and/or providers. Identify any existing plans for spread.
- 5. Identify and describe staff members who will serve as the 'spread team'. Indicate how many patients this team will reach. Specify methods for ensuring team and Center-wide communication about the Collaboratives.
- 6. Submit a requested budget form and budget justification (see attachment) detailing the budget request and how you will spend it. For your information, funds may <u>not</u> be used for: capital or operating expenses or debt retirement; equipment/supplies for general non-related operations (such as copier, fax machine) and procedures; diagnostic medical testing, and pharmaceutical purchases. Funds may be used for: OPS staff support for data entry; computer supplies; additional training; and travel expenses.

Requested Budget Summary and Justification

Applying Organization:		
Project Title	Health Disparities Collaboratives CVD Spread	
Chief Executive Officer:		

Beginning and Ending dates of requested funding: March 1, 2008

То

June 29, 2008

	Project Budget	Requested	Justification
	From:		
From month/day/year			
	To:		
To month/day/year			
DIRECT COSTS			
OPS Salaries			
SUBTOTAL			
Trainings			
Conferences/meetings			
Computer Supplies			
Travel expenses			
Other			
TOTAL DIRECT COSTS			
GRAND TOTAL			
REQUESTED ₅			
		<u> </u>	<u> </u>
Signature of CEO:			Date:
Signature of CFO:			Date: