

Background

IDBI Bank is a premier new generation public sector bank having its Head office at IDBI Tower, WTC Complex, Cuffe Parade, Mumbai-400 005. Bank provides accommodation to its officers/staff to upkeep its flats in a well maintained habitable condition. In this regard, the Bank Proposes to carry out structural repair & internal painting for its class IV staff quarters at Siddharth Nagar, Road No.2, Goregaon (W), Mumbai- 400104. The Structural work includes internal plaster, painting, structural repairs/rehabilitation/restoration of RCC member etc. in the flats. Applications from reputed agencies, which meet the following terms and conditions for pre qualification criteria and have done similar kind of jobs, are invited:

Terms and Conditions for Pre-Qualification

I. Qualification/Eligibility Criteria:

Bidders who fulfill the following requirements shall be eligible to apply.

1. The bidders should have satisfactorily carried out Structural Repair, Plastering and Painting works for Banks, Government Organizations, Public Sector Undertakings(PSUs), Multi National Companies(MNCs) etc. for following contract value/s during last 3 (three) years:

i. One (1) similar completed work costing not less than the amount equal to Rs. 8.0 lakhs

OR

ii. Two (2) similar completed works costing not less than the amount equal to Rs. 5.0 lakhs.

OR

iii. Three (3) similar completed works costing not less than the amount equal to Rs. 4.0 lakhs.

2. Average annual turnover of the bidder during the last 3 (three) years ending March 31, 2013 shall be at least Rs. 10.0 lakhs. (Copies of audited statements & income Tax Returns to be enclosed as proof for the same).

3. The bidder should have an office based in Mumbai with technically qualified staff.

Note: The details furnished shall be for Structural Repair, Plastering and Painting works only. The bidders submitting the credential for any other works other than mentioned works shall not be eligible for prequalification.

II. Credentials:

The bidder should also furnish the following information in Cover:

1. Information desired regarding eligibility criteria as per format given Annexure-I.
2. Company profile & it's account no., Bank details etc.
3. Name & address of the clients for whom the jobs were executed as per format given in Annexure-II.
4. Copies of the Certificates from the clients for satisfactory performance and completion.

III.Scope of Work (60 Nos of Flats approx.)

1. Internal Plastering (Wall, Columns/Beams & Ceiling):

Removing of loose plaster of wall and ceiling in the flat. Providing treatment to the corroded reinforcement wherever required and plastering the surface and finishing with smooth with Birla white putty.

2. Painting of surface:

Preparation of surface and painting the surface with Oil Bound Distemper (OBD) on internal walls & Synthetic Enamel for Bathroom and Kitchen walls/ceilings, Wooden & Steel surfaces etc.

IV.Time of Completion:

03 Months from the date of issue of work order.

V.Method of issue of work:

Tender will be issued only to those contractors who meet the pre-qualification criteria.

VI. Submission of Pre-qualification Documents:

The application forms can be down loaded form the IDBI website www.idbibank.com from Tender Notices. The application formats duly completed in all respects with necessary attachments giving the aforesaid information is requested to be addressed to the DGM (FIMD), 4th floor, IDBI Tower, WTC complex, Cuffe Parade,Mumbai-400 005 and should be enclosed in a sealed cover super scribing in the top left hand corner as "Application for Pre-qualification of Bidders for the work of Structural Repair/Plastering/Internal painting of the

IDBI Bank's flats at Goregaon, Mumbai." and dropped in tender box kept at Head Office for the purpose on or before 3:00 pm on **December 30, 2013 by 3.00pm**

VII. OTHER MISCELLANEOUS INSTRUCTIONS:

1. If any information furnished by the applicant is found to be incorrect at a later date, the Bidders shall liable to be debarred from tendering/taking up the work in IDBI Bank Ltd. The Bank reserves the right to verify the particulars furnished by the applicant independently.
2. The tender will be issued to those Bidders who meet the pre-qualification criteria. No eligibility will be changed at any circumstances. Bank reserve the right to revise eligibility criteria in case there are many applicants.
3. No correspondence will be made with un-qualified bidders.
4. Each page of the application shall be signed by a person having necessary authority to do so.

Bank reserves the right to reject any or all the applications without assigning any reasons.

Date:

Signature of authorized person & seal:



December 19 , 2013

To,

Sir/Madam,

**PRE-QUALIFICATION OF CONTRACTORS FOR WORK OF STRUCTURAL REPAIR,
PLASTERING AND INTERNAL PAINTING OF IDBI BANK'S FLATS AT GOREGAON,
MUMBAI.**

Sealed applications are invited for Pre-qualification for the above work at Bank's office building at IDBI Tower, WTC Complex, Mumbai.

The scope of work would involve:

1. Structural Repair and Plastering of walls, Column/Beams and ceiling wherever required.
2. Internal painting of the flat with Oil Bound Distemper (OBD), Synthetic Enamel on wood and steel surface.

Contractors satisfying the pre-qualification criteria will be issued the tender for the subject work. Contractors are requested to furnish details regarding their company, organization chart, date of Incorporation, Experience etc. as indicated in the application format given in the website. The application forms can be downloaded from the IDBI website www.idbibank.com from the Notices –Tenders.

The application formats duly completed in all respects giving the aforesaid information is required to be addressed to the DGM (FIMD), 4th floor, IDBI Tower, WTC complex, Cuffe Parade, Mumbai-400 005 and should be enclosed in a sealed cover super scribing in the top left hand corner as "Application for Pre-qualification of Contractors for the work of Structural Repair/Plastering/Internal painting of the IDBI Bank's flats at Goregoan, Mumbai." and dropped in tender box kept for the purpose on or before 3:00 pm on **December 30, 2013**.

Mumbai.
Date:

S/d
Dy.Gen. Manager
FIMD

ANNEXURE

Application for Pre-qualification of Contractors

Name of the Work: Structural Repair, Plastering and Internal Painting of IDBI Bank's Flats at Goregaon, Mumbai.

Issued to : M/s _____

Instructions to applicants:

1. Each page of the application shall be signed by a person having necessary authority to do so.
2. Information may be given in separate sheets, if the space provided in the proforma is insufficient for furnishing full details.
3. Applicants are required to furnish information against each item of the application. In case certain items are not applicable, please write NA. However, application containing incorrect and or inadequate information is liable to be rejected.
4. For any further clarification, the applicant may contact Shri Ramdhan(AM), Tel No: 66194146/Shri Nilesh Gharge, Manager Tel No: 66552646,

Application Form

A. BASIC INFORMATION ABOUT THE FIRM

Sr. No	Details	To be furnished by the Bidder
1	Name of the firm	
2.	Address and E-mail ID of the firm.	
3	Type of organization & year of incorporation	
4	Correspondence address at Mumbai with contact person name, telephone number, mobile no., email id, etc. (The company should have office and service facilities at Mumbai)	
5	Details of Banks/Financial Institutions /Central Govt. /Central Autonomous Bodies/Central Public Sector Undertaking for which your firm is empanelled.	
6	PAN No	
7	Sales tax Registration No.	
8	VAT/Works contract Tax No.	
9	Service Tax Registration No.	
10	Turnover of the company. Please provide the details for the last 3 (three) years	2010-2011 2011-2012 2012-2013
11	Details of A/c maintained with the Bank.	
12	Other information applicant might like to give in support of the application	

Date:

Signature of authorized person

Seal:

B.FINANACIAL POSITION & MISCELLANEOUS INFORMATION:

		2010-2011 (IN LAKHS)	2011-2012 (IN LAKHS)	2012-2013 (IN LAKHS)
1.	Annual Turnover			
2.	Net Profit			
3.	Copy of audited Financial statements for past 3 financial years (Enclosed)	Yes / No		
4.	Copy of Income Tax returns for the past 3 financial years (Enclosed)	Yes / No		
5.	Credit Facilities from the Bank			
6.	Cash Credit			
7.	Overdraft Limit			
8.	Guarantee			
9.	Others			
10.	Copy of Facility Sanction letter/letters from the Bank(Enclosed)	Yes / No		
11.	Have you ever been disqualified /levied penalties in any work contract in the past	Yes / No		
	If YES give details			
12.	Details of Civil Suits/Litigations aroused during executions of the contracts in the last 5 years (If any give details)			



Facilities & Infrastructure Mgmt Dept

Prequalification of Contractors for Structural Repair,
Plastering and Internal Painting of Bank's Flats
at Goregaon, Mumbai..

13.	Name & contact Nos. of the two persons/organizations for whom you have carried out works, who may be directly contracted by the Bank to gather information as about the ability competence and capacity of your firm.	
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Signature of authorized person & seal

C. WORK DETAILS OF THE CONTRACTOR

I. List of important works executed by the Agency during last three years

- i. One (1) similar completed work costing not less than the amount equal to Rs. 8.0 lakhs
OR
- ii. Two (2) similar completed work costing not less than the amount equal to Rs. 5.0 lakhs
OR
- iii. Three (3) similar completed work costing not less than the amount equal to Rs. 4.0 lakhs

Sr. No.	Name of the firm/Employer including whether Govt. or Semi-Govt. or Semi-Govt. or Private with full postal address.	Location of the work	Work Order ref. no. & date	Period of contract	Contract Amount (Rs.)	Whether work was left incomplete or contract was terminated from either side? Give Details	Any other relevant information

Note: Copy of the work order, completion and performance certificate should be enclosed for each work.

Date:

Signature of authorized person & seal:

D.List of Technical personnel in your establishment giving details about their technical qualification and experience.

Sr. No.	Name	Age	Qualification	Project Experience	Nature of works handled	Date from which employed in your organization
1						
2						
3						

Date:

Signature of authorized person & seal:

From

Date:

To
The DGM
4th floor, IDBI Tower,
WTC complex, Cuffe Parade,
Mumbai-400 005.

Dear Sir/Madam,

**Application for Pre-qualification of Contractor for the work of Structural Repair,
Plastering and Internal painting of the IDBI Bank's flats at Goregoan, Mumbai.**

We do hereby declare that the information furnished by us in the duly completed application form and Annexure thereto is correct to the best of our knowledge and belief.

Yours faithfully,

Signature:

Name:

Designation:

Signature of Applicant:

CHECKLIST OF DOCUMENTS TO BE SUBMITTED

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|--|---------|
| 1. Duly filled and signed Application form. | Yes/No. |
| 2. Copy of partnership Deed/Registration certificate with Registrar of companies (if applicable). | Yes/No |
| 3. Copy of Pan Card | Yes/No |
| 4. Copy of Sales Tax registration | Yes/No |
| 5. Copy of VAT/Work contract Tax Registration | Yes/No |
| 6. Copy of Service Tax Registration | Yes/No |
| 7. Copies of Audited Financial Statements for the Past 3 financial years. | Yes/No |
| 8. Copies of Income Tax returns submitted for the past 3 financial years. | Yes/No |
| 9. Copies of Credit Facilities Sanction letters from Bank. | Yes/No |
| 10. Copies of Work Orders & Completion certificates in support of the details given (Supporting documents for Pre-qualification) | Yes/No |
| 11. Any other documents. | Yes/No |

Signature of authorized person & seal: