

RECONSIDERATION OF EDUCATIONAL MATERIALS PROCEDURE

Any citizen who wishes to comment on the educational value or appropriateness of a particular instructional resource should discuss the matter with the department Curriculum Coordinator. If the citizen is not satisfied with the outcome, he/she should contact the building Principal and fill out the Citizen's Request for Reconsideration of Educational Resources.* The Principal will meet with the citizen and may invite any other appropriate personnel that he/she deems necessary for a meaningful discussion.

After the meeting, the Principal will advise the citizen of the decision regarding the status of the resource in question. If the citizen is dissatisfied, the Principal, upon the citizen's request, will arrange a conference among the Superintendent of Schools, the Principal, the citizen and other relevant school personnel.

The Superintendent will, within ten (10) days, send a written decision to the citizen. Following that communication, the citizen may appeal to the School Board. The Board, or a Board subcommittee, will meet with the citizen, along with the Superintendent, Principal and, if needed, involved school people.

The Board or the subcommittee will then inform the citizen of its decision. If the citizen is not satisfied, he/she may request a public hearing. The Board as a whole, after holding the public hearing, will convey its decision to the citizen. That decision shall be final.

* Form attached to this procedure

Adopted: December 1, 1998

LACONIA SCHOOL DISTRICT

CITIZEN'S REQUEST FOR RECONSIDERATION OF EDUCATIONAL RESOURCES

Name of Resource _____

Type of Resource (book, video, etc.) _____

Request initiated by _____ Phone _____

Address _____

City _____ Zip Code _____

Citizen represents

_____ (self)

_____ (Name of organization or group)

1. What in the materials concerns you? (Please be specific; give examples)

2. What do you feel might be the result of using this resource?

3. For what age group would you recommend this resource?

4. What is educationally valuable about this resource?

5. Did you read or view the entire resource? _____ If no, what parts?

6. What do you believe is the theme of this resource?

7. Are you aware of the judgment of this resource by reviewing sources?

8. What would you like the school to do about this resource?

_____ do not assign it to my child

_____ withdraw it from all students

_____ other (please explain)

9. In its place, what resource(s) of equal educational value would you recommend?