



SDCOE AB 2913 Portfolio Cover Sheet

(Attach this form to the outside of your portfolio.)

Reminders & Notice of Late Charges

1. **Make and keep a copy of your portfolio before submitting.**
2. Beginning February 1, 2007 there will be a \$50 late fee for ALL late portfolios.
3. Beginning February 1, 2007 there will be a \$50 rescoring charge for all portfolios that do not pass and therefore have to be resubmitted and rescored.
4. Beginning February 1, 2007 there will be a \$50 charge for all essay tests that have to be retaken.

I took an AB 2913 course through San Diego County Office of Education as follows:

Class Location	Class Dates	Instructor's Name
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Participant's Name

Participant's Address, City, State, Zip

Participant's E-mail

Phone Number

Date Portfolio Due

Participant's Signature

Date

IF SUBMITTING AFTER THE DUE DATE, A LATE FEE OF \$50 (check payable to SDCOE) MUST ACCOMPANY PORTFOLIO – NO EXCEPTIONS

Send/ Hand Carry/Truck Mail Portfolio to:

San Diego County Office of Education
Attn: Nenette Adelson-Rodríguez, Room 324
6401 Linda Vista Rd.
San Diego, CA 92111