

1. **TARGETED COMMUNITIES:** Provide a list of counties included in the region
2. **PROGRAM PARTNERS:** Provide a description of the updated regional partners by type and their role(s).
(Employer, Employer Association, ED, WD, Education / Training Provider, Manufacturing Expert, etc.)
3. **PROGRAM MANAGEMENT:** Provide the contact information of the Project Manager. If this position is not filled, provide the Process & Timeline for hiring.
4. **Program integration, coordination, management & oversight**
 - A. Staffing Plan
 - 1) Identify all staff by name, title, partner organization, salary & fringes to be charged to the grant and main work site that will be involved in each of the following activities
(See attached table):
 - a) program outreach/orientation
 - b) assessment, screening & informed consent
 - c) random assignment
 - d) ATIM enrollment
 - e) development of participant personalized training plans
 - f) ongoing case management
 - g) tracking participant progress
 - 2) Where will these each partner staff be located/ housed?
 - 3) If there are multiple sites across the region list all work sites at which each individual in the staffing plan will be assigned.
 - B. How will the partners achieve, monitor and maintain integration of services?
 - C. How will the partners interact with the project manager?
5. **TARGETED OCCUPATIONS:** Provide an updated list of targeted occupations and planned participants in each occupation.
(Total must meet or exceed the minimum target in scope of work.)
6. **EMPLOYER RECRUITMENT:** Provide an updated employer recruitment & engagement plan
 - A. Include an updated list of partner employers including name of Key Contact, Address, City and ZIP and their value added contribution to the effort, for example: anticipated demand / applicant screening / work-based learning placements / OJT placements / job postings.
(See attached table.)
 - B. Describe outreach and recruitment efforts already undertaken and those yet to be implemented, if any. Include the Manufacturing Learning Exchange / IMA, other statewide organizations and/or regional organizations assisting in this effort and an assessment of their effectiveness so far.

7. PARTICIPANT RECRUITMENT: Participant recruitment & selection plan

- A. Describe the outreach and recruitment strategies that will be used and their estimated costs. What low-cost strategies will be used, such as social media, targeted e-mails, meeting with CBOs?
- B. Describe the intake and screening process - Will intake and screening be centralized for the entire region or will it involve multiple sites?
(See attached table. Provide Street Address, City and ZIP for each site. This will be updated as needed to accommodate changes throughout the life of the program.)
- C. What role will trainers / education partners play in screening applicants?
- D. What employer partners and/or manufacturing experts have agreed to participate and what are the different roles they will play in program orientation and screening applicants?
- E. What non-WIA programs are under consideration for recruiting and what is the plan for working with these programs?

8. PROGRAM DELIVERY: Provide a detailed description of multi-partner integrated workflow:

(For each step list: 1) partner organizations by name, type and role; 2) describe how specific services will be integrated to achieve acceleration and service integration; and 3) describe acceleration strategies including for Open Entry / Open Exit where applicable.)

- A. Intake & Eligibility & Suitability Assessment
 - 1) Partner organizations by name, type and role
 - 2) Describe how specific services will be integrated to achieve acceleration and service integration
 - 3) Describe acceleration strategies including for Open Entry / Open Exit where applicable.
- B. Random Assignment (SPR will provide the process and training)
 - 1) Partner organizations by name, type and role
 - 2) Describe how specific services will be integrated to achieve acceleration and service integration
 - 3) Describe acceleration strategies including for Open Entry / Open Exit where applicable.
- C. ATIM Enrollment: Will enrollment occur on a running basis or will there be cohorts of participants? If the latter, what is the planned schedule and/or criteria for starting a cohort?
 - 1) Partner organizations by name, type and role
 - 2) Describe how specific services will be integrated to achieve acceleration and service integration
 - 3) Describe acceleration strategies including for Open Entry / Open Exit where applicable.
- D. Phase I – Expanded Bridge
 - 1) Describe training program options
 - 2) Partner organizations by name, type and role

- 3) Describe how specific services will be integrated to achieve acceleration and service integration
- 4) Describe acceleration strategies including for Open Entry / Open Exit where applicable.
- 5) Anticipated number of participants / outcomes

E. Phase 2 – Traditional Bridge

- 1) Describe training program options
- 2) Identify planned use of optional MSSC coursework
- 3) Identify planned use of optional National Career Readiness Certificate
- 4) Identify planned use of other optional stackable credentials
- 5) Partner organizations by name, type and role
- 6) Describe how specific services will be integrated to achieve acceleration and service integration
- 7) Describe acceleration strategies including for Open Entry / Open Exit where applicable.
- 8) Anticipated number of participants / outcomes

F. Skill Upgrade Training

- 1) Describe training program options
- 2) Partner organizations by name, type and role
- 3) Describe how specific services will be integrated to achieve acceleration and service integration
- 4) Describe acceleration strategies including for Open Entry / Open Exit where applicable.
- 5) Anticipated number of participants / outcomes

G. Work Based Learning Placements

- 1) Partner organizations by name, type and role
- 2) Describe how specific services will be integrated to achieve acceleration and service integration
- 3) Describe acceleration strategies including for Open Entry / Open Exit where applicable.
- 4) Anticipated number of participants / outcomes

H. Placement into Permanent Employment

- 1) Partner organizations by name, type and role
- 2) Describe how specific services will be integrated to achieve acceleration and service integration
- 3) Describe acceleration strategies including for Open Entry / Open Exit where applicable.
- 4) Anticipated number of participants / outcomes

9. Program evaluation

(We will customize with the State Evaluator.)

[illegible]

WIF – ATIM Project Implementation Plan

2013-06-25

[illegible]

LIST OF ATIM INTAKE SITES for Item 6 <i>(Expand Table as Needed)</i>				
Organization	Contact Name	Street Address	City	ZIP

PARTNER STAFFING PLAN <i>(Expand Table as Needed)</i>						
Partner Organization	Staff Name	Title	Salary & Fringes Charged to ATIM	Roles / Responsibilities	City	ZIP