



We understand your world

To :

The Bank Manager.

Bank Name _____

Branch Name _____

Address 01 _____

Address 02 _____

Address 03 _____

City _____

Pincode _____

**Sub : Authorization letter for verification of account details
towards submission of ECS Mandate Form**

Sir,

I / We hereby authorize bearer of this letter to validate the credentials (Name of Account Holder, Account No., Account type, Signature etc.,) furnished to HDFC Bank Limited regarding my/our account in your branch.

I / We hereby authorize the bank to debit my Bank Account No. _____ towards charges for ECS Mandate verification if any applicable.

Thanking you,

Yours truly,

(Signature of Account Holder (s))

Name of Account Holder : _____

Address :

Address 01 _____

Address 02 _____

Address 03 _____

City _____

Pincode _____

Landmark _____

Tel No. (Res) _____ **(Off)** _____

USER CODE :

Benef. Ref. No :

0	0	0	0	0															
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(for internal bank use)

HDFC Bank Limited,

Sub: Alternative mode of repayment of Loan through the "Electronic Clearance Service (Debit Clearing)" offered by the Reserve Bank of India

Dear Sir/Madam,

I/We, am/are beneficiary of the loan facility (hereinafter referred to as "Loan Facility") from you in terms of Composite Agreement for Auto/PL/Consumer loan and Guarantee dated _____ (hereinafter referred to as "Agreement") and my/our Loan Account number is _____.

Besides the mode of payment of instalments through Repayment Cheques (RPCs), I/We consent to avail of the Electronic Clearance Service (Debit Clearing) (hereinafter referred to as "ECS") offered by Reserve Bank of India vide its National Clearing System as an alternate mode of payment of instalments under the Agreement for repayment of the Loan facility.

I/We therefore unconditionally instruct/authorise the Bank to raise debits on my/our bank account regularly every month upto a maximum of Rs. _____/- (Rupees _____ only) through the ECS for payment of the _____ number of instalments under the Agreement.

The particulars of my/our bank account are detailed as under :

Name(s) of the Account Holder _____

Name of the Bank (Branch) _____

Address of the Branch _____

* Cancelled cheque Number (attached to ECS Mandate)

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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9 digit MICR code number of the bank and branch appearing on the MICR cheque issued by the bank :

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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(Please enclose a photocopy of a blank cancelled cheque issued by your bank for verifying the accuracy of the code number).

Account number : _____ (as appearing on the cheque book maximum 15 digits).

Account Type : _____ (i.e Savings/Current/CC account)

Date of Effect : From _____ To _____ Periodicity : Monthly / Bi- Monthly

I/We have enclosed _____ number of RPCs as is required as per the policy of the Bank and under the Agreement for payment of instalments.

The Bank shall, however, have an absolute discretion in presenting the RPCs for encashment in my/our respective drawee bank for payment of instalments due from me/us. In the event where the payment of installment is made through the usage of ECS, the Bank shall not present the RPCs for payment of the very same installment.

That notwithstanding anything contained in this letter, the Bank may in its absolute discretion at any time hereafter discontinue the ECS and demand the furnishing of RPCs for payment of balance instalments. I/We undertake to furnish/provide the RPCs immediately upon demand being made by the Bank, without any protest/contest/demur whatsoever.

I/We have given/agree to give standing instructions to my/our bank aforementioned to accept debits as and when raised by the Bank. I/We enclose a copy of the same as Attachment to this letter.

This letter shall form part and parcel of the Agreement as Schedule _____.

Sincerely yours,

(Signature of Account Holder(s))

Date :

Place: