



155 Bell St, Chagrin Falls, OH 44022
(440) 247-7507
gallery@valleyartcenter.org
www.ValleyArtCenter.org

Gallery Exhibit Contract

Annual Student/Faculty Art Exhibit

June 24th through August 3rd, 2016

Opening Reception Friday, June 24th, 2016 from 6-8pm.

Artwork delivery dates:

Monday – Friday, June 13 – 17, 8am – 6pm
Saturday, June 18, 10am – 2pm

Artwork pick-up dates:

Thursday – Friday, August 4 - 5, 8am – 6pm
Saturday, August 6, 10am – 2pm
Monday – Tuesday, August 7 – 8, 8am – 6pm

Dedicated to presenting, promoting and teaching the visual arts in the Chagrin Valley has always been the mission of the Valley Art Center. So join us this summer as the VAC celebrates its students and faculty in our ANNUAL STUDENT/FACULTY ART EXHIBIT. All VAC students and faculty within the past two years are encouraged to select one of their best pieces (completed after June 2014) to be part of this year's exhibit! This is a terrific opportunity for the community to see what really goes on at the VAC. Join us for the Opening Reception, Friday, June 24th, 2016, always free and open to the public, and take advantage of the chance to talk with and meet our faculty and students. What a great way to learn about our art classes, find out what you will learn, make new "art" friends and expand your creativity.

2016 Annual Student/Faculty Art Exhibit

Valley Art Center Exhibit: Entry Procedure and Eligibility

- **Entries:** Students/Faculty/Staff **within the last two years** may submit up to **one piece**
- All artwork must be properly finished and ready for exhibit
(all 2D work **MUST** be wired for hanging-- **NO SAW TOOTH HANGERS.**)
***2D artwork not properly wired will not be accepted.**
****Please review guide attached to this contract or at www.valleyartcenter.org/gallerycte**
- Work that has been previously displayed at the Valley Art Center is not eligible.
- The Valley Art Center (VAC) reserves the right to refuse any artwork deemed unacceptable based on presentation and/or content or lack of relevance to the theme or pieces valued above \$20,000
- Artist shall be responsible for costs of delivery and insurance of the exhibited works during transport to and from the VAC.
- Artist agrees to work being displayed throughout exhibition dates. **Artwork may not be removed earlier than August 3rd, 2016 at 4pm.** The VAC shall have the right to show and use the items exhibited for the purpose of sale to its customers unless pieces are marked NFS (not for sale) by the artist.
- The VAC keeps **35% commission** on the selling price of all artwork (unless NFS). The VAC shall pay the agreed amount (65% of marked price) to the exhibitor within 30 days following the end of the show on August 3rd, 2016.
- 2D work that is more than 4 feet by 4 feet and 3D work that is larger than 3 feet square may be limited by VAC staff.
- **The VAC does not have adequate storage space to hold work after designated pick-up dates and times.** Artists will be charged a storage fee of \$5 per day which must be paid upon retrieval. If the artist knows there will be a conflict which prohibits pick-up during designated dates and times, the artist must arrange an appointment with the gallery manager for the artist or artist's named representative to ensure pick-up .
- These terms may only be changed by written amendment signed by the VAC.
- Every precaution is taken in handling piece(s) during installation and the exhibition. While on VAC premises, insurance is carried for fire, burglary and theft and is liable to the exhibitor only to the extent of its recovery under said policies. VAC reserves the right to refuse any artwork deemed "too delicate" to adequately protect during normal handling by VAC staff. Artist **MUST** sign a waiver assuming ALL responsibility of said artwork during installation, exhibition and dismantling of exhibit. VAC will only cover artwork should any of the above stated situations occur while artwork is on exhibit. Valley Art Center encourages all artists to carry insurance on their own artwork.
- *Participation in this exhibition implies agreement to the stated conditions of the exhibition including permission to photograph displayed work for documentation and publicity purposes.*

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June 24th through August 3rd, 2016 Valley Art Center Artist Contract

Please complete all fields and return to Valley Art Center when dropping off artwork.

Name _____ Phone _____

Address _____

City/State/Zip _____

Email _____

-May we give contact information to the press if requested? **Yes** ___ **No** ___

-FRAGILE ARTWORK WAIVER (If Applicable—Attach form to contract) **Yes** ___ **No** ___

This includes FRAGILE and/or any ARTWORK NEEDING SPECIAL or SPECIFIC HANDLING INSTRUCTIONS. Artist has the right to withdraw any artwork for consideration once reviewing the terms of the waiver.

I AGREE TO THE AFOREMENTIONED CONDITIONS OF THIS EXHIBIT:

Artist Signature _____ **Date** _____

Guardian Signature
(If artist is under the age of 18 years) _____

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Please fill out all fields below for artwork to be exhibited

Title _____

Medium/Materials _____

Price/NFS _____ **If NFS/Replacement Value** _____

Class/Session/Year _____

Instructor _____

.....

ARTWORK PICK-UP ONLY

Artist signature _____ **Date** _____

Guardian Signature
(If artist is under the age of 18 years) _____



2016 Annual Student/Faculty Art Exhibit

FRAGILE ARTWORK WAIVER

Valley Art Center (VAC) reserves the right to refuse any artwork deemed "too fragile" to adequately protect during normal handling by VAC staff and volunteers. Artist MUST sign a waiver holding VAC harmless for any damage the piece may incur while on VAC premises.

I, _____, would like to submit my artwork
(artist name)

(title of artwork)

constructed using _____
(materials used in piece)

valued at _____ for _____
(value of piece) (gallery exhibit)

I acknowledge that the above listed artwork has been deemed "fragile."

(artist signature) (date)

(artist – print name)

_____ (contact phone number) _____ (email)

_____ (address) _____ (city) _____ (zip)

(VAC Staff signature) (date)

2016 Annual Student/Faculty Art

at Valley Art Center June 24th – August 3rd, 2016

All artists are invited and encouraged to attend the Opening Reception!



*Food donations are graciously accepted to help keep gallery costs down

Friday, June 24th, 2016, from 6-8pm. All openings are free and open to the public.

Please complete and detach the tags below. Each piece is required to have two tags.

For 2D work: One taped to be viewed from the front, One taped to back lower left hand corner

For 3D work: One taped to be viewed from front/top, One taped underneath

Artist Name _____	
Title of work _____	
Phone _____	
<i>2016 Annual Student/Faculty Art Exhibit</i>	
Artist Name _____	
Title of work _____	
Phone _____	
<i>2016 Annual Student/Faculty Art Exhibit</i>	