

1	What is Form 49 AA ?
	Form 49AA is a Application for allotment of Permanent Account Number is case of Individuals not being citizen of India/ Entities incorporated outside India /Unincorporated entities formed outside of India
2	What are the Key features of Form 49AA ?
	<ul style="list-style-type: none"> • Two Passport size Photos required • Left side photo with signature/thumb impression across this photo, in case of Thumb impression should be attested by a Notary Public or an authorized officer in respective country of residence under official seal and stamp. <p>Right side photo with a signature / thumb impression below the photograph</p> <p>Full Name :</p> <p>Individuals: A separate provision for writing Full Name in case of Individuals given (Refer Instructions)</p> <p>For Non Individuals : NI should write their full name starting from the first block of Last Name./Surname , if name is longer than the space provided for the last name, it can be continued in the space provided for the first and Middle name. (Refer Instructions</p> <p>Address : Pin code/Zip code along with country Name to be mentioned</p> <p>Status of the applicant: Additional 2 categories included: i.e Government & LLP</p> <p>Country of Citizenship : ISD code along with the country of Citizenship to be mentioned</p>
3	What is proof of ‘Identity ’ for Individual applicants, including minors and HUF applicants for Form 49AA?
	<p>For proof of Identity:--i> Copy of passport or ii> Copy of Person of Indian Origin(PIO) card issued by Government of India, or iii> Copy of Overseas Citizen of India (OCI) card issued by Government of India Or iv> Copy of other national or citizenship Identification Number or Taxpayer Identification Number duly attested by “ Apostille” (in respect of countries which are signatories to the Hague Convention of 1961) or by the Indian Embassy or High Commission or Consulate in the country where the applicant is located.</p>
4	What is proof of ‘Address’ for Individual applicants, including minors and HUF applicants for Form 49AA?
	<p>For Proof of Address:--i> Copy of Passport Or ii> Copy of Person of Indian Origin (PIO) card issued by Government of India Or iii>Copy of overseas Citizen of India (OCI) card issued by Government of India, Or iv> Copy of other national or citizenship Identification Number or Taxpayer Identification Number duly attested by “ Apostille” (in respect of countries which are signatories to the Hague Convention of 1961) or by the Indian Embassy or High Commission or Consulate in the country where the applicant is located Or v>Copy of Bank Account statement in the country of Residence Or vi> Copy of Non-resident External(NREO bank account statement in India Or vii> Copy of certificate of Residence in India or Residential permit issued by the State Police Authorities. Or viii> Copy of Registration certificate issued by the Foreigner’s Registration office showing Indian address Or ix> Copy of Visa granted & copy of appointment letter or contract from Indian company & certificate (in original) of Indian address issued by the employer.</p>
5	Which documents will serve as proof of Identity and Address for other applicants?

	<p>For proof of Identity and Address:--i> Copy of Certificate of Registration issued in the country where the applicant is located, duly attested by “Apostille” (in respect of the countries which are signatories to the Hague Convention of 1961) or by Indian Embassy or High Commission or Consulate in the country where the applicant is located OR ii> Copy of registration certificate issued in India or of approval granted to set up office in India by Indian Authorities.</p>
6	<p>Are there any charges to be paid at IT PAN Service Centers?</p>
	<p>UTIITSL has been authorized to collect a processing charge of Rs. 96/- (including service tax) per PAN application and this includes cost of new tamper proof PAN card. This amount will have to be paid in cash at IT PAN Service Center for purchase of a coupon having a distinctive number that will have to be affixed on Form 49A. In case, the PAN card is to be dispatched outside India then additional dispatch charge of Rs 866/- will have to be paid by applicant.</p>