

# Application for LL.M. Admission PAGE ONE

To enter the fall semester of \_\_\_\_\_  
YEAR

## INSTRUCTIONS FOR APPLICATION

1. Complete, sign, and date the application form.
2. Give the two LL.M. Applicant Recommendation Forms in this package to **two** persons with whom you have worked closely. Recommenders may submit their letters directly to the Vanderbilt University Law School Office of Admissions, or you may return the letters and recommendation forms in sealed envelopes directly to the Vanderbilt University Law School Office of Admissions.
3. Submit official transcripts from all colleges and universities attended. To accomplish this, we strongly recommend that you register for the LSAC LL.M. Credential Assembly Service.
4. Complete the Financial Aid Statement and enclose it with your application.
5. The LL.M. writing sample and personal statement should be attached to the application form.
6. If English is not your native language, you must submit an official TOEFL test score. If you are registered for the LSAC LL.M. Credential Assembly Service, please use LSAC's designated institution code of **8395**, and your TOEFL score will be reported to us through LSAC. If you are not registered with LSAC LL.M. CAS, please use Vanderbilt Law School's institution code of **1871**, and your TOEFL score will be reported directly to the Admissions Office.

## APPLICANT INFORMATION

Full legal name:  Mr.  Ms. \_\_\_\_\_  
LAST FIRST MIDDLE

LSAC Account Number: **L** \_\_\_\_\_

Date of Birth (Optional): \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Place of Birth: \_\_\_\_\_  
MONTH DAY YEAR

Country of Citizenship: \_\_\_\_\_

Present Address: \_\_\_\_\_  
CITY STATE POSTAL CODE COUNTRY

Telephone: \_\_\_\_\_ Telefax: \_\_\_\_\_

E-mail: \_\_\_\_\_ Country Visa status, if already in the U.S. \_\_\_\_\_

## LANGUAGE SKILLS

What is your native language? \_\_\_\_\_ If English is not your native language, and you did not receive your bachelor's degree from an accredited college or university in the U.S., you are required to take the test of the National Council on the Testing of English as a Foreign Language (TOEFL). If you have not yet taken the test, please indicate below the date(s) on which you plan to take it. Please note that even if you list your score, we must receive the official TOEFL results.

TOEFL test date/score (if known) \_\_\_\_\_

## LEGAL WRITING SAMPLE (FOR THESIS TRACK APPLICANTS ONLY)

Please include in your application a copy of a legal opinion or publication you have written or an excerpt from your dissertation. If these are not in English, please provide a translation. Alternatively, you may type a 300-word essay on a legal topic of interest to you.

## HIGHER EDUCATION

Please list below all colleges and universities, graduate and professional schools you have attended, whether or not credit was received. Please indicate the degrees or diplomas you have earned or expect to earn.

NAME OF INSTITUTION AND LOCATION	DEGREE/ DIPLOMA	DATES OF ATTENDANCE		MONTH/YEAR OF AWARD	MAJOR FIELD OF STUDY	SCHOLASTIC HONORS
		FROM	TO			

## OCCUPATIONAL EXPERIENCE

Please list legal experience and any prior full-time employment. If not employed, indicate current full-time activity.

PRESENT AND PREVIOUS EMPLOYMENT	NAME OF EMPLOYER	TYPE OF WORK	DATES OF WORK FROM TO	TELEPHONE NUMBER

Please list any jurisdictions in which you are licensed to practice law and bar association membership below:

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## FINANCES

Do you have sufficient funds to cover your travel to and from the United States, tuition, and living expenses while attending our school?  No  Yes  
If yes, please describe below your sources of funds (name, relationship, and amount in US\$):

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## PERSONAL STATEMENT AND PROPOSED STUDY PLAN

On a separate sheet, please type a **personal statement** describing your reasons for seeking the LL.M. degree and your qualifications.

I wish to pursue the (please check one):  Course Track LL.M.  Thesis Track LL.M.  Law and Business Track LL.M.

NOTE: Program descriptions are listed on the Vanderbilt website at <http://law.vanderbilt.edu/>

**Applicants to the Thesis Track LL.M. must complete the following.**

My field of concentration will be:

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The Vanderbilt University Law School Professor(s) that I prefer to work with is:

NOTE: Faculty Profiles are listed on the Vanderbilt website at [www.law.vanderbilt.edu](http://www.law.vanderbilt.edu)

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## CHARACTER AND FITNESS

You must answer the following questions fully and truthfully. If you answer "yes" to any of the questions below, please explain in a separate statement attached to your personal statement or electronic attachment. If you are unsure whether a particular incident should be disclosed, you should contact the Admissions Office.

Have you ever been subject to disciplinary action for scholastic or other reasons at any academic institution? This should include matters that have been expunged or dismissed.  No  Yes

Have you ever, either as an adult or minor, been charged or convicted of any crime, or charged with or found to have committed any offense (whether or not defined as a crime), or received anything other than an honorable discharge from the military? This should include matters that have been expunged or dismissed.  No  Yes

Have you ever been sanctioned or disciplined by any court or authority that regulates the legal profession?  No  Yes

Are any charges pending which would require you to answer "yes" to any question above if you were to be convicted?  No  Yes

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*By signing this form or submitting it electronically, I certify that the information provided by this application is true and correct to the best of my knowledge and belief, and I agree to report to the Assistant Dean for Admissions any change in the response to all questions which may occur after the filing of this application. I understand that any false or incomplete statements may disqualify my application, cause a rescission of an offer of admission, or result in suspension or expulsion after enrollment. In submitting this application, I indicate my willingness to accept and adhere to the Honor Code, and recognize that I will be subject to the procedures and regulations of Vanderbilt University.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

In compliance with federal law, including the provisions of Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, Vanderbilt University does not discriminate on the basis of race, sex, religion, color, national or ethnic origin, age, disability, or military service in its administration of educational policies, programs, or activities; its admissions policies; scholarship and loan programs; athletic or other University-administered programs; or employment. Inquiries or complaints should be directed to the Opportunity Development Officer, Baker Building, Box 1809 Station B, Nashville, Tennessee 37235. Telephone (615) 322-4705 (V/TDD); fax (615) 421-6871.