



# HOW TO WRITE WINNING FEDERAL GRANT PROPOSALS

**SAVE THE DATE!! JULY 18TH, 2014  
8:30am – 4:30pm**

**Arlington Human Services Complex  
401 West Sanford St.  
Arlington, Texas 76011**

- ❖ Discussion of the entire process of grant proposals from start to finish
- ❖ Examples shown of the components of winning proposals
- ❖ Key tips from a professional grant writer/reviewer for what is needed before you start writing, writing the project narrative, putting together attachments and budget, etc.

**Space is limited.**

**Secure your seat with payment of \$150.00  
by check, money order, cashier's check or major credit card  
USE REGISTRATION FORM ON NEXT PAGE**

**David Helton**



**Training &  
Consulting**

LMSW, LCDC  
David has  
worked and  
trained in the

field of substance abuse for  
almost 25 years and has  
written and won over \$25  
million dollars in federal,  
state and county grants.

David has also been a  
professional grant reviewer  
for federal agencies such as  
SAMHSA and HRSA for  
almost 15 years.

Contact David Helton:  
817-602-9254

d\_helton@yahoo.com  
www.dheltontraining.com

Community non-profits often rely heavily on local, county, state and federal grant funds to sustain their services to the community. This is especially true in the behavioral health field. Grant application writing is a key skill that everyone working in the substance abuse or mental health field should possess, whether working in administration or in direct practice. This workshop will help you to understand what it takes to obtain those competitive federal grant funds.

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Send the following with your check or money order of \$150.00 made out to “David Helton” to hold your seat and mail to David Helton Training & Consulting, P.O. Box 1651, Colleyville, Tx 76034:

Name of attendee: \_\_\_\_\_

Agency (if applicable): \_\_\_\_\_

Cellphone number: \_\_\_\_\_

Email address: \_\_\_\_\_

**You may also pay by credit card by going to the following address:**

<http://mkt.com/david-helton-trng-slash-consult/>

**If you have any trouble, email me and I will send you step by step instructions**

## REFUND POLICY

Once registered for the workshop:

- 1) full refunds will only be given if the trainer is notified by a participant 7 or more days prior to the training by email or telephone of the participant’s cancellation OR if the trainer cancels the training for any reason at anytime prior to the training.
- 2) If the registered participant notifies the trainer less than 7 days prior to the training that they are cancelling and will not attend the training, the participant will receive a refund of no more than 50% of the training registration cost.
- 3) No refund is given if a participant registers for the training, does not show up on the day of the training and does not inform the trainer at all prior to the training day that they will not be able to attend.
- 4) If the attendee has a legitimate documented last minute emergency, the trainer reserves the right to decide on a case-by case basis whether a full refund may be warranted.
- 5) There is no refund or credit or partial refund given for partial attendance.
- 6) There is no reimbursement for participant’s hotel, rental car, meals, lost wages or any other cost other than the actual registration cost of the workshop in the event of a cancellation and is subject to the refund policy above.